

Levy County Board of County Commissioners

Agenda Item Summary

This completed form is required to be turned in at the Board of County Commission Office by noon on Wednesday before the Tuesday Regular Meeting

1. NAME/ORGANIZATION/TELEPHONE:

Regional General Hospital (352) 558-2801

2. MEETING DATE:

2/16/2016

3. REQUESTED MOTION/ACTION:

Follow up as requested by chairman John Meeks.

4. Agenda Presentation

Time Requested: 15

(Request will be granted if possible)

ALLOTTED TIME NOT

MORE THAN 15 MINUTES

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ___ NO ___ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL ___ DATE

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

We were requested to follow up on the items discussed during the meeting on 2/16/2016.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| DEPARTMENT DIRECTOR | OTHER | OTHER | OTHER | COUNTY ATTORNEY | COUNTY COORDINATOR |
|---------------------|------------|------------|------------|-----------------|--------------------|
| YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO |
| | | | | | |

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

**REGIONAL GENERAL
HOSPITAL-WILLISTON**

125 SW 7TH ST
WILLISTON, FL 32696
P: 352-528-2801
F: 352-528-6149

TO: Levy County Board of County Commissioners

FAX #: 352-486-5167 DATE: 2/9/2016

FROM: RGH Williston # OF PAGES W/ COVER: 2

**IF YOU HAVE ANY QUESTIONS REGARDING THIS TRANSMISSION, PLEASE CONTACT
RGH WILLISTON AT (352) 528-2801 EXT.481**

MEMO:

RE:

Thank you,

CONFIDENTIAL

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AND PROTECTED FROM DISCLOSURE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU
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PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR PLEASE NOTIFY THE SENDER
IMMEDIATELY BY REPLYING TO THIS MESSAGE.**

Karen Blackburn

From: Karen Blackburn
Sent: Tuesday, February 09, 2016 4:32 PM
To: 'vraj@reginalgeneral.com'
Subject: February 16, 2016 Regular Board Meeting
Attachments: ar 02 16 2016.pdf

It was nice speaking with you earlier. I've attached the fax we received for your review. Please include the name of the person who will be speaking/presenting at the meeting as well as any documentation to be made part of the agenda. Also, you can review/download the agenda form at levycounty.org.

As we discussed, Chairman Meeks would be glad to meet with any of the concerned parties.

Feel free to give me a call if I can be of any assistance.

Karen Blackburn
Office Manager
Levy County Board of County Commission
P.O. Box 310
Bronson, FL 32621
Office: 352-486-5218
Fax: 352-486-5167
blackburn-karen@levycounty.org

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Levy County Board of County Commissioners

Agenda Item Summary

| | |
|---|------------------------------------|
| 1. NAME/ORGANIZATION/TELEPHONE: HEATH DAVIS City of Cedar Key - 543.5132 | 2. MEETING DATE: 2/16/16 |
|---|------------------------------------|

3. REQUESTED MOTION/ACTION:
Rd dept. to remove fill ~~BRAND~~ ^{around} bridge area

| | |
|--|---|
| 4. Agenda Presentation Time Requested: <u>10</u> (Request will be granted if possible) ALLOTTED TIME NOT MORE THAN 15 MINUTES | 5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: Yes ___ No ___ If No, STATE ACTION REQUIRED BUDGET ACTION: FINANCIAL IMPACT SUMMARY STATEMENT: DETAILED ANALYSIS ATTACHED?: Yes ___ No ___ BUDGET OFFICER APPROVAL ___ DATE |
|--|---|

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

see Res. 373

*** others may join in support**

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| | | | | | |
|---------------------|------------|------------|------------|-----------------|--------------------|
| DEPARTMENT DIRECTOR | OTHER | OTHER | OTHER | COUNTY ATTORNEY | COUNTY COORDINATOR |
| Yes ___ No | Yes ___ No | Yes ___ No | Yes ___ No | Yes ___ No | Yes ___ No |
| | | | | | |

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

RESOLUTION NO. 373

A RESOLUTION REQUESTING THAT THE LEVY COUNTY ROAD DEPARTMENT COMPLETE THE DOCK STREET BRIDGE REPAIR PROJECT BY REMOVING SAND AND ROCK NOW BLOCKING THE CHANNEL BENEATH THE BRIDGE

WHEREAS, Dock Street and the Dock Street Bridge in Cedar Key, Florida are part of the Levy County Road System; and

WHEREAS, the Dock Street Bridge was adversely affected by a breach in the underlying road bed which caused sand and rock from the road bed to empty into the channel beneath the bridge and has adversely affected the navigability of the channel; and,

WHEREAS, the Levy County Road Department has undertaken and completed the repair of the underlying roadbed and of the surface portion of the bridge and sidewalk affected, but have not removed the infill of rock and sand in the channel passage beneath the bridge;

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Cedar Key, Florida, that the City respectfully requests the Levy County Commission to direct Levy County Road Department to undertake and complete the removal of sand and rock in an amount equivalent to the fill material utilized to repair the bridge and roadbed, and to thereby restore the navigability of the channel.

Passed and made effective by a 5-0 unanimous vote of the Cedar Key City Commission in regular session, this 2nd day of February, 2016.

CITY OF CEDAR KEY, FLORIDA

BY: _____

Heath M. Davis
Heath M. Davis, Mayor

ATTEST:

Nicole Gill
Nicole Gill, City Clerk

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

ROB DAVIS, PE / PREBLE-RISH, INC. / 904-382-2286

2. MEETING DATE:

February 16, 2016

3. REQUESTED MOTION/ACTION:

Approval of Notice of Award to Carter Excavating, Inc. for University Oaks Water System Improvements Ph I

4. Agenda Presentation

Time Requested: 2

(Request will be granted if possible)

ALLOTTED TIME NOT MORE THAN 15 MINUTES

5. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : Yes X No IF NO, STATE ACTION REQUIRED

BUDGET ACTION: ALLOCATION FROM SRWMD GRANT #14/15-178.

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES NO BUDGET OFFICER APPROVAL DATE

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Approval is necessary to award the construction contract to Carter Excavating, Inc. for the water line improvements at University Oaks funded 100% with no match from the SRWMD. Total remaining grant allocation after survey, engineering, design and construction administration is \$124,970.00. The bid to complete the work is \$112,674.00.

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| DEPARTMENT DIRECTOR | OTHER | OTHER | OTHER | COUNTY ATTORNEY | COUNTY COORDINATOR |
|---------------------|-----------------|-----------------|-----------------|-----------------|--------------------|
| YES <u> </u> NO | YES <u> </u> NO | YES <u> </u> NO | YES <u> </u> NO | YES <u> </u> NO | YES <u> </u> NO |
| | | | | | |

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



PREBLE-RISH INC
CONSULTING ENGINEERS & SURVEYORS

February 5, 2016

Via e-mail @ moody-fred@levycounty.org and via Hand Delivery

Fred Moody, County Administrator
Levy County Board of County Administrators
355 South Court Street
Bronson, FL 32621

**RE: University Oaks Water System Improvements – Phase 1
Preble-Rish, Inc. Project No. 519.002**

Mr. Freddy:

As you know we received bids for the referenced project at 2:00 p.m. EST on February 2, 2016, and five (5) contractors submitted bids.

After thorough review of the bid, **Carter Excavating, Inc. of Bell, Florida**, was the lowest qualified, responsive bidder. Therefore, we **recommend awarding the contract to Carter Excavating, Inc. in the amount of \$112,674.00**. Please see the attached bid log labeled **Exhibit A**.

Preble-Rish, Inc. recognizes that the total project has come in under the grant budget amount and recommends awarding the contract to the low bidder.

Also enclosed is a copy of the Notice of Award, to be executed if the Commission approves of our recommendation. Please notify our office once approved so we may assist with all of the necessary contract documents to be executed by the Contractor and the County.

If you have any questions, please give me a call at 904.382.2286 or e-mail me at davisr@preble-rish.com.

Sincerely,

PREBLE-RISH, INC.

Rob Davis, P.E.
Project Manager

K:\519.002 University Oaks Water System Improvements\ITB

187 EAST WALNUT STREET, MONTICELLO, FL 32344 P (850) 997-2175

PORT ST. JOE • BLOUNTSTOWN • SANTA ROSA BEACH • PANAMA CITY
FT. WALTON BEACH • FREEPORT • TALLAHASSEE • MONTICELLO • QUINCY • CRAWFORDVILLE
PENSACOLA • LAKE CITY • MARIANNA • DAPHNE, AL • PORT-AU-PRINCE, HAITI

EXHIBIT A

BID LOG

BID: University Oaks Water

Date Board Approved Bidding:

Due Date/Time: 2/2/2016 2:05 p.m.

Carter Excavating, Inc.

BID AWARD TO:

| Advertised/Mailed to | Bidders | Date/Time Received/By | Bid Amount |
|---------------------------------------|----------------------------|-----------------------|------------|
| | HARTMAN CIVIL CONSTRUCTION | 2/2/2016 1:52 pm | 193,632.00 |
| | ART WALKER CONSTRUCTION | 2/2/2016 1:35 pm | 856,556.00 |
| | SWR CONSTRUCTION | 2/2/2016 1:24 pm | 126,667.20 |
| | General Underground | 2/2/2016 1:28 pm | 166,464.48 |
| | CARTER EXCAVATING | 2/2/2016 12:56 pm | 112,674.00 |
| | | | |
| | | | |
| | | | |
| Levy County Journal LevyCounty.org | | | |

NOTICE OF AWARD

Date of Issuance: February 16, 2016

Owner: Levy County BOCC

Owner's Contract No.: SRWMD 14/15-178

Engineer: Preble-Rish, Inc.

Engineer's Project No.: 519.002

Project: Univ. Oaks Water System Phase I

Contract Name: University Oaks Water System
Improvements – Phase I

Bidder: Carter Excavating, Inc.

Bidder's Address: 3799 SW CR 341, Bell, FL 32619

TO BIDDER:

You are notified that Owner has accepted your Bid dated February 2, 2016 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

University Oaks Water System Improvements-Phase I.

The Contract Price of the awarded Contract is: \$ 112,674.00 [note if subject to unit prices, or cost-plus]

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions.
3. Other conditions precedent (if any): NA

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Levy County Board of County Commissioners

Authorized Signature

By: Fred Moody

Title: County Administrator

Copy: Engineer

*Levy County Board of County Commissioners
Agenda Item Summary*

1. **DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**
NATURE COAST BUSINESS DEVELOPMENT COUNCIL

2. **MEETING DATE:**
Feb. 16, 2016

3. **REQUESTED MOTION/ACTION:** There are actually two items this month: Regular activities report for Jan-Feb 2016; in addition, asking for Commission's approval on appointment of new board member to NCBDC (Jeff Edison, Asst. Superintendent of Schools, which fulfills Education seat) .

4. **IS THIS ITEM BUDGETED (IF APPLICABLE) ?:** YES ___ NO ___ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL ___ DATE

5. **BACKGROUND:** (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Brief progress report on activities and accomplishments for reporting period. Per our bylaws, the County Commission approved the appointment of five of our Board members and in the event these seats have to be filled, the Commission must approve the recommended appointees.

6. **RECOMMENDED APPROVAL AND DATE** (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| DEPARTMENT DIRECTOR | OTHER | OTHER | OTHER | COUNTY ATTORNEY | COUNTY COORDINATOR |
|---------------------|------------|------------|------------|-----------------|--------------------|
| YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO |
| | | | | | |

7. **COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

SUMMARY: I am awaiting the results of a recent stop at the Yankeetown General Store to see if the new owners will pursue assistance for septic system and other improvements; they were working on putting some needed info together last I spoke. Assisted Commission Chairman John Meeks with getting data for his presentation before the I-75 relief task force meeting in Crystal River last month; a future meeting will be in Williston. Chiefland has sat down with a Citrus County doctor and discussed a potential Assisted Living facility in town; the City wants the doctor to have 50 parking spaces and pay for fire suppression capacity/upgrades Land Development Codes require. The doctor wants the City to reconsider or at least help with costs. Other recent assistance included a phone call directing a prospective business owner interested in starting a home-based concrete resurfacing business to the appropriate department. I am (slowly) getting quotes for display racks for our business; Incentive guides and other materials; unfortunately, between waiting for people to get back to me to let me know if they want a rack or not to getting the actual quotes back, this has taken longer than desired. Finally, I have received some feedback for our how-to business guide, which will start to take shape in the coming months.

| PROJECT NAME | SITE | START | INDUSTRY | JOBS | NEEDS | STATUS | RESOURCES |
|----------------------------|------------|-----------|-----------------|--------------|--------------------------|--|-----------------------|
| Yankeetown General Store | Yankeetown | 1/22/2016 | retail | | 5 \$ for improvements | awaiting contact with bank to supply loan | Florida Capital Bank |
| trucking school | Ingles | 8/13/2015 | transportation | N/A | N/A | proposal updated; to be distributed | CareerSource, Ingles |
| RV park | Chiefland | 9/1/2015 | recreation | N/A | 30 N/A | construction pending | |
| RV sales/service | N/A | 8/10/2015 | service | N/A | N/A | researching potential leads | |
| indoor shooting range | Ingles | 7/24/2015 | manufacturing | N/A | 100 zoning change | waiting for return of contact from Callifornia | NEEDP, Ingles |
| Paradox Intellectual Prop. | Chiefland | 1/15/2015 | manufacturing | | 10 | QTR assistance ongoing through CareerSource | CareerSource |
| AIFF facility | Chiefland | 1/9/2015 | healthcare | N/A | site selection | grant checklist being completed | Chiefland |
| Team Tango | Williston | 7/24/2014 | aviation | N/A | 10 \$, facilities, labor | new leadership and potential investors | FI Capital Bank, USDA |
| Kitty Farm resort | Williston | 2/1/2014 | agri-tourism | N/A | \$ | grants info provided; no response | |
| Hotel | Ingles | 8/1/2013 | lodging | | 20 \$ | potential JV being vetted | |
| Pegasus Farms | Williston | 8/22/2013 | hospitality | | 20 \$ | forwarded list of \$ options; no response | |
| Hall spur | Bronson | 4/30/2013 | agriculture | | 40 \$, labor | construction ongoing; \$ being allocated | |
| SRC Hospital | Williston | 2/23/2013 | future industry | N/A | feasibility study | hotel plans have this tabled for now | |
| | Chiefland | 5/1/2012 | healthcare | | 159 incentives, labor | expecting news on status in coming days | |
| TOWN | | | | | | | |
| 394 | | | | | | | |
| A-Z business guide | bus. Asst. | 2/1/2016 | active | Input | | how to guide for new/expanding bus. | |
| 501c3 app | funding | 11/1/2014 | active | none | | waiting for IRS decision on request | |
| Industry cluster study | technical | 3/4/2014 | inactive | \$ for prop. | | waiting on IRS decision to proceed | |