

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

Tisha Whitehurst, Grant Coordinator/RESTORE Act

2. MEETING DATE:

February 16, 2016

3. REQUESTED MOTION/ACTION:

Request approval for the Amendment to the existing Tetra Tech Contract to be amended to meet the requirements for Department of Treasury to receive RESTORE Act planning assistance grant funds.

4. Agenda Presentation

Time Requested: 5
minutes

(Request will be granted if possible)

ALLOTTED TIME NOT

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: Yes X No ___ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL ___ DATE

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Department of Treasury has requested the Levy County amend the contract with Tetra Tech to meet the requirements for the Planning Assistance Application. Levy County does not have a formal grant manual, so in order to meet the requirements for the Planning Assistance Grant for the RESTORE Act we need to amend the contract to include the updated standards of the Uniform Guidance at 2 CFR 200. In addition to the 2 CFR 200 provisions/clauses, the RESTORE Act Standard Terms & Conditions also require grantees to include a term or condition in all lower tier covered transactions that the awards in subject to 31 CFR Part 19.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	REVIEW ONLY COUNTY ATTORNEY	COUNTY COORDINATOR
YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES <u>X</u> NO	YES ___ NO
				A/S/15 2-5-16	

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

AMENDMENT TO AGREEMENT

THIS AMENDMENT, entered into this ____ day of _____, 2016, between LEVY COUNTY, a political subdivision of the State of Florida (hereinafter referred to as "County") and TETRA TECH, INC., a Delaware corporation (hereinafter referred to as "Tetra Tech").

RECITALS

WHEREAS, on October 8, 2013, County and Tetra Tech entered into an Agreement for engineering and related administrative services arising from the RESTORE Act (as that term is defined in the Request for Proposals resulting in such Agreement) for County, as previously supplemented by a Work Order dated April 10, 2014 (hereinafter collectively referred to as "the Agreement"), which Agreement incorporated herein by this reference; and

WHEREAS, the parties now desire to amend the Agreement to provide for the parties' commitment to comply with various federal requirements under the RESTORE Act.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. The parties agree that the foregoing recitals are true and correct and are incorporated in their entirety as terms and conditions of this Amendment.
2. The parties agree that the Agreement is subject to 31 CFR Part 19.
3. Tetra Tech shall comply with and be subject to all applicable provisions of the *RESTORE Act Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions* issued by the U.S. Department of the Treasury, dated January 2015, as the same may be amended, for the portion of any Work Order issued pursuant to the Agreement that involves or is related to multiyear plan preparation.
4. The Agreement is hereby extended for the annual term(s) through October 7, 2016, as contemplated and provided in Section 3.1 of the Agreement.
5. All other terms of the Agreement not in conflict with this Amendment shall remain in full force and effect.

(THE REMAINDER OF THIS PAGE INTENTIONALLY BLANK)

IN WITNESS WHEREOF, the parties have entered into this Amendment to Agreement the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
OF LEVY COUNTY, FLORIDA

John Meeks, Chair

ATTEST: Danny Shipp, Clerk of Circuit
Court and Ex-Officio clerk to the
Board of County Commissioners

Danny Shipp

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:



Anne Bast Brown, County Attorney

TETRA TECH, INC.

By: 
Title: Vice President

*Levy County Board of County Commissioners
Agenda Item Summary*

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

February 16, 2016

3. REQUESTED MOTION/ACTION:

The Department of Public Safety is requesting the Board's approval and the Chairman's signature to send a notice to EMS Management & Consultants, Inc. to renew the Billing Services Agreement with them for a one year term.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO IF NO, STATE ACTION REQUIRED

DETAILED ANALYSIS ATTACHED?: YES NO BUDGET OFFICER APPROVAL _____ DATE: _____

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Department of Public Safety is requesting the Board's approval and the Chairman's signature to send a notice to EMS Management & Consultants, Inc. to renew the Billing Services Agreement with them for a one year term.

his renewal will extend the term of the Agreement through April 30, 2017.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES <input checked="" type="checkbox"/> NO	YES <input type="checkbox"/> NO			

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

COUNTY COMMISSIONERS LEVY COUNTY, FLORIDA



GOVERNMENT
SERVING
CITIZENS

John Meeks
District 1

Rock Meeks
District 2

Mike Joyner
District 3

Lilly Rooks
District 4

Danny Stevens
District 5

February 16, 2016

EMS Management & Consultants, Inc.
2540 Empire Drive
Suite 100
Winston-Salem, NC 27103

**VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Re: Billing Services Agreement dated May 1, 2013, by and between EMS Management & Consultants, Inc., and Levy County, Florida ("Agreement")

Dear EMS Management & Consultants, Inc.:

Pursuant to paragraph 4(a) of the above-referenced Agreement, this letter serves as notice by Levy County to EMS Management & Consultants, Inc., of Levy County's intention to renew the Agreement for a one year term. This renewal will extend the term of the Agreement through April 30, 2017.

In addition, pursuant to paragraph 11 of the Agreement, in the section regarding notices, this letter also serves as notice of the change of address of Levy County for purposes of notices under the Agreement. The address for Levy County for notices shall be PO Box 448, Bronson, FL 32621. This change of address shall be effective immediately.

Sincerely,

John Meeks, Chair
Board of County Commissioners

JM/

cc: Karen M. Wilson

*Levy County Board of County Commissioners
Agenda Item Summary*

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

February 16, 2016

3. REQUESTED MOTION/ACTION:

Department of Public Safety is presenting the FY2014-2015 fourth quarter write-offs to the Board for approval.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ___ NO ___ IF NO, STATE ACTION REQUIRED

N/A

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL _____ DATE: _____

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Department of Public Safety is presenting the FY2014-2015 fourth quarter write-offs to the Board for approval per Resolution 2012-27.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

LCDPS
Quarterly Write-Offs

	LCDPS	EMS MC
Oct-14	\$ 370.67	\$ 111,908.55
Nov-14	\$ 2,474.66	\$ 91,056.88
Dec-14	\$ (201.48)	\$ 99,576.17
Total	\$ 2,643.85	\$ 302,541.60

FY14/15 1st Quarter Total: \$ 305,185.45

	LCDPS	EMS MC
Jan-15	\$ -	\$ 72,461.16
Feb-15	\$ -	\$ 14,670.02
Mar-15	\$ 70.02	\$ 125,148.16
Total	\$ 70.02	\$ 212,279.34

FY14/15 2nd Quarter Total: \$ 212,349.36

	LCDPS	EMS MC
Apr-15	\$ -	\$ 17,999.73
May-15	\$ -	\$ 71,233.69
Jun-15	\$ -	\$ 6,088.10
Total	\$ -	\$ 95,321.52

FY14/15 3rd Quarter Total: \$ 95,321.52

	LCDPS	EMS MC
Jul-15	\$ -	\$ 129,605.98
Aug-15	\$ 1,579.07	\$ 98,730.62
Sep-15	\$ -	\$ 86,194.77
Total	\$ 1,579.07	\$ 314,531.37

FY14/15 4th Quarter Total: \$ 316,110.44

Credit Detail

August 2015

<u>Call No</u>	<u>Patient #</u>	<u>Patient Name</u>	<u>Call Date</u>	<u>Current Payor</u>	<u>Code</u>	<u>Description</u>	<u>#</u>	<u>Rec. Date</u>	<u>Recpt. #</u>	<u>Amount</u>	
532315	532315	LANCASTER, JAME	12/10/2011	Private Pay	WBAD	Write Off-Bad Debt	08/28/2015			119.60	
Total Credits For This Call										119.60	
136608	136608	WILCOX, DAVID J	01/19/2013	Private Pay	WBAD	Write Off-Bad Debt	08/28/2015			250.00	
Total Credits For This Call										250.00	
238365	132104	SAUNDERS, JIMMIE	01/20/2013	Private Pay	WBAD	Write Off-Bad Debt	08/28/2015			309.00	
Total Credits For This Call										309.00	
438414	438414	MOORE, TROY	03/19/2013	Private Pay	WBAD	Write Off-Bad Debt	08/28/2015			441.00	
Total Credits For This Call										441.00	
533332	533332	SMITH, BRIAN	04/19/2013	Private Pay	WBAD	Write Off-Bad Debt	08/28/2015			459.47	
Total Credits For This Call										459.47	
Totals For All											
Number of Calls				5	Number Of Credits				5	Total Credits	1579.07

Credit Summary

Summary By Credit Code
August 2015

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
WBAD	Write Off-Bad Debt	5	100.00	1579.07	100.00
Totals For All		5		1579.07	

Credit Schedule/Event Summary

August 2015

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
COLL		COLLECTION AGENCY ACCOUNTS				
	COL1	REFERRED TO COLLECTION AGENCY	5	100.00	1579.07	100.00
			----- 5		----- 1579.07	
Totals For All			----- 5		----- 1579.07	

Accounts Receivables Reconciliation Report

Levy County EMS

For accounting period ended: January 31, 2016

Month	Beginning A/R	Revenue Billed	Contractual Allowances	Net Charges	Rev Adj's	Payments	Write-offs	Refunds	Ending A/R	Trip Count
2014-02	846,940.46	197,663.45	34,384.53	163,278.92	(2.38)	116,838.72	81,547.46	(975.38)	812,810.96	368
2015-02	1,307,815.49	294,648.53	62,627.50	232,021.03	(15.77)	122,947.19	14,670.02	(1,568.69)	1,403,803.77	397
2014-03	812,810.96	351,013.30	51,611.26	299,402.04	5.61	133,950.20	84,786.17	(302.40)	893,773.42	404
2015-03	1,403,803.77	358,826.10	74,445.77	284,380.33	5,359.22	150,653.80	125,148.16	(17.34)	1,407,040.26	417
2014-04	893,773.42	315,199.50	64,669.73	250,529.77	(2.77)	178,238.32	474.00	(467.27)	966,060.91	419
2015-04	1,407,040.26	328,133.29	81,560.55	246,572.74	1,559.17	181,243.83	17,999.73	(2,286.85)	1,455,097.12	420
2014-05	966,060.91	322,602.70	62,524.39	260,078.31	0.07	156,777.71	129,663.86	(430.98)	940,128.56	463
2015-05	1,455,097.12	378,561.07	53,840.13	324,720.94	(31.74)	150,764.65	71,233.69	(1,462.28)	1,559,313.74	470
2014-06	940,128.56	337,534.50	36,252.64	301,281.86	-	146,536.78	60,001.69	-	1,034,871.95	448
2015-06	1,559,313.74	354,205.99	71,503.48	282,702.51	(8.22)	163,510.97	6,088.10	(483.94)	1,672,909.34	441
2014-07	1,034,871.95	327,300.00	46,505.87	280,794.13	6.00	160,330.60	85,840.77	(297.83)	1,069,786.54	432
2015-07	1,672,909.34	341,222.11	87,336.72	253,885.39	1,592.12	211,335.23	129,605.98	(1,946.28)	1,586,207.68	404
2014-08	1,069,786.54	267,257.40	(66,124.83)	333,382.23	(12.28)	149,078.13	75,891.62	(676.53)	1,178,887.83	415
2015-08	1,586,207.68	276,688.28	77,519.82	199,168.46	1.58	224,094.01	98,730.62	5.66	1,462,544.27	380
2014-09	1,178,887.83	349,981.10	51,301.85	298,679.25	(6.01)	163,668.01	82,506.76	(2,600.92)	1,233,999.24	448
2015-09	1,462,544.27	329,872.15	75,149.14	254,723.01	426.12	181,174.53	86,194.77	215.03	1,449,256.83	399
2014-10	1,233,999.24	330,876.32	48,143.55	282,732.77	4.01	142,079.63	111,908.55	(836.90)	1,263,576.72	392
2015-10	1,449,256.83	331,091.12	78,862.76	252,228.36	870.13	179,368.01	41,214.53	(166.93)	1,480,199.45	426
2014-11	1,263,576.72	325,292.58	109,986.15	215,304.43	(9.32)	159,185.18	91,056.88	(380.80)	1,229,029.21	455
2015-11	1,480,199.45	315,130.22	80,061.42	235,068.80	1,420.78	191,426.11	(17,875.60)	(281.26)	1,540,578.22	416
2014-12	1,229,029.21	361,490.65	190,582.31	170,908.34	(8.71)	151,542.65	99,576.17	(840.91)	1,149,668.35	441
2015-12	1,540,578.22	413,606.74	79,755.27	333,851.47	5,370.96	191,599.91	(8,121.91)	(190.02)	1,685,770.75	432
2015-01	1,149,668.35	428,665.47	38,102.82	390,562.65	520.87	159,904.07	72,461.16	(470.59)	1,307,815.49	468
2016-01	1,685,770.75	302,257.88	72,884.16	229,373.72	2,186.19	186,351.57	91,004.53	889.40	1,634,712.78	432

The Accounts Receivable Reconciliation Report provides a reconciliation of the beginning and ending A/R balance. The numbers on this report reflect the transactions that took place during the accounting period (ie: month) regardless of the date of service of an account (trip). This report can be thought of as the "checking account" report.

Levy County Board of County Commissioners
Agenda Item Summary

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

February 16, 2016

3. REQUESTED MOTION/ACTION:

The Department of Public Safety is presenting our Fourth Quarter Report for FY2015.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO IF NO, STATE ACTION REQUIRED

N/A

DETAILED ANALYSIS ATTACHED?: YES NO BUDGET OFFICER APPROVAL _____ DATE: _____

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Department of Public Safety is presenting our quarterly report to disseminate information on the operational and administrative accomplishments and changes the Department has undergone in the quarter (July-September 2015).

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES <input type="checkbox"/> NO				

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



LCDPS



FY 2015: Fourth Quarter Report

Table of Contents

Introduction	1
Training	1
Events in the Community	3
Radio Communications	5
Fire Working Group	5
Administrative Meeting	5
County Officer Meeting	5
Accounts Receivable	5
Organizational Chart	6
Staff & Apparatus	7
“Atta Boys”	8
Quarterly Fire Calls for Service	10
Quarterly EMS Calls for Service	12
ALS-100 Zone Coverage	15
Status Statistics	16
EMS Response Times	17
Fire Response Times	18
EMS Vehicle Repairs	19
Fleet Maintenance & Repair Costs	20
Vision, Mission, and Core Values	21

Introduction

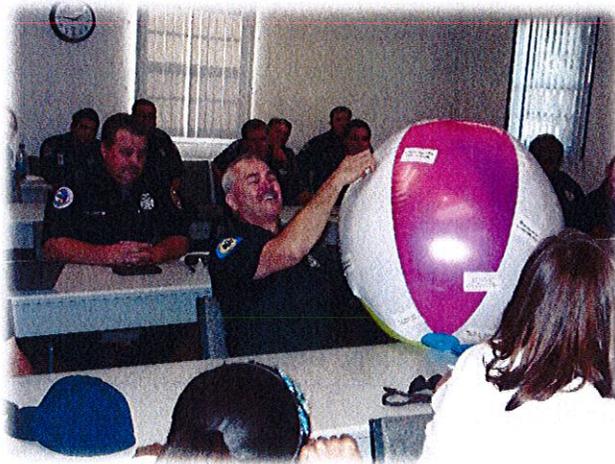
This quarterly progress report, issued by the Levy County Department of Public Safety (LCDPS), contains a review of the activities, accomplishments, and improvements the Department has undergone throughout the three month period ending September 30, 2015. The Department continually strives to improve the services provided by our emerging comprehensive emergency response organization.

Training

Each quarter, Levy County Department of Public Safety staff participates in training sessions and exercises. The Department uses training resources available from within the Department as well as other organizations to introduce new methods and products, and reinforce existing practices. This quarter, the department hosted 748 hours of documented EMS training for LCDPS staff as well as municipal fire department members. This does not include other, miscellaneous training such as the regular fire training held at stations throughout the County or individual virtual training classes completed by staff members as well.

*Paramedic Jeff Turner
participates in the morning
ice-breaker during the
quarterly meeting*

July, 2015



In April, the Quarterly EMS meeting was held where Director David Knowles brought all staff up to speed on LCDPS happenings, LCDPS Training Captain Steve Severance discussed situational awareness, and Captain Elysia Foran provided a review of the medical care protocols and after lunch, members cycled through a skills lab rotation for hands on training. The skills lab included review of the mechanical CPR (LUCAS) device, uncommon intubations, ventilator management, emergency procedures used to obtain an airway, and syringe pump operation.



Cricothyrotomy Training
July, 2015

Other, in-house training included;

- April – Ladders
- April – Personal Protective Equipment (PPE)
- April – RSI & Syringe Pumps
- May – Search and Rescue
- May – Emergency Response Guide
- May - Pediatrics
- June – Firefighter Survival Techniques
- June – Salvage and Overhaul
- June – Pediatric Advanced Life Support (PALS)
- June – Diabetics

Paramedic Jim Foran
discusses proper intubation
technique
July, 2015



Upcoming training opportunities include the following:

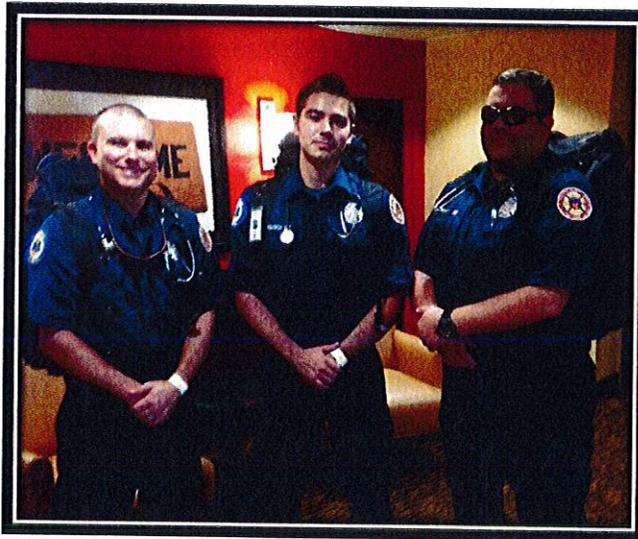
- October – Attack Lines
- October – Victim Removal
- November – Firefighting Tactics
- December – Emergency Vehicle Driving and Operations

Events in the Community

The Department strives to be an active organization within the community, promoting the Department and the field of Public Safety.

This time of year the Department starts to see an increase in Public Relations events. In July, members of the Department visited the local libraries for their Summer Reading Program. Children attending the program learned about what emergency responders do and how to call 9-1-1.

Also in July, LCDPS was represented at CLINCON 2015 in the Bill Shearer International Advanced Life Support (ALS) Competition in Orlando. This event is a challenge for critical thinking and problem solving in advanced life support skills used in the field. The competition consisted of complex simulations to challenge paramedics in their knowledge and training.



Members of the ALS Competition Team, Firefighter/Paramedic Joe Brooks, Firefighter/Paramedic Stephen Ferguson, and Paramedic Humberto Jimenez, stop for a photo before participating in scenarios.

With back to school events in August and September, LCDPS attended two (2) End of Summer events and visited the schools to instruct students and teachers CPR.



Stephen Rampersad and Mathew Oquinn pose for a quick picture before the start of a local End of Summer Event.

Throughout August, the 4H group used the Public Safety Complex to teach life skills to local youth for their summer program.



Local youth learn the basics for ATV riding at the Public Safety Complex



4H Students learn how to work together to steer a canoe in the pond at the Public Safety Complex

Radio Communications

The County Public Safety narrowband radio project is complete. All six (6) of the tower sites have been secured and equipment installed. During the acceptance testing a deficiency was discovered in the areas between Williston and Gulf Hammock; the deficiency was corrected by replacing the microwaves throughout the County with a technologically advanced microwave creating a larger communication link; these replacements came at no additional charge to the County. The new Communications Systems meets the federal narrowband mandate and provided improved communication and paging capabilities for the County EMS and Fire service, including Municipal Fire Departments.

Fire Working Group

Since the inception of the Fire Working Group meetings in January 2012, a wealth of information has been exchanged between the Municipal Fire services and the County. These meetings provide an opportunity to exchange information on a regular basis and provide immediate clarification.

Administrative Meeting

The Fire Working Group Administrative meeting occurs monthly between the Director of Public Safety and Municipal Fire Chiefs. This group discusses issues such as standardization of equipment and annual budgeting. These meetings are normally scheduled in the evening on the first Thursday of the month and are open to the public.

County Officer Meeting

County Supervisors meet on a continual basis with the Director to discuss issues that pertain to County Department policies and procedures as well as the operational goals set forth by the Department.

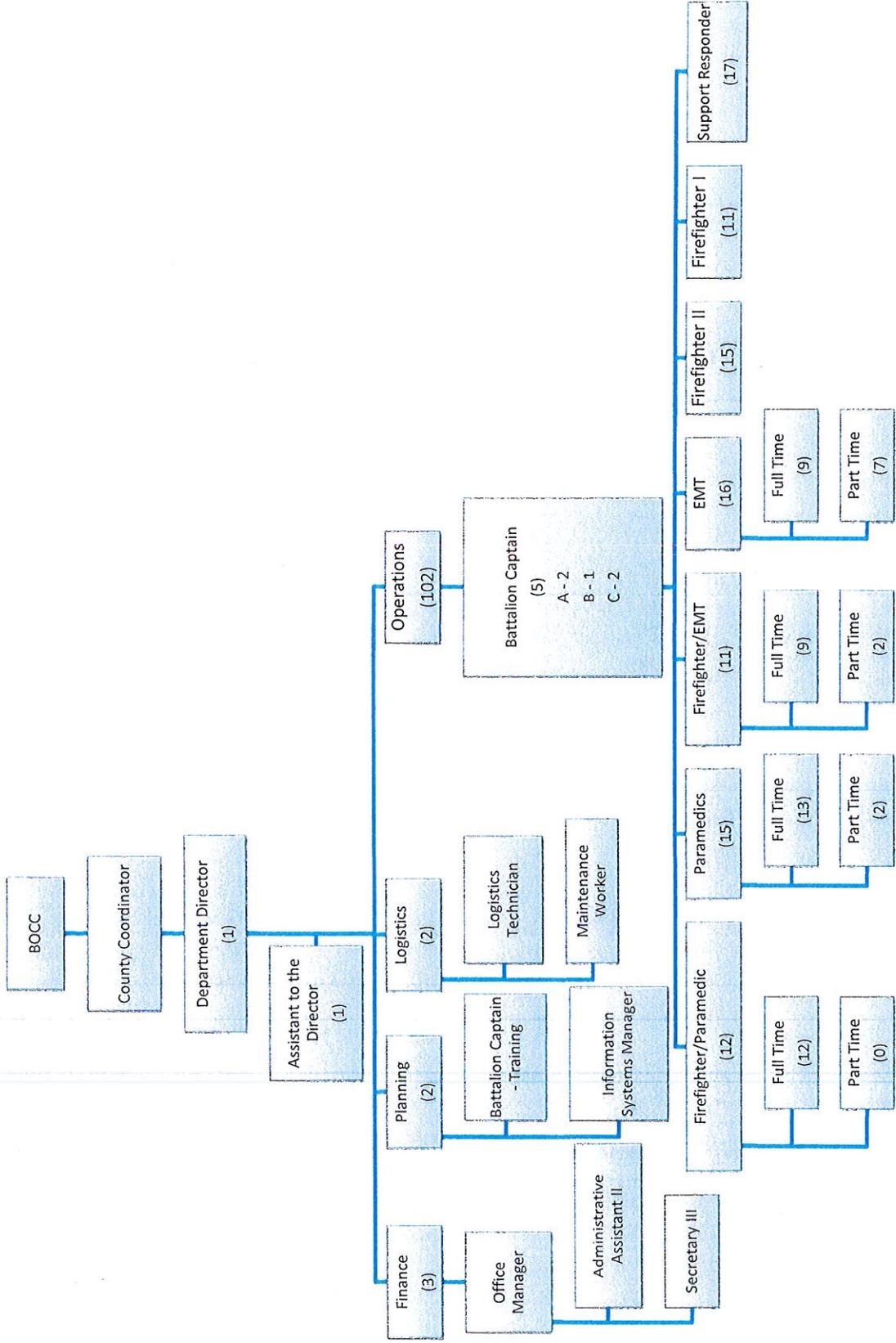
Accounts Receivable Activity

On June 1, 2013, EMS billing was turned over to EMS|MC. LCDPS office staff is still responsible for all billing that took place before the switch and continue to monitor the receivables through reports submitted by EMS|MC.

EMS|MC has billed customers for 1,182 transports this quarter; current net collections for the previous twelve (12) months of transports are;

October – 63.9%	February – 64.1%	June – 58.1%
November – 62.1%	March – 70.3%	July – 60.9%
December – 66.6%	April – 69.1%	August – 57%
January – 60.3%	May – 66.5%	September – 56.5%

Current Organizational Chart



Levy County Department of Public Safety

Total Employees: 111

Total Stations: 12 Total Apparatus: 40

Admin/Office Staff: 8

Director/Chief
 Assistant to the Director
 Office Manager
 Administrative Assistant II
 Secretary III
 Systems Manager
 Logistics Tech
 Maintenance Worker II

Admin/Office Staff Vehicles: 4

Unit #	Year		
806	2008	SUV	Admin
804	2008	SUV	Systems Manager
FT39	2003	SUV	Logistics
114	2005	Amb	Maintenance

Field Staff: 103

FT Captains	4
PT Captains	2
FT FF/Paramedics	12
FT Paramedics	13
FT FF/EMTs	9
FT EMTs	9
PT FF/Paramedics	0
PT Paramedics	2
PT FF/EMTs	2
PT EMTs	7
PT FF2	15
PT FF1	11
Support	17

EMS Transport Units: 11

Unit #	Year		
150	2008	Out of service	
151	2008	Reserve	
152	2011	Reserve	
153	2010	Reserve	
154	2012	Primary	
156	2013	Primary	
157	2013	Primary	
158	2014	Primary	
159	2014	Primary	
200	2012	Primary	
255	2015	Primary	

EMS Non-Transport Units: 5

Unit #	Year		
802	2006	SUV	Reserve
803	2006	SUV	Training
807	2013	Truck	Supervisor
808	2013	Truck	Supervisor
809	2015	SUV	Chief

Fire Units: 20

Squad 11	2012	Morriston	
Engine 11	1993	Morriston	
Tanker 11	2001	Morriston	
Squad 6	2007	Fowlers Bluff	
Engine 6	2005	Fowlers Bluff	
Tanker 6	1990	Fowlers Bluff	
Squad 3	2006	Yankeetown	
Engine 3	1999	Yankeetown	
Tanker 3	2005	Yankeetown	
Squad 4	2007	Rosewood	
Engine 4	1996	Rosewood	
Tanker 4	2001	Rosewood	
Brush	1970	Montbrook	
Engine	1991	Montbrook	Reserve
Engine	1991	Rosewood	Reserve
Engine	1999	LCDPS	Reserve
Squad	2006	LCDPS	Reserve
Utility 80	1985	LCDPS	Reserve
Tanker	1986	LCDPS	
Tanker	1979	LCDPS	Reserve

EMS Stations: 7*

Inglis	3	Rescue 3
Cedar Key	5	Rescue 5
Chiefland	7	Rescue 7
Fanning Springs	8	Rescue 8
Bronson	9	Rescue 9
Williston	10	Rescue 10
Morriston	11	Rescue 11

Fire Stations: 6*

Morriston	1	inactive
Yankeetown	3	day crew/night coverage
Rosewood	4	day crew/night coverage
Fowlers Bluff	6	day crew/night coverage
Morriston	11	day crew/night coverage
Gulf Hammock	12	inactive

Technology (active): 101

Servers	3
Desktops	28
Laptops	34
Tablets	15
Wireless Routers	17
Specialized Software	4

*Morriston is a dual Fire/EMS Station

"Atta Boys & Girls"

July 2015-September 2015

7/2/15

Dennis Russell sent an email recognizing Justin Pittman and Jeremy Pittman. He said while he was working on a project at Station 6 they were very helpful. Dennis wanted to recognize them for their teamwork and display of our Core Values.

7/3/15

Captain Foran sent an email recognizing Bob Dickman. On June 27, 2015 a Telestaff issue resulted in there being no paramedic to work R3. Bob Dickman happened to stop by the station on his way home to visit with the crew when Captain Foran was making the call to mandatory the off going paramedic. Bob volunteered to work so the other member would not get mandatoried.

7/7/15

The office received a card for Tyrone Edwards and Robert Sorrell for a call they responded to on 6/15/15. The patient said she suffered a heart attack and the EMS team was exemplary. She said both members were very kind and wanted to make sure they were recognized.

*7/9/15

Congratulations to Chris Reynolds and Bob Dickman, they delivered a healthy baby boy on 7/5/2015.

8/5/15

Wendy Zwieback called the office to thank Captain Foran for her assistance and management of a call involving a 31yo horse on June 8, 2015. She said she was very thankful for Captain Foran's help and knowledge of resources. Later in the week she dropped by a bag of goodies for Captain Foran to share with our crews.

8/7/15

Mandy Willis sent an email regarding the kindness and empathy Nick Ritter and Chris Hinson displayed on August 7, 2015. They ran a call for a patient with a cut foot. Chris Hinson cleaned the blood from the floor in the gas station. When the patient refused transport, Nick Ritter pushed the patient, in his wheelchair, back to Good Samaritan in the rain. The man was having difficulty and our crew did an amazing job helping him out. Mandy said she is proud to work with people like this. Great job guys!!!

8/17/15

John MacDonald found a note taped to the door of EM. The note referred to a call ran by Sara Rottman, George Davis, and CFR. The patient wanted to thank the crew for saving her life and for their efficiency and how gentle they were with the intubation. The patient also wanted to thank the crews that responded to her on May 11, 2014 (Cody Basham and Kenny Maddox) and January 30, 2015 (Joe Brooks and Humberto Jimenez).

9/12/15

Mandy Willis sent an email about Cathy Wilson responding to a call off-duty; On September 12, 2015 we had a vehicle accident late at night. The radio system was down and we were having a difficult time having everyone dispatch to the call. Cathy Wilson was nearby and went to the scene in her vehicle and started triaging patients. Cathy Wilson consistently displays teamwork on a daily basis. She goes above and beyond the call of duty continuously. I'm certainly grateful to have her on our team.

9/14/15

The family of a patient transported by David Florance and Quinn Leshar on 9/13/15 called Chief Knowles to say thank you and let him know how professionally the crew handled the call.

“Atta Boys & Girls”

July 2015-September 2015

9/15/15

David Elliott from the Veteran’s Advocate Foundation called Chief Knowles to express a recent experience he had with the crew from Rescue 8, Mike Carle and Chris Hinson. Mr. Elliott was with a Navy Veteran at a gas station in Gainesville when the veteran’s car ran out of gas and he didn’t have enough money to get home. He approached the crew and asked for a hand and the crew responded that they didn’t have any cash. A few moments later, the crew came out of the gas station with money from the ATM and gave the Veteran \$10.00. What a wonderful representation of our Core Values!

Mr. Elliott went on to say how proud he is of the transformation and improvements LCDPS has made over the last three years!

9/16/15

Captain Foran was contacted by a patient who was treated and transported by Cathy Wilson. He was lavish in his praise of her capable care and the teamwork shown by all individuals involved in the call. He complimented Donna Capps for staying on the line and calming his wife, Cathy for saving his life (as he was certain he was near death from a reaction), and John Partain for quickly and capably driving him to the VA. He further stated that the physician at the VA complimented the fast thinking and pertinent treatment he received by LCDPS.

9/30/15

On September 30, 2015, Cody Basham, Gerald Turner, and Jason Brimhall responded to a structure fire. They were the first unit on scene. Homeowners had left a pot boiling eggs on their stove for hours while they were away from their home. The family dog was inside and exposed to smoke for unknown amount of time. There was no fire, only smoke. The crew gave the dog oxygen and showed compassion to this family in their frightened state. PM Basham also did a fantastic job at running command!!!



Quarterly Fire Calls for Service

The Levy County Department of Public Safety (LCDPS) considers any call for which a unit is dispatched by the 9-1-1 communications center as a call for service. The LCDPS Fire Division received 164 calls for service this quarter. The breakdown of calls for service is divided by month, and further divided by station;

CALLS BY STATION

	July	August	September
Station 3 (Yankeetown)	18	11	9
Station 4 (Rosewood)	7	7	4
Station 6 (Fowlers Bluff)	8	4	3
Station 11 (Morriston)	25	33	35
TOTAL CALLS	58	55	51

LCDPS currently manages six (6) fire stations, four (4) active and two (2) inactive;

1 -19750 SE 32nd Pl, Morriston

3 -6241 Harmony Lane, Yankeetown

4 -9990 SW 63rd Lane, Rosewood

6 -4591 NW CR347, Fowlers Bluff

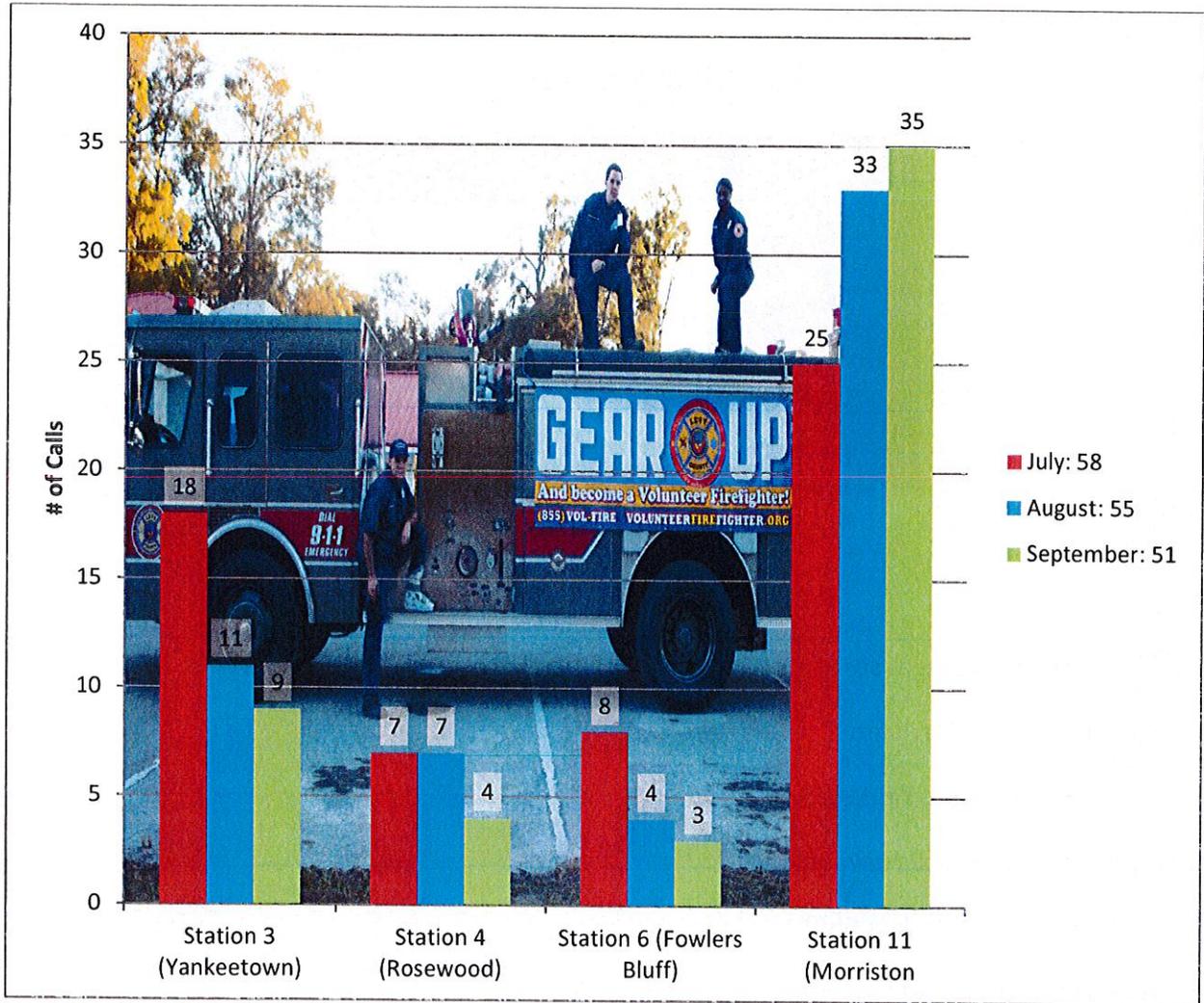
11 -2830 SE SR121, Morriston

12 -2851 SE CR326, Gulf Hammock

Stations 1 and 12 are inactive stations. Stations 3, 6, and 11 have a crew dedicated to respond to calls for a twelve (12) hour period daily. Nighttime coverage is provided by volunteers that reside in those areas. Coverage for the Station 4 area is provided by volunteers that reside in the Rosewood area.

For this quarter, the Department had 4,497.25 hours of dedicated *daytime* coverage; that's an average of 4 members daily.

Fire Calls for Service- Graphic Representation



Total Calls: 164

Quarterly EMS Calls for Service

The Department of Public Safety considers any call for which a unit is dispatched by the 9-1-1 communications center as a call for service. The Department received 1,812 calls for service this quarter, 1,184 of those calls resulted in patient transports to the hospital. The breakdown of calls for service is divided by month, and further divided by unit. During this quarter, we had six (6) frontline transport units, as well as two (2) advanced life support (ALS) supervisor units that provide additional coverage and respond to EMS calls for service.

CALLS BY UNIT

	July	August	September
Rescue 3 (Inglis)	58	69	70
Rescue 5 (Cedar Key)	44	34	44
Rescue 7 (Chiefland)	145	119	122
Rescue 8 (Bronson)	110	95	83
Rescue 9 (Bronson)	105	97	132
Rescue 10 (Williston)	119	120	127
Rescue 15 (Special Events)	0	0	0
ALS-100 (Roaming Coverage)	32	13	19
Battalion-1 (Roaming Coverage)	23	16	16
TOTAL CALLS	636	563	613

To improve the EMS response delivery system in Levy County, LCDPS added a non-transport emergency response supervisor vehicle into the system deployment model on August 13, 2013. This unit, ALS-100 is staffed by an Out of Class Captain and provides additional coverage in the County when a transport unit is out of the primary response zone. This unit works at the discretion of the Battalion Captain to assist with covering the County during peak load times. This quarter, ALS100 was in service 57 out of 92 days.

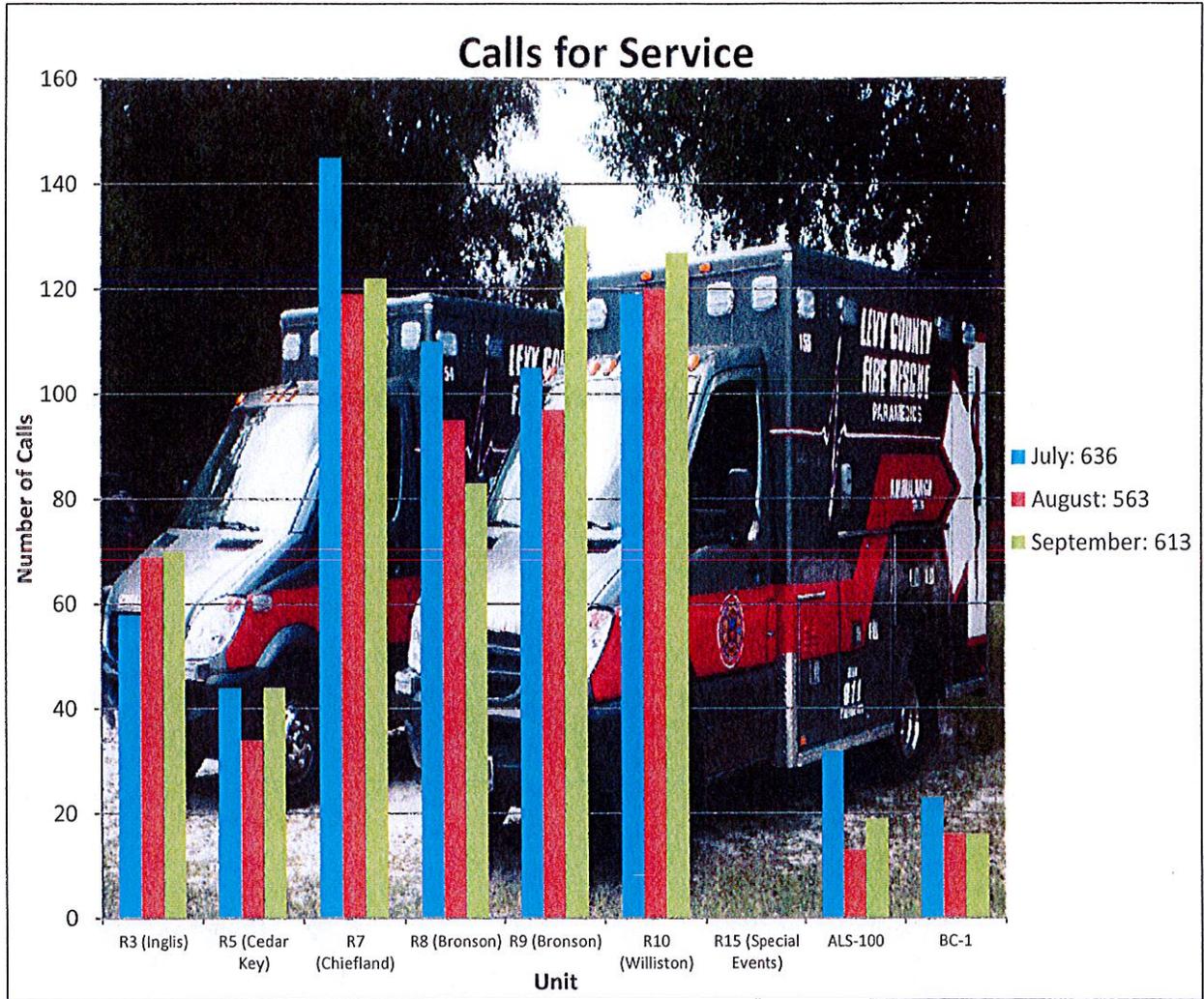
Battalion-1 and ALS-100 are ALS equipped non-transport units able to respond to emergency calls; each Battalion and Out of Class Captain is a licensed paramedic. These vehicles carry spare equipment and supplies to re-stock ambulances in the field. In addition, they are dispatched to calls according to procedure when they are closer than a transport unit, when a transport unit needs assistance, or when there is a significant emergency incident. Their presence helps facilitate faster response times and allows for an established command structure on scene. During overnight hours, these units are stationed at our busiest locations; Chiefland and Williston.

In addition to breaking down the calls by unit, we can further analyze call volumes by zone;

CALLS BY ZONE

	July	August	September
Zone 1 (S. Levy Area)	3	8	4
Zone 2 (Inglis Area)	10	18	16
Zone 3 (Yankeetown Area)	33	31	25
Zone 4 (Rosewood Area)	1	4	4
Zone 5 (Cedar Key Area)	32	20	16
Zone 6 (Fowlers Bluff Area)	0	2	2
Zone 7 (Chiefland Area)	234	188	184
Zone 8 (Fanning Springs Area)	23	26	35
Zone 9 (Bronson Area)	114	104	117
Zone 10 (Williston Area)	155	125	157
Zone 11 (Morrison Area)	30	28	43
Zone 12 (Gulf Hammock Area)	2	3	2
Zone 13 (Otter Creek Area)	2	1	2
Zone 14 (Rainbow Lakes Area)	4	2	2
Mutual Aid (Surrounding Counties)	1	3	6

EMS Calls for Service- Graphic Representation



Total Calls: 1,812

Total Transports: 1,184

Total Calls Last Quarter: 2,000

Total Transports Last Quarter: 1,330

ALS-100 Zone Coverage

ALS-100 has proven to be beneficial; when ALS-100 arrives on scene, they can cancel the transport unit when a transport to the hospital is not requested by the patient enabling the unit and crew to stay available, continuing to provide services in their assigned zone. ALS-100 can slow a responding unit based on the condition of the patient allowing for safer roadways.

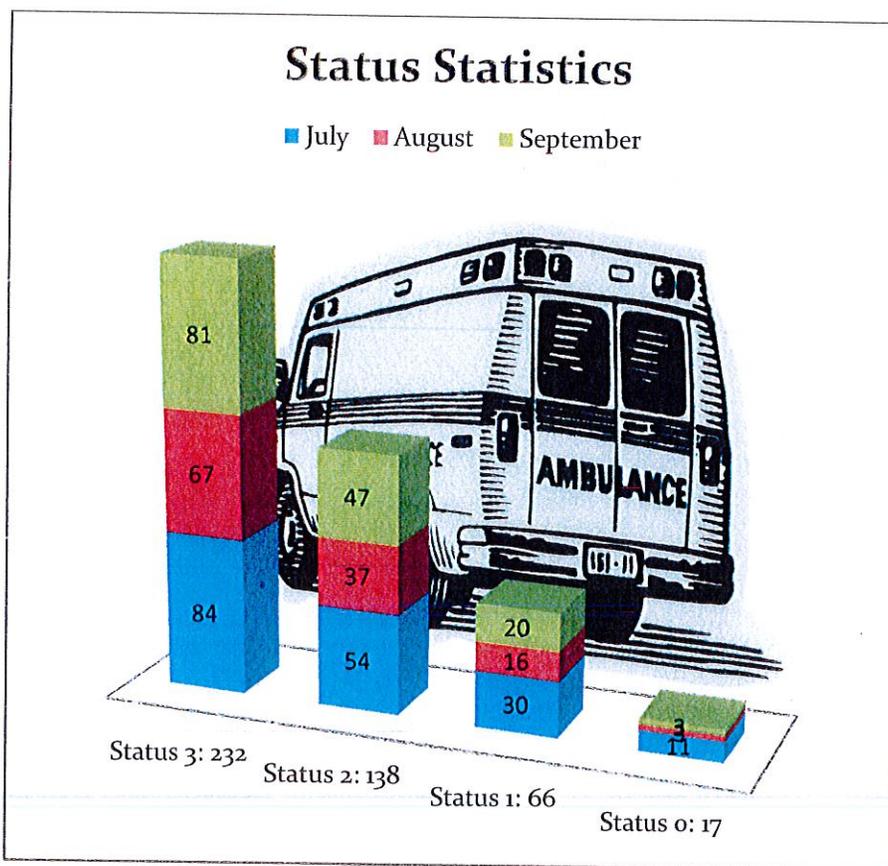
ALS-100 responded to 64 calls this quarter. The average response time for this unit was 5.77 minutes for the quarter; that's 5.21 minutes faster than the average frontline transport unit response time.



Status Statistics

Status statistics reflect the number of available EMS transport units in the County throughout a 24 hour period.

- Status 0- NO available units in the County
- Status 1- One available unit in the County
- Status 2- Two units available in the County
- Status 3- Three units available in the County



Last Quarter:

Status 3: 235

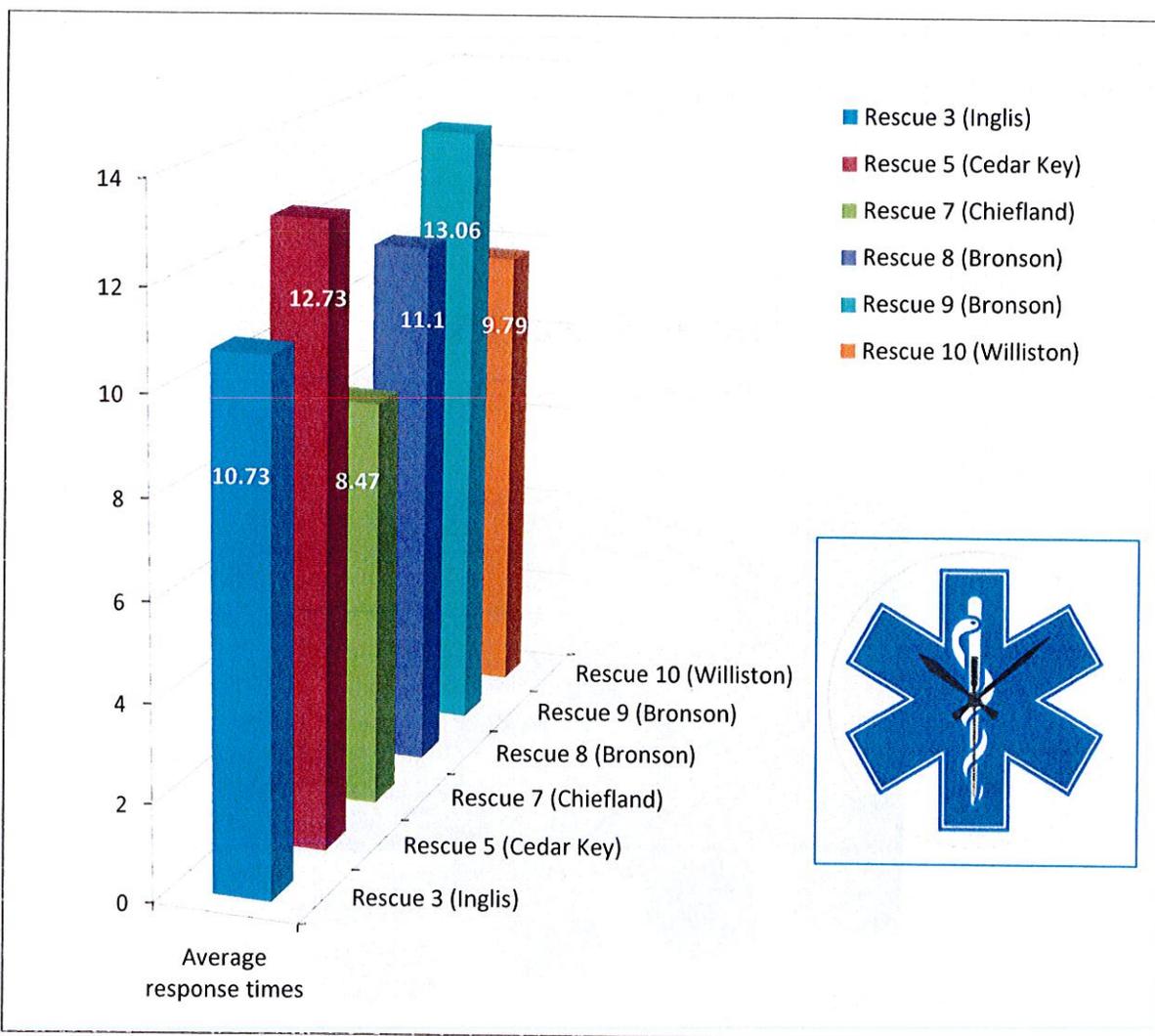
Status 2: 151

Status 1: 64

Status 0: 30

EMS Response Times

According to NFPA-1710 the Golden Recommended Standard response time is eight minutes or less; this does not take into account rural settings. The average frontline ambulance response time for Levy County EMS last quarter was 11.01 minutes; this quarter it was **10.98** minutes. The graph below represents the average response time after departure for each EMS transport unit.

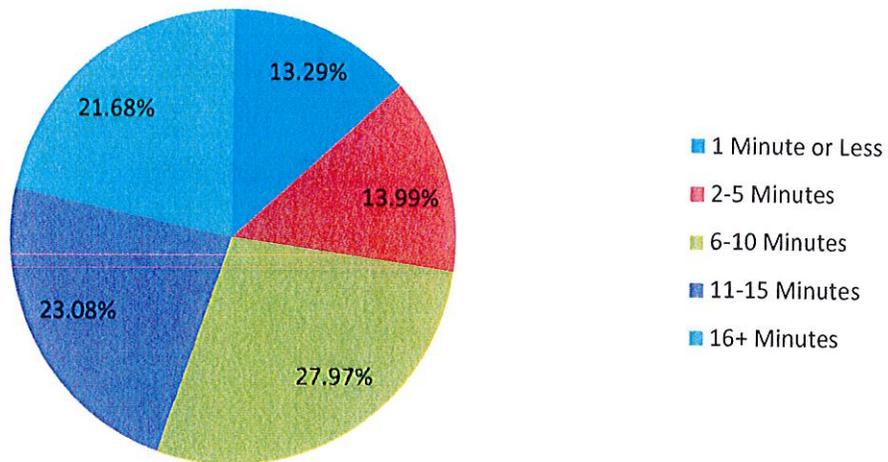


Average response time for Levy County EMS (transport): 10.98 Minutes

Fire Response Times July-September 2015

NFPA-1710 states that “the fire department shall have the capability to deploy an initial full alarm assignment within an 8-minute response to 90% of the incidents,” this does not take into account rural settings. According to the fire reporting system, the average response time for LCDPS Fire is 11.19 minutes this quarter. The graph below represents the response times for Levy County Fire Rescue as a whole.

Fire Response Times



Stations are manned during daytime hours;

Station 3 - Yankeetown: 7a-7p

Station 6 - Fowlers Bluff: 7a-7p

Station 11 - Morriston: 7a-7p

We continually assess the call load against our staffing hours; In addition to daytime coverage, LCDPS volunteers are on call for night coverage for each station area. A volunteer responding at night costs \$10 (per call) versus \$120 for hourly personnel to be at the station overnight.

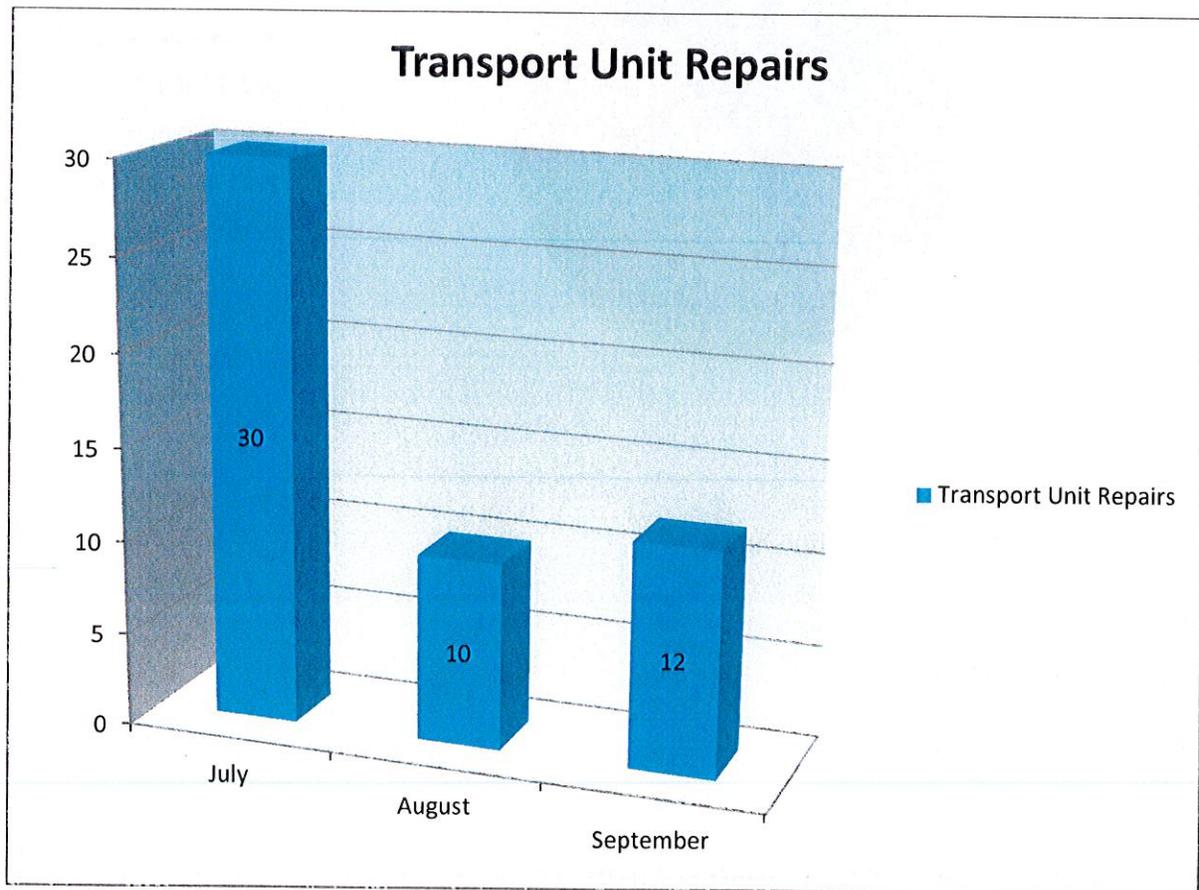
EMS Vehicle Repairs

All Emergency Response units are taken to the County Barn for regular maintenance on a weekly basis. Department of Public Safety EMS units were seen by the County Barn for repairs 52 times in the last quarter.

While breakdowns are expected due to the mileage each unit accrues (average of 65,000/year), in every instance of unscheduled repairs, a unit will go out of service and wait for the repair to be completed. If the repair takes longer than an hour, the crew must change into another unit. In both cases, this means a decrease in the number of units in service and the possibility of delays in patient care due to repairs.

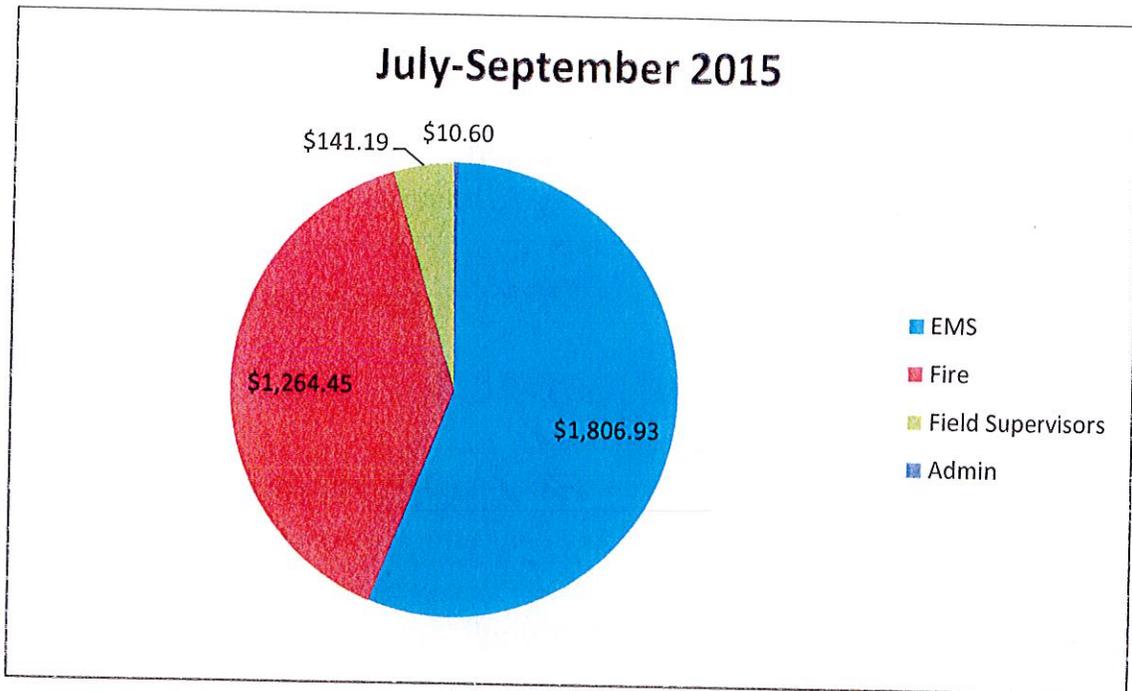
Units 156, a primary unit, was in the shop for unscheduled repairs the most of any unit (9 times).

The graph below represents the repairs by month within the quarter. These figures represent each time a response unit needed some sort of repair or maintenance.



Total Repairs for the Quarter: 52

LCDPS Fleet Maintenance & Repair Costs



Total costs for LCDPS fleet maintenance and repairs at the County Barn this quarter was \$3,250.38; 55.6% of those costs were for EMS units, 38.9% were for fire apparatus. With the purchase of new ambulances rotating into the fleet we expect to continue seeing a decrease in this expense.

We have six (6) frontline transport units and five (5) spare transport units. Our frontline transport units average approximately 65,000 miles per year; that's a total of 97,500 miles per quarter, for a grand total of 390,000 miles per year. Using this information, our repair and maintenance costs for EMS calculated to 1.85¢ per mile this quarter. According to the American Automobile Association (AAA), the average, privately owned sedan costs around 5¢ per mile to maintain.

Fire apparatus is different. While our engines typically accrue only 2,500 miles and our squads only 7,000 miles per year, each hour they are running (on scene, during morning truck check offs, for fire suppression operations, etc.) is calculated at 30 miles. Due to the age of our fleet, most of our units do not currently have hour meters at this time.

Vision, Mission, and Core Values

Vision

The Vision of Levy County Department of Public Safety is to develop, manage, and operate a comprehensive emergency response organization to serve the citizens and visitors of Levy County, Florida. The Department will embrace new technologies and techniques, focusing on training and education to provide the highest level of customer service and satisfaction in a professional and caring manner.

Mission

It is the Mission of Levy County Department of Public Safety to preserve life and property, promote public safety, and foster economic growth through leadership, management, and actions as an all risk life safety emergency response organization. This shall be accomplished through innovation, team work, and outstanding customer service with prudent utilization of public funds provided by the community.

Core Values

These Values are the foundation for all decisions and actions this department pursues.



Integrity- Consistency of actions values and principles; being honest and accountable for one's actions regardless of the circumstances



Professionalism- Having interest and desire to do a job well and holding positive attitude towards the profession



Service- Serving the department and the community with respect and to the best of our ability



Stewardship- Responsible planning and management of resources

It is with our ever present core values in mind that we seek to succeed in our mission.

**Levy County Board of County Commissioners
Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:
ROAD/BRIDGE- ALICE LALONDE X3358

2. MEETING DATE:
2/16/16

3. REQUESTED MOTION/ACTION:

Approve CIGP application for CR347 and Alice LaLonde having authorization to sign application.

4. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : YES _ NO _ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL _____ DATE

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Requesting to submit our annual grant application for CIGP (County Incentive Grant Program) for CR 347 beginning at Alt 27 and ending at US 19/98 for approximately 4.01 miles. Grant project consist of widening and re-surfacing roadway from existing lane width of 20' to 22' .

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES _ NO	YES _ NO	YES _ NO	YES _ NO	YES X NO	YES _ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



FLORIDA DEPARTMENT OF TRANSPORTATION
COUNTY INCENTIVE GRANT PROGRAM
APPLICATION

District 2
CIGP

APPLICANT INFORMATION

Date: 2/16/2016

COUNTY NAME: Levy County (Applying for CR 347)

CONTACT PERSON: Alice LaLonde

TITLE: Office Manager

ADDRESS: 620 North Hathaway Ave
PO Box 336
Bronson, FL 32621

PHONE: 352-486-3358/ 352-221-5179 (cell)

EMAIL: levyrd@levycounty.org

PROJECT OVERVIEW INFORMATION

PROJECT PRIORITY NO (Relative to other CIGP project applications): 1

ROAD JURISDICTION (Check only one)

- On the State Highway System
- Off the State Highway System (ie County or City Street)
- Combination of on and off the State Highway system

CHECK WHICH BEST DESCRIBES THE PROPOSED PROJECT (Check only one)

- Improves a transportation facility, including transit, which is located on the State Highway System
- Relieves traffic congestion on the State Highway System

BRIEF PROJECT DESCRIPTION AND LOCATION (ie Add 2 additional lanes to make 4-lanes on CR 123 from Main St to CR 345) Please include a location map:

The proposed project is located South of SR 500 (ALT 27) in Northwestern Levy County, along Sections 4, 5, 8, 9, 16, 17, 20, & 21 Township 12S Range 15E in Levy County, Florida. The project consist of a two-lane roadway at 20' wide. Improvements to include widening and re-surfacing existing roadway to 22'. Roadway drainage will be provided by roadside swale/ditch system (pre-exisiting). This project will provide large trucks an alternative route to avoid entering the city limits of Chiefland in order to continue northerly to SR 129. It would also greatly reduce the safety hazards that exist on subject roadway. Our Ambulance/EMS service WILL NOT use this road due to the conditions of the road and the risk of putting patients at risk during transport.

PROJECT LENGTH (in miles): 4.01

PROJECT ELIGIBILITY CRITERIA

Is the project consistent, to the maximum extent feasible, with local metropolitan planning organization plans and local government comprehensive plans? Yes No

Will the County administer the design, construction and CEI of the proposed project? Yes No

The department must consider, but is not limited to, the following criteria for evaluation of projects for County Incentive Grant Program assistance:

- (a) The extent to which the project will encourage, enhance, or create economic benefits;
- (b) The likelihood that assistance would enable the project to proceed at an earlier date than the project could otherwise proceed;
- (c) The extent to which assistance would foster innovative public-private partnerships and attract private debt or equity investment;
- (d) The extent to which the project uses new technologies, including intelligent transportation systems, which enhance the efficiency of the project;
- (e) The extent to which the project helps to maintain or protect the environment; and
- (f) The extent to which the project includes transportation benefits for improving intermodalism and safety.

Describe how this project will meet the above criteria:

Levy County has experienced tremendous growth along the US 19 corridor over the past decade. This growth is expected to continue. Several large job producing facilities are anticipated in the next couple of years one of which includes a Community College branch. These will have a major impact on economic and population growth.

The road improvements on this County owned facility would help to reduce large traffic impacts on US 19 into the city limits of Chiefland. It would also provide improvements to the infrastructure to accommodate truck traffic. Our Ambulance/EMS service WILL NOT use this road due to the conditions of the road and the risk of putting patients at risk during transport.

Describe the scope and any special characteristics of the project (ie Paving CR 123 from Main St to CR 345, include lane and shoulder width, culvert replacement, ditch regrading, bridge impacts, driveway turnouts or other significant characteristics of the project. Provide Typical Section drawings if available). Include a location map

Widening and Re-surfacing of CR 347 from US 500 (ALT 27) to US 19 would include larger lane width and driveway turnouts with culverts as needed. The bridge along this roadway would need up-dated signage and reflectors.

Please See Attached Maps

Provide any additional project specific information that should be considered.

This roadway is in desperate need of repair. Our Ambulance/EMS service WILL NOT use this road due to the conditions of the road and the risk of putting patients at risk during transport. We have made attempts to patch and keep the road up to the best of our ability without having to re-construct the road. Please see the attached pictures.

ADDITIONAL PROJECT INFORMATION

Right of Way

Is right-of-way acquisition proposed? If Yes, describe proposed acquisition including expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way.

Yes

No

Describe existing right-of-way ownerships along the project (*Describe when the right-of-way was obtained and how ownership is documented, i.e., plats, deeds, prescriptions, easements*):

Levy County is the owner of the existing right-of-way.

Public Involvement

Have any public information, or community meetings been held?

Yes

No

Describe public, and private, support for the project. (*Examples: Letters of support, public meetings, County Commission meeting, petitions, written endorsements, resolutions, etc.*)

February 16, 2016 a public meeting in the form of a County Commission Meeting was held to request permission to apply for County Incentive Grant Projects 2016.

Matching Funds

County is eligible for, and requests, waiver of the required 50% of match

Yes

No

If matching funds are proposed, explain the source and any limitations of those funds

PROJECT COST ESTIMATE

Provide a summary of the estimated cost for the work being proposed. (Use whole numbers, a detailed project cost estimate must be attached to this application.)

Design Engineering & Plans Preparation	\$ 138,560
Construction	\$ 1,420,240
Construction Engineering & Inspection Activities	\$ 173,200
Total Estimated Cost	\$ 1,732,000

PROJECT FUNDING

<u>CIGP FUNDS</u>	<u>LOCAL FUNDS</u>	<u>TOTAL</u>
\$ 1,732,000		\$ 1,732,000
100%	0%	100%

Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by Levy County (sponsoring entity) and that said entity:

- (1) Provide any required matching funds;
- (2) Shall enter into a Joint Participation Agreement (JPA) with the Florida Department of Transportation to perform the work;
- (3) Shall certify that no additional right of way is required to perform the work other than what is identified on page 4 of this application;
- (4) Has the legal right to construct the project within the identified right of way;
- (5) Shall acquire necessary permits required to construct the project;
- (6) Shall support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that Levy County (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Alice LaLonde

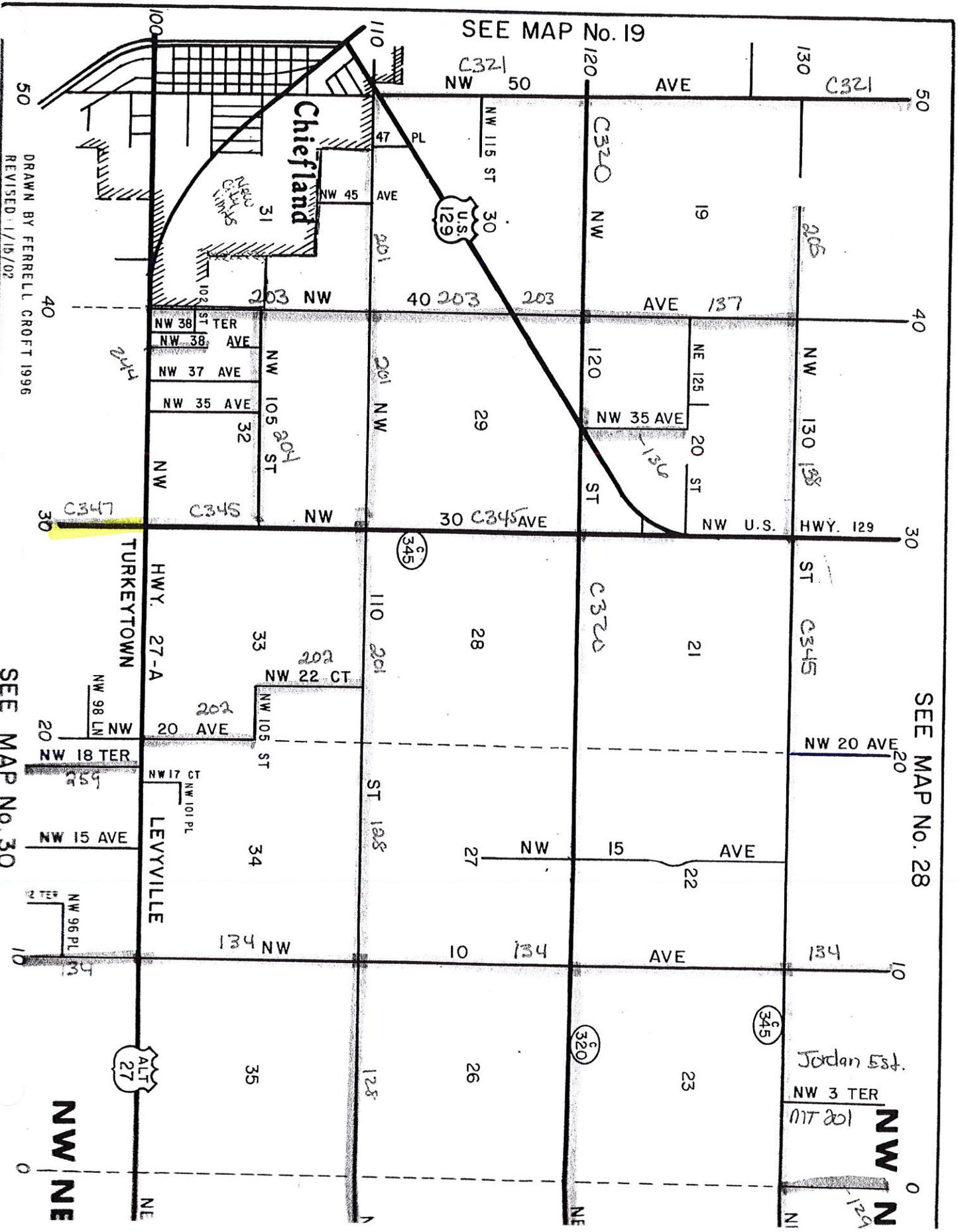
Print Name
 Office Manager

Title

Signature
 2/16/2016

Date

SEE MAP No. 19



SEE MAP No. 28

DRAWN BY FERRELL CROFT 1996
REVISED 1/15/02
L400000 617610

SEE MAP No. 30

NW
NE

NW
N



Jordan Est.
NW 3 TER
MT 201

100

110

120

130

50

40

30

20

10

0

50

40

30

20

10

0

C321
NW 50

C321

C320
NW

Chieftand

U.S. 129

203 NW

40 203

203

AVE 137

NW 38 ST TER

NW 38 AVE

NW 37 AVE

NW 35 AVE

NW 105 ST

201 NW

NW 35 AVE

20 ST

NW 130 ST

NW U.S.

HWY. 129

TURKEYTOWN
HWY. 27-A

110 201

ST 128

C320

ST C345

NW 20 AVE

NW 98 LN

NW 20 AVE

NW 105 ST

33

NW 22 CT

NW 17 CT

NW 101 PL

NW 15 AVE

34

NW 96 PL

NW 12 TER

134 NW

27

NW

15

AVE

22

10

134

AVE

134

35

26

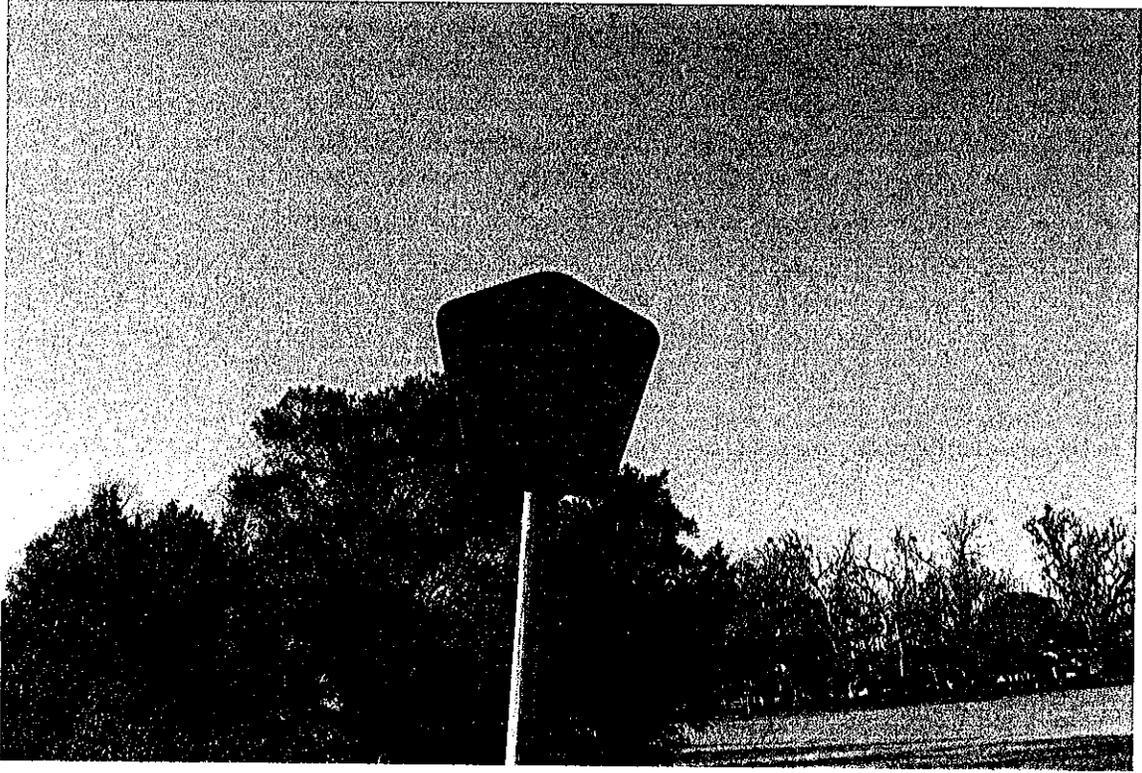
23

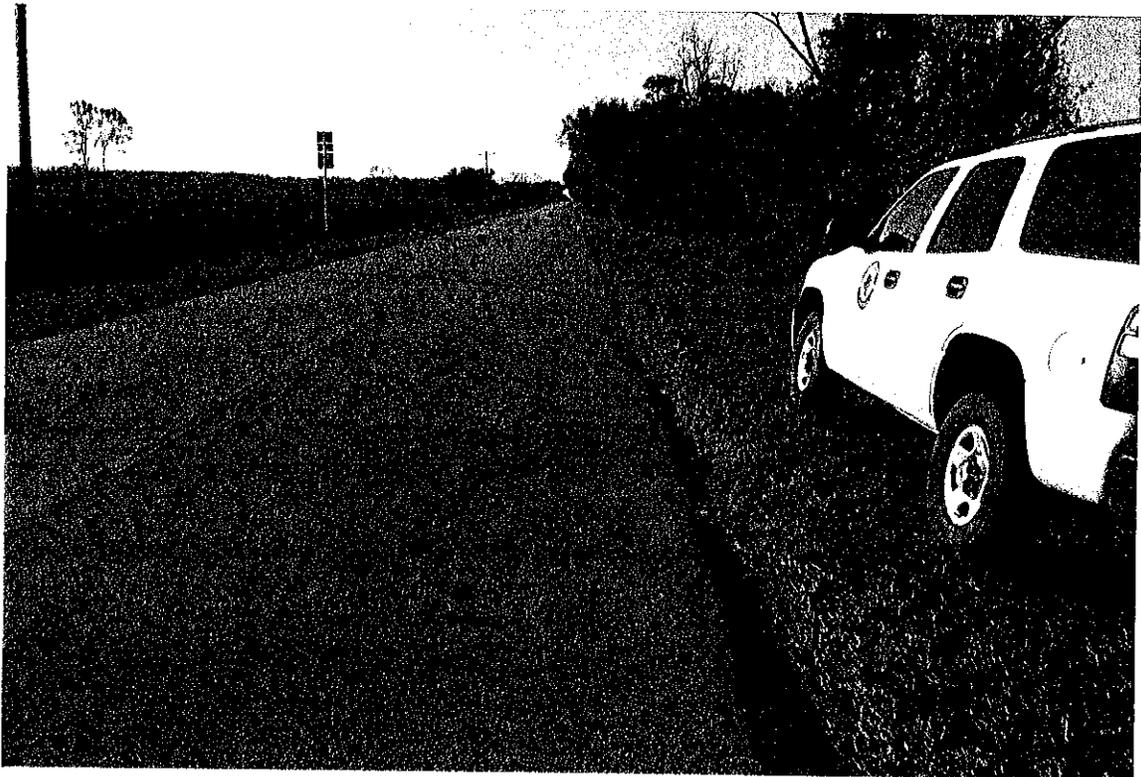
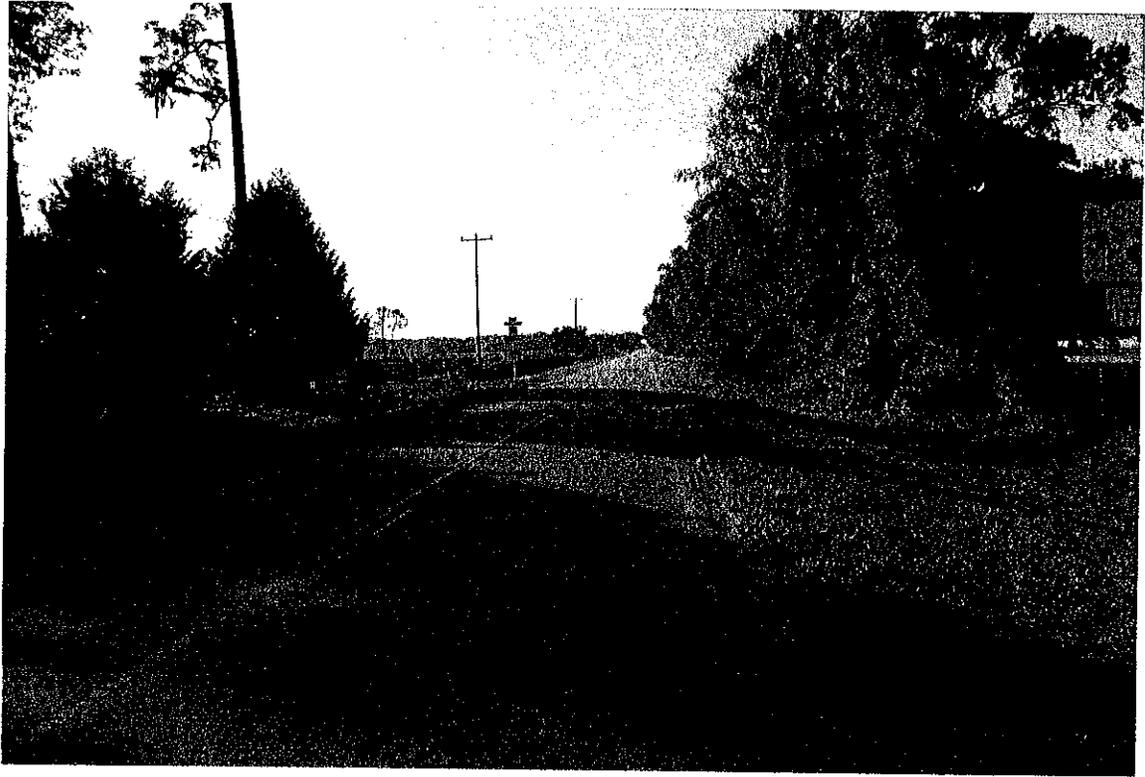
Jordan Est.

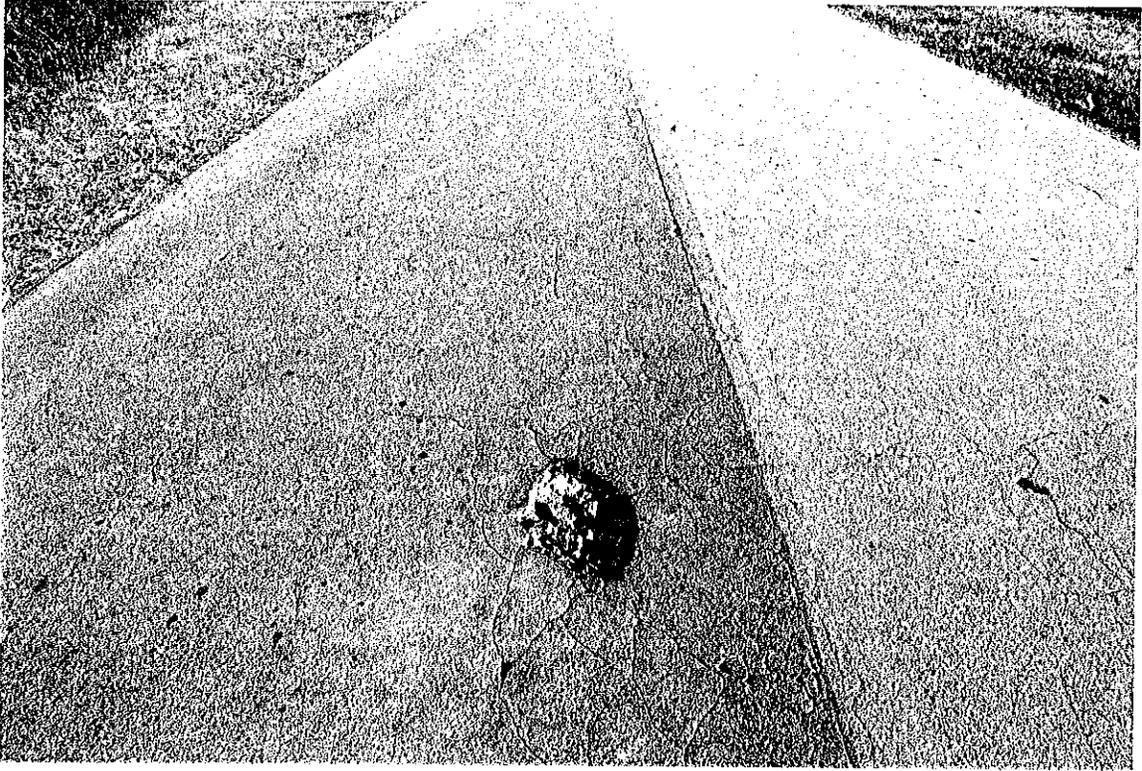
NW 3 TER

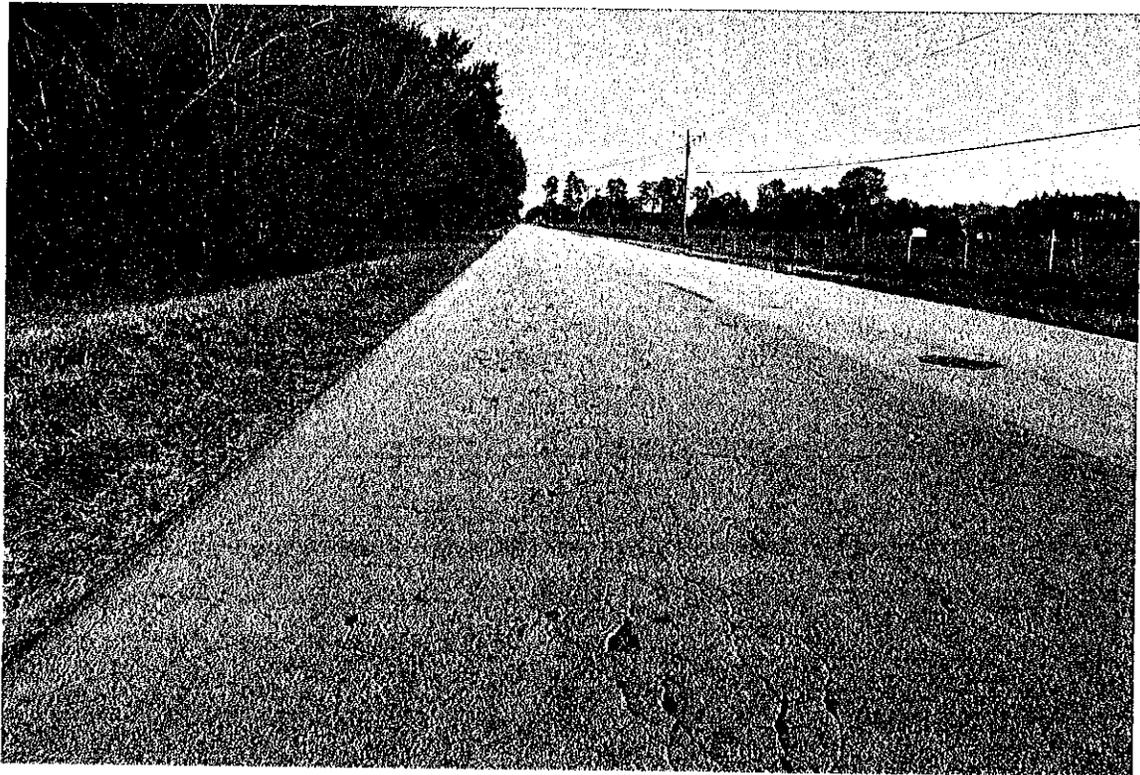
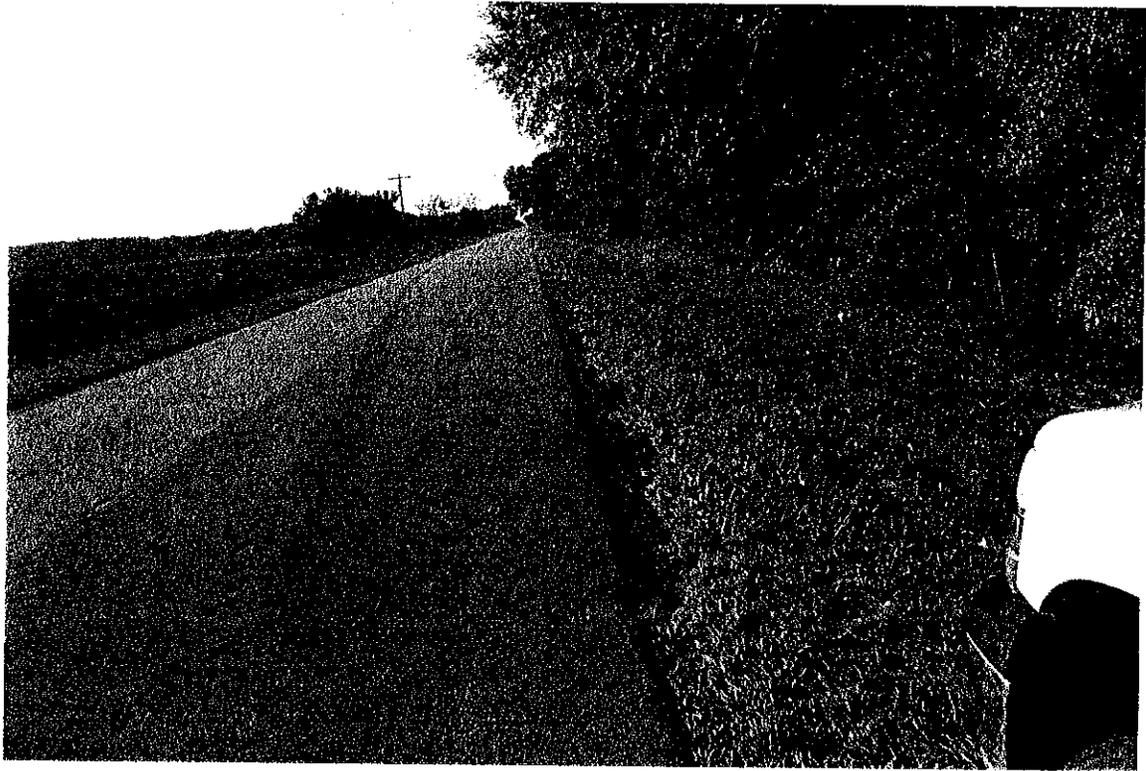
MT 201

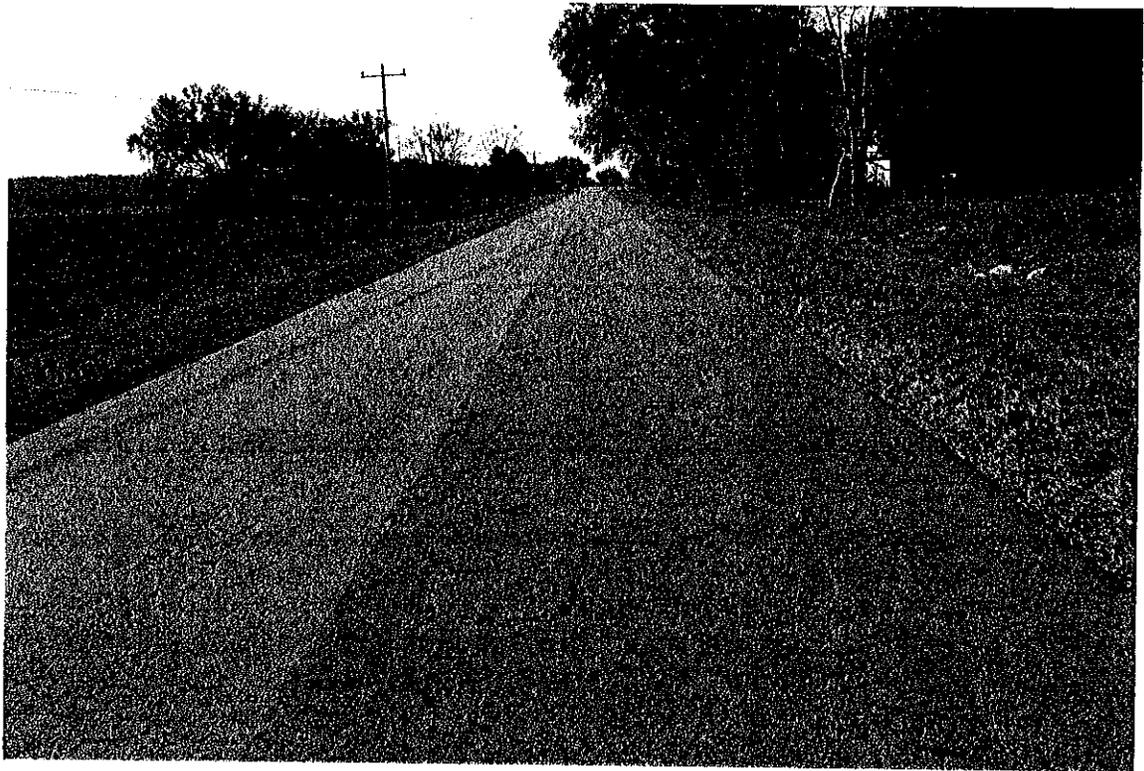
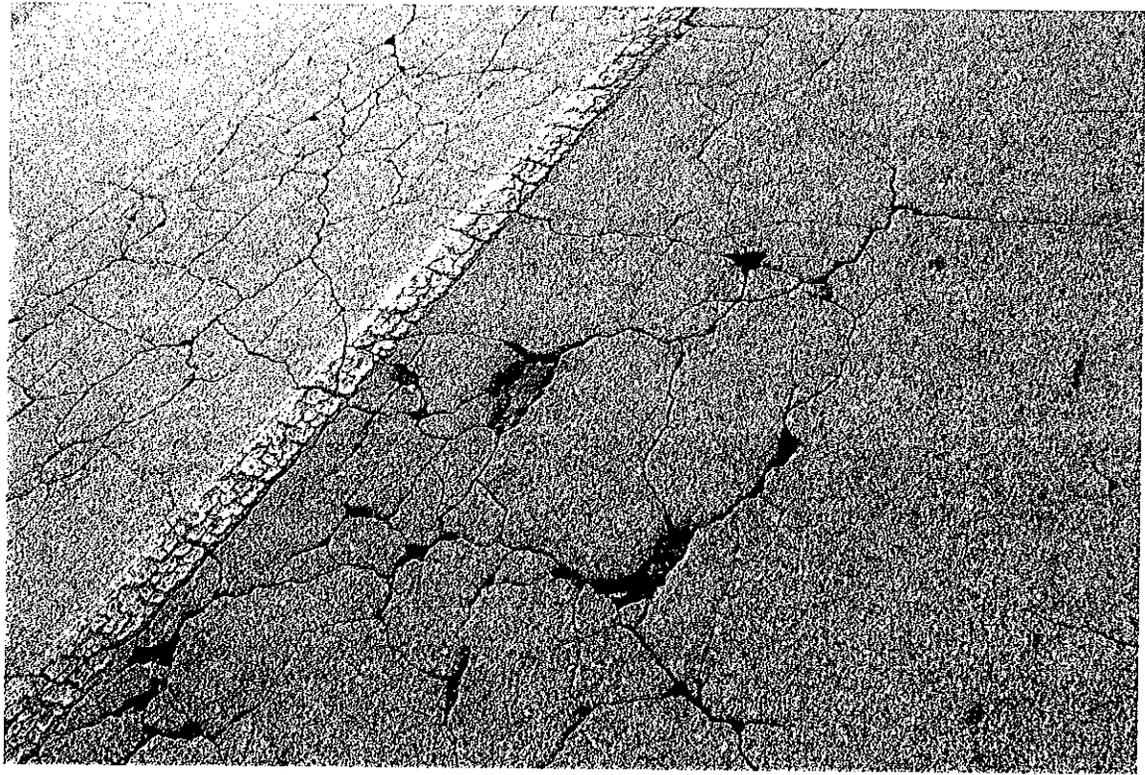
120

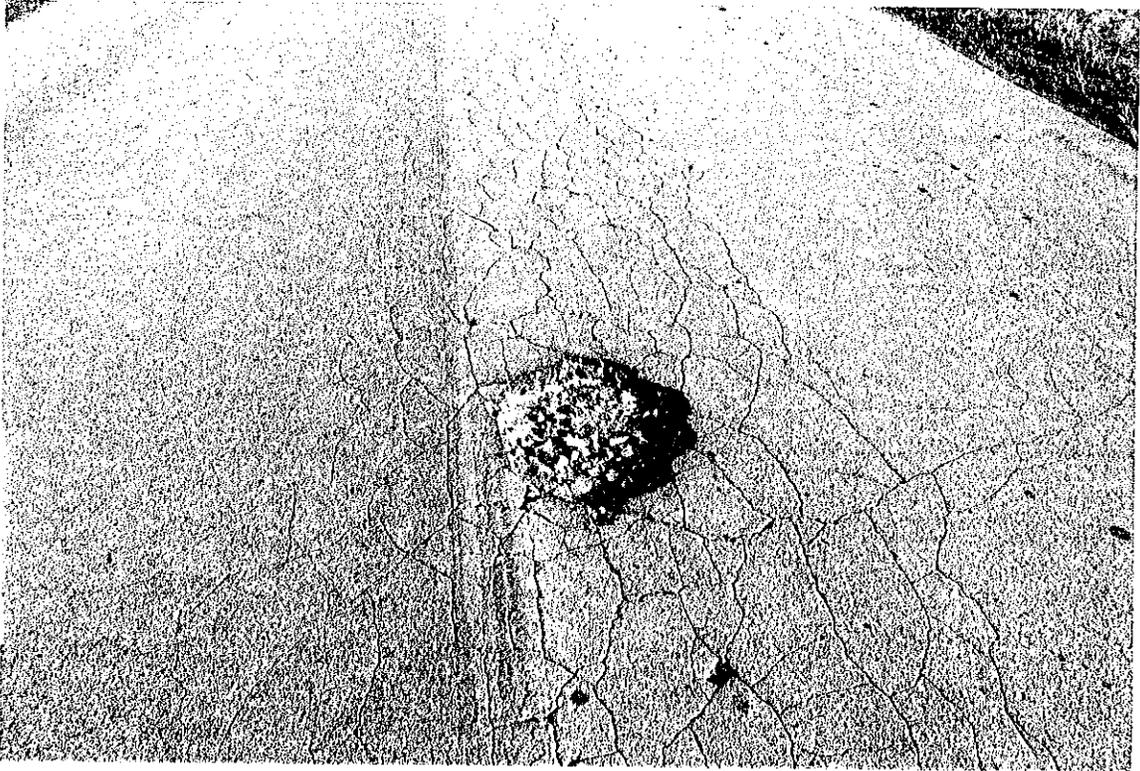


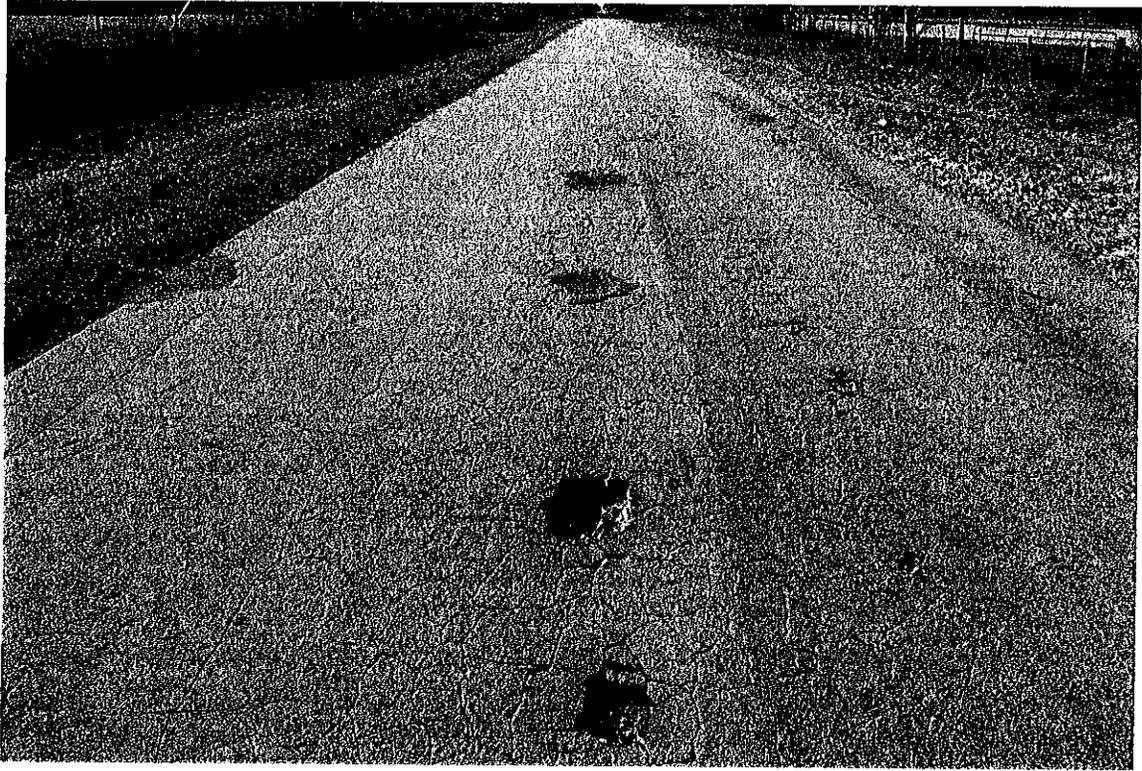


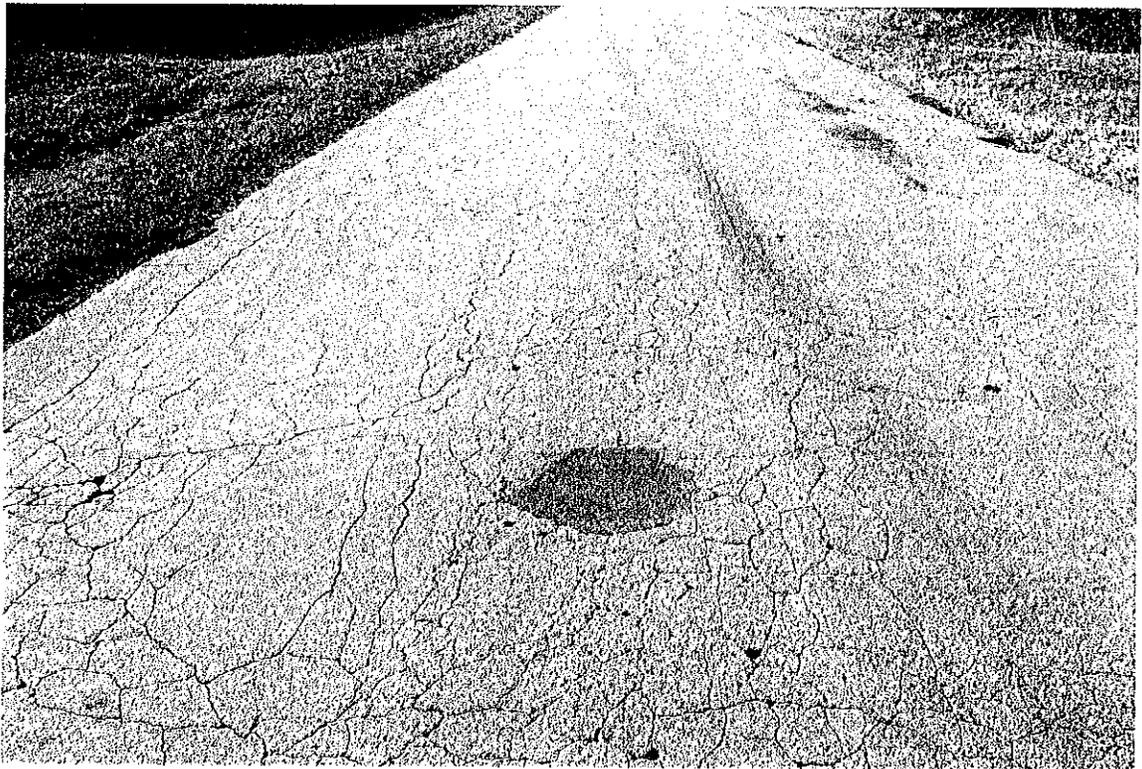


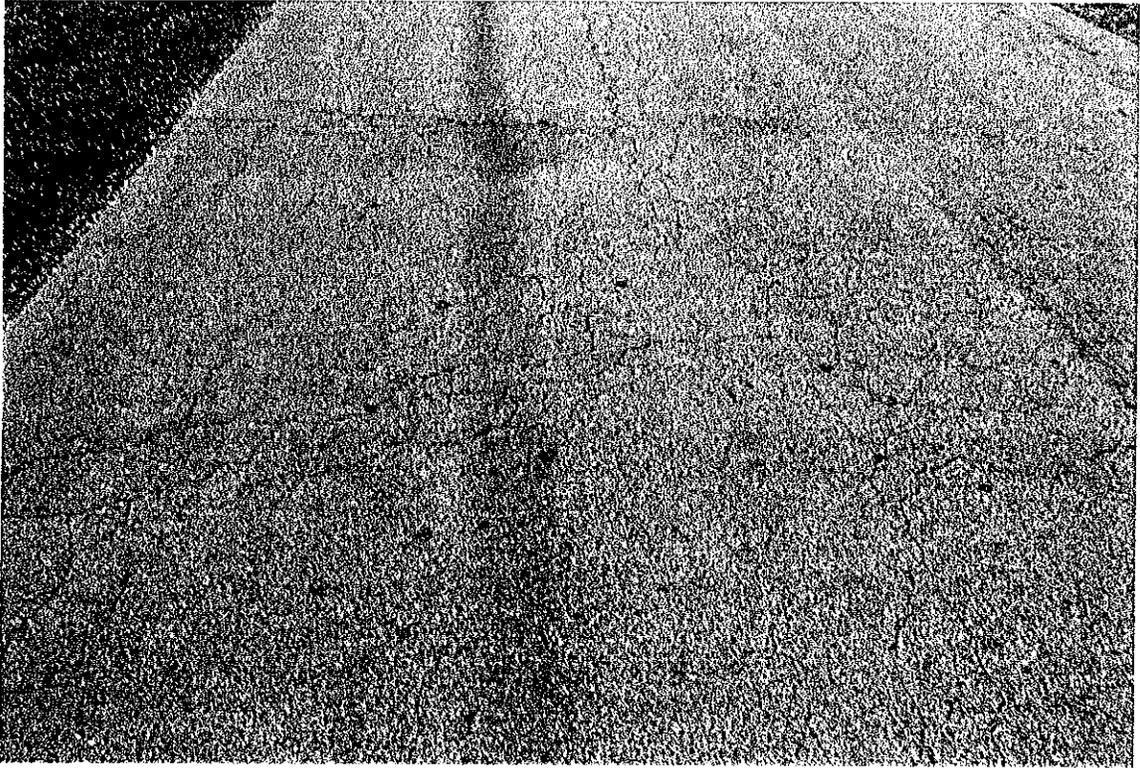




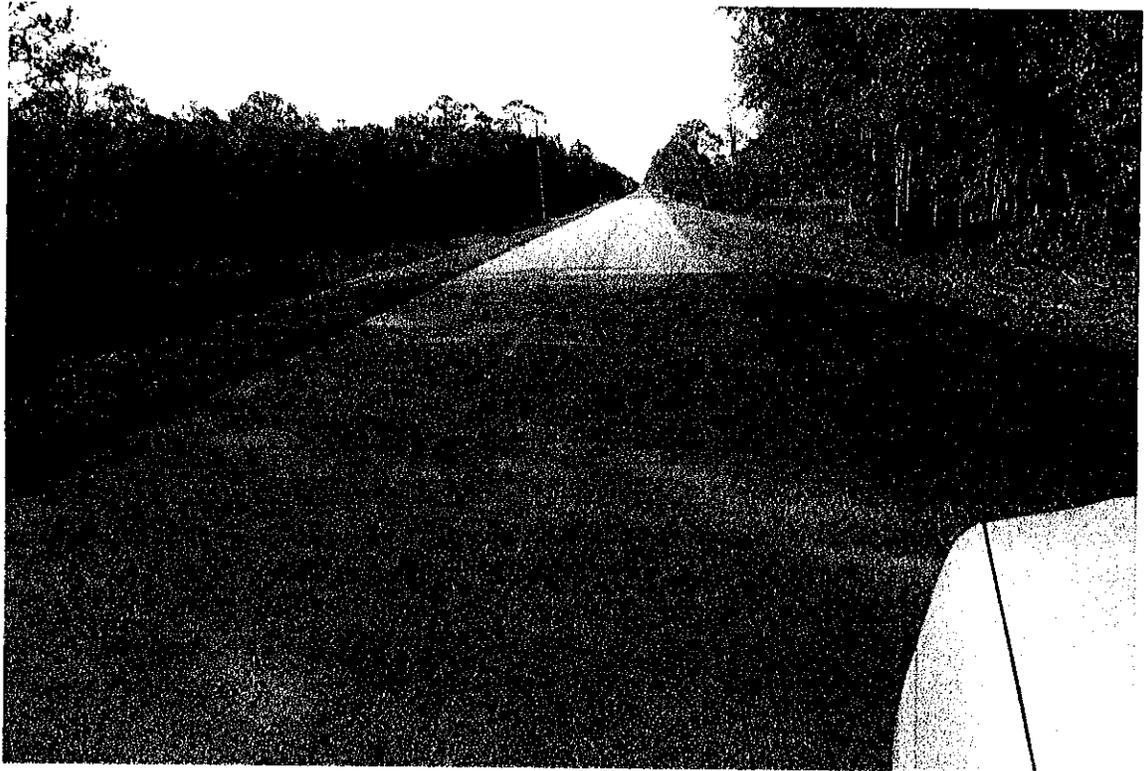




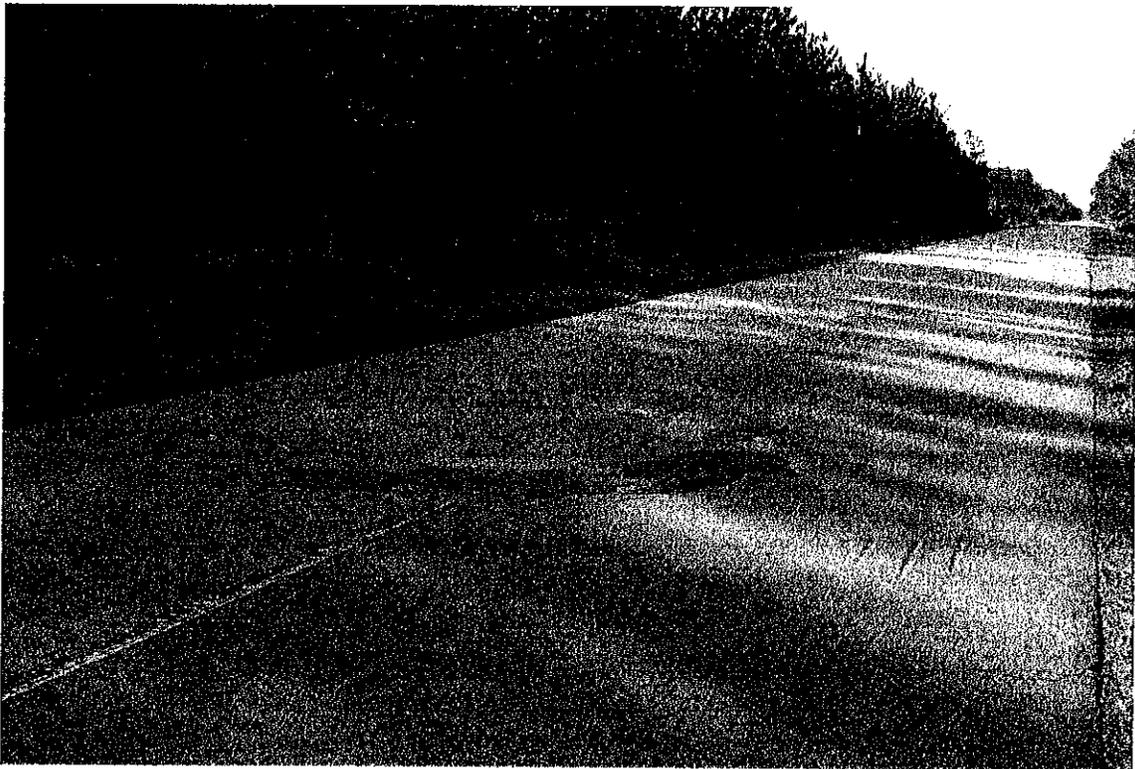
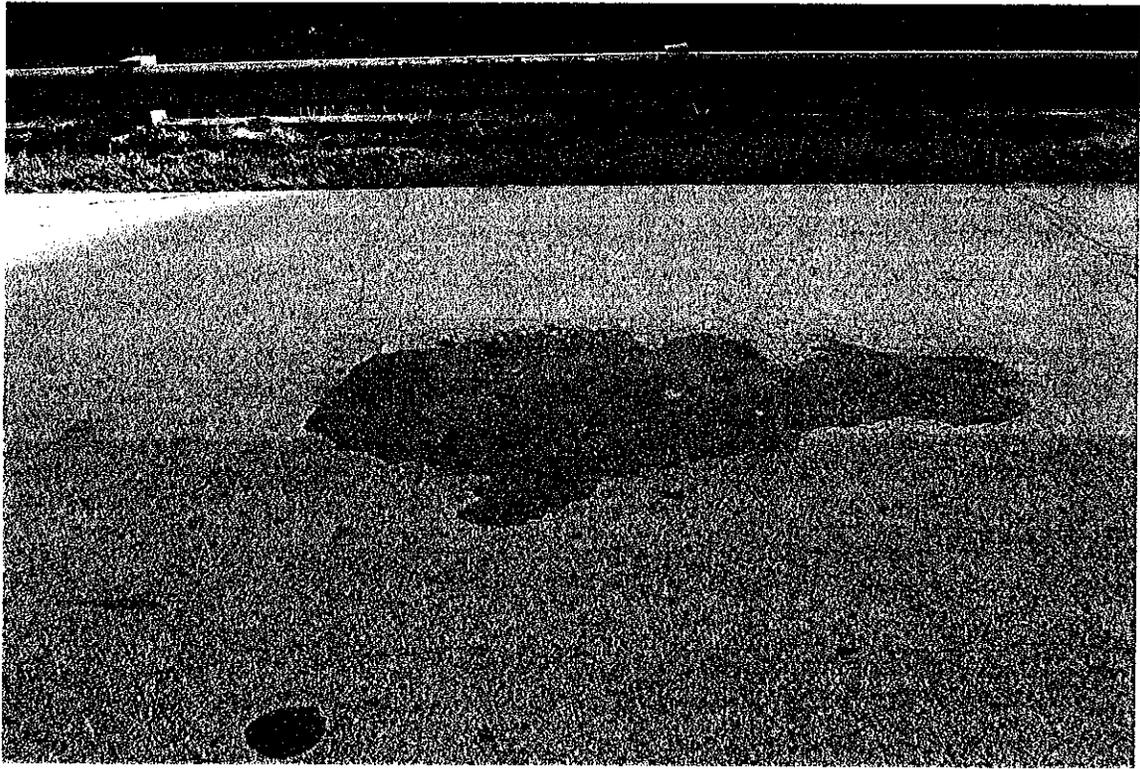




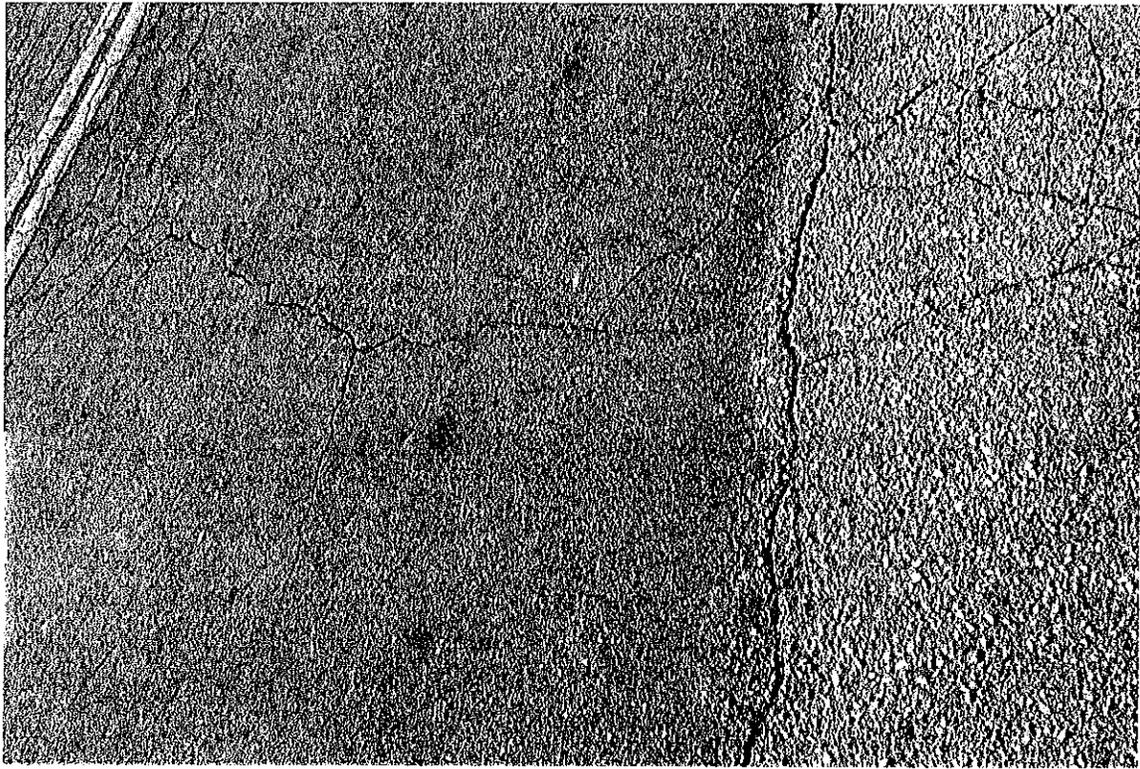












**Levy County Board of County Commissioners
Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

ROAD/BRIDGE- ALICE LALONDE X3358

2. MEETING DATE:

2/16/16

3. REQUESTED MOTION/ACTION:

Approve CIGP application for CR345 and Alice LaLonde having authorization to sign application.

4. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : Yes_ No_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: Yes__ No__ BUDGET OFFICER APPROVAL _____ DATE

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Requesting to submit our annual grant application for CIGP (County Incentive Grant Program) for CR 345 beginning at Alt 27 and ending at SR 129 for approximately 2.53 miles. Grant project consist of widening and re-surfacing roadway from existing lane width of 20' to 22' .

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
Yes__ No	Yes__ No	Yes__ No	Yes__ No	Yes <u>X</u> No	Yes__ No

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



FLORIDA DEPARTMENT OF TRANSPORTATION
COUNTY INCENTIVE GRANT PROGRAM
APPLICATION

District 2
CIGP

APPLICANT INFORMATION

Date: 2/16/2016

COUNTY NAME: Levy County (Applying for C345)

CONTACT PERSON: Alice LaLonde

TITLE: Office Manager

ADDRESS: 620 North Hathaway Ave
PO Box 336
Bronson, FL 32621

PHONE: 352-486-3358/ 352-221-5179 (cell)

EMAIL: levyrd@levycounty.org

PROJECT OVERVIEW INFORMATION

PROJECT PRIORITY NO (Relative to other CIGP project applications):

2

ROAD JURISDICTION (Check only one)

- On the State Highway System
- Off the State Highway System (ie County or City Street)
- Combination of on and off the State Highway system

CHECK WHICH BEST DESCRIBES THE PROPOSED PROJECT (Check only one)

- Improves a transportation facility, including transit, which is located on the State Highway System
- Relieves traffic congestion on the State Highway System

BRIEF PROJECT DESCRIPTION AND LOCATION (ie Add 2 additional lanes to make 4-lanes on CR 123 from Main St to CR 345) Please include a location map:

The proposed project is located North of SR 500 (ALT 27) in Northwestern Levy County, along Sections 21, 28, 29, 32 & 33 Township 11S Range 15E in Levy County, Florida. This project is a two lane roadway that is 20' wide. Improvements to include widening and re-surfacing existing roadway to 22'. Roadway drainage will be provided by roadside swale/ditch system (pre-existing). The purpose of the Levy County Road C345 re-surfacing project is to provide large trucks an alternative route to avoid entering the City limits of Chiefland in order to continue Northerly to SR 129. It would also greatly reduce the safety hazards that exist on subject roadway.

PROJECT LENGTH (in miles):

2.53

PROJECT ELIGIBILITY CRITERIA

Is the project consistent, to the maximum extent feasible, with local metropolitan planning organization plans and local government comprehensive plans?

Yes No

Will the County administer the design, construction and CEI of the proposed project?

Yes No

The department must consider, but is not limited to, the following criteria for evaluation of projects for County Incentive Grant Program assistance:

- (a) The extent to which the project will encourage, enhance, or create economic benefits;
- (b) The likelihood that assistance would enable the project to proceed at an earlier date than the project could otherwise proceed;
- (c) The extent to which assistance would foster innovative public-private partnerships and attract private debt or equity investment;
- (d) The extent to which the project uses new technologies, including intelligent transportation systems, which enhance the efficiency of the project;
- (e) The extent to which the project helps to maintain or protect the environment; and
- (f) The extent to which the project includes transportation benefits for improving intermodalism and safety.

Describe how this project will meet the above criteria:

Levy County has experienced tremendous growth along the US 19 corridor over the past decade. This growth is expected to continue. Several large job producing facilities are anticipated in the next couple of years, one of which includes a Community College branch. These will have major impact on economic and population growth. The road improvements on this County owned facility would help to reduce large traffic impacts on US 19 into the city limits of Chiefland. It would also provide improvements to the infrastructure to accommodate truck traffic. This would be a continuation from CR 347. Re-construction of this roadway along with CR347 would have a tremendous impact to the county's transportation system and the roads are deteriorating state.

Describe the scope and any special characteristics of the project (ie Paving CR 123 from Main St to CR 345, include lane and shoulder width, culvert replacement, ditch regrading, bridge impacts, driveway turnouts or other significant characteristics of the project. Provide Typical Section drawings if available). Include a location map

Widening and Re-surfacing of CR345 from US 500 (Alt 27) to SR 129 would include larger lane width and driveway turnouts with culverts as needed.

Maps are attached

Provide any additional project specific information that should be considered.

This roadway along with CR 347 connects three state roads and would relieve traffic from SR 129 into Chiefland. Northbound Traffic can be routed from SR 129 to CR345 to SR 500 (Alt 27) then to CR 347 to US 19. It would be of great benefit to have these roadways updated and re-constructed. Southbound Traffic can be routed from US 19 to CR 347 to SR 500 (Alt27) to CR 345 to SR 129.

ADDITIONAL PROJECT INFORMATION

Right of Way

Is right-of-way acquisition proposed? If Yes, describe proposed acquisition including expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way.

Yes

No

Describe existing right-of-way ownerships along the project (*Describe when the right-of-way was obtained and how ownership is documented, i.e., plats, deeds, prescriptions, easements*):

Levy County is the owner of the existing right-of-way.

Public Involvement

Have any public information, or community meetings been held?

Yes

No

Describe public, and private, support for the project. (*Examples: Letters of support, public meetings, County Commission meeting, petitions, written endorsements, resolutions, etc.*)

February 16, 2016 a public meeting was held in the form of a County Commission Meeting to request permission to apply for County Incentive Grant Projects 2016.

Matching Funds

County is eligible for, and requests, waiver of the required 50% of match

Yes

No

If matching funds are proposed, explain the source and any limitations of those funds

PROJECT COST ESTIMATE

Provide a summary of the estimated cost for the work being proposed. (Use whole numbers, a detailed project cost estimate must be attached to this application.)

Design Engineering & Plans Preparation	\$ 45,200
Construction	\$ 804,560
Construction Engineering & Inspection Activities	\$ 54,240
Total Estimated Cost	\$ 904,000

PROJECT FUNDING

<u>CIGP FUNDS</u>	<u>LOCAL FUNDS</u>	<u>TOTAL</u>
\$ 904,000		\$ 904,000
100%	0%	100%

Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by (sponsoring entity) and that said entity:

Levy County

- (1) Provide any required matching funds;
- (2) Shall enter into a Joint Participation Agreement (JPA) with the Florida Department of Transportation to perform the work;
- (3) Shall certify that no additional right of way is required to perform the work other than what is identified on page 4 of this application;
- (4) Has the legal right to construct the project within the identified right of way;
- (5) Shall acquire necessary permits required to construct the project;
- (6) Shall support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that Levy County (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Alice LaLonde

Print Name

Signature

Office Manager

2/16/2016

Title

Date



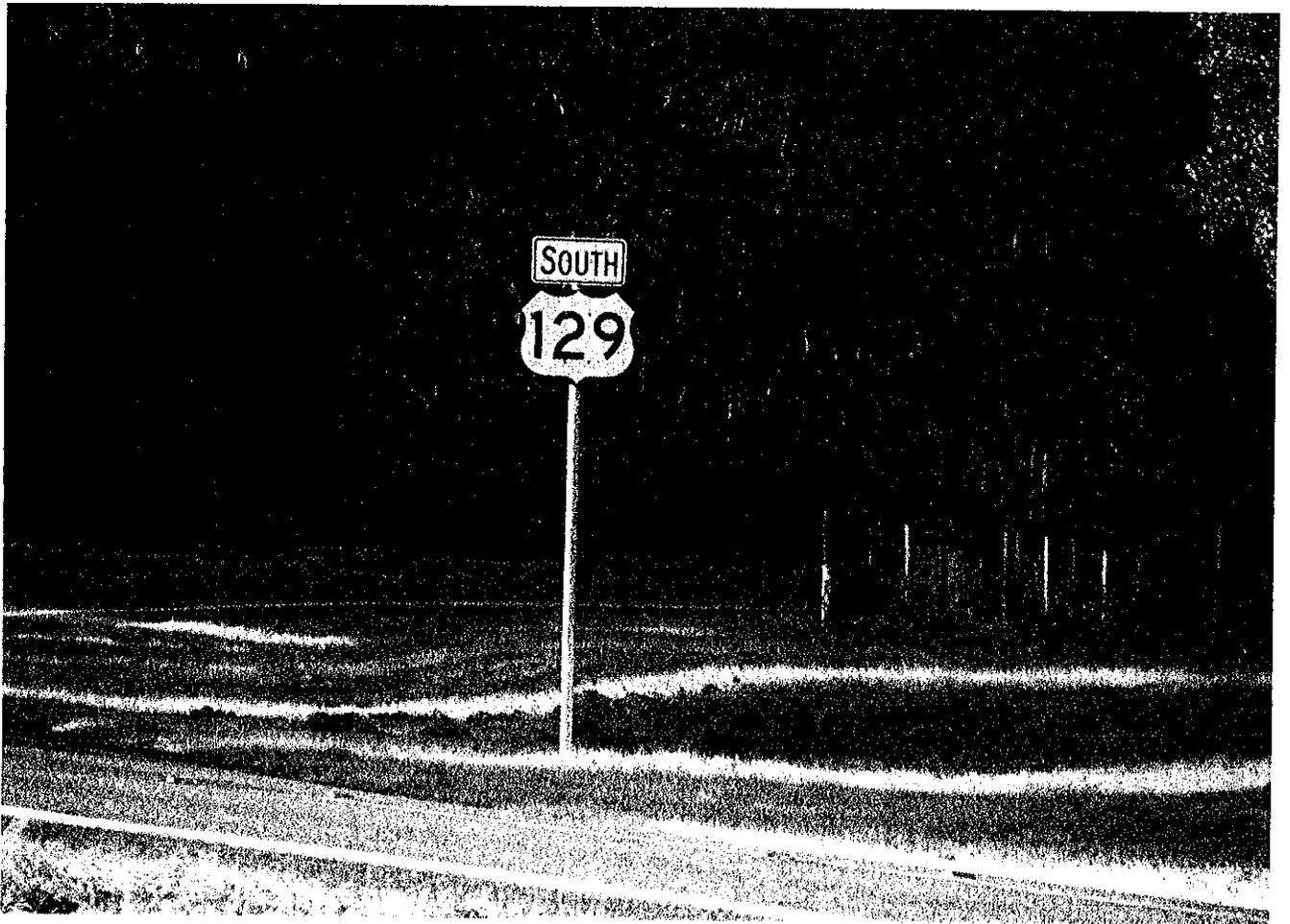
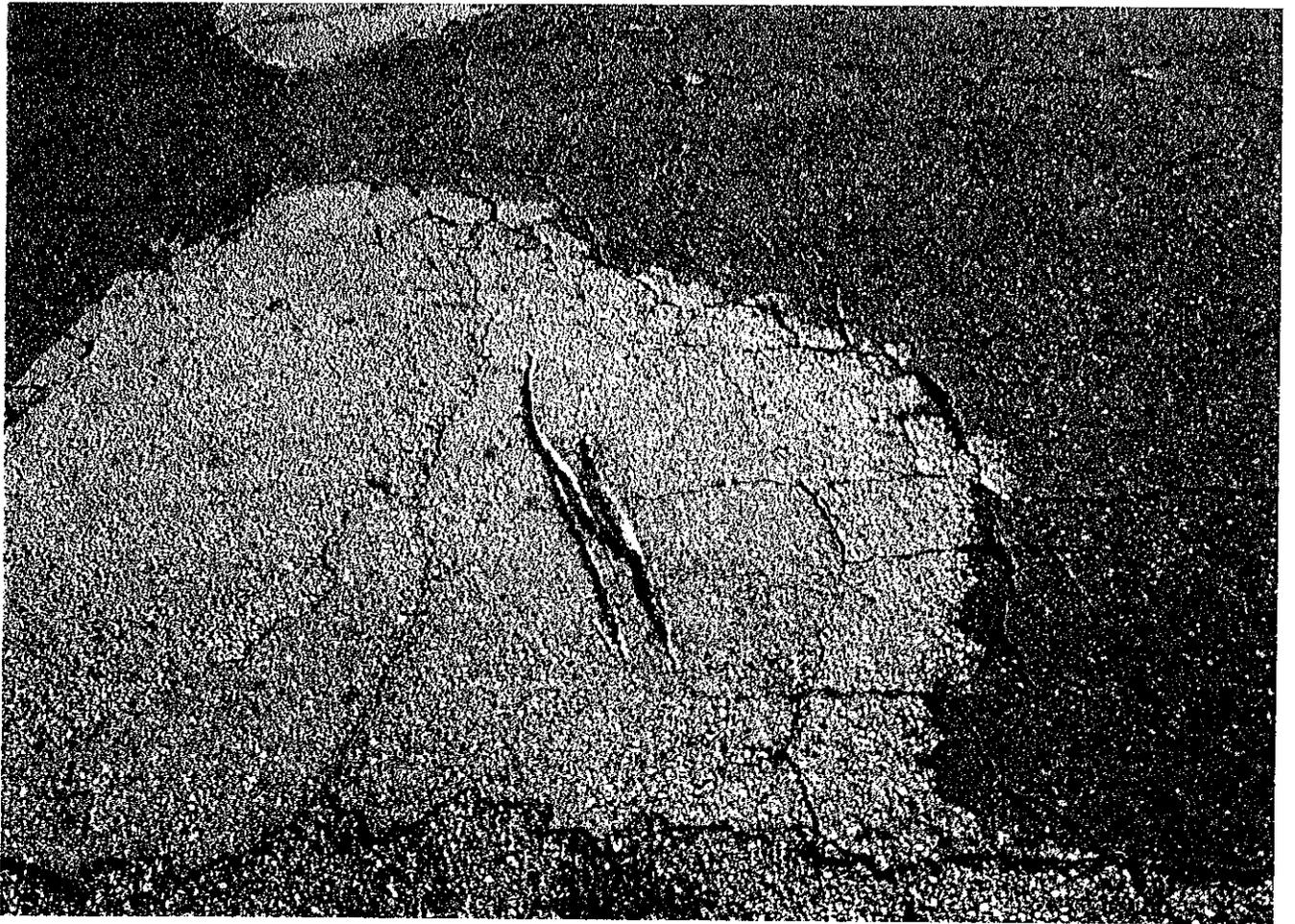












**Levy County Board of County Commissioners
Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

ROAD/BRIDGE- ALICE LALONDE X3358

2. MEETING DATE:

2/16/16

3. REQUESTED MOTION/ACTION:

Approve SCRAP application for C32-B and Alice LaLonde having authorization to sign application.

4. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : YES_ NO_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES__ NO__ BUDGET OFFICER APPROVAL ____ DATE

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Requesting to submit our annual grant application for SCRAP (Small County Road Assistance Program) for C32-B. Beginning at SR 24 and ending at C32 (NE 90 Ave) the road is approximately .61 miles long and the project consist of Re-surfacing roadway.

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES__ NO	YES__ NO	YES__ NO	YES__ NO	YES <u>X</u> NO	YES__ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



FLORIDA DEPARTMENT OF TRANSPORTATION
SMALL COUNTY ROAD ASSISTANCE PROGRAM
APPLICATION

District 2
SCRAP

APPLICANT INFORMATION

Date: 2/16/2016

COUNTY NAME: Levy County (Applying for CR 32-B)

CONTACT PERSON: Alic LaLonde

TITLE: Office Manager

ADDRESS: 620 North Hathaway Ave
PO Box 336
Bronson, FL 32621

PHONE: 352-486-3358/352-221-5179 (cell)

EMAIL: levyrd@levycounty.org

PROJECT OVERVIEW INFORMATION

PROJECT PRIORITY NO (*Relative to other SCRAP project applications*): 3

BRIEF PROJECT LOCATION (*ie CR 123 from Main St to CR 345*) Please include a location map:

Re-surface CR 32-B from SR 24 to Levy County Road C-32 (NE 90 Ave)

PROJECT LENGTH (*in miles*): .61

CHECK THE PROPOSED PROJECT (*Road resurfacing and road reconstruction are the only activities allowed under this program. Capacity improvements, such as adding or striping an additional lane or turn lanes are not permitted, however the widening of an existing paved travel lane or the addition of paved shoulders can be justified as a safety improvement. Check only one*)



Road Resurfacing (*Work to place additional layers of surfacing on highway pavement, shoulders, and bridge decks, and necessary incidental work to extend the structural integrity of these features for a substantial time period*)



Road Reconstruction (*Improvement or upgrading of existing facilities to meet minimum or desired standards without increasing capacity*)

PROJECT ELIGIBILITY CRITERIA

Please check all that apply below

- The project is on a county road that was part of the county road system on June 10,1995
- The road is used as an evacuation route
- The road has high levels of agricultural travel
- The road is considered a major arterial route
- The road is considered a feeder road
- County will administer the design, construction and CEI of the propped project

Describe the scope and any special characteristics of the project (ie Resurfacing CR 123 from Main St to CR 345, include lane and shoulder width, culvert replacement, ditch regrading, bridge impacts, driveway turnouts or other significant characteristics of the project. Provide Typical Section drawings if available. *Include a location map*):

Re-Surface C32-B from SR 24 to Levy County Road 32 (NE 90 Ave) would include improving turnouts with culverts as needed.

Please see attached map.

Provide any additional project specific information that should be considered.

The Levy County School Board and Levy County School Board's Transportation Department is located on this roadway. It is also used as an access road to the Bronson Elementary, Middle and High School in the everyday transportation to and from the schools. There is also a very high volume of pedestrian traffic on this roadway. Improvements on this roadway would greatly enhance public safety in this area.

ADDITIONAL PROJECT INFORMATION

Right of Way

Is right-of-way acquisition proposed? If Yes, describe proposed acquisition including expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way.

Yes

No

Describe existing right-of-way ownerships along the project (*Describe when the right-of-way was obtained and how ownership is documented, i.e., plats, deeds, prescriptions, easements*):

Levy County owns right-of-way

Public Involvement

Have any public information, or community meetings been held?

Yes

No

Describe public, and private, support for the project. (*Examples: Letters of support, public meetings, County Commission meeting, petitions, written endorsements, resolutions, etc.*)

February 16, 2016 a public meeting was held in the form of a County Commission Meeting to request permission to apply for SCRAP grants.

PROJECT COST ESTIMATE

Provide a summary of the estimated cost for the work being proposed. (Use whole numbers, a detailed project cost estimate must be attached to this application.)

Design Engineering & Plans Preparation	\$ 11,030
Construction	\$ 196,311
Construction Engineering & Inspection Activities	\$ 13,235
Total Estimated Cost	\$ 220,576

Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by Levy County (sponsoring entity) and that said entity:

- (1) Shall enter into a Joint Participation Agreement (JPA) with the Florida Department of Transportation to perform the work;
- (2) Shall certify that no additional right of way is required to perform the work other than what is identified on page 3 of this application;
- (3) Has the legal right to construct the project within the identified right of way;
- (4) Shall acquire necessary permits required to construct the project;
- (5) Shall support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that Levy County (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Alice LaLonde

Print Name

Signature

Office Manager

Title

2/16/2016

Date

**Levy County Board of County Commissioners
Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

ROAD/BRIDGE- ALICE LALONDE X3358

2. MEETING DATE:

2/16/16

3. REQUESTED MOTION/ACTION:

Approve SCOP application for C40W and Alice LaLonde having authorization to sign application.

4. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : Yes _ No _ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL _____ DATE

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Requesting to submit our annual grant application for SCOP (Small County Outreach Program) for C40W beginning at US 19/98 and ending at Bird Creek Boat ramp (end of road) and the road is approximately 6.63 miles long. The grant project consist of widening and re-surfacing roadway from existing lane width of 20' to 22' .

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
Yes ___ No	Yes ___ No	Yes ___ No	Yes ___ No	Yes <u>X</u> No	Yes ___ No

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



SMALL COUNTY OUTREACH PROGRAM

APPLICATION

APPLICANT INFORMATION

Date: 2/16/2016

COUNTY NAME: Levy County (Applying for C40W)

CONTACT PERSON: Alice LaLonde

TITLE: Office Manager

ADDRESS: 620 North Hathaway Ave
PO Box 336
Bronson, FL 32621

PHONE: 352-486-3358/352-221-5179 (cell)

EMAIL: levyrd@levycounty.org

PROJECT OVERVIEW INFORMATION

PROJECT PRIORITY NO (Relative to other SCOP project applications): 4

BRIEF PROJECT DESCRIPTION AND LOCATION (ie Add lanes and reconstruct CR 123 from Main St to CR 345) Please include a location map:

Widening and Re-Surfacing CR 40 West Beginning at US 19/98 and ending at Bird Creek Boat Ramp (end of road) Located in Sections 3, 4, 5, 6, & 7 Township 17S Range 16E and Section 34 Township 16S range 16E in Levy County, Florida.

PROJECT LENGTH (in miles): 6.63

CHECK THE PROPOSED PROJECT (Check only one)

- Repair or rehabilitating a County bridge
- Paving unpaved roads
- Addressing road related drainage improvements
- Resurface or reconstruct a County road
- Construct capacity improvement on County road
- Construct safety improvements on County road

PROJECT ELIGIBILITY CRITERIA

Please check all that apply below

- The project is on the county road system
- The road is used as an evacuation route
- The road has high levels of agricultural travel
- The road is considered a major arterial route
- The road is considered a feeder road
- County will administer the design, construction and CEI of the proposed project

Describe the scope and any special characteristics of the project (ie Paving CR 123 from Main St to CR 345, include lane and shoulder width, culvert replacement, ditch regrading, bridge impacts, driveway turnouts or other significant characteristics of the project. Provide Typical Section drawings if available). **Include a location map:**

Widening and Re-Surfacing of CR 40-W from US 19/98 to Bird Creek Boat Ramp (end of road) would include increasing the lane width from 20' to 22' with cross drains and/or culverts, drainage ditches as needed.

Please see attached Map.

Provide any additional project specific information that should be considered.

As with many coastal counties in Florida, Levy County relies on tourism and providing safe passage along our roadways is imperative. This particular roadway provides passage for recreational vehicles, boaters and tourist visiting our county park and the Bird Creek Boat Ramp at the end of C40-W. This improvement would benefit the transportation of students for the school of Yankeetown as well.

PROJECT COST ESTIMATE

Provide a summary of the estimated cost for the work being proposed. (Use whole numbers, a detailed project cost estimate must be attached to this application.)

Design Engineering & Plans Preparation	\$ 139,300
Construction	\$ 2,535,260
Construction Engineering & Inspection Activities	\$ 111,440
Total Estimated Cost	\$ 2,786,000

PROJECT FUNDING

<u>SCOP FUNDS</u>	<u>LOCAL FUNDS</u>	<u>TOTAL</u>
\$ 2,786,000		\$ 2,786,000
100%	0%	100%

Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by Levy County (sponsoring entity) and that said entity:

- (1) Provide any required matching funds;
- (2) Shall enter into a Joint Participation Agreement (JPA) with the Florida Department of Transportation to perform the work;
- (3) Shall certify that no additional right of way is required to perform the work other than what is identified on page 3 of this application;
- (4) Has the legal right to construct the project within the identified right of way;
- (5) Shall acquire necessary permits required to construct the project;
- (6) Shall support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that Levy County (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Alice LaLonde

Print Name

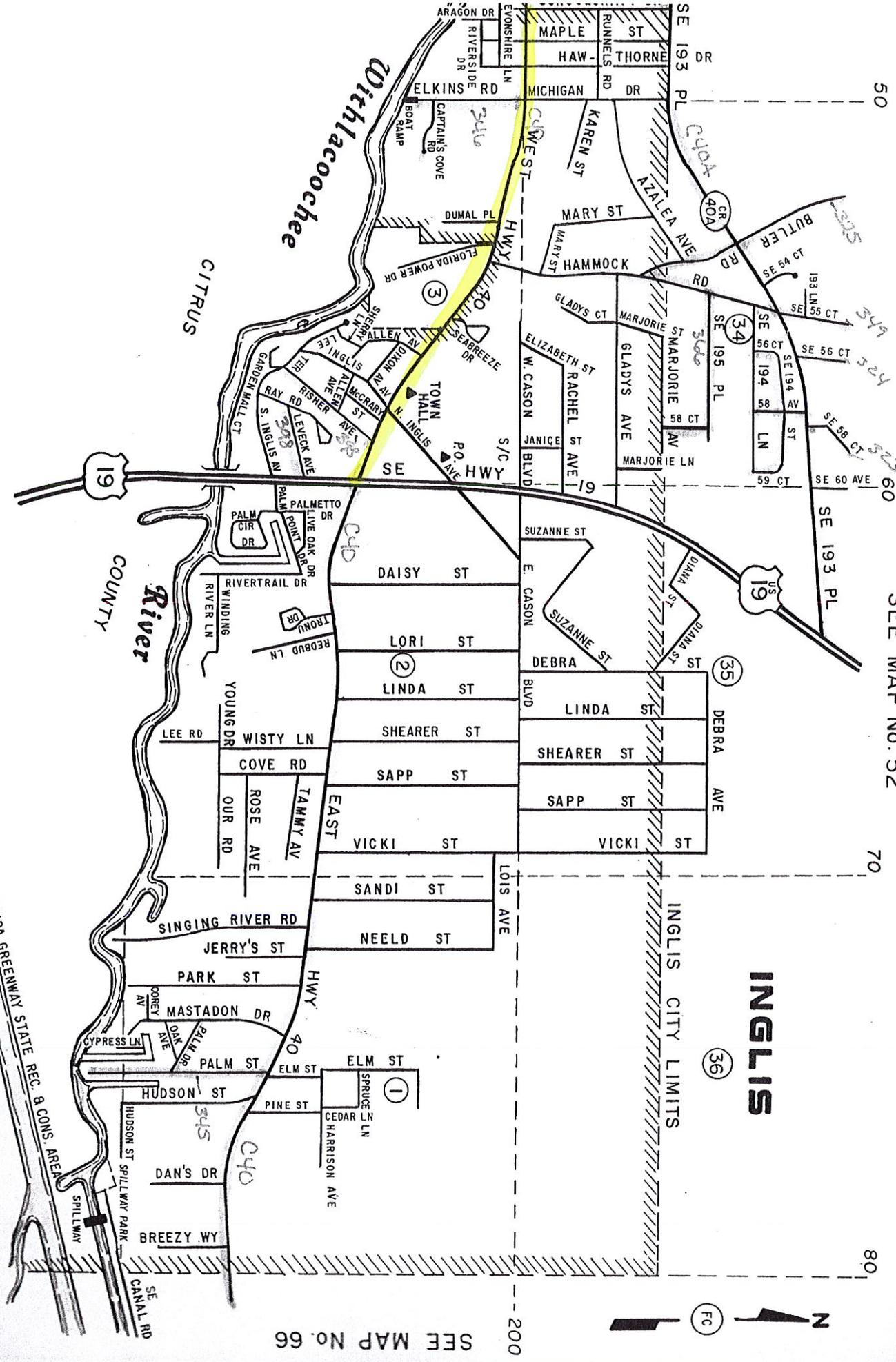
Signature

Office Manager

Title

2/16/2016

Date



50
60
70
80

SEE MAP No. 52

INGLIS

(36)

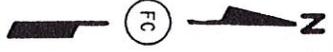
(35)

(34)

(40A)

(FC)

INGLIS CITY LIMITS

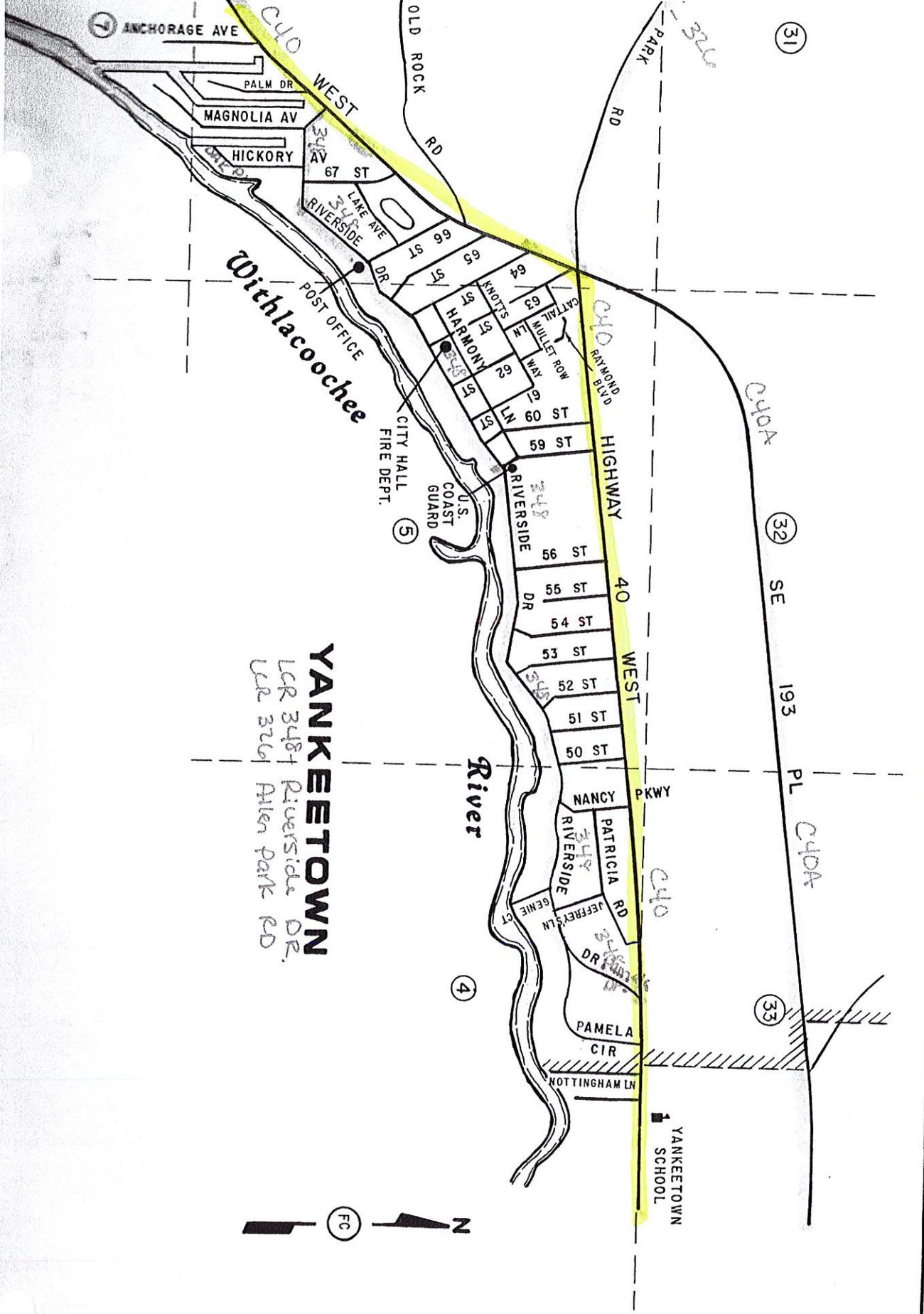


SEE MAP No. 66

CROSS-FLORIDA GREENWAY STATE REC. B. CONS. AREA
SE 53-B

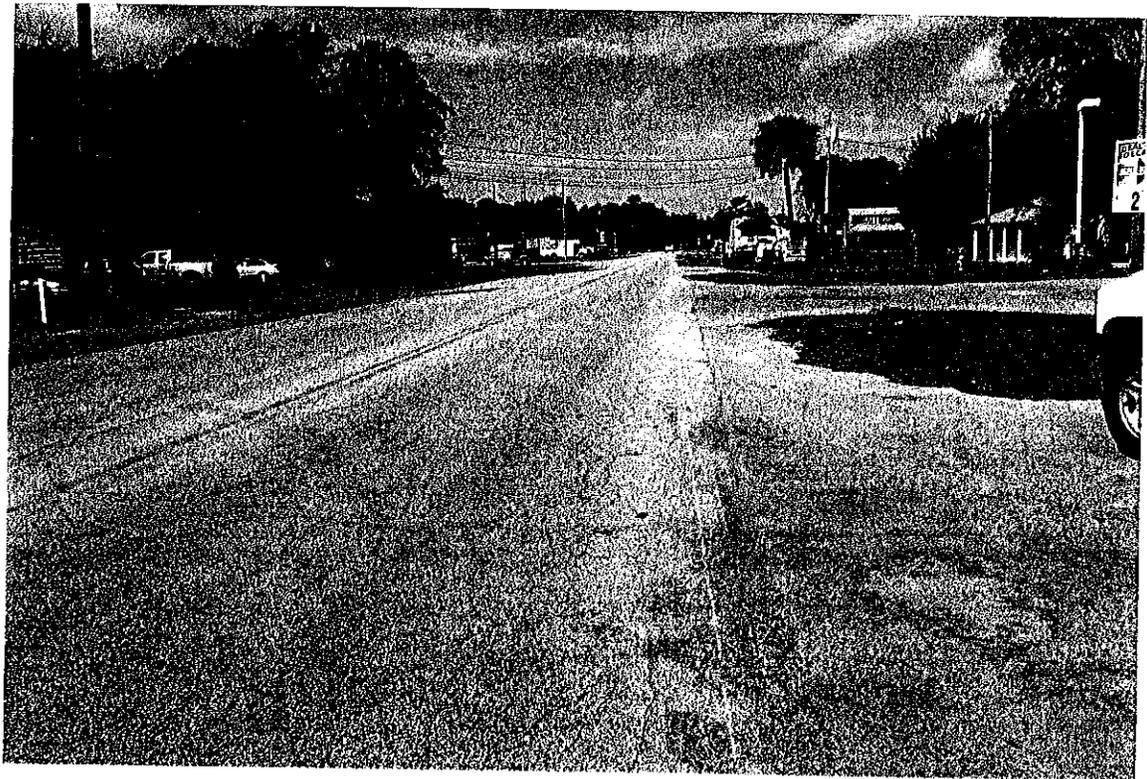
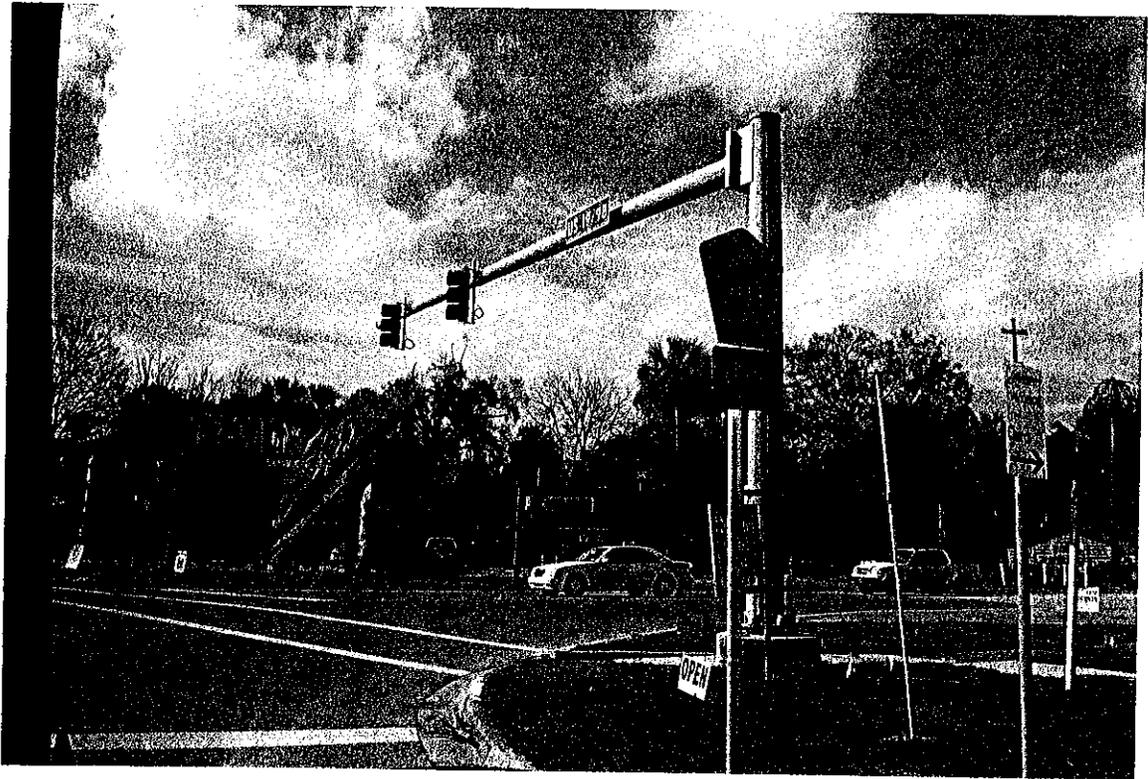
CITRUS COUNTY River

Withlacoochee

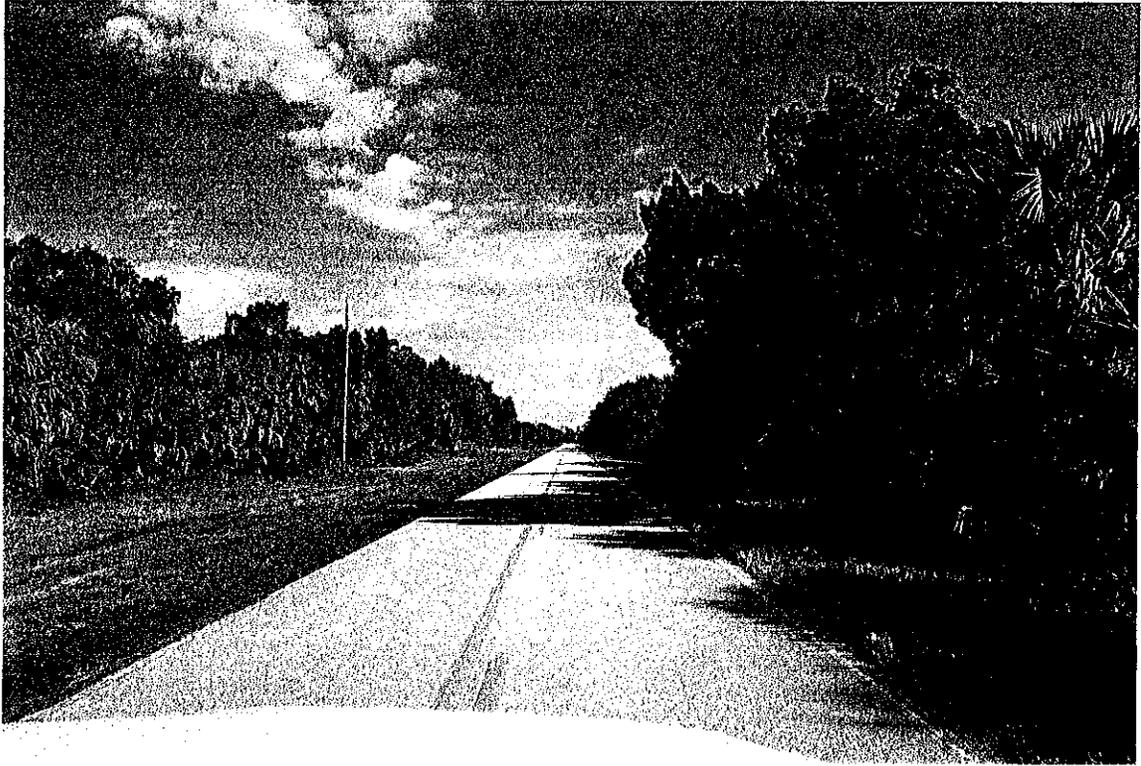


YANKETOWN
 LCR 348+ Riverside Dr.
 LCR 326+ Allen Park Rd











Levy County Board of County Commissioners

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:
Benny Jerrels, Director, Solid Waste Department

2. MEETING DATE:
February 16, 2016

3. REQUESTED MOTION/ACTION: Approve purchase of Summit Trailer for hauling garbage through Florida Sheriffs Association of Counties BID #15-13-0904.

4. AGENDA

Presentation
time requested

(Request will be granted if possible)

4. Is this item budgeted (if applicable)?: Yes___ No X If No, state action required

Budget Action: None Required

Financial Impact Summary Statement: This grant will provide \$45,454 grant dollars for the operation of our county landfill.

Detailed analysis attached?: Yes___ No___ Budget Officer approval

Date _____

Funding Source: Solid Waste Department Budget Account Number: _____

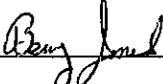
5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Trailer will be reimbursed with the annual grant we receive from the State.

This is an annual and recurring grant. The grant is in the amount of \$45,454, for the 2015-2016 Small County Consolidated Grant Agreement for State Assistance.

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <u>X</u> NO ___	YES ___ NO ___	YES ___ NO ___	YES ___ NO ___	YES ___ NO ___	YES <u>X</u> NO ___
					

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

Levy County Transfer Station

From: Herrald, Fletcher <Fletcher.Herrald@dep.state.fl.us>
Sent: Tuesday, February 02, 2016 10:53 AM
To: Levy County Transfer Station
Cc: Garrigo, Henry; Reynolds, James
Subject: RE: 2015-16 Grants Update
Attachments: 2015-16SCCSWAttachmentB.DOCX; 2015-16SCCSWAttachmentC.DOCX;
2015-16SCCSWAttachmentD.DOCX; FY-15-16-Attachment A.DOC

Good Morning,

Our grants development team is working on your \$45,454 grant agreement as I type this note. We hope to have a draft agreement to you by the end of the month. Its term will be October 1, 2015 through September 30, 2016. Costs incurred conducting the tasks outlined in the Work Plan (Attachment A) for providing the deliverables listed in the Work Plan will be reimbursed after the agreement is signed and upon receipt of a completed deliverables (as listed in the Work Plan) and a Payment Request Form (Attachment C).

Hope this helps.

Thanks for getting back in touch with us about the first quarter progress report.

Fletch Herrald
Government Analyst
Division of Waste Management
Office: 850-245-8710
E-Mail: fletcher.herrald@dep.state.fl.us

Please Note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please consider the environment before printing this email.

From: Levy County Transfer Station [mailto:solidwaste@levycounty.org]
Sent: Monday, February 01, 2016 3:26 PM
To: Herrald, Fletcher
Subject: RE: 2015-16 Grants Update

Mr. Herrald,

Levy County has not spent any of our Grant funds as of yet because we typically wait until we officially have the grant agreement in hand before we expend any funds. Do we still need to submit a quarterly report to the Department with there being no funds expended.

As per our work plan we intend to purchase a Summit Trailer for hauling garbage the company we will be purchasing the equipment from is giving us a time table of 120 days before the arrival of the trailer, we would like to move forward with

ordering the trailer however we would like to know that the Grant Agreement and funds will definitely be being sent in the near future before we commit to purchasing a piece of equipment expecting to be reimbursed with Grant funds.

Thanks again,

Tina Horne
Admin Assistant II
Levy County Solid Waste
352-486-3300
solidwaste@levycounty.org

From: Herrald, Fletcher [<mailto:Fletcher.Herrald@dep.state.fl.us>]
Sent: Thursday, January 21, 2016 9:23 AM
To: 'Robert Fletcher' <robert.fletcher@bakercountyfl.org>; 'Russell Rowland' <rrowland@co.okeechobee.fl.us>; 'Amy Hall' <caladmin@fairpoint.net>; 'Angie Smith' <asmith@gtcom.net>; 'Ann Payne' <holmescorecycle@centurylink.net>; 'Becky Diden' <bdiden@nassaucountyfl.com>; 'Benjamin Benny Bishop' <bbishop@jeffersoncountyfl.gov>; 'Bennie Jackson' <bennie_jackson@bradfordcountyfl.gov>; 'Billy McKee' <mckbilly@co.walton.fl.us>; 'Bob Owens' <bowens@flagercounty.org>; 'Bobby Crosby' <bcrosby@gilchrist.fl.us>; 'Chuck Hatcher' <hatcher@jacksoncountyfl.com>; 'Cindy Stepps' <c.stepp@desotobocc.com>; 'Curtis Hamlin' <c.hamlindistrict3@windstream.net>; 'Dale I. Jackson' <hamco@windstream.net>; 'Danny E. Earnest' <libdep@fairpoint.net>; 'David Edwards' <dedwards@mywakulla.com>; 'Debbie Vickers' <debbiev@suwgov.org>; 'Dustin Hinkle' <Dustin.hinkle@taylorcountygov.com>; 'Elizabeth Letchworth' <bletchworth@jeffersoncountyfl.gov>; 'Fonda Davis' <fcsh@fairpoint.net>; 'Henry (Dub) Grimes' <h.grimes@desotobocc.com>; 'Herb Chancey' <hchancey@gadsdencountyfl.gov>; 'Janet Gilliard' <Janet.Gilliard@hardeecounty.net>; 'Jean Shuford' <shufordj@unionclerk.com>; 'Jennifer Inglett' <recycle@gilchrist.fl.us>; 'Jerome Wyche' <swcoord@madisoncountyfl.com>; 'Joe Danford' <jdanford@gulfcounty-fl.gov>; 'Joe Ruth' <dixiesw@gmail.com>; 'Karen Shaw' <kshaw@washingtonfl.com>; 'Kathy Brown' <kbrown@libertyclerk.com>; 'Katie Taff' <ktaff@mywakulla.com>; 'Kenneth Stephens' <kstephens@jacksoncountyfl.com>; 'Larry J. Gast' <Larry.gast@putnam-fl.com>; 'Lynn Wasdin' <Lynn.wasdin@putnam-fl.com>; 'Melody Cox' <melody.cox@taylorcountygov.com>; 'Michelle Carner' <mcarner@hcbcc.org>; 'Pam Davis' <pam_davis@columbiacountyfla.com>; 'Paul Carlisle' <pcarlisle@myglades.com>; 'Rachel A. Rhoden' <rachel_rhoden@bradfordcountyfl.gov>; 'Sherry Herring' <Sherry.herring@gulfclerk.com>; 'Steve Land' <sland@lafayetteclerk.com>; 'Terri Cross' <tcross@hendryfla.net>; 'Levy County Transfer Station' <solidwaste@levycounty.org>; 'Toni Wright' <twright@hendryfla.net>; 'Will Thompson' <Thompson-will@monroecounty-fl.gov>
Cc: Garrigo, Henry <Henry.Garrigo@dep.state.fl.us>; Kiger, Wayne <Wayne.Kiger@dep.state.fl.us>; Moore, Karen S. <Karen.S.Moore@dep.state.fl.us>
Subject: RE: 2015-16 Grants Update

Good Morning,

As many of you may remember, the small county consolidated grants have the requirement to submit quarterly progress reports to the Department. That requirement will be in your 2015-16 grant agreement.

For those that chose to apply for the \$45,454, regretfully we have yet to prepare the draft grant agreement for your review. We are working with our grants development team to get something to you as soon as possible. For those counties that opted to wait until the \$90,909 becomes available we will try to get those agreements to you as soon as the budget authority becomes available. That could happen soon after the Governor and Legislature agree to the increase.

It would be helpful if all small counties would please send us your first quarter progress report (Attachment D) on activities conducted to complete the deliverables listed in your Work Plan (Attachment A) by the end of the month. As soon as we have a fully executed agreement you are welcome to send us a completed payment request form (Attachment B) and supporting documentation.

Thanks for your patience and understanding on these matters.

Fletch Herralld
Government Analyst
Division of Waste Management
Office: 850-245-8710
E-Mail: fletcher.herrald@dep.state.fl.us

Please Note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

 Please consider the environment before printing this email.

From: Herralld, Fletcher
Sent: Wednesday, September 16, 2015 11:07 AM
To: Robert Fletcher; Russell Rowland; Amy Hall; Angie Smith; Ann Payne; Becky Diden; Benjamin Benny Bishop; Bennie Jackson; Billy McKee; Bob Owens; Bobby Crosby; Chuck Hatcher; Cindy Stepps; Curtis Hamlin; Dale I. Jackson; Danny E. Earnest; David Edwards; Debbie Vickers ; Dustin Hinkle; Elizabeth Letchworth; Fonda Davis; Henry (Dub) Grimes; Herb Chancey; Janet Gilliard ; Jean Shuford; Jennifer Inglett; Jerome Wyche; Joe Danford; Joe Ruth; Karen Shaw; Kathy Brown; Katie Taff; Kenneth Stephens; Larry J. Gast; Lynn Wasdin; Melody Cox; Michelle Carner; Pam Davis; Paul Carlisle; Rachel A.Rhoden; Sherry Herring; Steve Land; Terri Cross; Tina Horne; Toni Wright ; Will Thompson
Cc: Garrigo, Henry; Kiger, Wayne; Moore, Karen S.
Subject: 2015-16 Grants Update

In preparation of the small county consolidated solid waste management grant agreements for the October 1, 2015 – September 30, 2016 grant period we need your assistance.

Our grant development packages require that you (the grantee) submit the following items:

- Grant Work Plan (Attachment A is attached)
- Certificate of insurance or Self-Insured Confirmation Letter
- Proof of valid W-9

At this time, the Department will award \$45,454 to small counties for general solid waste management, litter prevention and control, recycling, and education programs. The balance of the appropriation for the small county consolidated solid waste management grants will be held pending further clarification during the 2016 Legislative Session which is scheduled to convene in January 2016.

Please prepare the Attachment A (Grant Work Plan), which is attached, at your earliest convenience and send to Fletcher Herralld at fletcher.herrald@dep.state.fl.us. He will be working with Henry Garrigo, whom we recently hired to manage these grants in the future. Mr. Garrigo will be the FDEP Grants Manager for the 2015-16 small county consolidated solid waste management grant agreements.

In the meantime, if you have any questions about this year's grant awards, please contact either Fletcher Herrald at (850) 245-8710, or Wayne Kiger at (850) 245-8691.

Fletcher Herrald
Government Analyst
Division of Waste Management
Office: 850-245-8710
E-Mail: fletcher.herrald@dep.state.fl.us

Please Note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please consider the environment before printing this email.



ATTACHMENT A GRANT WORK PLAN

<p>Project Title: <i>Provide a brief title for the project proposed.</i> Purchase new summit trailer for hauling garbage</p>
<p>Project Location: <i>Identify the location of the project and include the county/counties involved in the project area. If this project affects water, include the watershed and hydrologic unit code.</i> Levy County Solid Waste Landfill.</p>
<p>Project Background: <i>Provide a summary of the site/project area and the justification supporting the need for the Florida Department of Environmental Protection to fund the proposed project.</i></p> <p>Purchase a new Summit Trailer to be used for hauling garbage from Transfer Station out of county to replace one of our two aged current trailers.</p>
<p>Project Description: <i>Provide a detailed description of the work to be performed for the project. Project descriptions should include specific tasks for accomplishing the completion of the project.</i></p> <p>Project 1: Trailer utilized for hauling garbage from Transfer Station out of county.</p> <p>The cost for the new trailer will be approximately \$78,067.56, however, the County will be trading in three of our old trailers at a cost of \$32,613.56 so our end cost will be approximately \$45,454.00. This trailer will be to replace one of two aging trailers currently used by Levy County Solid Waste to haul garbage out of county to another site. We plan to purchase the trailer as soon as grant is approved.</p>
<p>Project Tasks/Deliverables: <i>Provide a clear, detailed description of the task that is to be completed. Identify deliverables to result from the task. (Examples include: operations logs, sampling reports, hauling and disposal logs, something as proof that the task was completed, etc.) Identify dates for providing the deliverables on a schedule after the date of agreement execution. Payment will only be made upon submittal and approval of deliverable identified for the task. (If the Grantee wants to be reimbursed quarterly then a quarterly deliverable and budget must be provided). Format should appear as follows:</i></p> <p>Task #1 – Purchase 2016 Summit Transfer Trailer Task Title: <i>Purchase a new Summit Trailer to be used for hauling garbage from Transfer Station out of county to replace one of our two aged current trailers.</i> Task Description: <i>Purchase Trailer for hauling the garbage from Transfer Station out of</i></p>

county.

Deliverable Description: Ability to move garbage from Transfer Station out of county. Provide Invoice and copy of county check for proof of payment.

Deliverable Budget: \$45,454.00

Project Budget Detail: Provide budget detail for each deliverable being funded under this Agreement.

Salaries: Provide the positions that will be paid under this Agreement, what their hourly rate is and how many hours it is anticipated they will work on the project. N/A

Fringe Benefits: Provide the fringe benefit rate and the benefits included in the rate. N/A

Travel: Who is traveling and to where and what task is it under? N/A

Contractual: What services will be subcontracted? N/A

Equipment: What equipment will be purchased? Equipment is \$1,000 or more per unit cost. This includes vehicles if approved by the Department. **Purchase 2016 – Summit Transfer Trailer - \$45,454.00**

Supplies/Other Expenses: What supplies will be purchased? What are the other costs? (rental, postage, copying, any costs other than salaries, fringe benefits, travel, contracted services). N/A

Performance Measure: (What criteria will the DEP Grant Manager use to evaluate the deliverable to determine if it is acceptable, receipt is not a performance measure, it should be in compliance with a particular statute or rule) **Photo of trailer upon purchase along with copy of tag.**

NOTE: THIS INFORMATION MUST BE PROVIDED FOR EACH TASK.

Task No.	Task Title	Start	Complete	Deliverable	Deliverable Due Dates
1	Purchase Trailer	Oct 2015	Sept 2016	Invoice for purchase	Upon Delivery

Total Project Budget:

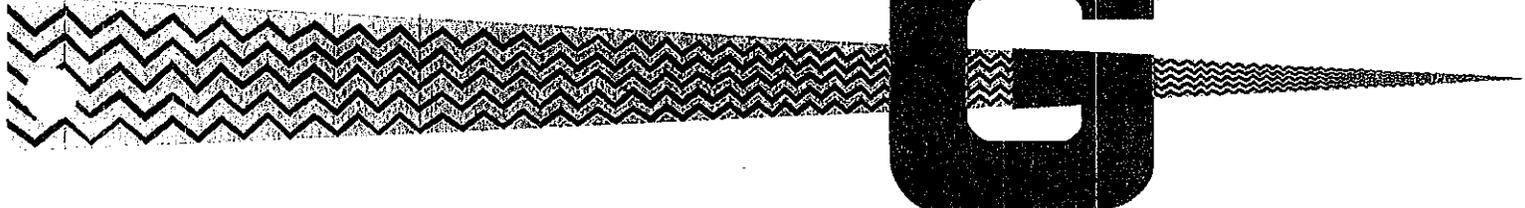
Budget Category	DEP Funding Amount
Salaries:	
Fringe Benefits:	
Travel:	
Contractual Services:	
Equipment Purchases	\$45,454.00

Supplies/Other Expenses	
Land	N/A
Indirect:	N/A
Total Funding Amount:	\$45,454.00

Total Budget by Task: *The tasks identified here should agree with the tasks identified and described above.*

Task		DEP Funding Amount
1	2016 Summit Trailer	\$45,454.00
2		
3		
4		
5		
6		
Total Funding Amount:		\$45,454.00

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



January 28, 2016

Mr. Bennie Jerrels
Levy County Solid Waste
Bronson, FL

GENERAL TRUCK EQUIPMENT & TRAILER SALES INC.

5310 BROADWAY AVENUE • POST OFFICE BOX 6954
JACKSONVILLE, FLORIDA 32254 • PHONE 904/389-5541

RE: SPEC 58 TRAVIS 53' WASTE TRAILER WITH WALKING FLOOR
SHERIFF'S ASSOCIATION BID #15-13-0904

Dear Bennie:

Thank you for the opportunity to quote on a Travis 53' Waste Trailer with Walking Floor:

Order as follows:

Base Unit/Northern District	\$68,465.00
Option #GTE5704- Upgrade to 53'	Add \$2,500.00
Option #GTE5705 Hydraulic Flip Tarp	Add \$4,500.00

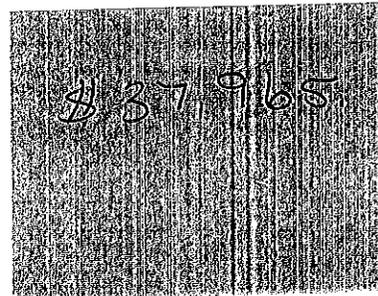
Total	\$75,465.00
	FOB Bronson, FL
	(FET & Sales Tax Exempt)

If you wish to trade your 1999 Summit 45' trailers, we offer \$12,500.00 each.

Thank you for your consideration.

Sincerely,
GENERAL TRUCK EQUIPMENT & TRAILER SALES, INC.

Joel Overfield



"Jacksonville's Only Complete Truck Equipment Center"

TRUCK BODIES

<i>FAP & Furniture</i>	<i>Cement Mixers</i>
<i>Dry & Refrigerated</i>	<i>Tank</i>
<i>Flat & Stake</i>	<i>Hi-Lift</i>
<i>Steel & Aluminum Dump</i>	<i>Beverage</i>
<i>Service & Utility</i>	<i>Pick-Up</i>
<i>Refuse</i>	<i>Specials</i>

TRUCK EQUIPMENT

Hoists-Lift Gates
Trailing Axles-5th Wheels
PTO-Fuel Tanks
Wreckers-Aerial Buckets
Truck Mounted Cranes
Yard Tractors-Winches

TRAILERS

<i>Van</i>	<i>Flatbeds</i>
<i>Refrigerated</i>	<i>Lowboys</i>
<i>Open Tops</i>	<i>Dumps</i>
<i>Furniture</i>	<i>Tanks</i>
<i>Electronic</i>	<i>Bulkfeed</i>
<i>Livestock</i>	<i>Specials</i>

TRAVIS BODY & TRAILER, INC
13955 FM 529 § HOUSTON, TX 77041

LIVE FLOOR TRAILER QUOTATION		
Customer/Dealer	General Trailer Sales	Phone 904-389-5541
Contact	Joel 2015 quote	Fax 904-388-9270
Address		Date 8/10/15
City, State, Zip	Jacksonville, FL	Quote Fla. Sheriff Assn Bid
Quantity	multiple units	Delivery TBD
TRAILER SPECIFICATIONS		
BODY	CLASSIC	SUSPENSION / CHASSIS
Length	48'	Suspension Reyco 21B
Width	102"	Type 52,000 lb, 4 spring
Height	102" (117 cubic yd capacity)	Axles 25,000lb capacity
Side Sheet	.175 aluminum 5454 H34	Hubs Steel
Catwalk	optional	Drums Cast
Top Rail	4 x 9 extruded aluminum	Width 102" wide
Crossmembers	5" alum I beam on 12" centers	Brakes 16½ x 7", air actuated, auto slacks
Lower Rail	6" boxed alum extrusion	ABS WABCO 2S/1M (minimum federal std.)
Nose/Bulkhead	.250 Aluminum	Wheels 10 hole steel disc (8) hub piloted
Horizontal Bracing	optional	Size 22.5 x 8.25
Ladders	steps, front & rear, Drivers side	Tires OEM STD Radial
Longitudinal/Frame	6" aluminum Z rail	Size 11RX22.5
Tarp Rod/Bar	yes, full length	Kingpin Setting 36"
Flaps	½" rubber, anti-spray, anti-sail	Dollies Holland Mark V 2-speed
Marker Lights	LED 3 per side, std	Tire Carrier yes
Center Turn Signal	standard	Tow Hooks Included
Light Panel	LED outboard, with 3" eyebrow	Coupler Plate 3/8" steel
Hose Hanger	standard	Paint black enamel on steel parts
TAILGATE		FLOOR SYSTEM
Height	102"	Brand Hallco 4000 series
Thickness	.160 aluminum	Model Triple Ridge
Hinge	Single Acting Barndoor, 4 hinges	Slat Width 3 5/8"
Air or Manual	air, dual latches	Slat Thickness 11/16" ridges
Safety Latches	1, standard	Leak Resistant <u>yes</u> no
Gate Guide	standard	
Crosspipe	3, standard	
Bumper	ICC type	
Push Blocks	Tow Hooks	
ESTIMATED WEIGHT		
16,300 lbs +/- 3%		
		General Truck Equipment & Trailer Sales, Inc. 5310 Broadway Ave. Jacksonville, FL 32254 Joel Overfield 904-389-5541
		Roll Tarp (mesh)-Manual-Included