

## **Minimum Requirements for Towers**

### **Cellular Telephone Communication**

The following is intended for use as an aid or checklist in preparation of an application for building permits, but is not to be construed as a comprehensive list of all required documents for all tower applications.

1. Boundary Survey of leased or purchased parcel (s)
  - a. Legal description of leased or purchased parcel (s)
    1. Fee simple - leased tower site
    2. Fall zone - leased fee simple or development rights leased (if not leased or purchased with tower site)
    3. Access

**Note:** Fall zone - Equal to total height of tower and any apparatus attached thereto in all directions. Tower provider must lease fee simple or the development rights for all properties within the fall zone. Leases must be recorded. Leased areas shall be shown on the site-plan. Site plans and surveys shall be certified and sealed by a professional engineer or professional mapper and surveyor, licensed in the State of Florida.

1. Lease agreement or deeds must be recorded with Clerk of Court at time of application
2. Surface water permit or letter of exemption from appropriate water management district.
3. Letter of no objection from City of Williston if tower site is located within five (5) miles of Williston Airport - Ordinance No. 77-3 (City of Williston 528-3060).
4. FAA approval, or waiver of authority to regulate, shall be required for all such uses.
5. F.C.C. approval (if carrier is included at time of application.)
7. The name of the carrier must be included in the application.

8. Plans
  - a. Tower erection/construction
    1. Show height, lighting
    2. Foundation plans (sealed)
    3. Equipment sheds/generator pad/housing
9. Electrical Service
  - a. Amperage of service
  - b. Type of service
    1. Overhead
    2. Underground
10. Geo - Technical information that foundation design was based on.
11. Site Plan, including, but not limited to:
  - a. Leased areas
  - b. Security fencing
  - c. Tower site equipment pads/shelters
  - d. Guy locations
  - e. Access to public road
  - f. Landscaping
12. Costs - total cost of improvements (i.e. clearing, grubbing, access improvements plans, surveys may be omitted)
13. Copy of licenses and insurance

**Minimum Requirements for Co-locating on Existing Towers**

**Cellular Telephone Communication**

The following is intended for use as an aid or checklist in preparation of an application for building permits, but is not to be construed as a comprehensive list of all required documents for all tower co-location applications.

1. Copy of the survey of leased or purchased parcel(s), including the area leased for co-location of subject carrier and fall zone approved with tower construction permit.
  - a. Legal description of leased or purchased parcel (s)
    1. Fee simple - leased tower site
    2. Fall zone - leased fee simple or development rights leased (if not leased or purchased with tower site)
    3. Access to a public or private road

**Note: Fall zone - Equal to total height of tower and any apparatus attached thereto in all directions. Tower provider must lease fee simple or the development rights for all properties within the fall zone. Leases must be recorded. Leased areas shall be shown on the site-plan. Site plans and surveys shall be certified and sealed by a professional engineer or professional mapper and surveyor, licensed in the State of Florida.**

1. Name of property owner of the tower site.
2. Name of tower provider.
3. Name of carrier to be added to tower must be included in the application.
4. Copy of the surface water permit, environmental resource permit or letter of exemption issued by the appropriate water management district to obtain the tower construction permit. If equipment for co-location is **not in an area covered by the permit or letter of exemption, applicant must submit a modification permit.**
5. Copy of approved F.C.C. permit.

622 E HATHAWAY AVE  
BRANSON FL 32621

6. **Construction Plans:**

1. Show **overall height** of any additional tower construction, new lighting or antennas to be installed on tower.
2. Foundation plans (signed & sealed) to support equipment or equipment sheds.
3. Pre-fabricated equipment buildings, generator housing, etc.
4. **Documentation** is provided that the existing tower is designed for co-locations (deadload, windload); or is of **sufficient strength** to support the additional loads of added equipment (i.e.: antennas, cables etc.).

9. **Electrical Service:**

- a. Amperage of service
- b. Type or source of electrical service:
  1. Overhead
  2. Underground
  3. From existing meter bank

10. **Site Plan, including, but not limited to:**

- a. Leased areas
- b. Security fencing
- c. Tower site equipment pads/shelters
- d. Access to the tower site

11. **Costs - total cost of improvements (i.e.: all equipment to be set, concrete work, electrical installation, labor)**

12. **Licenses and insurance:**

- a. Copy of construction industry licenses and insurance.

**LEVY COUNTY DEVELOPMENT DEPARTMENT**

**APPLICATION FOR PERMIT**

**P.O. BOX 672, BRONSON, FL. 32621 352-486-5198, 352-486-5200, 352-486-5202**

TAX FOLIO NO: (PARCEL#)	DATE:
----------------------------	-------

OWNERS NAME	OWNERS ADDRESS _____
	City _____

PHONE #	State _____ Zip _____
---------	-----------------------

CONTRACTOR'S/INSTALLER'S NAME (NOT BUSINESS NAME)	CONTRACTOR'S ADDRESS _____
	CITY _____

PHONE #	STATE _____ ZIP _____
---------	-----------------------

JOB NAME	JOB ADDRESS _____
	CITY _____ COUNTY - LEVY _____

LEGAL DESCRIPTION

SUBDIVISION _____	LOT _____	BLK _____
UNIT _____	PHASE _____	SECTION _____
	TOWNSHIP _____	RANGE _____

TYPE OF CONSTRUCTION: RESIDENCE \_\_\_\_\_ NEW MOBILE HOME \_\_\_\_\_ USED MOBILE HOME \_\_\_\_\_

ADDITION \_\_\_\_\_ POOL \_\_\_\_\_ REMODEL/REPAIR \_\_\_\_\_ DEMO \_\_\_\_\_ PREINSPECTION \_\_\_\_\_

OTHER \_\_\_\_\_

DRIVING DIRECTIONS TO JOB SITE:

TOTAL COST OF IMPROVEMENTS _____	TOTAL SQ FT. _____
TOTAL LAND AREA _____	NUMBER OF STORIES _____
NUMBER OF BATHROOMS-FULL _____	WALL TYPE _____
PARTIAL _____	SQ FT HEATED _____
	UNHEATED _____

<b>For Office Use Only</b>	<b>For Office Use Only</b>
ZONING: _____	PERMIT FEE _____
SEPTIC PERMIT # _____	
FLOOD ZONE: _____	
ELEVATION _____	
MIN. FINISH FLOOR ELVATION _____	

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.**

**A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION**

**IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Owner

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Print

(SEAL)

Personally Known \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_



\_\_\_\_\_  
Signature of Contractor/ Installer

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Print

(SEAL)

Personally Known \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_

County Competency Card # \_\_\_\_\_

Contractor's State Certification No. \_\_\_\_\_ or Registration No. \_\_\_\_\_

Installer's State License # \_\_\_\_\_

(OFFICE USE ONLY)

Application Approved by \_\_\_\_\_  
Permit Officer Date

Zoning Approved By : \_\_\_\_\_  
Building Official or Zoning Signature Date

Zoning Denied By: \_\_\_\_\_  
Building Official or Zoning Signature Date

Plans Reviewed By: \_\_\_\_\_  
Plans Examiner Signature Date



Clerk \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner Information:**

Name: \_\_\_\_\_ Parcel I.D. \_\_\_\_\_  
 Subdivision: \_\_\_\_\_ Unit \_\_\_\_\_ Phase \_\_\_\_\_ Lot (s) \_\_\_\_\_ Block \_\_\_\_\_  
 Section (s) \_\_\_\_\_ Township \_\_\_\_\_ South Range \_\_\_\_\_ East  
 911 Address: \_\_\_\_\_  
 City/Town \_\_\_\_\_

**The following items must be on Site Plan to be complete:**

1. Show symmetrical shape and dimensions of property.
2. Show and identify all existing and proposed buildings.
3. Show dimensions of all existing and proposed buildings and distances of all existing and proposed buildings to all property lines.
4. Show all streets and easements abutting property.
5. Indicate, with a dashed line, any water or depressions.
6. Indicate North direction with arrow. North should be at top of site plan page.
7. Identify all contiguous public owned lands and other natural reservations.
8. Identify proposed driveway.

**REQUIRED SETBACKS**  
 (\* Future Land Use Designation)

**Note:** Setback for parcels contiguous to Natural Reservations - Minimum 100 ft.

**R-Residential - Zoning**

\* HDR (Urban High Density Residential)

(12 dwelling unit per acre)

Front	25 FT.
Sides	10FT.
Rear	25FT.

**RR-Rural Residential - Zoning**

\* LDR (Urban Low Density Residential)

(1 dwelling unit per acre)

Front	50FT
Sides	10FT
Rear	50FT

**A/RR (Agriculture/Rural Residential)**

(1 dwelling unit per 10 acres)

Front	50FT
Sides	10FT
Rear	50FT

**Accessory Structures**

Sides	10FT
Rear	10FT

Front- same as current zoning/land use designation

**R-Residential - Zoning**

\* MDR (Urban Medium Density Residential)

(5 dwelling unit per acre)

Front	25 FT
Sides	10FT
Rear	25FT

**RR (Rural Low Density Residential)**

(1 dwelling unit per 3 acres)

Front	50 FT
Sides	10FT
Rear	50FT

**F/RR (Forestry/Rural Residential)**

(1 dwelling unit per 20 acres)

Front	50FT
Sides	10FT
Rear	75FT

**Notice: Side street and corner lot same setback as front.**



# SITE PLAN

Zoning Officer:

This Building Site: IS \_\_\_\_\_ IS NOT \_\_\_\_\_ within a flood prone area

Community/Panel No. \_\_\_\_\_ Flood Zone \_\_\_\_\_ Elevation \_\_\_\_\_ Finished Floor \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date