

*Levy County Board of County Commissioners  
Agenda Item Summary*

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

May 3, 2016

3. REQUESTED MOTION/ACTION:

Department of Public Safety is requesting approval to identify the week of May 15-21, 2016 as Emergency Medical Services Week.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES \_\_\_ NO \_\_\_ IF NO, STATE ACTION REQUIRED

N/A

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Department of Public Safety is requesting the approval of the BOCC and signature of the Chairman to recognize the importance of our Emergency Medical Services personnel and their dedication to serve the citizens and visitors of Levy County.

EMS Strong: Called to Care

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES <input checked="" type="checkbox"/> NO	YES ___ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



**PROCLAMATION  
2016-013**

**A PROCLAMATION OF THE BOARD OF COUNTY  
COMMISSIONERS OF LEVY COUNTY, FLORIDA  
RECOGNIZING MAY 15-21, 2016 AS EMERGENCY  
MEDICAL SERVICES WEEK.**

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

**WHEREAS**, the members of EMS teams, whether career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of County Commissioners of Levy County, Florida that the week of May 15-21, 2016 shall be known in Levy County as:

**EMERGENCY MEDICAL SERVICES WEEK**

**BE IT FURTHER PROCLAIMED** that the Board of County Commissioners recognizes the theme for the week as: "EMS Strong: Called to Care" and encourages the community to observe this week with appropriate programs, ceremonies and activities.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of May, 2016.

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

\_\_\_\_\_  
John Meeks, Chairman

**ATTEST:** Clerk of the Circuit Court  
and Ex-Officio Clerk to the Board

\_\_\_\_\_  
Danny J. Shipp, Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

*Anne Bast Brown*  
\_\_\_\_\_  
Anne Bast Brown, County Attorney

(SEAL)

z:\proclamations\EMSwEEK.May15-21-2016  
LR2016-033

*Levy County Board of County Commissioners  
Agenda Item Summary*

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

DEPARTMENT OF PUBLIC SAFETY

**2. MEETING DATE:**

May 3, 2016

**3. REQUESTED MOTION/ACTION:**

Department of Public Safety is requesting the Board to place a hold on purchasing the following Capital Equipment and rescind approval for purchase:

- One (1) 2016 Ford F-450 Chassis from Coggins Ford, in Jacksonville, Florida \$38,650.44
- One (1) Light rescue module from Emergency Tactical Vehicle in Sanford, Florida \$104,581

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES \_\_\_ NO \_\_\_ IF NO, STATE ACTION REQUIRED**

N/A

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Department of Public Safety is requesting the Board to place a hold on purchasing the following Capital Equipment and rescind approval for purchase:

- One (1) 2016 Ford F-450 Chassis from Coggins Ford, in Jacksonville, Florida \$38,650.44
- One (1) Light rescue module from Emergency Tactical Vehicle in Sanford, Florida \$104,581

This purchase request was approved by the Board on 11/17/15. After review, it would be best to place a hold on this purchase.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

**7. COMMISSION ACTION:**

- APPROVED  
 DENIED  
 DEFERRED    DATE TO BRING BACK:  
 OTHER    SPECIFY:



**Levy County Board of County Commissioners**  
**Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

DEPARTMENT OF PUBLIC SAFETY

**2. MEETING DATE:**

November 17, 2015

**3. REQUESTED MOTION/ACTION:**

The Department of Public Safety is requesting approval to purchase the following Capital Equipment:

- One (1) 2016 Ford F-450 Chassis from Coggins Ford, in Jacksonville, Florida \$38,650.44
- One (1) Light rescue module from Emergency Tactical Vehicle in Sanford, Florida \$104,581

**4. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : YES  NO  IF NO, STATE ACTION REQUIRED**

DETAILED ANALYSIS ATTACHED?: YES  NO  BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

The Department of Public Safety is requesting approval to purchase the following::

- One (1) 2016 Ford F-450 Chassis from Coggins Ford, in Jacksonville, Florida \$38,650.44
- One (1) Light rescue module from Emergency Tactical Vehicle in Sanford, Florida \$104,581

These vehicles are a planned purchase for the 2015-2016 budget year.

The quoted price from Coggin Ford is less than the State contract bids from the Florida Sheriff's Association Contract Bid # 15-13-0904

This purchase is part of the Capital Improvement program for the LCDPS fleet. This will ensure an effective operational readiness program of the emergency response vehicles in the fleet.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			

**7. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED DATE TO BRING BACK: \_\_\_\_\_
- OTHER SPECIFY: \_\_\_\_\_

2016 Ford Chassis Quotes

Rescue Body Quote

2016 F450 Regular Cab 4x4 141" WB DRW XL

11/10/2015

6.7L Diesel

Cab Steps

Ambulance Prep package

All Terrain Tires

Spare tire & jack

Transmission Power Take off

Third Key

Drop ship

Coggin Ford	39523	\$	38,650.44
Olthe Ford	39645	\$	38,935.00
Duval Ford	40445	\$	39,480.00

Emergency Tactical Vehicles		\$	104,581.00
KME Kovtach		\$	116,130.00
HalMark		\$	105,832.50



# QUOTE

## COGGIN AUTO

F450 CHASSIS

DATE: November 10, 2015

David L. Knowles  
Director  
Levy County Department of Public Safety  
P.O. Box 448  
Bronson, Florida 32621  
352-486-5209-Office

9650 Atlantic Boulevard  
Jacksonville, FL 32225  
Phone: 904.725.3060 x1277  
Fax: 904.723-6122

CITY OF TALLAHASSEE VEHICLE CONTRACT QUOTE	AMOUNT
<b>Contract Number</b>	<b>2518</b>
VEHICLE AND OPTIONS B4A (DORA)	
2016 F450 REG CAB 4X4 141" WB DRW XL (F5H)	\$ 44,351.90
6.7L DIESEL	INC
CAB STEPS	INC
AMBULANCE PREP PACKAGE	INC
ALL TERRAIN TIRES	INC
SPARE TIRE & JACK	INC
Transmission Power Take Off (-239.00 if deducted)	INC
	\$ 44,351.90
<b>AFTERMARKET</b>	
NO TRANSPORTATION ADDED IF DROP SHIPPED	
THIRD KEY	\$ 75.00
<b>Subtotal</b>	<b>\$ 44,426.90</b>
<b>PRICE CONCESSION</b>	
Contract negotiated dealer Markup	\$ 888.54
Tallahassee Fee	\$ 100.00
<b>Total</b>	<b>\$ 38,650.44</b>
	SUBTOTAL \$ 38,650.44
	TAX RATE
	SALES TAX
	OTHER
<b>TOTAL</b>	<b>\$ 38,650.44</b>

Customers Approval for above work: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS**  
**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT LISA HENSON**  
**904-237-5452 OR EMAIL LMARASCO@COGGINAUTO.COM!**



## Selected Options

Code	Description
<b>Base Vehicle</b>	
F4H	Base Vehicle Price (F4H)
<b>Packages</b>	
650A	Order Code 650A
<b>Powertrain</b>	
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes intelligent oil-life monitor and turbo gauges.</i> <i>Includes:</i> - Dual 78 AH 750 CCA Batteries - 4.10 Axle Ratio
44W	Transmission: TorqShift 6-Speed Automatic <i>Includes SelectShift.</i>
X41	4.10 Axle Ratio
STDGV	GVWR: 16,500 lb Payload Package
<b>Wheels &amp; Tires</b>	
TGB	Tires: 225/70R19.5G BSW Max Traction <i>Includes 4 traction tires on the rear and 2 traction tires on the front. Not recommended for over the road applications; could incur irregular front tire wear and/or NVH. Optional spare is 225/70R19.5G BSW traction.</i>
64Z	Wheels: 19.5" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>
512	Spare Tire, Wheel & Jack REQUIRED in Rhode Island. <i>Excludes carrier.</i> <i>Includes:</i> - 6-Ton Hydraulic Jack
<b>Seats &amp; Seat Trim</b>	
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes driver side manual lumbar, center armrest, cupholder and storage.</i>
<b>Other Options</b>	
PAINT	Monotone Paint Application
141WB	141" Wheelbase
61J	6-Ton Hydraulic Jack REQUIRED in Rhode Island.
62R	Transmission Power Take-Off Provision <i>Includes transmission mounted live drive and stationary mode PTO.</i>
98R	Operator Commanded Regeneration (OCR)
67A	Dual Alternators (Total 357-Amps)
18B	6" Angular Black Molded-in-Color Running Boards
587	Radio: AM/FM Stereo w/Digital Clock <i>Includes 2 speakers.</i>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Options (cont'd)

Code	Description
<b>Fleet Options</b>	
47A	<p>Ambulance Prep Package (LPO)</p> <p>REQUIRES valid FIN code.</p> <p><i>Includes max front springs/GAWR rating for configuration selected. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. Ford vehicles are suitable for producing ambulances only if equipped with the Ford Ambulance Prep Package. In addition, Ford urges ambulance manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builders Layout Book (and pertinent supplements). Using a Ford vehicle without the Ford Ambulance Prep Package to produce an ambulance voids the Ford warranty. NOTE: Stationary Elevated Idle Control (SEIC) has been integrated into the engine control module.</i></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>- Dual Alternators (Total 357-Amps)</li> <li>- Operator Commanded Regeneration (OCR)</li> </ul>
<b>Emissions</b>	
425	50-State Emissions System
<b>Interior Colors</b>	
AS	Steel
<b>Primary Colors</b>	
Z1	Oxford White

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



October 2, 2015

Mr. David Knowles, Public Safety Director  
Levy County  
9010 N. E. 79<sup>th</sup> Avenue  
Bronson, FL 32621

Dear Mr. Knowles;

We are pleased to provide you with the following scope of work and pricing for the purchase of AEV light Rescue module installed onto your new Ford F-550 4x4 cab and chassis. Note: ETR to approve of chassis specification prior to contract for purchase.

PRICING:

- Total price per unit - \$104,581.00
- Above price is good for 60 days.
- Price includes delivery to your location
- Payment due on delivery of each unit.

Sincerely,

Jerry Michaluk  
President/CEO  
ETR, L.L.C.

*Levy County Board of County Commissioners  
Agenda Item Summary*

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

May 3, 2016

3. REQUESTED MOTION/ACTION:

Department of Public Safety is providing information received from Insurance Services Office, Inc. (ISO) regarding an update to the Public Protection Classification (PPC) for Levy County Department of Public Safety.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES \_\_\_ NO \_\_\_ IF NO, STATE ACTION REQUIRED

N/A

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Department of Public Safety is providing information received from Insurance Services Office, Inc. (ISO) regarding an update to the Public Protection Classification for Levy County Department of Public Safety.

The effective date of the PPC is 8/1/16.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:





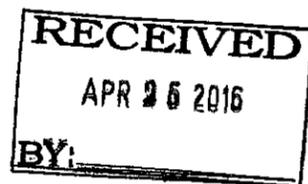
1000 Bishops Gate Blvd. Ste. 300  
Mt. Laurel NJ 08054-5404

t 1.800.444.4554 Opt 2  
f 1.800.777.3929

April 25, 2016

Mr. Fred Moody, Administrator  
Levy Co FPSA  
PO Box 310  
Bronson, Florida, 32621

RE: Levy Co Fpsa, Levy County, Florida  
Public Protection Classification: 04/4X  
Effective Date: August 01, 2016



Dear Mr. Fred Moody,

We wish to thank you Chief David Knowles, Chief David Knowles, Mr. Chris Howard and Chief David Knowles for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

Please note that as part of our analysis it was determined that the following fire station(s) did not meet the minimum requirements for recognition: **Levy County FS 15, Levy County FS 12, Levy County Headquarters fire station.**

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" – formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."
- Communities graded with single "9" or "8B" classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Dominic Santanna*

Dominic Santanna  
Manager -National Processing Center

cc: Mrs. Donna Capps, Communications Supervisor, Levy County Sheriffs 911 Center  
Chief David Knowles, Fire Chief, Levy Co FPSA Dry Hydrants  
Chief David Knowles, Fire Chief, Morriston Dry Hydrant  
Mr. Chris Howard, Superintendent, Yankeetown Water Department  
Chief David Knowles, Chief, Levy County Fire Department

**Public Protection Classification**

**(PPC™)**

**Summary Report**

**Levy Co FPSA**

**FLORIDA**

**Prepared by**

**Insurance Services Office, Inc.  
1000 Bishops Gate Blvd., Ste. 300  
P.O. Box 5404  
Mt. Laurel, New Jersey 08054-5404  
1-800-444-4554**

**April 2016**

## Background Information

### Introduction

ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The data is analyzed using our Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC™) grade is assigned to the community. The surveys are conducted whenever it appears that there is a possibility of a PPC change. As such, the PPC program provides important, up-to-date information about fire protection services throughout the country.

The FSRS recognizes fire protection features only as they relate to suppression of first alarm structure fires. In many communities, fire suppression may be only a small part of the fire department's overall responsibility. ISO recognizes the dynamic and comprehensive duties of a community's fire service, and understands the complex decisions a community must make in planning and delivering emergency services. However, in developing a community's PPC grade, only features related to reducing property losses from structural fires are evaluated. Multiple alarms, simultaneous incidents and life safety are not considered in this evaluation. The PPC program evaluates the fire protection for small to average size buildings. Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual PPC grade.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. So, insurance companies use PPC information for marketing, underwriting, and to help establish fair premiums for homeowners and commercial fire insurance. In general, the price of fire insurance in a community with a good PPC grade is substantially lower than in a community with a poor PPC grade, assuming all other factors are equal.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data and assigns a PPC grade – a number from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC grade depends on:

- **Needed Fire Flows**, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.
- **Emergency Communications**, including emergency reporting, telecommunicators, and dispatching systems.
- **Fire Department**, including equipment, staffing, training, geographic distribution of fire companies, operational considerations, and community risk reduction.
- **Water Supply**, including inspection and flow testing of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gpm.

## **Data Collection and Analysis**

ISO has evaluated and classified over 48,000 fire protection areas across the United States using its FSRS. A combination of meetings between trained ISO field representatives and the dispatch center coordinator, community fire official, and water superintendent is used in conjunction with a comprehensive questionnaire to collect the data necessary to determine the PPC grade. In order for a community to obtain a grade better than a Class 9, three elements of fire suppression features are reviewed. These three elements are Emergency Communications, Fire Department, and Water Supply.

A review of the **Emergency Communications** accounts for 10% of the total classification. This section is weighted at **10 points**, as follows:

- Emergency Reporting 3 points
- Telecommunicators 4 points
- Dispatch Circuits 3 points

A review of the **Fire Department** accounts for 50% of the total classification. ISO focuses on a fire department's first alarm response and initial attack to minimize potential loss. The fire department section is weighted at **50 points**, as follows:

- Engine Companies 6 points
- Reserve Pumpers 0.5 points
- Pump Capacity 3 points
- Ladder/Service Companies 4 points
- Reserve Ladder/Service Trucks 0.5 points
- Deployment Analysis 10 points
- Company Personnel 15 points
- Training 9 points
- Operational considerations 2 points
- Community Risk Reduction 5.5 points (in addition to the 50 points above)

A review of the **Water Supply** system accounts for 40% of the total classification. ISO reviews the water supply a community uses to determine the adequacy for fire suppression purposes. The water supply system is weighted at **40 points**, as follows:

- Credit for Supply System 30 points
- Hydrant Size, Type & Installation 3 points
- Inspection & Flow Testing of Hydrants 7 points

There is one additional factor considered in calculating the final score – **Divergence**.

Even the best fire department will be less than fully effective if it has an inadequate water supply. Similarly, even a superior water supply will be less than fully effective if the fire department lacks the equipment or personnel to use the water. The FSRS score is subject to modification by a divergence factor, which recognizes disparity between the effectiveness of the fire department and the water supply.

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

### **PPC Grade**

The PPC grade assigned to the community will depend on the community's score on a 100-point scale:

<b>PPC</b>	<b>Points</b>
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

The classification numbers are interpreted as follows:

- Class 1 through (and including) Class 8 represents a fire suppression system that includes an FSRS creditable dispatch center, fire department, and water supply.
- Class 8B is a special classification that recognizes a superior level of fire protection in otherwise Class 9 areas. It is designed to represent a fire protection delivery system that is superior except for a lack of a water supply system capable of the minimum FSRS fire flow criteria of 250 gpm for 2 hours.
- Class 9 is a fire suppression system that includes a creditable dispatch center, fire department but no FSRS creditable water supply.
- Class 10 does not meet minimum FSRS criteria for recognition, including areas that are beyond five road miles of a recognized fire station.

## **New PPC program changes effective July 1, 2014**

We have revised the PPC program to capture the effects of enhanced fire protection capabilities that reduce fire loss and fire severity in Split Class 9 and Split Class 8B areas (as outlined below). This new structure benefits the fire service, community, and property owner.

### **New classifications**

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new PPC classes will improve the predictive value for insurers while benefiting both commercial and residential property owners. Here are the new classifications and what they mean.

### **Split classifications**

When we develop a split classification for a community — for example 5/9 — the first number is the class that applies to properties within 5 road miles of the responding fire station and 1,000 feet of a creditable water supply, such as a fire hydrant, suction point, or dry hydrant. The second number is the class that applies to properties within 5 road miles of a fire station but beyond 1,000 feet of a creditable water supply. We have revised the classification to reflect more precisely the risk of loss in a community, replacing Class 9 and 8B in the second part of a split classification with revised designations.

### **What's changed with the new classifications?**

We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently displayed as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9".
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B".
- Communities graded with single "9" or "8B" classifications will remain intact.

Prior Classification	New Classification
1/9	1/1X
2/9	2/2X
3/9	3/3X
4/9	4/4X
5/9	5/5X
6/9	6/6X
7/9	7/7X
8/9	8/8X
9	9

Prior Classification	New Classification
1/8B	1/1Y
2/8B	2/2Y
3/8B	3/3Y
4/8B	4/4Y
5/8B	5/5Y
6/8B	6/6Y
7/8B	7/7Y
8/8B	8/8Y
8B	8B

**What's changed?**

As you can see, we're still maintaining split classes, but it's how we represent them to insurers that's changed. The new designations reflect a reduction in fire severity and loss and have the potential to reduce property insurance premiums.

**Benefits of the revised split class designations**

- To the fire service, the revised designations identify enhanced fire suppression capabilities used throughout the fire protection area
- To the community, the new classes reward a community's fire suppression efforts by showing a more reflective designation
- To the individual property owner, the revisions offer the potential for decreased property insurance premiums

**New water class**

Our data also shows that risks located more than 5 but less than 7 road miles from a responding fire station with a creditable water source within 1,000 feet had better loss experience than those farther than 5 road miles from a responding fire station with no creditable water source. We've introduced a new classification —10W— to recognize the reduced loss potential of such properties.

**What's changed with Class 10W?**

Class 10W is property-specific. Not all properties in the 5-to-7-mile area around the responding fire station will qualify. The difference between Class 10 and 10W is that the 10W-graded risk or property is within 1,000 feet of a creditable water supply. Creditable water supplies include fire protection systems using hauled water in any of the split classification areas.

**What's the benefit of Class 10W?**

10W gives credit to risks within 5 to 7 road miles of the responding fire station and within 1,000 feet of a creditable water supply. That's reflective of the potential for reduced property insurance premiums.

**What does the fire chief have to do?**

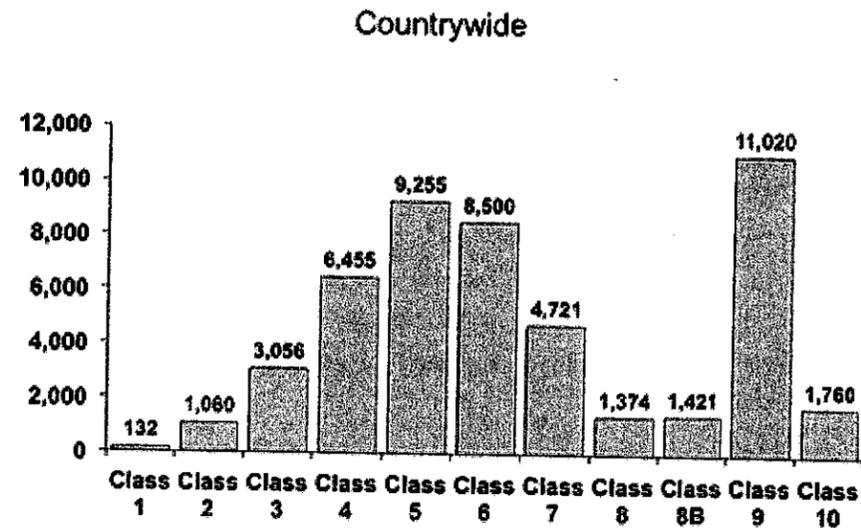
Fire chiefs don't have to do anything at all. The revised classifications went in place automatically effective July 1, 2014 (July 1, 2015 for Texas).

**What if I have additional questions?**

Feel free to contact ISO at 800.444.4554 or email us at [PPC-Cust-Serv@iso.com](mailto:PPC-Cust-Serv@iso.com).

## Distribution of PPC Grades

The 2015 published countrywide distribution of communities by the PPC grade is as follows:



## Assistance

The PPC program offers help to communities, fire departments, and other public officials as they plan for, budget, and justify improvements. ISO is also available to assist in the understanding of the details of this evaluation.

The PPC program representatives can be reached by telephone at (800) 444-4554. The technical specialists at this telephone number have access to the details of this evaluation and can effectively speak with you about your questions regarding the PPC program. What's more, we can be reached via the internet at [www.isomitigation.com/talk/](http://www.isomitigation.com/talk/).

We also have a website dedicated to our Community Hazard Mitigation Classification programs at [www.isomitigation.com](http://www.isomitigation.com). Here, fire chiefs, building code officials, community leaders and other interested citizens can access a wealth of data describing the criteria used in evaluating how cities and towns are protecting residents from fire and other natural hazards. This website will allow you to learn more about the PPC program. The website provides important background information, insights about the PPC grading processes and technical documents. ISO is also pleased to offer Fire Chiefs Online — a special, secured website with information and features that can help improve your PPC grade, including a list of the Needed Fire Flows for all the commercial occupancies ISO has on file for your community. Visitors to the site can download information, see statistical results and also contact ISO for assistance.

In addition, on-line access to the FSRS and its commentaries is available to registered customers for a fee. However, fire chiefs and community chief administrative officials are given access privileges to this information without charge.

To become a registered fire chief or community chief administrative official, register at [www.isomitigation.com](http://www.isomitigation.com).

**PPC Review**

ISO concluded its review of the fire suppression features being provided for Levy Co FPSA. The resulting community classification is **Class 04/4X**.

If the classification is a single class, the classification applies to properties with a Needed Fire Flow of 3,500 gpm or less in the community. If the classification is a split class (e.g., 6/XX):

- The first class (e.g., "6" in a 6/XX) applies to properties within 5 road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply.
- The second class (XX or XY) applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station.
- Alternative Water Supply: The first class (e.g., "6" in a 6/10) applies to properties within 5 road miles of a recognized fire station with no hydrant distance requirement.
- Class 10 applies to properties over 5 road miles of a recognized fire station.
- Class 10W applies to properties within 5 to 7 road miles of a recognized fire station with a recognized water supply within 1,000 feet.
- Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

FSRS Feature	Earned Credit	Credit Available
<b>Emergency Communications</b>		
414. Credit for Emergency Reporting	1.95	3
422. Credit for Telecommunicators	4.00	4
432. Credit for Dispatch Circuits	2.46	3
<b>440. Credit for Emergency Communications</b>	<b>8.41</b>	<b>10</b>
<b>Fire Department</b>		
513. Credit for Engine Companies	6.00	6
523. Credit for Reserve Pumpers	0.50	0.50
532. Credit for Pump Capacity	3.00	3
549. Credit for Ladder Service	0.78	4
553. Credit for Reserve Ladder and Service Trucks	0.48	0.50
561. Credit for Deployment Analysis	7.56	10
571. Credit for Company Personnel	2.16	15
581. Credit for Training	6.20	9
730. Credit for Operational Considerations	2.00	2
<b>590. Credit for Fire Department</b>	<b>28.68</b>	<b>50</b>
<b>Water Supply</b>		
616. Credit for Supply System	20.05	30
621. Credit for Hydrants	2.79	3
631. Credit for Inspection and Flow Testing	6.85	7
<b>640. Credit for Water Supply</b>	<b>29.69</b>	<b>40</b>
<b>Divergence</b>		
1050. Community Risk Reduction	-3.37	--
	3.68	5.50
<b>Total Credit</b>	<b>67.09</b>	<b>105.50</b>

**Emergency Communications**

Ten percent of a community's overall score is based on how well the communications center receives and dispatches fire alarms. Our field representative evaluated:

- Communications facilities provided for the general public to report structure fires
- Enhanced 9-1-1 Telephone Service including wireless
- Computer-aided dispatch (CAD) facilities
- Alarm receipt and processing at the communication center
- Training and certification of telecommunicators
- Facilities used to dispatch fire department companies to reported structure fires

	<b>Earned Credit</b>	<b>Credit Available</b>
414. Credit Emergency Reporting	<b>1.95</b>	3
422. Credit for Telecommunicators	<b>4.00</b>	4
432. Credit for Dispatch Circuits	<b>2.46</b>	3
<b>Item 440. Credit for Emergency Communications:</b>	<b>8.41</b>	<b>10</b>

**Item 414 - Credit for Emergency Reporting (3 points)**

The first item reviewed is Item 414 "Credit for Emergency Reporting (CER)". This item reviews the emergency communication center facilities provided for the public to report fires including 911 systems (Basic or Enhanced), Wireless Phase I and Phase II, Voice over Internet Protocol, Computer Aided Dispatch and Geographic Information Systems for automatic vehicle location. ISO uses National Fire Protection Association (NFPA) 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems* as the reference for this section.

<b>Item 410: Emergency Reporting (CER)</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>A./B. Basic 9-1-1, Enhanced 9-1-1 or No 9-1-1</b> For maximum credit, there should be an Enhanced 9-1-1 system, Basic 9-1-1 and No 9-1-1 will receive partial credit.	<b>20.00</b>	<b>20</b>
<b>1. E9-1-1 Wireless</b> Wireless Phase I using Static ALI (automatic location identification) Functionality (10 points); Wireless Phase II using Dynamic ALI Functionality (15 points); Both available will be 25 points	<b>25.00</b>	<b>25</b>
<b>2. E9-1-1 Voice over Internet Protocol (VoIP)</b> Static VoIP using Static ALI Functionality (10 points); Nomadic VoIP using Dynamic ALI Functionality (15 points); Both available will be 25 points	<b>10.00</b>	<b>25</b>
<b>3. Computer Aided Dispatch</b> Basic CAD (5 points); CAD with Management Information System (5 points); CAD with Interoperability (5 points)	<b>10.00</b>	<b>15</b>
<b>4. Geographic Information System (GIS/AVL)</b> The PSAP uses a fully integrated CAD/GIS management system with automatic vehicle location (AVL) integrated with a CAD system providing dispatch assignments.	<b>0.00</b>	<b>15</b>
<b>Review of Emergency Reporting total:</b>	<b>65.00</b>	<b>100</b>

**Item 422: Credit for Telecommunicators (4 points)**

The second item reviewed is Item 422 "Credit for Telecommunicators (TC)". This item reviews the number of Telecommunicators on duty at the center to handle fire calls and other emergencies. All emergency calls including those calls that do not require fire department action are reviewed to determine the proper staffing to answer emergency calls and dispatch the appropriate emergency response. NFPA 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems*, recommends that ninety-five percent of emergency calls shall be answered within 15 seconds and ninety-nine percent of emergency calls shall be answered within 40 seconds. In addition, NFPA recommends that ninety percent of emergency alarm processing shall be completed within 60 seconds and ninety-nine percent of alarm processing shall be completed within 90 seconds of answering the call.

To receive full credit for operators on duty, ISO must review documentation to show that the communication center meets NFPA 1221 call answering and dispatch time performance measurement standards. This documentation may be in the form of performance statistics or other performance measurements compiled by the 9-1-1 software or other software programs that are currently in use such as Computer Aided Dispatch (CAD) or Management Information System (MIS).

<b>Item 420. Telecommunicators (CTC)</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>A1. Alarm Receipt (AR)</b> Receipt of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	20.00	20
<b>A2. Alarm Processing (AP)</b> Processing of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	20.00	20
<b>B. Emergency Dispatch Protocols (EDP)</b> Telecommunicators have emergency dispatch protocols (EDP) containing questions and a decision-support process to facilitate correct call categorization and prioritization.	20.00	20
<b>C. Telecommunicator Training and Certification (TTC)</b> Telecommunicators meet the qualification requirements referenced in NFPA 1061, <i>Standard for Professional Qualifications for Public Safety Telecommunicator</i> , and/or the Association of Public-Safety Communications Officials - International (APCO) <i>Project 33</i> . Telecommunicators are certified in the knowledge, skills, and abilities corresponding to their job functions.	20.00	20
<b>D. Telecommunicator Continuing Education and Quality Assurance (TQA)</b> Telecommunicators participate in continuing education and/or in-service training and quality-assurance programs as appropriate for their positions	20.00	20
<b>Review of Telecommunicators total:</b>	<b>100.00</b>	<b>100</b>

**Item 432 - Credit for Dispatch Circuits (3 points)**

The third item reviewed is Item 432 "Credit for Dispatch Circuits (CDC)". This item reviews the dispatch circuit facilities used to transmit alarms to fire department members. A "Dispatch Circuit" is defined in NFPA 1221 as "A circuit over which an alarm is transmitted from the communications center to an emergency response facility (ERF) or emergency response units (ERUs) to notify ERUs to respond to an emergency". All fire departments (except single fire station departments with full-time firefighter personnel receiving alarms directly at the fire station) need adequate means of notifying all firefighter personnel of the location of reported structure fires. The dispatch circuit facilities should be in accordance with the general criteria of NFPA 1221. "Alarms" are defined in this Standard as "A signal or message from a person or device indicating the existence of an emergency or other situation that requires action by an emergency response agency".

There are two different levels of dispatch circuit facilities provided for in the Standard – a primary dispatch circuit and a secondary dispatch circuit. In jurisdictions that receive 730 alarms or more per year (average of two alarms per 24-hour period), two separate and dedicated dispatch circuits, a primary and a secondary, are needed. In jurisdictions receiving fewer than 730 alarms per year, a second dedicated dispatch circuit is not needed. Dispatch circuit facilities installed but not used or tested (in accordance with the NFPA Standard) receive no credit.

The score for Credit for Dispatch Circuits (CDC) is influenced by monitoring for integrity of the primary dispatch circuit. There are up to 0.90 points available for this item. Monitoring for integrity involves installing automatic systems that will detect faults and failures and send visual and audible indications to appropriate communications center (or dispatch center) personnel. ISO uses NFPA 1221 to guide the evaluation of this item. ISO's evaluation also includes a review of the communication system's emergency power supplies.

**Item 432 "Credit for Dispatch Circuits (CDC)" = 2.46 points**

**Fire Department**

Fifty percent of a community's overall score is based upon the fire department's structure fire suppression system. ISO's field representative evaluated:

- Engine and ladder/service vehicles including reserve apparatus
- Equipment carried
- Response to reported structure fires
- Deployment analysis of companies
- Available and/or responding firefighters
- Training

	<b>Earned Credit</b>	<b>Credit Available</b>
513. Credit for Engine Companies	<b>6.00</b>	6
523. Credit for Reserve Pumpers	<b>0.50</b>	0.5
532. Credit for Pumper Capacity	<b>3.00</b>	3
549. Credit for Ladder Service	<b>0.78</b>	4
553. Credit for Reserve Ladder and Service Trucks	<b>0.48</b>	0.5
561. Credit for Deployment Analysis	<b>7.56</b>	10
571. Credit for Company Personnel	<b>2.16</b>	15
581. Credit for Training	<b>6.20</b>	9
730. Credit for Operational Considerations	<b>2.00</b>	2
<b>Item 590. Credit for Fire Department:</b>	<b>28.68</b>	<b>50</b>

**Basic Fire Flow**

The Basic Fire Flow for the community is determined by the review of the Needed Fire Flows for selected buildings in the community. The fifth largest Needed Fire Flow is determined to be the Basic Fire Flow. The Basic Fire Flow has been determined to be 1750 gpm.

**Item 513 - Credit for Engine Companies (6 points)**

The first item reviewed is Item 513 "Credit for Engine Companies (CEC)". This item reviews the number of engine companies, their pump capacity, hose testing, pump testing and the equipment carried on the in-service pumpers. To be recognized, pumper apparatus must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* which include a minimum 250 gpm pump, an emergency warning system, a 300 gallon water tank, and hose. At least 1 apparatus must have a permanently mounted pump rated at 750 gpm or more at 150 psi.

The review of the number of needed pumpers considers the response distance to built-upon areas; the Basic Fire Flow; and the method of operation. Multiple alarms, simultaneous incidents, and life safety are not considered.

The greatest value of A, B, or C below is needed in the fire district to suppress fires in structures with a Needed Fire Flow of 3,500 gpm or less: **4 engine companies**

- a) **4 engine companies** to provide fire suppression services to areas to meet NFPA 1710 criteria or within 1½ miles.
- b) **2 engine companies** to support a Basic Fire Flow of 1750 gpm.
- c) **4 engine companies** based upon the fire department's method of operation to provide a minimum two engine response to all first alarm structure fires.

The FSRS recognizes that there are **4 engine companies** in service.

The FSRS also reviews Automatic Aid. Automatic Aid is considered in the review as assistance dispatched automatically by contractual agreement between two communities or fire districts. That differs from mutual aid or assistance arranged case by case. ISO will recognize an Automatic Aid plan under the following conditions:

- It must be prearranged for first alarm response according to a definite plan. It is preferable to have a written agreement, but ISO may recognize demonstrated performance.
- The aid must be dispatched to all reported structure fires on the initial alarm.
- The aid must be provided 24 hours a day, 365 days a year.

FSRS Item 512.D "Automatic Aid Engine Companies" responding on first alarm and meeting the needs of the city for basic fire flow and/or distribution of companies are factored based upon the value of the Automatic Aid plan (up to 1.00 can be used as the factor). The Automatic Aid factor is determined by a review of the Automatic Aid provider's communication facilities, how they receive alarms from the graded area, inter-department training between fire departments, and the fire ground communications capability between departments.

For each engine company, the credited Pump Capacity (PC), the Hose Carried (HC), the Equipment Carried (EC) all contribute to the calculation for the percent of credit the FSRS provides to that engine company.

**Item 513 "Credit for Engine Companies (CEC)" = 6.00 points**

**Item 523 - Credit for Reserve Pumpers (0.50 points)**

The item is Item 523 "Credit for Reserve Pumpers (CRP)". This item reviews the number and adequacy of the pumpers and their equipment. The number of needed reserve pumpers is 1 for each 8 needed engine companies determined in Item 513, or any fraction thereof.

**Item 523 "Credit for Reserve Pumpers (CRP)" = 0.50 points**

**Item 532 - Credit for Pumper Capacity (3 points)**

The next item reviewed is Item 532 "Credit for Pumper Capacity (CPC)". The total pump capacity available should be sufficient for the Basic Fire Flow of 1750 gpm. The maximum needed pump capacity credited is the Basic Fire Flow of the community.

**Item 532 "Credit for Pumper Capacity (CPC)" = 3.00 points**

**Item 549 - Credit for Ladder Service (4 points)**

The next item reviewed is Item 549 "Credit for Ladder Service (CLS)". This item reviews the number of response areas within the city with 5 buildings that are 3 or more stories or 35 feet or more in height, or with 5 buildings that have a Needed Fire Flow greater than 3,500 gpm, or any combination of these criteria. The height of all buildings in the city, including those protected by automatic sprinklers, is considered when determining the number of needed ladder companies. Response areas not needing a ladder company should have a service company. Ladders, tools and equipment normally carried on ladder trucks are needed not only for ladder operations but also for forcible entry, ventilation, salvage, overhaul, lighting and utility control.

The number of ladder or service companies, the height of the aerial ladder, aerial ladder testing and the equipment carried on the in-service ladder trucks and service trucks is compared with the number of needed ladder trucks and service trucks and an FSRS equipment list. Ladder trucks must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* to be recognized.

The number of needed ladder-service trucks is dependent upon the number of buildings 3 stories or 35 feet or more in height, buildings with a Needed Fire Flow greater than 3,500 gpm, and the method of operation.

The FSRS recognizes that there are **0 ladder companies** in service. These companies are needed to provide fire suppression services to areas to meet NFPA 1710 criteria or within 2½ miles and the number of buildings with a Needed Fire Flow over 3,500 gpm or 3 stories or more in height, or the method of operation.

The FSRS recognizes that there are **4 service companies** in service.

**Item 549 "Credit for Ladder Service (CLS)" = 0.78 points**

**Item 553 – Credit for Reserve Ladder and Service Trucks (0.50 points)**

The next item reviewed is Item 553 "Credit for Reserve Ladder and Service Trucks (CRLS)". This item considers the adequacy of ladder and service apparatus when one (or more in larger communities) of these apparatus are out of service. The number of needed reserve ladder and service trucks is 1 for each 8 needed ladder and service companies that were determined to be needed in Item 540, or any fraction thereof.

**Item 553 "Credit for Reserve Ladder and Service Trucks (CRLS)" = 0.48 points**

**Item 561 – Deployment Analysis (10 points)**

Next, Item 561 "Deployment Analysis (DA)" is reviewed. This Item examines the number and adequacy of existing engine and ladder-service companies to cover built-upon areas of the city.

To determine the Credit for Distribution, first the Existing Engine Company (EC) points and the Existing Engine Companies (EE) determined in Item 513 are considered along with Ladder Company Equipment (LCE) points, Service Company Equipment (SCE) points, Engine-Ladder Company Equipment (ELCE) points, and Engine-Service Company Equipment (ESCE) points determined in Item 549.

Secondly, as an alternative to determining the number of needed engine and ladder/service companies through the road-mile analysis, a fire protection area may use the results of a systematic performance evaluation. This type of evaluation analyzes computer-aided dispatch (CAD) history to demonstrate that, with its current deployment of companies, the fire department meets the time constraints for initial arriving engine and initial full alarm assignment in accordance with the general criteria of in NFPA 1710, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*.

A determination is made of the percentage of built upon area within 1½ miles of a first-due engine company and within 2½ miles of a first-due ladder-service company.

**Item 561 "Credit Deployment Analysis (DA)" = 7.56 points**

**Item 571 – Credit for Company Personnel (15 points)**

Item 571 "Credit for Company Personnel (CCP)" reviews the average number of existing firefighters and company officers available to respond to reported first alarm structure fires in the city.

The on-duty strength is determined by the yearly average of total firefighters and company officers on-duty considering vacations, sick leave, holidays, "Kelley" days and other absences. When a fire department operates under a minimum staffing policy, this may be used in lieu of determining the yearly average of on-duty company personnel.

Firefighters on apparatus not credited under Items 513 and 549 that regularly respond to reported first alarms to aid engine, ladder, and service companies are included in this item as increasing the total company strength.

Firefighters staffing ambulances or other units serving the general public are credited if they participate in fire-fighting operations, the number depending upon the extent to which they are available and are used for response to first alarms of fire.

On-Call members are credited on the basis of the average number staffing apparatus on first alarms. Off-shift career firefighters and company officers responding on first alarms are considered on the same basis as on-call personnel. For personnel not normally at the fire station, the number of responding firefighters and company officers is divided by 3 to reflect the time needed to assemble at the fire scene and the reduced ability to act as a team due to the various arrival times at the fire location when compared to the personnel on-duty at the fire station during the receipt of an alarm.

The number of Public Safety Officers who are positioned in emergency vehicles within the jurisdiction boundaries may be credited based on availability to respond to first alarm structure fires. In recognition of this increased response capability the number of responding Public Safety Officers is divided by 2.

The average number of firefighters and company officers responding with those companies credited as Automatic Aid under Items 513 and 549 are considered for either on-duty or on-call company personnel as is appropriate. The actual number is calculated as the average number of company personnel responding multiplied by the value of AA Plan determined in Item 512.D.

The maximum creditable response of on-duty and on-call firefighters is 12, including company officers, for each existing engine and ladder company and 6 for each existing service company.

Chief Officers are not creditable except when more than one chief officer responds to alarms; then extra chief officers may be credited as firefighters if they perform company duties.

The FSRS recognizes **4.25 on-duty personnel** and an average of **1.25 on-call personnel** responding on first alarm structure fires.

**Item 571 "Credit for Company Personnel (CCP)" = 2.16 points**

**Item 581 – Credit for Training (9 points)**

<b>Training</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<p><b>A. Facilities and Use</b> For maximum credit, each firefighter should receive 18 hours per year in structure fire related subjects as outlined in NFPA 1001.</p>	<b>14.51</b>	<b>35</b>
<p><b>B. Company Training</b> For maximum credit, each firefighter should receive 16 hours per month in structure fire related subjects as outlined in NFPA 1001.</p>	<b>15.13</b>	<b>25</b>
<p><b>C. Classes for Officers</b> For maximum credit, each officer should be certified in accordance with the general criteria of NFPA 1021. Additionally, each officer should receive 12 hours of continuing education on or off site.</p>	<b>12.00</b>	<b>12</b>
<p><b>D. New Driver and Operator Training</b> For maximum credit, each new driver and operator should receive 60 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.</p>	<b>5.00</b>	<b>5</b>
<p><b>E. Existing Driver and Operator Training</b> For maximum credit, each existing driver and operator should receive 12 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.</p>	<b>4.29</b>	<b>5</b>
<p><b>F. Training on Hazardous Materials</b> For maximum credit, each firefighter should receive 6 hours of training for incidents involving hazardous materials in accordance with NFPA 472.</p>	<b>0.92</b>	<b>1</b>
<p><b>G. Recruit Training</b> For maximum credit, each firefighter should receive 240 hours of structure fire related training in accordance with NFPA 1001 within the first year of employment or tenure.</p>	<b>5.00</b>	<b>5</b>
<p><b>H. Pre-Fire Planning Inspections</b> For maximum credit, pre-fire planning inspections of each commercial, industrial, institutional, and other similar type building (all buildings except 1-4 family dwellings) should be made annually by company members. Records of inspections should include up-to date notes and sketches.</p>	<b>12.00</b>	<b>12</b>

**Item 580 "Credit for Training (CT)" = 6.20 points**

**Item 730 – Operational Considerations (2 points)**

Item 730 "Credit for Operational Considerations (COC)" evaluates fire department standard operating procedures and incident management systems for emergency operations involving structure fires.

<b>Operational Considerations</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>Standard Operating Procedures</b> The department should have established SOPs for fire department general emergency operations	50	50
<b>Incident Management Systems</b> The department should use an established incident management system (IMS)	50	50
<b>Operational Considerations total:</b>	<b>100</b>	<b>100</b>

**Item 730 "Credit for Operational Considerations (COC)" = 2.00 points**

**Water Supply**

Forty percent of a community's overall score is based on the adequacy of the water supply system. The ISO field representative evaluated:

- the capability of the water distribution system to meet the Needed Fire Flows at selected locations up to 3,500 gpm.
- size, type and installation of fire hydrants.
- inspection and flow testing of fire hydrants.

	<b>Earned Credit</b>	<b>Credit Available</b>
616. Credit for Supply System	20.05	30
621. Credit for Hydrants	2.79	3
631. Credit for Inspection and Flow Testing	6.85	7
<b>Item 640. Credit for Water Supply:</b>	<b>29.69</b>	<b>40</b>

**Item 616 – Credit for Supply System (30 points)**

The first item reviewed is Item 616 “Credit for Supply System (CSS)”. This item reviews the rate of flow that can be credited at each of the Needed Fire Flow test locations considering the supply works capacity, the main capacity and the hydrant distribution. The lowest flow rate of these items is credited for each representative location. A water system capable of delivering 250 gpm or more for a period of two hours plus consumption at the maximum daily rate at the fire location is considered minimum in the ISO review.

Where there are 2 or more systems or services distributing water at the same location, credit is given on the basis of the joint protection provided by all systems and services available.

The supply works capacity is calculated for each representative Needed Fire Flow test location, considering a variety of water supply sources. These include public water supplies, emergency supplies (usually accessed from neighboring water systems), suction supplies (usually evidenced by dry hydrant installations near a river, lake or other body of water), and supplies developed by a fire department using large diameter hose or vehicles to shuttle water from a source of supply to a fire site. The result is expressed in gallons per minute (gpm).

The normal ability of the distribution system to deliver Needed Fire Flows at the selected building locations is reviewed. The results of a flow test at a representative test location will indicate the ability of the water mains (or fire department in the case of fire department supplies) to carry water to that location.

The hydrant distribution is reviewed within 1,000 feet of representative test locations measured as hose can be laid by apparatus.

For maximum credit, the Needed Fire Flows should be available at each location in the district. Needed Fire Flows of 2,500 gpm or less should be available for 2 hours; and Needed Fire Flows of 3,000 and 3,500 gpm should be obtainable for 3 hours.

**Item 616 “Credit for Supply System (CSS)” = 20.05 points**

**Item 621 – Credit for Hydrants (3 points)**

The second item reviewed is Item 621 “Credit for Hydrants (CH)”. This item reviews the number of fire hydrants of each type compared with the total number of hydrants.

There are a total of 47 hydrants in the graded area.

620: Hydrants, - Size, Type and Installation	Number of Hydrants
A. With a 6 -inch or larger branch and a pumper outlet with or without 2½ -inch outlets	42
B. With a 6 -inch or larger branch and no pumper outlet but two or more 2½ -inch outlets, or with a small foot valve, or with a small barrel	1
C./D. With only a 2½ -inch outlet or with less than a 6 -inch branch	4
E./F. Flush Type, Cistern, or Suction Point	0

**Item 621 “Credit for Hydrants (CH)” = 2.79 points**

**Item 630 – Credit for Inspection and Flow Testing (7 points)**

The third item reviewed is Item 630 “Credit for Inspection and Flow Testing (CIT)”. This item reviews the fire hydrant inspection frequency, and the completeness of the inspections. Inspection of hydrants should be in accordance with AWWA M-17, *Installation, Field Testing and Maintenance of Fire Hydrants*.

**Frequency of Inspection (FI):** Average interval between the 3 most recent inspections.

Frequency	Points
1 year	30
2 years	20
3 years	10
4 years	5
5 years or more	No Credit

**Note:** The points for inspection frequency are reduced by 10 points if the inspections are incomplete or do not include a flushing program. An additional reduction of 10 points are made if hydrants are not subjected to full system pressure during inspections. If the inspection of cisterns or suction points does not include actual drafting with a pumper, or back-flushing for dry hydrants, 20 points are deducted.

**Total points for Inspections = 3.85 points**

**Frequency of Fire Flow Testing (FF):** Average interval between the 3 most recent inspections.

Frequency	Points
5 years	40
6 years	30
7 years	20
8 years	10
9 years	5
10 years or more	No Credit

**Total points for Fire Flow Testing = 3.00 points**

**Item 631 "Credit for Inspection and Fire Flow Testing (CIT)" = 6.85 points**

**Divergence -3.37**

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

**Community Risk Reduction**

	Earned Credit	Credit Available
1025. Credit for Fire Prevention and Code Enforcement (CPCE)	1.53	2.2
1033. Credit for Public Fire Safety Education (CFSE)	1.27	2.2
1044. Credit for Fire Investigation Programs (CIP)	0.88	1.1
<b>Item 1050. Credit for Community Risk Reduction</b>	<b>3.68</b>	<b>5.50</b>

<b>Item 1025 – Credit for Fire Prevention Code Adoption and Enforcement (2.2 points)</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>Fire Prevention Code Regulations (PCR)</b> Evaluation of fire prevention code regulations in effect.	10.00	10
<b>Fire Prevention Staffing (PS)</b> Evaluation of staffing for fire prevention activities.	0.00	8
<b>Fire Prevention Certification and Training (PCT)</b> Evaluation of the certification and training of fire prevention code enforcement personnel.	6.00	6
<b>Fire Prevention Programs (PCP)</b> Evaluation of fire prevention programs.	11.80	16
<b>Review of Fire Prevention Code and Enforcement (CPCE) subtotal:</b>	<b>27.80</b>	<b>40</b>

<b>Item 1033 – Credit for Public Fire Safety Education (2.2 points)</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>Public Fire Safety Educators Qualifications and Training (FSQT)</b> Evaluation of public fire safety education personnel training and qualification as specified by the authority having jurisdiction.	5.00	10
<b>Public Fire Safety Education Programs (FSP)</b> Evaluation of programs for public fire safety education.	18.00	30
<b>Review of Public Safety Education Programs (CFSE) subtotal:</b>	<b>23.00</b>	<b>40</b>

<b>Item 1044 – Credit for Fire Investigation Programs (1.1 points)</b>	<b>Earned Credit</b>	<b>Credit Available</b>
<b>Fire Investigation Organization and Staffing (IOS)</b> Evaluation of organization and staffing for fire investigations.	4.00	8
<b>Fire Investigator Certification and Training (IQT)</b> Evaluation of fire investigator certification and training.	6.00	6
<b>Use of National Fire Incident Reporting System (IRS)</b> Evaluation of the use of the National Fire Incident Reporting System (NFIRS) for the 3 years before the evaluation.	6.00	6
<b>Review of Fire Investigation Programs (CIP) subtotal:</b>	<b>16.00</b>	<b>20</b>



FSRS Item	Earned Credit	Credit Available
<b>Emergency Communications</b>		
414. Credit for Emergency Reporting	1.95	3
422. Credit for Telecommunicators	4.00	4
432. Credit for Dispatch Circuits	2.46	3
<b>440. Credit for Emergency Communications</b>	<b>8.41</b>	<b>10</b>
<b>Fire Department</b>		
513. Credit for Engine Companies	6.00	6
523. Credit for Reserve Pumpers	0.50	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	0.78	4
553. Credit for Reserve Ladder and Service Trucks	0.48	0.5
561. Credit for Deployment Analysis	7.56	10
571. Credit for Company Personnel	2.16	15
581. Credit for Training	6.20	9
730. Credit for Operational Considerations	2.00	2
<b>590. Credit for Fire Department</b>	<b>28.68</b>	<b>50</b>
<b>Water Supply</b>		
616. Credit for Supply System	20.05	30
621. Credit for Hydrants	2.79	3
631. Credit for Inspection and Flow Testing	6.85	7
<b>640. Credit for Water Supply</b>	<b>29.69</b>	<b>40</b>
<b>Divergence</b>	<b>-3.37</b>	<b>--</b>
<b>1050. Community Risk Reduction</b>	<b>3.68</b>	<b>5.50</b>
<b>Total Credit</b>	<b>67.09</b>	<b>105.5</b>

**Final Community Classification = 04/4X**

INSURANCE SERVICES OFFICE, INC.  
HYDRANT FLOW DATA SUMMARY

City Levy Co Fpsa State Florida (09) Witnessed by Levy Co FPSA Date: Mar 3, 2016

TEST NO.	TYPE DIST.*	TEST LOCATION	SERVICE	FLOW - GPM Q=(29.83(C(d) <sup>0.5</sup> ) <sup>2</sup> )		PRESSURE PSI		FLOW -AT 20 PSI		REMARKS**	MODEL TYPE
				INDIVIDUAL HYDRANTS	TOTAL	STATIC	RESID.	NEEDED **	AVAIL.		
1.0		1 63 ST	Yankeetown Water Department, Yankeetown Main	750	0	64	24	1750	800	(B)-(1275 gpm)	
10.0		4645 Pamela DR	Levy Co FPSA Dry Hydrants, Levy Co FPSA Dry Hydrants	610	0	66	24	750	650		
11.0		99 SCHOOLCRAFT DR	Yankeetown Water Department, Yankeetown Main	750	0	65	57	1750	1900	(B)-(1275 gpm)	
12.0		99 SCHOOLCRAFT DR	Yankeetown Water Department, Yankeetown Main	750	0	65	57	1250	1900		
13.0		5331 RIVERSIDE DR	Yankeetown Water Department, Yankeetown Main	750	0	64	24	1000	800		
14.0		1001 CR 40	Yankeetown Water Department, Yankeetown Main	750	0	65	57	2250	1900	(B)-(1275 gpm)	
15.0		95 US 19	Yankeetown Water Department, Yankeetown Main	750	0	64	24	2000	800	(B)-(1275 gpm)	
16.0		110 N INGLIS AVE	Yankeetown Water Department, Yankeetown Main	750	0	64	24	2000	800	(B)-(1275 gpm)	
17.0		15 HICKORY AVE	Yankeetown Water Department, Yankeetown Main	1020	0	70	22	1500	1000	(B)-(1275 gpm)	
2.0		1 63 ST	Yankeetown Water Department, Yankeetown Main	750	0	64	24	1000	800		
3.0		6611 RTE 40	Yankeetown Water Department, Yankeetown Main	750	0	65	57	1000	1900		
4.0		6241 HARMONY LANE	Levy Co FPSA Dry Hydrants, Levy Co FPSA Dry Hydrants	750	0	64	24	750	800		
5.0		4530 SW CR 347	Morrison Dry Hydrant, Morrison Dry Hydrant	0	0	0	0	500	1000		
6.0		3141 SE US HIGHWAY 41	Levy Co FPSA Dry Hydrants, Levy Co FPSA Dry Hydrants	0	0	0	0	1500	1000	(B)-(250 gpm)	
7.0		4530 NW CR 347	Levy Co FPSA Dry Hydrants, Levy Co FPSA Dry Hydrants	0	0	0	0	500	1000		
8.0		15249 NW 46TH LN	Levy Co FPSA Dry Hydrants, Levy Co FPSA Dry Hydrants	0	0	0	0	1000	1000		

THE ABOVE LISTED NEEDED FIRE FLOWS ARE FOR PROPERTY INSURANCE PREMIUM CALCULATIONS ONLY AND ARE NOT INTENDED TO PREDICT THE MAXIMUM AMOUNT OF WATER REQUIRED FOR A LARGE SCALE FIRE CONDITION.

THE AVAILABLE FLOWS ONLY INDICATE THE CONDITIONS THAT EXISTED AT THE TIME AND AT THE LOCATION WHERE TESTS WERE WITNESSED.

\*Comm = Commercial; Res = Residential.

\*\*Needed is the rate of flow for a specific duration for a full credit condition. Needed Fire Flows greater than 3,500 gpm are not considered in determining the classification of the city when using the Fire Suppression Rating Schedule.

\*\*\* (A)-Limited by available hydrants to gpm shown. Available facilities limit flow to gpm shown plus consumption for the needed duration of (B)-2 hours, (C)-3 hours or (D)-4 hours.



**Levy County Board of County Commissioners  
Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

ROAD/BRIDGE- ALICE LALONDE X3358

**2. MEETING DATE:**

5/3/16

**3. REQUESTED MOTION/ACTION:**

Approve Resolution 2016-0-11 Authorizing the executing of a local agency program agreement with FDOT for project management of design phase of sidewalk along CR 40 from Yankeetown General Store to end of sidewalk in Levy County, FL

**4. IS THIS ITEM BUDGETED ( IF APPLICABLE ) ? : YES\_ NO\_ IF NO, STATE ACTION REQUIRED**

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES\_ NO\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE

**5. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED )**

Requesting approval of Resolution 2016-011 to enter into agreement with FDOT providing for DOT funding for County' s roject management of design phase of CR 40 consisting of a sidewalk from Yankeetown General Store to end of the sidewalk ( 1.9 miles) under Financial Project No. 428901-3-38-02. ( Local Agency Program) a.k.a. LAP Agreement.

**6. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED )**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES_ NO	YES_ NO	YES_ NO	YES_ NO	YES X_ NO	YES_ NO

**7. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



**RESOLUTION  
2016-011**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY AUTHORIZING THE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR PROJECT MANAGEMENT OF DESIGN PHASE OF SIDEWALK ALONG CR 40 FROM YANKEETOWN GENERAL STORE TO END OF SIDEWALK, IN LEVY COUNTY, FLORIDA.**

**WHEREAS**, the Board of County Commissioners of Levy County, Florida (Board) has the authority to enter into agreements with the Florida Department of Transportation (DOT); and

**WHEREAS**, the Board desires to enter into an agreement with DOT providing for DOT funding for County's project management of design phase of CR 40 consisting of a sidewalk from Yankeetown General Store to end of sidewalk, under Financial Project No. 428901-3-38-02.

**NOW, THEREFORE, BE IT RESOLVED BY THE LEVY COUNTY BOARD OF COUNTY COMMISSIONERS, that:**

1. The Local Agency Program Agreement with DOT for project management of design phase of a sidewalk along CR 40 East, specifically from Yankeetown General Store to end of sidewalk, Financial Project No. 428901-3-38-02 ("the Agreement"), is hereby approved.
2. The Chair of the Board of County Commissioners of Levy County is authorized to execute the Agreement, and any addendums and amendments thereto.
3. The County Coordinator, or his designee, is authorized to sign any and all assurances, certifications, and reimbursement invoices, or other documentation which may be required in connection with the Agreement.

**DULY PASSED AND ADOPTED THIS 3<sup>rd</sup> day of May, 2016.**

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

\_\_\_\_\_  
John Meeks, Chairman



**ATTEST:** Clerk of the Circuit Court and  
Ex-Officio Clerk to the Board

\_\_\_\_\_  
Danny J. Shipp

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

*Anne Bast Brown*  
\_\_\_\_\_  
Anne Bast Brown, County Attorney

z:\res\CR40\_skidewalk\_design phase\_yankeetown  
LR2014-111



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FPN: 428901-3-38-02 Fund: ACSA FLAIR Approp: \_\_\_\_\_  
Federal No: \_\_\_\_\_ Org Code: 55023010248 FLAIR Obj: \_\_\_\_\_

FPN: \_\_\_\_\_ Fund: \_\_\_\_\_ FLAIR Approp: \_\_\_\_\_  
Federal No: \_\_\_\_\_ Org Code: \_\_\_\_\_ FLAIR Obj: \_\_\_\_\_

FPN: \_\_\_\_\_ Fund: \_\_\_\_\_ FLAIR Approp: \_\_\_\_\_  
Federal No: \_\_\_\_\_ Org Code: \_\_\_\_\_ FLAIR Obj: \_\_\_\_\_

County No: 34 Contract No: \_\_\_\_\_ Vendor No: F596000717045  
FDOT Data Universal Number System (DUNS) No: 80-939-7102 Local Agency DUNS No: 082643511  
Catalog of Federal Domestic Assistance (CFDA): 20.205 Highway Planning and Construction

THIS LOCAL AGENCY PROGRAM AGREEMENT ("Agreement"), is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the State of Florida, Department of Transportation, an agency of the State of Florida ("Department"), and Levy County ("Agency").

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

1. **Authority:** The Agency, by Resolution No. 2016-DU dated the 3<sup>rd</sup> day of MAY, 2016 a copy of which is attached as Exhibit "F" and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf. The Department has the authority pursuant to Section 339.12, Florida Statutes, to enter into this Agreement.

2. **Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in project management of design phase of sidewalk on CR 40 from Yankeetown General Store to end of sidewalk, as further described in Exhibit "A", Project Description and Responsibilities attached to and incorporated in this Agreement ("Project"), to provide Department financial assistance to the Agency, state the terms and conditions upon which Department funds will be provided, and to set forth the manner in which the Project will be undertaken and completed.

3. **Term of Agreement:** The Agency agrees to complete the Project on or before 12/31/2017. If the Agency does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Agency and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.

4. **Project Cost:**

A. The total cost of the Project is \$ 1,000.00. This amount is based upon the schedule of funding in Exhibit "B", Schedule of Funding attached to and incorporated in this Agreement. The Agency agrees to bear all expenses in excess of the total cost of the Project and any deficits involved. The schedule of funding may be modified by mutual agreement as provided for in paragraph 5.1.

B. The Department agrees to participate in the Project cost up to the maximum amount of \$1,000.00 and as more fully described in Exhibit "B". This amount includes Federal-aid funds which are limited to the actual amount of Federal-aid participation.

C. Project costs eligible for Department participation will be allowed only from the date of this Agreement. It is understood that Department participation in eligible Project costs is subject to:

i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;



- ii. Availability of funds as stated in subparagraphs 5.L. and 5.M. of this Agreement;
- iii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and
- iv. Department approval of the Project scope and budget at the time appropriation authority becomes available.

**5. Requisitions and Payments:**

- A. The Agency shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in Exhibit "A".
- B. Invoices shall be submitted by the Agency in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit "A". Deliverables must be received and accepted in writing by the Department's Project Manager prior to payments.
- C. The Agency shall charge to the Project account all eligible costs of the Project except costs agreed to be borne by the Agency or its contractors and subcontractors. Costs in excess of the programmed funding or attributable to actions which have not received the required approval of the Department shall not be considered eligible costs. All costs charged to the Project, including any approved services contributed by the Agency or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.
- D. Supporting documentation must establish that the deliverables were received and accepted in writing by the Agency and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in Exhibit "A" was met.
- E. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department's Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes and the most current version of the Disbursement Handbook for Employees and Managers.
- F. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. If the Department determines that the performance of the Agency is unsatisfactory, the Department shall notify the Agency of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Agency shall, within five days after notice from the Department, provide the Department with a corrective action plan describing how the Agency will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Agency shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the Agency resolves the deficiency. If the deficiency is subsequently resolved, the Agency may bill the Department for the retained amount during the next billing period. If the Agency is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.
- G. Agencies providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.



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If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to **Section 55.03(1), F.S.**, will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices that have to be returned to an Agency because of Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

- H. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Agency's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.
- I. Prior to the execution of this Agreement, a Project schedule of funding shall be prepared by the Agency and approved by the Department. The Agency shall maintain said schedule of funding, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved schedule of funding for the Project. The schedule of funding may be revised by execution of a Local Agency Program ("LAP") Supplemental Agreement between the Department and the Agency. The Agency acknowledges and agrees that funding for this project may be reduced upon determination of the agency's contract award amount. If revised, a copy of the Supplemental Agreement shall be forwarded to the Department's Comptroller. No increase or decrease shall be effective unless it complies with fund participation requirements of this Agreement and is approved by the Department's Comptroller.
- J. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.
- K. The Agency must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.
- L. The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit "B" for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Agency, in writing, when funds are available.
- M. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be



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executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

**6. Department Payment Obligations:** Subject to other provisions of this Agreement, the Department will honor requests for reimbursement to the Agency pursuant to this Agreement. However, notwithstanding any other provision of this Agreement, the Department may elect by notice in writing not to make a payment if:

- A. The Agency shall have made misrepresentation of a material nature in its application, or any supplement or amendment to its application, or with respect to any document or data furnished with its application or pursuant to this Agreement;
- B. There is any pending litigation with respect to the performance by the Agency of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement or payments to the Project;
- C. The Agency shall have taken any action pertaining to the Project which, under this Agreement, requires the approval of the Department or has made a related expenditure or incurred related obligations without having been advised by the Department that same are approved;
- D. There has been any violation of the conflict of interest provisions contained in paragraph 16.J.; or
- E. The Agency has been determined by the Department to be in default under any of the provisions of the Agreement.

The Department may suspend or terminate payment for that portion of the Project which the Federal Highway Administration ("FHWA"), or the Department acting in lieu of FHWA, may designate as ineligible for Federal-aid.

In determining the amount of the payment, the Department will exclude all Project costs incurred by the Agency prior to the Department's issuance of a Notice to Proceed ("NTP"), costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved schedule of funding in Exhibit "B" for the Project, costs agreed to be borne by the Agency or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

**7. General Requirements:** The Agency shall complete the Project with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, and all applicable laws. The Project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's Local Agency Program Manual, which by this reference is made a part of this Agreement. Time is of the essence as to each and every obligation under this Agreement.

- A. A full time employee of the Agency, qualified to ensure that the work being pursued is complete, accurate, and consistent with the terms, conditions, and specifications of this Agreement shall be in responsible charge of the Project, which employee should be able to perform the following duties and functions:
  - i. Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;
  - ii. Maintains familiarity of day to day Project operations, including Project safety issues;
  - iii. Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
  - iv. Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the Project;



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- v. Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
  - vi. Directs Project staff, agency or consultant, to carry out Project administration and contract oversight, including proper documentation;
  - vii. Is aware of the qualifications, assignments and on-the-job performance of the Agency and consultant staff at all stages of the Project.
- B.** Once the Department issues the NTP for the Project, the Agency shall be obligated to submit an invoice or other request for reimbursement to the Department on a quarterly basis, beginning from the day the NTP is issued. If the Agency fails to submit quarterly invoices to the Department, and in the event the failure to timely submit invoices to the Department results in the "FHWA" removing any unbilled funding or the loss of State appropriation authority (which may include the loss of state and federal funds, if there are state funds programmed to the Project), then the Agency will be solely responsible to provide all funds necessary to complete the Project and the Department will not be obligated to provide any additional funding for the Project. The Agency waives the right to contest such removal of funds by the Department, if the removal is related to FHWA's withdrawal of funds or if the removal is related to the loss of State appropriation authority. In addition to the loss of funding for the Project, the Department will also consider the de-certification of the Agency for future LAP Projects. No cost may be incurred under this Agreement until after the Agency has received a written NTP from the Department. The Agency agrees to advertise or put the Project out to bid thirty (30) days from the date the Department issues the NTP to advertise the Project. If the Agency is not able to meet the scheduled advertisement, the District LAP Administrator should be notified as soon as possible.
- C.** If all funds are removed from the Project, including amounts previously billed to the Department and reimbursed to the Agency, and the Project is off the state highway system, then the Department will have to request repayment for the previously billed amounts from the Agency. No state funds can be used on off-system projects, unless authorized pursuant to Exhibit "G", State Funds Addendum, which will be attached to and incorporated in this Agreement in the event state funds are used on the Project.
- D.** In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the Agency to enter into this Agreement or to undertake the Project or to observe, assume or carry out any of the provisions of the Agreement, the Agency will initiate and consummate, as provided by law, all actions necessary with respect to any such matters.
- E.** The Agency shall initiate and prosecute to completion all proceedings necessary, including Federal-aid requirements, to enable the Agency to provide the necessary funds for completion of the Project.
- F.** The Agency shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department and FHWA may require. The Agency shall use the Department's Local Agency Program Information Tool and applicable information systems as required.
- G.** Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable federal and State laws, the regulations in 23 Code of Federal Regulations (C.F.R.) and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. Federal funds shall not be paid on account of any cost incurred prior to authorization by FHWA to the Department to proceed with the Project or part thereof involving such cost (23 C.F.R. 1.9 (a)). If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the Agency in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists, Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in parcel or Project costs in part or in total. For any amounts determined to be ineligible for federal reimbursement for which the Department has advanced payment, the Agency shall promptly reimburse the Department for all such amounts within 90 days of written notice.



- H. For any project requiring additional right-of-way, the Agency must submit to the Department an annual report of its real property acquisition and relocation assistance activities on the project. Activities shall be reported on a federal fiscal year basis, from October 1 through September 30. The report must be prepared using the format prescribed in 49 C.F.R. Part 24, Appendix B, and be submitted to the Department no later than October 15 of each year.

8. **Audit Reports:** The administration of resources awarded through the Department to the Agency by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The Agency shall comply with all audit and audit reporting requirements as specified below.

A. In addition to reviews of audits conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to federal awards provided through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.

B. The Agency, a non-federal entity as defined by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as defined by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, as a subrecipient of a federal award awarded by the Department through this Agreement is subject to the following requirements:

- i. In the event the Agency expends a total amount of federal awards equal to or in excess of the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Agency must have a federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. Exhibit "1", **Federal Financial Assistance (Single Audit Act)** to this Agreement provides the required federal award identification information needed by the Agency to further comply with the requirements of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and the requirements of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. In determining federal awards expended in a fiscal year, the Agency must consider all sources of federal awards based on when the activity related to the federal award occurs, including the federal award provided through the Department by this Agreement. The determination of amounts of federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. An audit conducted by the State of Florida Auditor General in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, will meet the requirements of this part.
- ii. In connection with the audit requirements, the Agency shall fulfill the requirements relative to the auditee responsibilities as provided in OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as provided in 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.



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- iii. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards, the Agency is exempt from federal audit requirements for that fiscal year. However, the Agency must provide a single audit exemption statement to the Department at [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us) no later than nine months after the end of the Agency's audit period for each applicable audit year. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the cost of the audit must be paid from non-federal resources (*i.e.*, the cost of such an audit must be paid from the Agency's resources obtained from other than federal entities).
- iv. The Agency must electronically submit to the Federal Audit Clearinghouse (FAC) at <https://harvester.census.gov/facweb/> the audit reporting package as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us) within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.
- v. Within six months of acceptance of the audit report by the FAC, the Department will review the Agency's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the federal award provided through the Department by this Agreement. If the Agency fails to have an audit conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
1. Temporarily withhold cash payments pending correction of the deficiency by the Agency or more severe enforcement action by the Department;
  2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
  3. Wholly or partly suspend or terminate the federal award;
  4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the federal awarding agency);
  5. Withhold further federal awards for the Project or program;
  6. Take other remedies that may be legally available.
- vi. As a condition of receiving this federal award, the Agency shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to Agency's records including



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financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller, MS 24  
605 Suwannee Street  
Tallahassee, Florida 32399-0450  
[FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us)

C. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

9. **Termination or Suspension of Project:** The Department may, by written notice to the Agency, suspend any or all of the Agency's obligations under this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected or the Department may terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.

A. If the Department determines that the performance of the Agency is not satisfactory, the Department shall notify the Agency of the deficiency in writing with a requirement that the deficiency be corrected within thirty (30) days of such notice. Such notice shall provide reasonable specificity to the Agency of the deficiency that requires correction. If the deficiency is not corrected within such time period, the Department may either (1) immediately terminate the Agreement as set forth in paragraph 9.B. below, or (2) take whatever action is deemed appropriate by the Department to correct the deficiency. In the event the Department chooses to take action and not terminate the Agreement, the Agency shall, upon demand, promptly reimburse the Department for any and all costs and expenses incurred by the Department in correcting the deficiency.

B. If the Department terminates the Agreement, the Department shall notify the Agency of such termination in writing, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

C. If the Agreement is terminated before the Project is completed, the Agency shall be paid only for the percentage of the Project satisfactorily performed for which costs can be substantiated. Such payment, however, shall not exceed the equivalent percentage of the contract price. All work in progress on Department right-of-way will become the property of the Department and will be turned over promptly by the Agency.

D. The Department reserves the right to unilaterally cancel this Agreement for refusal by the Agency or any contractor, sub-contractor or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are exempt.

E. Upon receipt of any final termination or suspension notice under this paragraph 9., the Agency shall proceed promptly to carry out the actions required in such notice, which may include any or all of the following: (a) necessary action to terminate or suspend, as the case may be, Project activities and contracts and such other action as may be required or desirable to keep to a minimum the costs upon the basis of which the financing is to be computed; or (b) furnish a statement of the Project activities and contracts and other undertakings the cost of which are otherwise includable as Project costs. The termination or suspension shall be carried out in conformity with the latest schedule, plan, and cost as approved by the Department or upon the basis of terms and conditions imposed by the Department upon



the failure of the Agency to furnish the schedule, plan, and estimate within a reasonable time. The closing out of federal financial participation in the Project shall not constitute a waiver of any claim which the Department may otherwise have arising out of this Agreement.

**10. Contracts of the Agency:**

- A. Except as otherwise authorized in writing by the Department, the Agency shall not execute any contract or obligate itself in any manner requiring the disbursement of Department funds, including consultant or construction contracts or amendments thereto, with any third party with respect to the Project without the written approval of the Department. Failure to obtain such approval shall be sufficient cause for nonpayment by the Department. The Department specifically reserves the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.
- B. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the Agency, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the Agency's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the Agency will involve the Department in the consultant selection process for all projects funded under this Agreement. In all cases, the Agency shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.
- C. The Agency shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of Federal-aid funds. The Agency shall comply with the provisions in the FHWA-1273 form as set forth in Exhibit "C", FHWA 1273 attached to and incorporated in this Agreement. The Agency shall include FHWA-1273 in all contracts with consultants and contractors performing work on the Project.

**11. Disadvantaged Business Enterprise (DBE) Policy and Obligation:** It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The Agency and its contractors agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The Agency and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

**12. Compliance with Conditions and Laws:** The Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the Agency is in compliance with, and will require its contractors and subcontractors to comply with, all requirements imposed by applicable federal, state, and local laws and regulations, including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable.

**13. Performance Evaluations:** Agencies are evaluated on a project-by-project basis. The evaluations provide information about oversight needs and provide input for the recertification process. Evaluations are submitted to the Agency's person in responsible charge or designee as part of the Project closeout process. The Department provides the evaluation to the Agency no more than 30 days after final acceptance.

- A. Each evaluation will result in one of three ratings. A rating of Unsatisfactory Performance means the Agency failed to develop the Project in accordance with applicable federal and state regulations, standards and procedures, required excessive District involvement/oversight, or the Project was brought in-house by the Department. A rating of Satisfactory Performance means the Agency developed the



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Project in accordance with applicable federal and state regulations, standards and procedures, with minimal District involvement/oversight. A rating of Above Satisfactory Performance means the Agency developed the Project in accordance with applicable federal and state regulations, standards and procedures, without District involvement/oversight.

- B. The District will determine which functions can be further delegated to Agencies that continuously earn Satisfactory and Above Satisfactory evaluations.

**14. Restrictions, Prohibitions, Controls, and Labor Provisions:** During the performance of this Agreement, the Agency agrees as follows, and agrees to require its contractors and subcontractors to include in each subcontract the following provisions:

- A. The Agency will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the Agency pursuant thereto. The Agency shall include the attached Exhibit "E", Title VI Assurances in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.
- B. The Agency will comply with all the requirements as imposed by the ADA, the regulations of the Federal government issued thereunder, and assurance by the Agency pursuant thereto.
- C. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- D. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
- E. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Agency.
- F. Neither the Agency nor any of its contractors or their subcontractors shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the Agency or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the Agency, the Agency, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the Agency or the locality relating to such contract, subcontract or arrangement. The Agency shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the Agency or of the locality during his tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."



The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

- G. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

**15. Indemnification and Insurance:**

- A. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Agency guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Agency or any subcontractor, in connection with this Agreement. Additionally, the Agency agrees to include the following indemnification in all contracts with contractors/subcontractors, or consultants/subconsultants who perform work in connection with this Agreement:

"To the fullest extent permitted by law, the Agency's contractor shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor and persons employed or utilized by the contractor in the performance of this Contract.

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity.

To the fullest extent permitted by law, the Agency's consultant shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the consultant and persons employed or utilized by the consultant in the performance of this Contract.

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity."

- B. The Agency shall, or cause its contractor or consultant to carry and keep in force, during the term of this Agreement, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$200,000 per person and \$300,000 each occurrence, and property damage insurance of at least \$200,000 each occurrence, for the services to be rendered in accordance with this Agreement. The Agency shall also, or cause its contractor or consultant to carry and keep in force Workers' Compensation Insurance as required by the State of Florida under the Workers' Compensation Law. With respect to any general liability insurance policy required pursuant to this Agreement, all such policies shall be issued by companies licensed to do business in the State of Florida. The Agency shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Agreement. Policies that include Self Insured Retention will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.



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**16. Miscellaneous Provisions:**

- A. The Agency will be solely responsible for compliance with all applicable environmental regulations, for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith. The Agency will be responsible for securing any applicable permits. The Agency shall include in all contracts and subcontracts for amounts in excess of \$150,000, a provision requiring compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).
- B. The Department shall not be obligated or liable hereunder to any individual or entity not a party to this Agreement.
- C. In no event shall the making by the Department of any payment to the Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
- D. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- E. By execution of the Agreement, the Agency represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- F. Nothing in the Agreement shall require the Agency to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Agency will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Agency to the end that the Agency may proceed as soon as possible with the Project.
- G. In the event that this Agreement involves constructing and equipping of facilities, the Agency shall submit to the Department for approval all appropriate plans and specifications covering the Project. The Department will review all plans and specifications and will issue to the Agency a written approval with any approved portions of the Project and comments or recommendations covering any remainder of the Project deemed appropriate. After resolution of these comments and recommendations to the Department's satisfaction, the Department will issue to the Agency a written approval with said remainder of the Project. Failure to obtain this written approval shall be sufficient cause of nonpayment by the Department.
- H. Upon completion of right-of-way activities on the Project, the Agency must certify compliance with all applicable federal and state requirements. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.
- I. The Agency will certify in writing, prior to Project closeout that the Project was completed in accordance with applicable plans and specifications, is in place on the Agency's facility, adequate title is in the Agency's name, and the Project is accepted by the Agency as suitable for the intended purpose.
- J. The Agency agrees that no federally-appropriated funds have been paid, or will be paid by or on behalf of the Agency, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension,



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continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the Agency to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The Agency shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this contract may be expended for lobbying the Legislature, the judicial branch or a state agency.

- K. The Agency may not permit the Engineer of Record to perform Construction, Engineering and Inspection services on the Project.
- L. The Agency agrees to maintain any project not on the State Highway System constructed under this Agreement. If the Agency constructs any improvement on Department right-of-way, the Agency  will  will not maintain the improvements made for their useful life.
- M. The Agency shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the Agency and FHWA requires reimbursement of the funds, the Agency will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.
- N. The Agency:
- i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Agency during the term of the contract; and
  - ii. shall expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
- O. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- P. The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.
- Q. If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Agency must comply with the requirements of Section 255.0991, Florida Statutes.
- R. Exhibits
- i. Exhibit "A", Project Description and Responsibilities, is attached and incorporated into this Agreement.
  - ii. Exhibit "B", Schedule of Funding, is attached and incorporated into this Agreement.
  - iii.  If this Project includes Phase 58 (construction) activities, then Exhibit "C", FHWA FORM 1273, is attached and incorporated into this Agreement.



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- iv.  An Alternative Pay Method is used on this Project. If an alternative Pay Method is used on this Project, then Exhibit "D", Alternative Pay Method, is attached and incorporated into this Agreement.
- v. Exhibit "E", Title VI Assurances is attached and incorporated into this Agreement.
- vi. Exhibit "F", the Agency Resolution authorizing entry into this Agreement, is attached and incorporated into this Agreement.
- vii.  State Funds are used on this Project. If State Funds are used on this Project, then Exhibit "G", State Funds Addendum, is attached and incorporated into this Agreement.
- viii.  This Project is located off the State Highway System and includes funding for landscaping. If this Project is located off the State Highway System and includes funding for landscaping, then Exhibit "L" is attached and incorporated into this Agreement.
- ix.  This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then Exhibit "R" is attached and incorporated into this Agreement.
- x.  This Project includes funding for a roadway lighting system. If the Project includes funding for roadway lighting system, Exhibit "RL" is attached and incorporated into this Agreement.
- xi.  This Project includes funding for traffic signals and/or traffic signal systems. If this Project includes funding for traffic signals and/or traffic signals systems, Exhibit "T" is attached and incorporated into this Agreement.
- xii. Exhibit "1", Federal Financial Assistance (Single Audit Act) is attached and incorporated into this Agreement.
- xiii.  State Funds are used on this Project. If State Funds are used on this Project, then Exhibit "2", State Financial Assistance (Florida Single Audit Act), is attached and incorporated into this Agreement.

*The remainder of this page intentionally left blank.*



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IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

AGENCY LEVY COUNTY

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: Greg Evans  
Title: District 2 Secretary

Attest: \_\_\_\_\_  
Title:

Legal Review:

\_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY Anne Bast Brown  
Anne Bast Brown, County Attorney



**EXHIBIT 1**

**FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)**

**FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

CFDA No.: 20.205  
CFDA Title: Highway Planning and Construction  
Federal-Aid Highway Program, Federal Lands Highway Program  
CFDA Program Site: <https://www.cfda.gov/>  
Award Amount: \$1,000.00  
Awarding Agency: Florida Department of Transportation  
Award is for R&D: No  
Indirect Cost Rate: N/A

**FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards  
<http://www.ecfr.gov/>

OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*  
[http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133\\_revised\\_2007.pdf](http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf)

OMB Circular A-133 Compliance Supplement 2014  
[http://www.whitehouse.gov/omb/circulars/a133\\_compliance\\_supplement\\_2014](http://www.whitehouse.gov/omb/circulars/a133_compliance_supplement_2014)

**FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:**

OMB Circular A-87 (Revised), *Cost Principles for State, Local and Indian Tribal Governments*  
[http://www.whitehouse.gov/omb/circulars\\_a087\\_2004/](http://www.whitehouse.gov/omb/circulars_a087_2004/)

OMB Circular A-102, *Grants and Cooperative Agreements with State and Local Governments*  
[http://www.whitehouse.gov/omb/circulars\\_a102/](http://www.whitehouse.gov/omb/circulars_a102/)

Title 23 – Highways, United States Code  
<http://uscode.house.gov/browse/prelim@title23&edition=prelim>

Title 49 – Transportation, United States Code  
<http://uscode.house.gov/browse/prelim@title49&edition=prelim>

Map-21 – Moving Ahead for Progress in the 21<sup>st</sup> Century, Public Law 112-141  
<http://www.gpo.gov/fdsys/pkg/PLAW-112pub141/pdf/PLAW-112pub141.pdf>

Federal Highway Administration – Florida Division  
<http://www.fhwa.dot.gov/fldiv/>

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)  
<https://www.fsr.gov/>



**EXHIBIT "A"**

**PROJECT DESCRIPTION AND RESPONSIBILITIES**

FPN: 428901-3-38-02

This exhibit forms an integral part of the Local Agency Program Agreement between the State of Florida, Department of Transportation and

Levy County

**PROJECT LOCATION:**

- The project is on the National Highway System.
- The project is on the State Highway System.

**PROJECT LENGTH AND MILE POST LIMITS:** 1.90 miles, mile post 3.145 to 5.045

**PROJECT DESCRIPTION:** project management of Consultant development of the bid package and associated specifications of sidewalk on CR 40 from Yankeetown General Store to end of sidewalk

**SPECIAL CONSIDERATIONS BY AGENCY:**

The audit report(s) required in the Agreement shall include a Schedule of Project Assistance that will reflect the Department's contract number, the Financial Project Number (FPN), the Federal Authorization Number (FAN), where applicable, the amount of state funding action (receipt and disbursement of funds), any federal or local funding action, and the funding action from any other source with respect to the project.

The Agency is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities.

The Agency will provide project management of the bid package and associated specifications through a Consultant contract that has been procured by the Department.

The Agency shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Study to be completed by N/A .
- b) Design to be completed by 4/1/2016.
- c) Right-of-Way requirements identified and provided to the Department by 4/1/2016.
- d) Right-of-Way to be certified by 4/1/2016.
- e) Construction contract to be let by .
- f) Construction to be completed by .

If this schedule cannot be met, the Agency will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of federal funding.

**SPECIAL CONSIDERATIONS BY DEPARTMENT:** Levy County will provide project management of the bid package and associated specifications through a Consultant contract that has been procured by the Department. The design of the project was completed by FDOT. The County will be responsible for determining the let date and the construction completion date in conjunction with the consultant.



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**LOCAL AGENCY PROGRAM AGREEMENT**

525-010-408  
 PROGRAM MANGEMENT  
 OGC - 08/15  
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**EXHIBIT "B"**

**SCHEDULE OF FUNDING**

AGENCY NAME & BILLING ADDRESS Levy County P.O. Box 310 Bronson, FL 32621	FPN: 428901-3-38-02
---	---------------------

TYPE OF WORK By Fiscal Year	FUNDING			
	(1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	(4) FEDERAL FUNDS
<b>Planning-18</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total Planning Cost				
<b>Project Development &amp; Environment (PD&amp;E) - 28</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total PD&E Cost				
<b>Design - 38</b>				
FY: 2016	1,000.00	---	---	1,000.00
FY:	---	---	---	---
FY:	---	---	---	---
Total Design Cost	1,000.00			1,000.00
<b>Right-of-Way - 48</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total Right-of-Way Cost				
<b>Construction-58</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total Construction Cost				
<b>Construction Engineering and Inspection (CEI) - 68</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total CEI Cost				
<b>Operations - 88</b>				
FY:	---	---	---	---
FY:	---	---	---	---
FY:	---	---	---	---
Total Operations Costs				
<b>TOTAL COST OF THE PROJECT</b>	1,000.00			1,000.00

The Department's fiscal year begins on July 1. For this project, funds are not projected to be available until after the 1st of July of each fiscal year. The Department will notify the Agency, in writing, when funds are available.



**Exhibit "E"**  
**TITLE VI ASSURANCES**

During the performance of this contract, the consultant or contractor, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) **Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") *Title 49, Code of Federal Regulations, Part 21*, as they may be amended from time to time, (hereinafter referred to as the **REGULATIONS**), which are herein incorporated by reference and made a part of this contract.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by *Section 21.5* of the **REGULATIONS**, including employment practices when the contract covers a program set forth in *Appendix B* of the **REGULATIONS**.
- (3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the **REGULATIONS** relative to nondiscrimination on the basis of race, color, national origin, or sex.
- (4.) **Information and Reports:** The contractor shall provide all information and reports required by the **REGULATIONS** or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such **REGULATIONS**, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Florida Department of Transportation, or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or*



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**LOCAL AGENCY PROGRAM AGREEMENT**

525.010-40E  
PROGRAM MANAGEMENT  
OGC- 08/15  
Page 2 of 2

Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. cancellation, termination or suspension of the contract, in whole or in part.

**(6.) Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the **REGULATIONS**, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, or *Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

**(7.) Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



**EXHIBIT "F"**

**AGENCY RESOLUTION**

The agency Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.



**LOCAL AGENCY PROGRAM ADDENDUM**

**THIS LOCAL AGENCY PROGRAM ADDENDUM** ("Addendum") is made and entered into by and between the State of Florida Department of Transportation ("Department") and Levy County, Florida ("Recipient").

**-RECITALS-**

1. The terms and provisions of this Addendum are incorporated in and made part of the Local Agency Program ("LAP") Agreement; and
2. This Addendum shall be merged into and made part of the Local Agency Program ("LAP") Agreement and both documents shall be collectively referred to as the "Agreement";
3. The LAP Agreement was funded via Transportation Alternative funds appropriated by the Legislature pursuant to Section 339.2818, Florida Statutes; and
4. Simultaneously with the execution of this Addendum – Local Agency Program ("LAP") Agreement shall be executed; and
5. In the event of any conflict or inconsistency between the LAP Agreement and this Addendum, the provisions of this Addendum shall control; and
6. All other terms and conditions of the LAP Agreement shall remain unchanged unless otherwise stated in this Addendum.

**NOW THEREFORE**, in consideration of the above recitals and the mutual covenants and conditions set forth in this Addendum, the parties, intending to be legally bound, acknowledge, covenant and agree as follows:

**1. RECITALS**

The above recitals and attached exhibit(s) are specifically incorporated by reference and made part of this Addendum.

**2. PURPOSE OF ADDENDUM AND EXPLANATION OF FUNDING**

A. The Parties agree that the sole purpose of this Addendum is to replace Page 11, section 15B "Liability Insurance" with the following language:

The Recipient shall carry Commercial General Liability insurance providing continuous coverage for all work or operations performed under the Agreement and meeting all coverages and requirements set forth in this section. In the alternative to carrying such Commercial General Liability insurance itself, at its option, Recipient shall cause its contractor or consultant to carry such Commercial General Liability insurance providing continuous coverage for all work or operations performed under this Agreement and meeting all coverages and requirements set forth in this section. In the event Recipient elects to cause its contractor or consultant to carry such Commercial General Liability insurance, then, notwithstanding any other provisions in this Agreement to the contrary, Recipient's responsibility under this section shall be limited to contractually requiring its contractor or consultant to carry such Commercial General Liability insurance, monitoring such contractor's or consultant's compliance with the contractual



obligations, and pursuing enforcement of such contractual obligations in the event of the contractor's or consultant's failure to meet the obligations. Such insurance shall be no more restrictive than that provided by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida. In the event the Recipient elects to require its contractor or consultant to provide the insurance required in this section, the Recipient shall specifically include a provision in the its contract with the contractor or consultant requiring the same, as the case may be, to cause the Department to be made an Additional Insured as to such insurance. Such coverage shall be on an "occurrence" basis and shall include Products/Completed Operations coverage. The coverage afforded to the Department as an Additional Insured shall be primary as to any other available insurance and shall not be more restrictive than the coverage afforded to the Named Insured. The limits of coverage shall not be less than \$1,000,000 for each occurrence and not less than a \$5,000,000 annual general aggregate, inclusive of amounts provided by an umbrella or excess policy. The limits of coverage described herein shall apply fully to the work or operations performed under the Agreement, and may not be diminished by claims unrelated to the Agreement. The policy/ies and coverage described herein may be subject to a deductible, at the sole cost of the Recipient or the contractor or consultant, as the case may be. No policy/ies or coverage described herein may contain or be subject to a Retention or a Self-Insured Retention. Prior to the execution of the Agreement, and at all renewal periods which occur prior to the final acceptance of the work, the Department shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein as well as the appropriate endorsement naming the Department as an additional insured. The Department shall be notified in writing within ten days of any cancellation, notice of cancellation, lapse, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein or to require a contractor or consultant to procure and maintain the insurance required herein, nor serve as a waiver of any rights or defenses the Department may have.



IN WITNESS WHEREOF, intending to be legally bound hereby, the parties execute this Addendum consisting of three (3) pages.

**Florida Department of Transportation**

**Attest:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Legal Review:**

By: \_\_\_\_\_  
Office of the General Counsel  
Florida Department of Transportation

**Levy County**

**Attest:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Legal Review:**

By: Anne East Brown  
Legal Counsel for Recipient



**Levy County Board of County Commissioners**

**Agenda Item Summary**

**1. NAME/ORGANIZATION/TELEPHONE:**

PLANNING DEPARTMENT 352-486-5405

**2. MEETING DATE:**

May 3, 2016

**3. REQUESTED MOTION/ACTION:**

For informational purposes only- update on the progress of the Planning Commission meetings regarding proposed amendments to the County's Comprehensive Plan.

**4. Agenda Presentation Time**

Requested:   0  

(Request will be granted if possible)

**ALLOTTED TIME NOT MORE THAN 15 MINUTES**

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES \_\_\_ NO \_\_\_ IF NO, STATE ACTION**

REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO  BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

**6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Enclosed in your packets are copies of some of the draft proposed amendments to our Comprehensive Plan that were presented to the Planning Commission on April 4, 2016. Also included are close-up maps of each of the County's Municipal Service Districts. Staff will provide an overview of the details and progress of these proposed changes to the Board of County Commissioners in an effort to keep you apprised of the progress of these amendments to the Plan. The deadline to transmit the Plan amendments to the Florida Department of Economic Opportunity is December 1, 2016. Staff plans to return to the BOCC with the remaining proposed draft elements, after they have been reviewed by the Planning Commission. Finally, an entire packet of all proposed amendments to the Plan will be provided to the Planning Commission for recommendation to the Board of County Commissioners. That same packet will then be presented to the Board of County Commissioners for public hearing to transmit the amendments to Florida Dept. of Economic Opportunity.

**7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

**8. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK: \_\_\_\_\_

OTHER SPECIFY: \_\_\_\_\_



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# LEVY COUNTY PLANNING DEPARTMENT

Planning Department, PO Box 930, Bronson FL 32621 / Office (352) 486-5405 / Fax (352) 486-5549

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May 3, 2016

**TO:** Board of County Commissioners of Levy County  
**FROM:** Shenley Neely, Planning Director   
**RE:** **Agenda Item May 3, 2016: Proposed Comp Plan Amendments**

Enclosed for your review is an information packet containing the proposed draft text amendments to some of the elements in the Comprehensive Plan that were reviewed by the Planning Commission at their regular April 4, 2016 meeting. Close up maps of all the Municipal Service Districts (MSD), with their proposed MSD boundaries and updated City/Town boundaries are also included for your review. These were reviewed by your Planning Commission at the March meeting, as well.

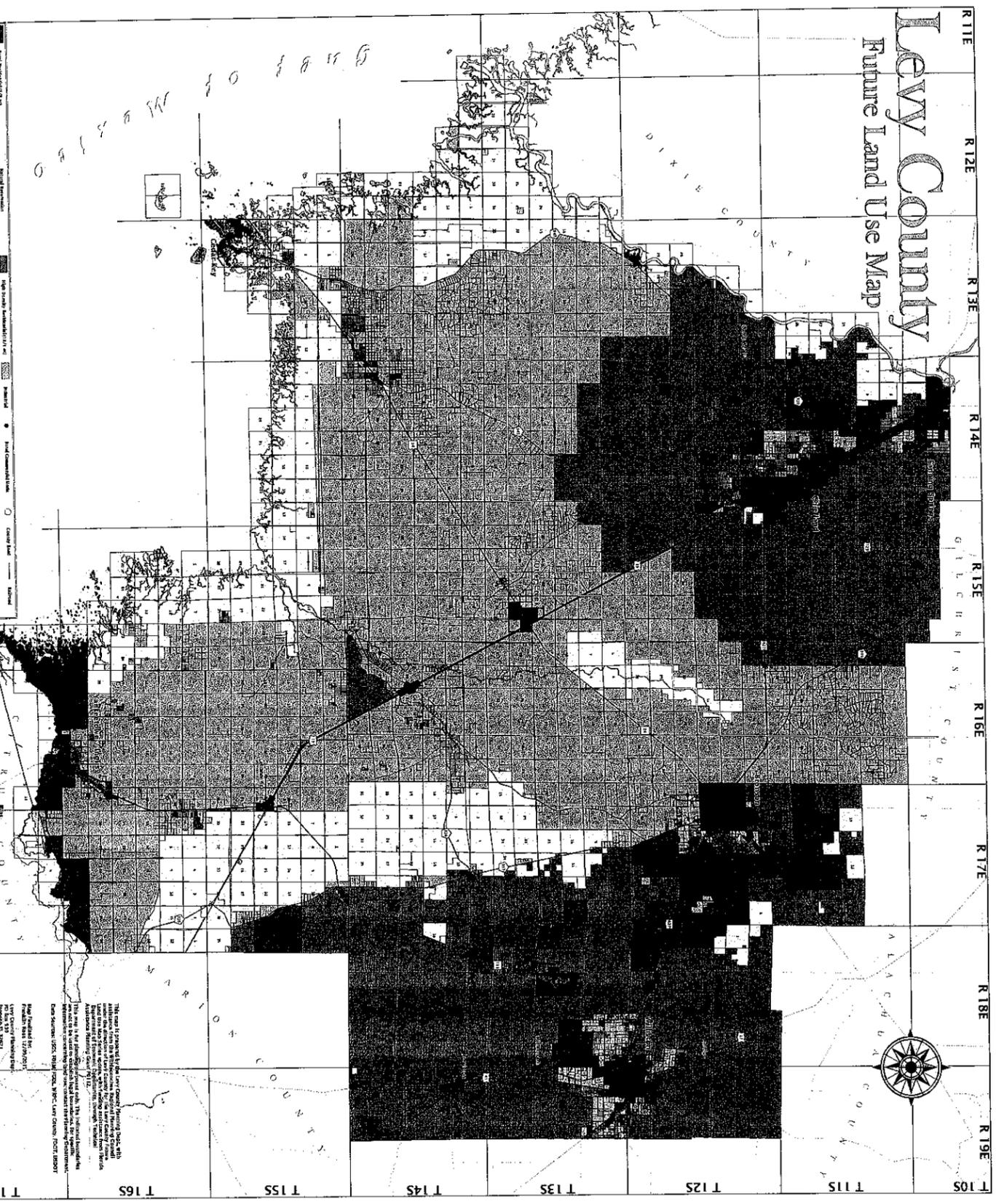
The primary purpose of providing you this information is to keep you informed on the process of updating the Comprehensive Plan and to apprise you of the results of the monthly Planning Commission meetings held as we progress through the updating of our Comprehensive Plan.

If you have questions, suggestions or need additional information, please feel free to contact me anytime. Thank you.



# L Levy County

## Future Land Use Map



- Land Use Zones
- Major Roadways
- Water Features
- County Boundaries
- Township Boundaries
- Range Boundaries
- Township Names
- Range Names
- Scale
- North Arrow

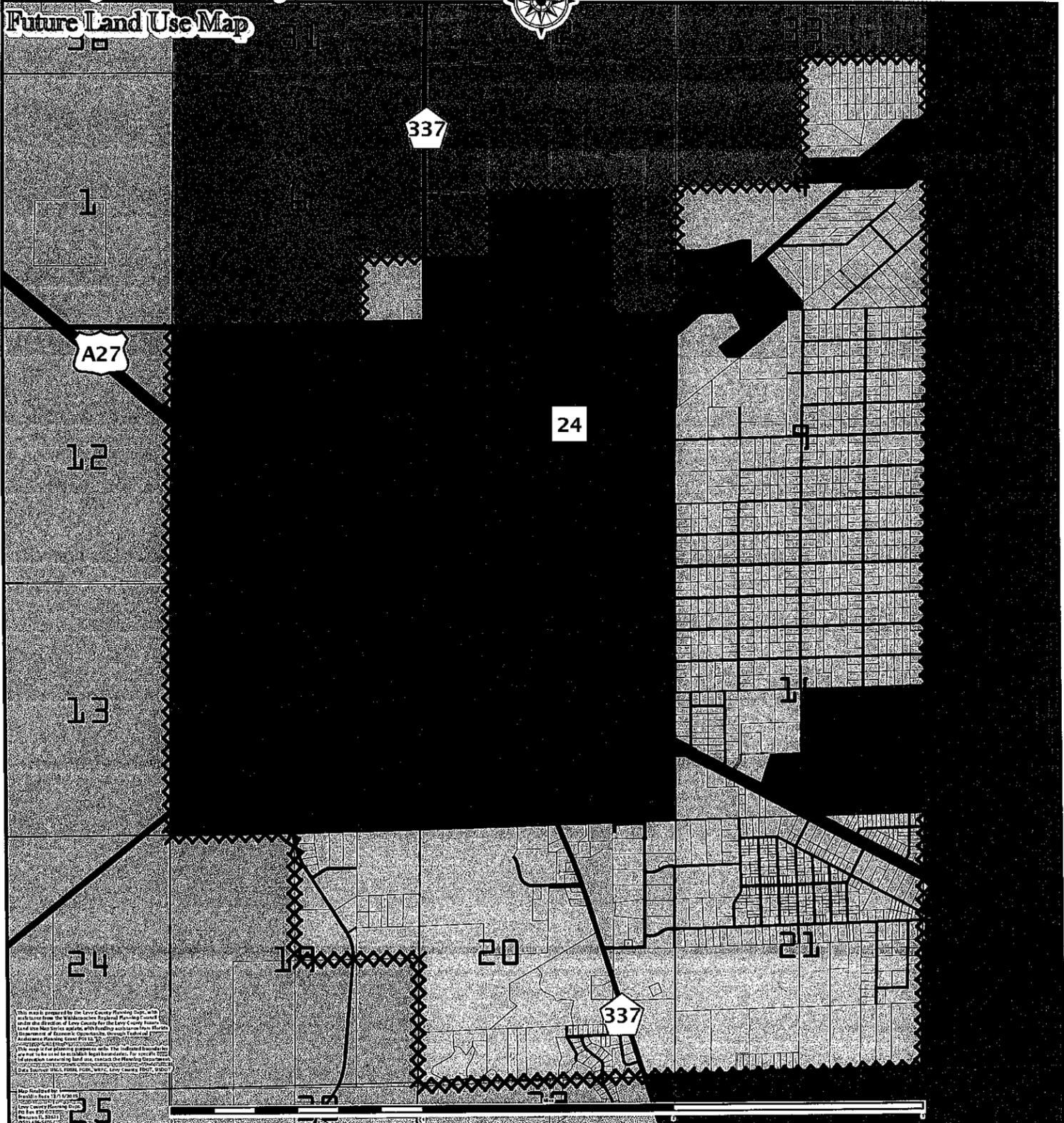
This map is prepared by the Levy County Planning Department. It is based on the most current data available. The map is not intended to be used for legal purposes. The map is subject to change without notice. The map is prepared by the Levy County Planning Department. It is based on the most current data available. The map is not intended to be used for legal purposes. The map is subject to change without notice.



# Levy County

# Bronson MSD

## Future Land Use Map



This map is prepared by the Levy County Planning Department in accordance with the Comprehensive Regional Planning Council and the Board of Levy County for the Levy County Future Land Use Map Series, with funding from the Florida Department of Transportation through Federal Project Assistance Planning Grant F0123. This map is for planning purposes only. The indicated boundaries are not to be used to establish legal boundaries. For specific information concerning land use, contact the Planning Department, 1000 Highway 337, Bronson, Florida 32615. Phone: 352-386-2000.

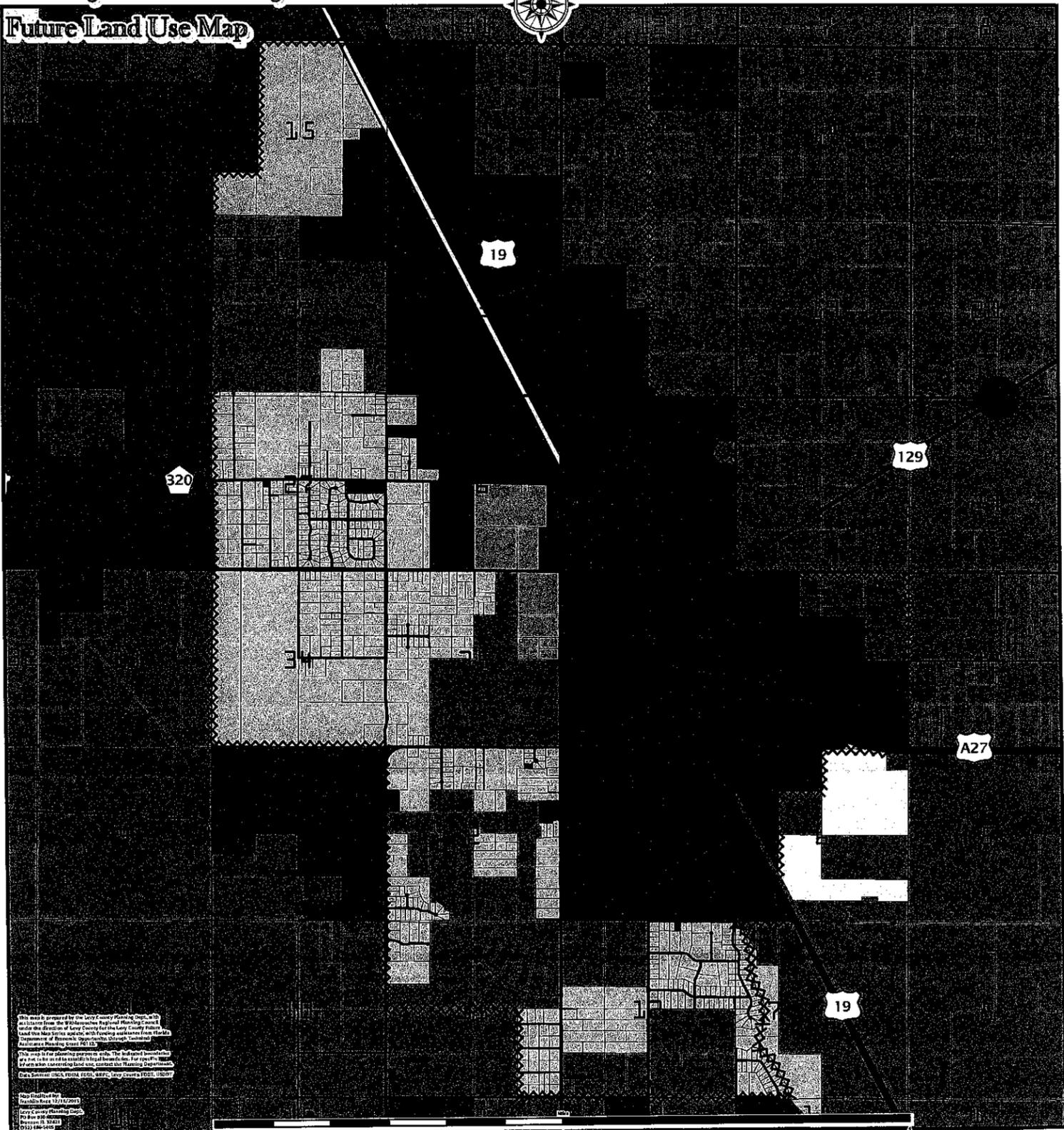
Rural Residential (1/3 ac)	Natural Reservation	High Density Residential (12/1 ac)	Industrial	County Road	Municipal Service District
Agricultural/Rural Residential (1/10 ac)	Low Density Residential (1/1 ac)	Commercial	Public	State Road	Rural Commercial Node
Forestry/Rural Residential (1/20 ac)	Medium Density Residential (5/1 ac)	Municipal	Recreation	US Highway	



# Levy County

# Chiefland MSD

## Future Land Use Map



This map was prepared for the Levy County Planning Dept. with assistance from the 9th District Regional Planning Council. It is a future land use map for Levy County, Florida, and is not intended to be used as a legal document. For more information, contact the Planning Department, Levy County, Florida, 32040. Data sources: USGS, FEMA, ESRI, Levy County, 2007.

Map Date: 12/11/2013  
 Levy County Planning Dept.  
 100 W. 1st St.  
 32040




# Lewy County

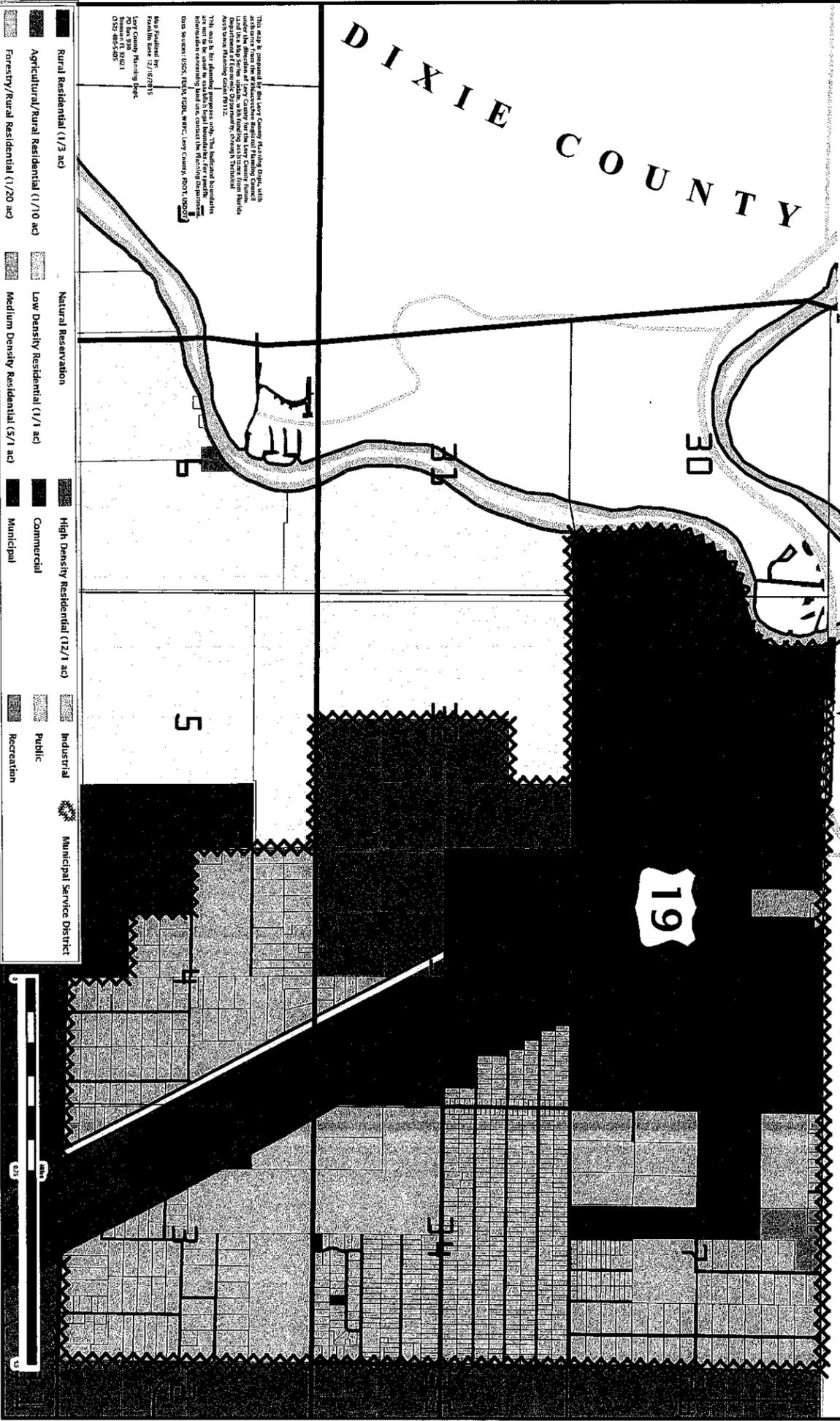
## Future Land Use Map

# Fanning Springs MSD

# DIXIE COUNTY

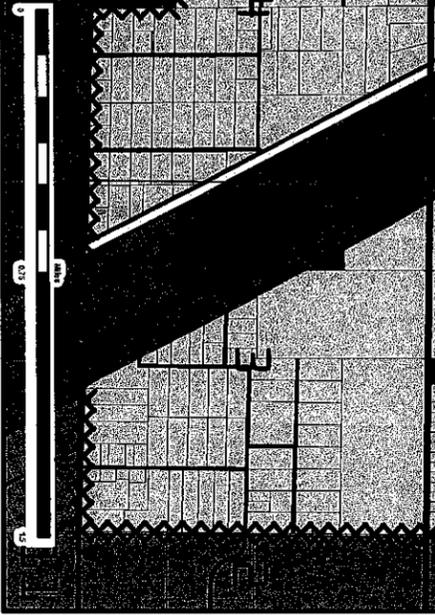


19



This map is prepared by the Lewy County Planning Board, 1015 N. W. 1st St., Ft. Pierce, FL 34946, under the direction of Lewy County for the Lewy County Future Land Use Map. The map is prepared by the Department of Planning, Development, and Transportation, 4555 State Road 112, Ft. Pierce, FL 34946. The map is prepared by the Department of Planning, Development, and Transportation, 4555 State Road 112, Ft. Pierce, FL 34946. For more information, contact the Planning Department at 888-888-8888. Data sources: USGS, FEMA, FDOT, MRC, Lewy County, FDOT, USGS.

- Rural Residential (1/3 ac)
- Agricultural/Rural Residential (1/10 ac)
- Forestry/Rural Residential (1/20 ac)
- Natural Reservation
- Low Density Residential (1/1 ac)
- Medium Density Residential (5/1 ac)
- High Density Residential (1/2/1 ac)
- Commercial
- Municipal
- Industrial
- Public
- Recreation
- Municipal Service District

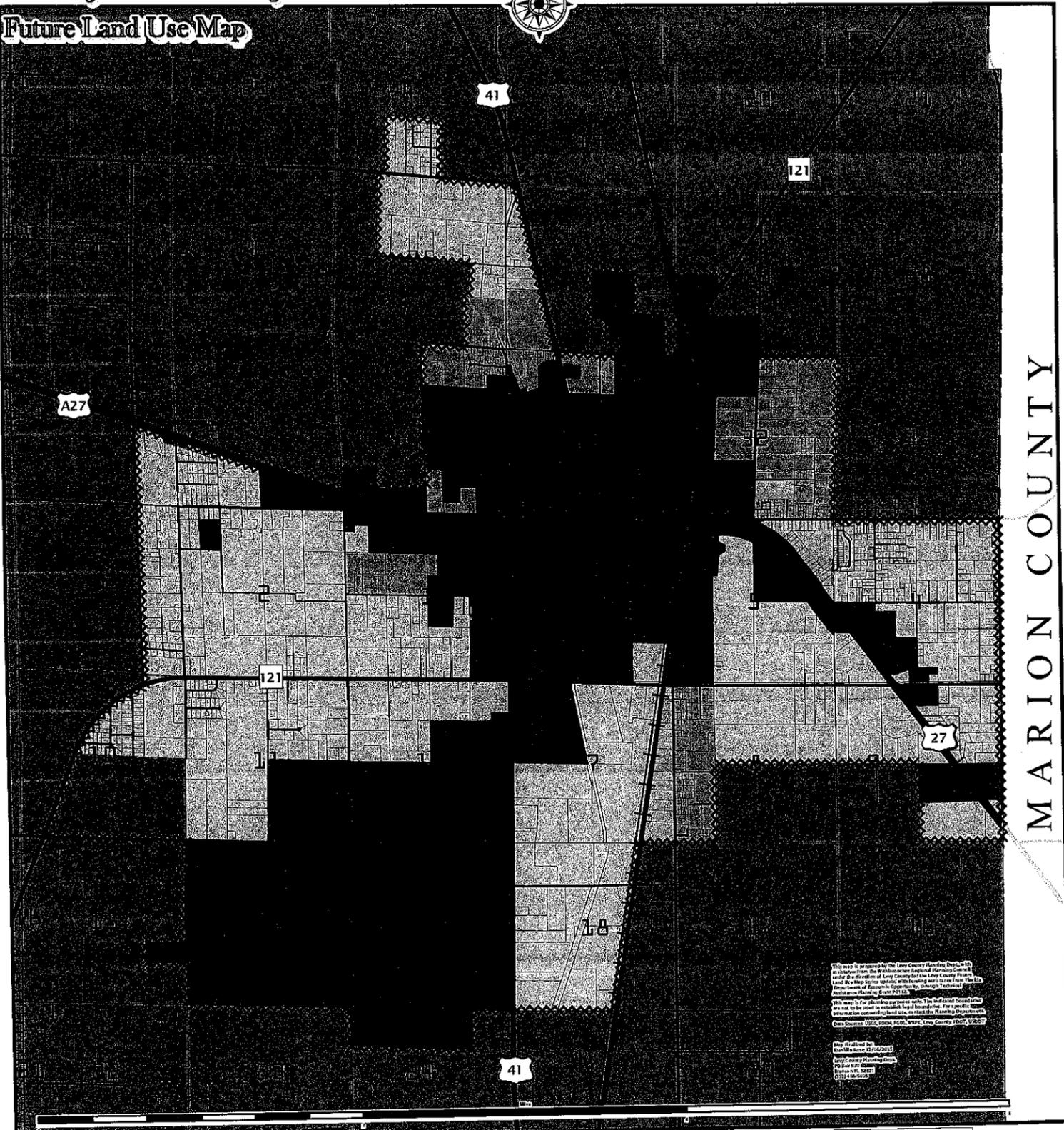




# Levy County

# Williston MSD

## Future Land Use Map



MARION COUNTY

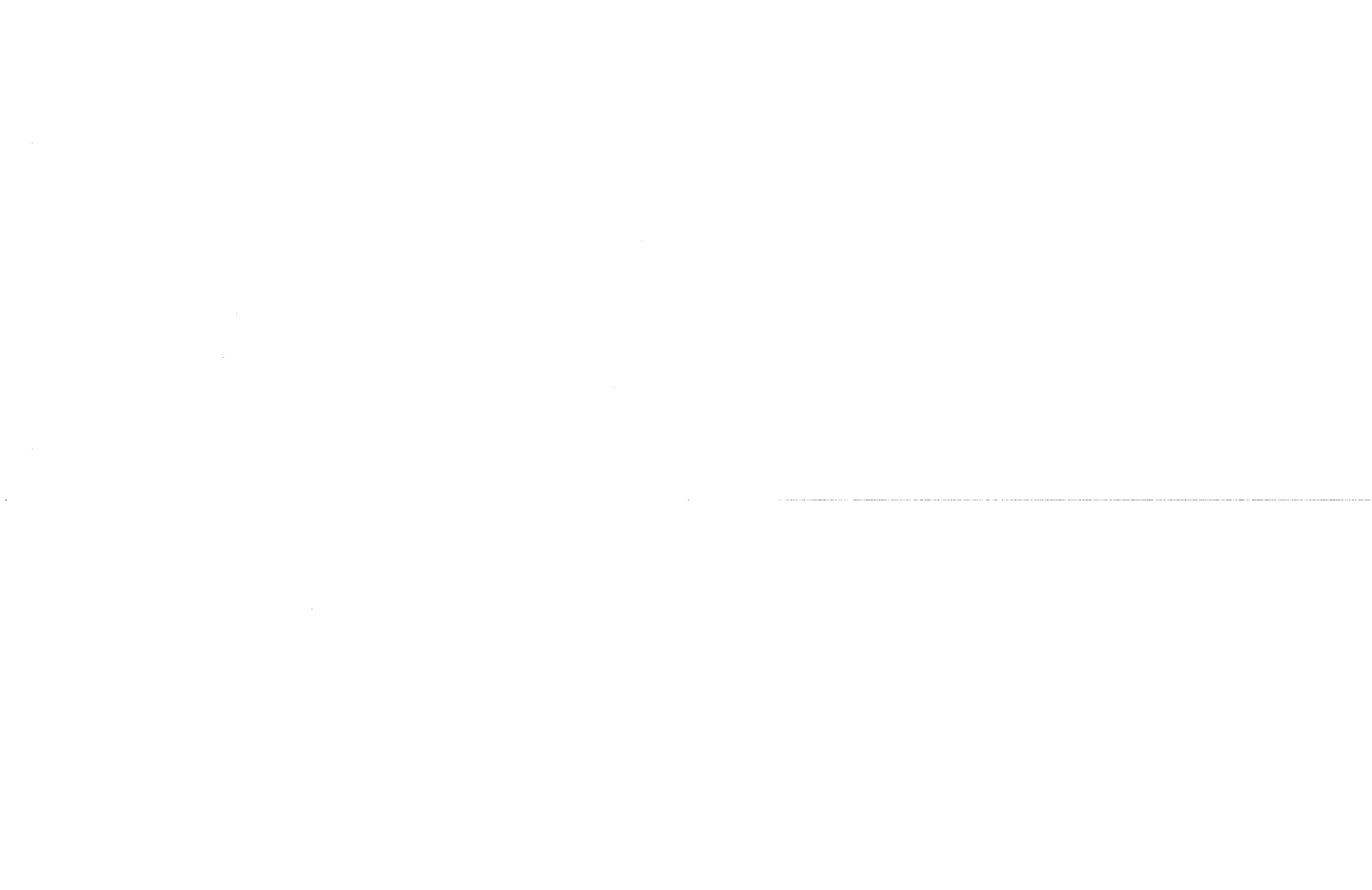
This map is prepared by the Levy County Planning Dept. with assistance from the Williston Planning Commission. It is the property of Levy County and the Williston Planning Commission. It is not to be used for any other purpose without the written consent of Levy County and the Williston Planning Commission. This map is for planning purposes only. The information contained herein is not to be used for any other purpose. The information contained herein is not to be used for any other purpose. The information contained herein is not to be used for any other purpose.

Map prepared by  
 Florida State University  
 Levy County Planning Dept.  
 1000 N. W. 1st St.  
 Williston, FL 32094  
 904-866-6600

Rural Residential (1/3 ac)	Natural Reservation	High Density Residential (12/1 ac)	Industrial	County Road	Municipal Service District
Agricultural/Rural Residential (1/10 ac)	Low Density Residential (1/1 ac)	Commercial	Public	State Road	Railroad
Forestry/Rural Residential (1/20 ac)	Medium Density Residential (5/1 ac)	Municipal	Recreation	US Highway	



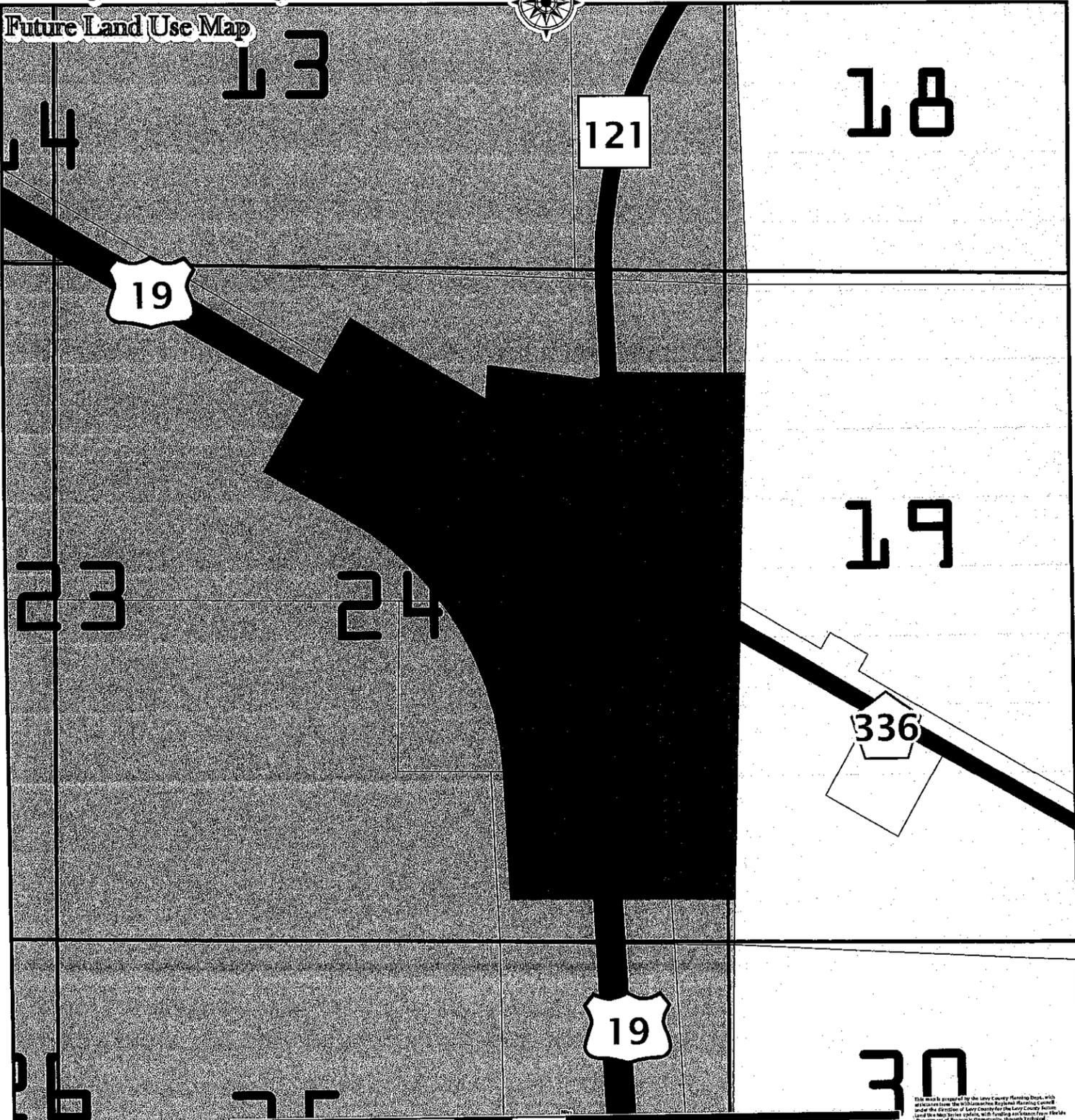




# Levy County

# Lebanon Station

Future Land Use Map



Rural Residential (1/3 ac)	Natural Reservation	High Density Residential (12/1 ac)	Industrial	Municipal Service District	County Road
Agricultural/Rural Residential (1/10 ac)	Low Density Residential (1/1 ac)	Commercial	Public	State Road	
Forestry/Rural Residential (1/20 ac)	Medium Density Residential (5/1 ac)	Municipal	Recreation	US Highway	

This map is prepared by the Levy County Planning Dept., with assistance from the North Central Regional Planning Council and the Division of Levy County for the Levy County Future Land Use Map Series update, with funding and support from the Florida Department of Research Opportunity through Technical Assistance Funding Grant P0113.

This map is for planning purposes only. The indicated boundaries are not to be used as official legal boundaries. For specific information concerning land use, contact the Planning Department. Data Source: USGS, FEMA, FDOT, WPA, Levy County, FDOT, 2007.

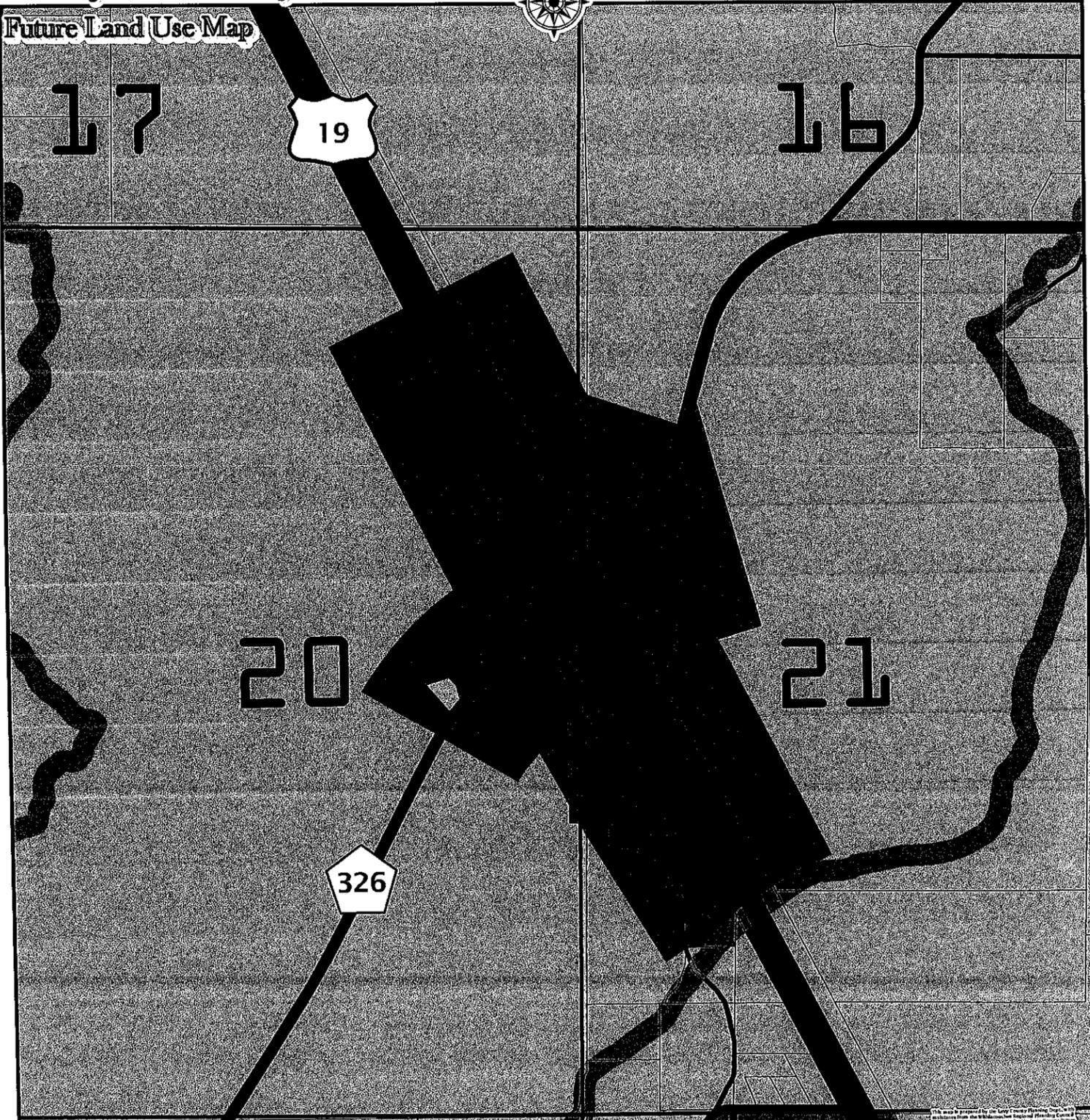
Map Drawn by: Ryan Shaw 12/10/2015  
Levy County Planning Dept.  
PO Box 900  
Gainesville, FL 32601  
953-346-6901



# Levy County

# Gulf Hammock

## Future Land Use Map



Rural Residential (1/3 ac)	Natural Reservation	High Density Residential (12/1 ac)	Industrial	Municipal Service District	County Road
Agricultural/Rural Residential (1/10 ac)	Low Density Residential (1/1 ac)	Commercial	Public	Conservation	State Road
Forestry/Rural Residential (1/20 ac)	Medium Density Residential (5/1 ac)	Municipal	Recreation		US Highway

This map is prepared by the Levy County Planning Department, with assistance from the St. Johns River Water Control District and the St. Johns River Water Control District. It is based on the official Levy County Future Land Use Map and the St. Johns River Water Control District's Future Land Use Map. The map is intended for informational purposes only and should not be used as a legal document. For more information, contact the Levy County Planning Department, 1000 W. Highway 19, Palmdale, FL 34357. © 2011 Levy County.



# Levy County

# Rosewood / Summer

Future Land Use Map

23

24

345

26

25

30

29

28

25

23

27

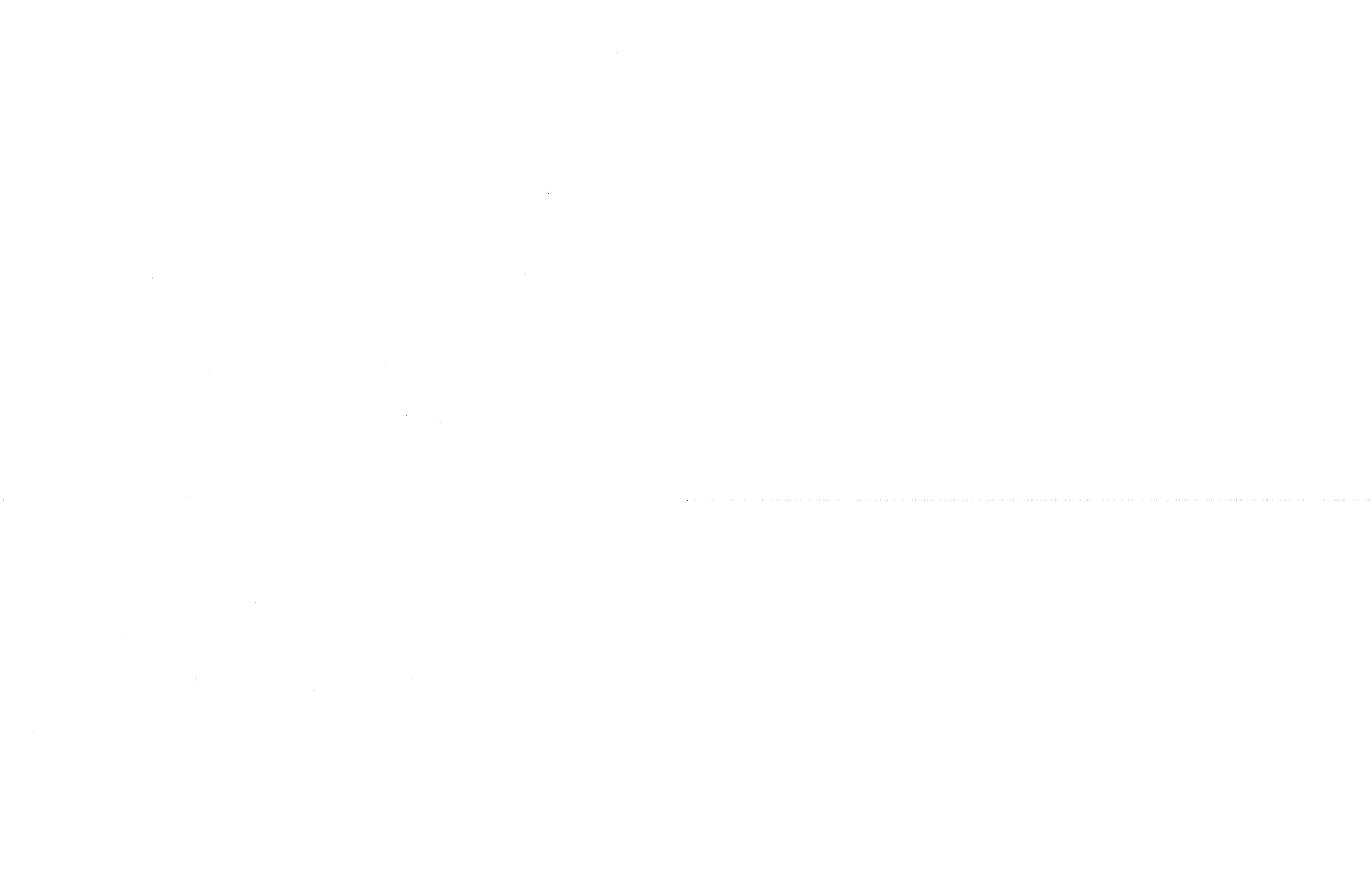
32

22



	Rural Residential (1/3 ac)		Natural Reservation
	Agricultural/Rural Residential (1/10 ac)		Low Density Residential (1/1 ac)
	Forestry/Rural Residential (1/20 ac)		Medium Density Residential (5/1 ac)
	High Density Residential (1/2/1 ac)		Commercial
	Municipal		Industrial
	Public		Municipal Service District
	Recreation		

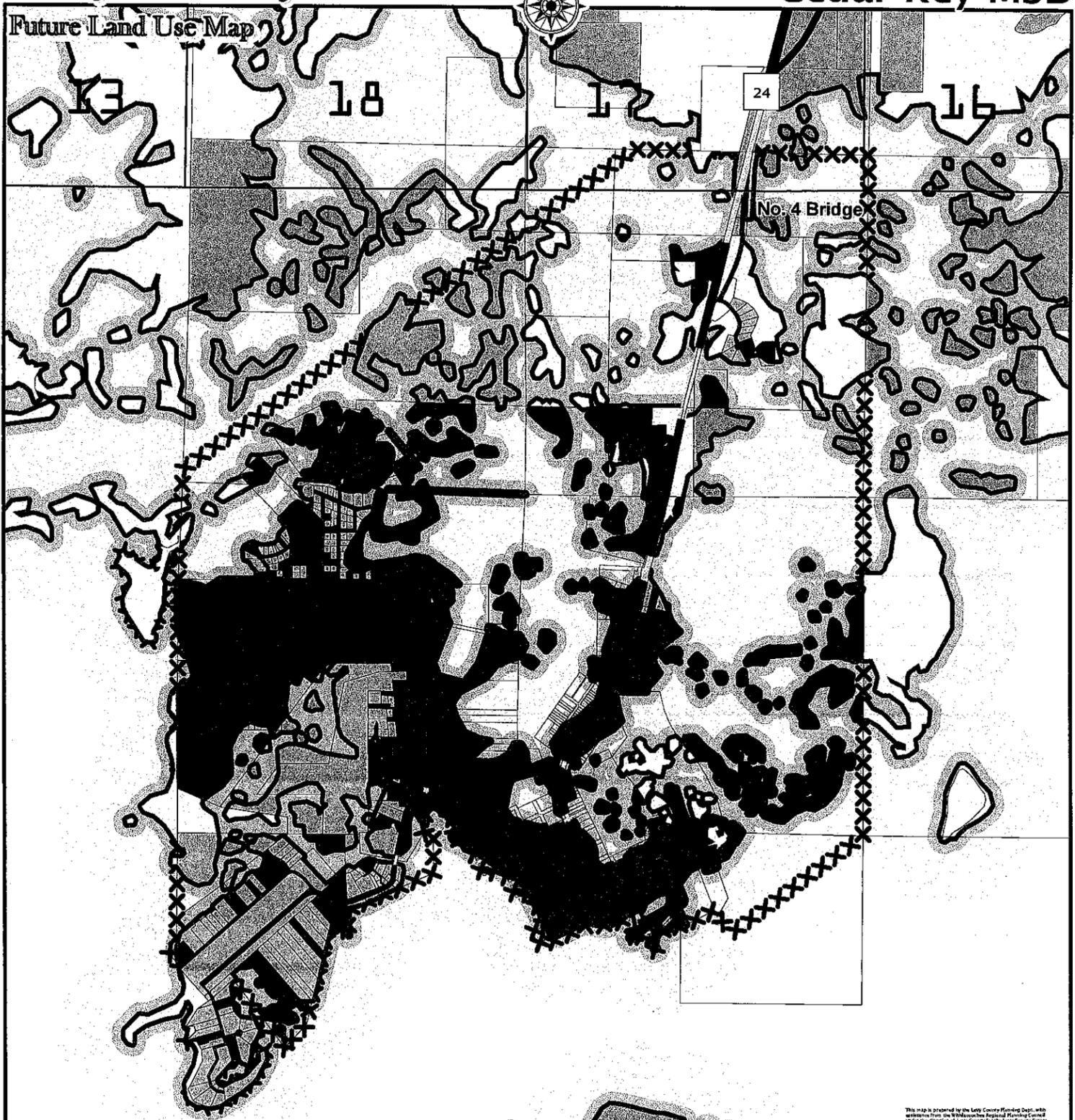
Map prepared by the Planning and Economic Development Department, Levy County, Georgia, in cooperation with the Rosewood and Summer Municipalities. The map is based on the Future Land Use Map of Levy County, Georgia, adopted by the Board of Commissioners on 11/11/03. The map is subject to change without notice. For more information, contact the Planning and Economic Development Department, Levy County, Georgia, at 478-286-1234.



# Levy County

# Cedar Key MSD

Future Land Use Map




This map is prepared by the Levy County Planning Dept. with assistance from the W8 Associates Regional Planning Council under the direction of Levy County for the Cedar Key Future Land Use Map Series update, with funding assistance from Florida Department of Economic Opportunity through Technical Assistance Program (TAP) 12.

This map is for planning purposes only. The land use designations are not to be used in any legal proceeding. For specific information concerning land use, contact the Planning Department.

Map Sources: USGS, FEMA, FDOT, MPOC, Levy County, 10/01/11

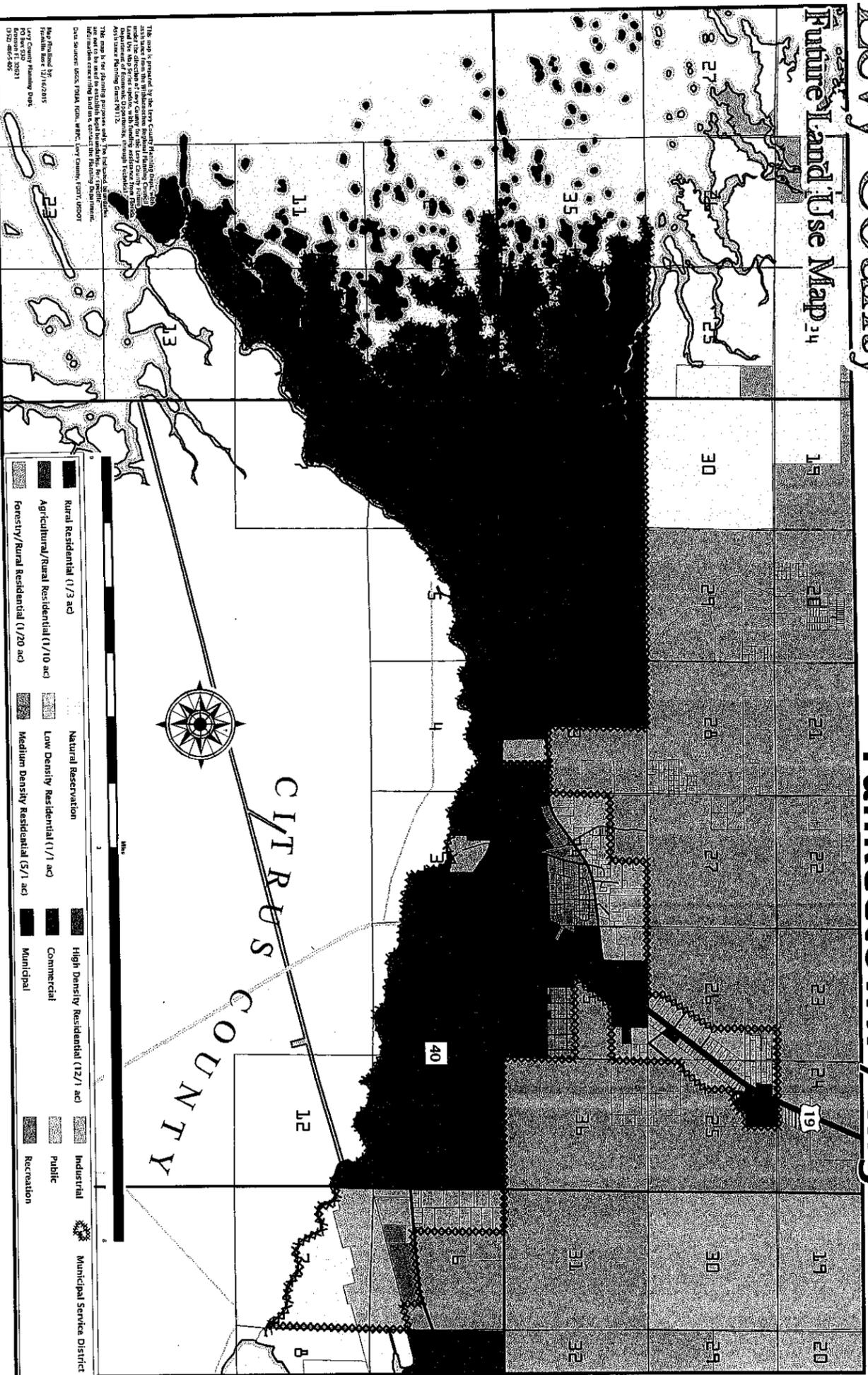
Map Redlined for Franklin Road 12/14/2015  
 Levy County Planning Dept.  
 900 E. 1st St.  
 Panama, FL 32401  
 (904) 486-5425



# Lewy County

# Yankeetown / Inglis MSD

## Future Land Use Map 24





**TRANSPORTATION  
CIRCULATION  
ELEMENT**



**TRANSPORTATION CIRCULATION ELEMENT  
GOALS, OBJECTIVES AND POLICIES**

**Element Guide:**

<p><b>Objective 1</b> Transportation Systems Access Point and Driveway Standards</p>	<p><b>Objective 2</b> Coordination with the Future Land Use Map Road Level of Service</p>	<p><b>Objective 3</b> Intergovernmental Coordination / Transportation Planning Williston Airport Cedar Key Airport Master Plan Suncoast Parkway II Florida Intra-state Highway Strategic Intermodal System (FHSSIS) Designation FHSSIS Level of Service Transportation Disadvantaged</p>	<p><b>Objective 4</b> Right-of-Way Preservation Section Line Right-of-Way Typical Road Construction Standards FHSSIS/Right-of-Way Preservation Concurrency Management/FHSSIS</p>
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**Goal:** Maintain a safe and efficient Levy County transportation network for all users and provide by providing adequate transportation facilities to and ensure ensuring that county roadways operate at above acceptable adoptable level of service standards in the future.

**Objective 1 Transportation Systems**

Provide for a safe, convenient and efficient motorized and non-motorized transportation system through appropriate access, satisfactory design standards, and maintenance of infrastructure.

**Access Point and Driveway Standards**

**Policy 1.1** Connections and access points of driveways and roads to the state, federal and local highway network shall be limited to a minimum spacing as follows:



Functional Class	Access Management Class	Minimum Connection Spacing [Streets & Driveways]	Over 45 MPH	Under 45 MPH
Principal Arterials	2	1,320	660	660
Minor Arterials	4	660	440	440
Major Collectors	6	440	245	245
Minor Collectors	6	440	245	245
Local Street	7	125	125	125

For direct connection to state and federal highways, the Florida Department of Transportation (FDOT) Access Management Rule in Chapter 14-97, Florida Administrative Code, is adopted by reference. Where a conflict develops, the more restrictive standard shall apply.

On County roads, the Design design criteria and construction standards for turning lanes, aprons, radii and other features, including bike lanes and sidewalks, will be incorporated into the subdivision regulations, and land development regulations, and a public works manual. On state roads, FDOT design criteria and construction standards shall apply. The applicant or representative applying for an access permit on a road shall secure the appropriate County or FDOT driveway permit and follow the County's or FDOT's respective procedures.

**Policy 1.2** The adopted Levy County Land Development Regulations will require shared [dual] access and cross-access agreements as a precondition to issuing development permits for the highway frontage of pre-platted subdivisions.

**Policy 1.3** All development proposals shall include provision for safe and convenient efficient on-site traffic flow, both pedestrian and vehicular, and provide for adequate internal traffic circulation and vehicular parking. Minimum standards for number of parking spaces, aisle and space dimensions, drainage, landscaping, curve radii, bike lands, sidewalks and construction materials shall be adopted as a part of the Levy County Subdivision Regulations, and/or public works manual, as appropriate.

**Policy 1.4** In planning for new or improved transportation facilities, the County will consider the need for incorporating bicycle and pedestrian ways for the purpose of connecting residential areas to recreational areas, shopping areas within neighborhoods and communities.

The County may provide or require the provision of bicycle/pedestrian facilities through the Levy County Land Development Regulations. Site and locational needs will be assessed by the Development Department, and costs will be estimated by the Road Department.

**Policy 1.5** A priority listing for re-surfacing collector highways will be developed annually. The list will be used for general planning purposes and will be subject to revisions revised that may result because of according to available funding the lack of funds or emergency situations emergencies.

Roadways will be ranked in part based on current and projected traffic volumes, level of deficiency, improving safety with supporting crash data, maintenance traffic accident data and the enhancement value of the roadway in maintaining and improving the safety, efficiency, and function of the County's transportation system. Development of new criteria for setting priorities for maintenance and repair will be based on recommendations from the Levy County Road Department.







rezoning will be based on findings to include, but not limited to, the availability and efficient use of public facilities, accessibility and the capacity of the roadways.

The Levy County Land Development Regulations shall establish minimum standards for curb cuts, setbacks, frontage roads, bike lanes, sidewalks and access according to functional classification of the roadway using Rules 14-96 and 14-97, F.A.C. as a guide.

**Policy 2.5** In accordance with Section 163.3180, Florida Statutes, the County shall provide a means by which new development will be assessed a proportionate share of the cost of providing the transportation facilities necessary to serve the proposed development. However, new development shall not be held responsible for contributing to deficient transportation facilities.

### Objective 3 Intergovernmental Coordination / Transportation Planning

Coordinate with the plans and programs of appropriate metropolitan planning organizations, public transportation authority, transportation disadvantaged programs, adjacent counties, Resource Planning and Management plans prepared pursuant to Chapter 380, Florida Statute and the Florida Department of Transportation's (FDOT) 5-Year Transportation Plan.

#### Williston Airport

**Policy 3.1** The County will coordinate planning and development with the City of Williston to improve the Williston Municipal Airport.

#### Cedar Key Airport Master Plan

**Policy 3.2** The adopted Cedar Key / George T. Lewis Airport Master Plan recommendations will be implemented in accordance with budgetary constraints and the availability of financial assistance from state and federal sources. Relocation alternatives will be considered as a means of determining the feasibility of reducing County infrastructure in a Coastal High Hazard area.

#### Suncoast Parkway II

**Policy 3.3** The County will coordinate with Citrus County, Florida's Turnpike Enterprise and the FDOT during and after the future extension of the Suncoast Parkway on the activities of Suncoast Parkway II and its impact on Levy County. When the Suncoast Parkway is identified in the FDOT 5-year Work Program, the County will monitor its progress of the Suncoast Parkway II, both during and after completion, and evaluate its impact on county transportation systems, land use, and demands on public services.

### Florida Interstate Highway Strategic Intermodal System (FHSSIS) Designation

**Policy 3.4** The County designates U.S. Highway 19 and U.S. Highway 27/27Alt./S.R. 500 as

Florida Interstate Highway Strategic Intermodal System, Rural Principal Arterial corridors. The FHSSIS corridors shall be shown on the County's Existing Highway Functional Classification Map.

Future additions or deletions to the designated FHSSIS corridor plan shall be coordinated with the Florida Department of Transportation to ensure adequate right-of-way protections and acquisition, access management and the provision of traffic signals.

### FHSSIS Level of Service



- b. FHHS SIS roads shall include an additional fifty (50) feet on each side of the setback centerline for the purpose of future right-of-way and frontage road needs;
- c. Where existing right-of-way width is inadequate, the developer shall dedicate that portion necessary to meet or exceed those standards as adopted in the Levy County Land Development Regulations Code as a condition to receiving any development approval or zoning change.

**Typical Road Construction Standards**

**Policy 4.2** County minimum road construction standards are adopted by reference to the then current version of the following manuals of the Florida Department of Transportation: *Standard Specifications for Road and Bridge Construction*, and *Design Standards for Design, Construction, Maintenance and Utility Operations on State Highway System*, and *Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways*. In the event that an inconsistency should develop between the adopted Levy County Land Development Regulations Code and Plan policies and the Florida Department of Transportation standards, the more restrictive standard shall prevail.

**FHHS SIS/ Right of Way Preservation**

**Policy 4.3** Preserve the functional integrity of the Florida Interstate Highway System, road segments in the County, defined as all of U.S. 19, S.R. 500/Alternate U.S. 27, and U.S. 27. Adequate right-of-way shall be provided for by all development. As used here, "provided for" means a right-of-way reservation.

**Policy 4.4** The County will coordinate with the Florida Department of Transportation to ensure that the Levels Levels of Service service on the principal arterial system remain at or above the adopted level "LOS C" and, that as a result, no moratoria on growth and development become necessary.

**Concurrency Management / RHHS**

**Policy 4.5** The County shall review all development proposals to ensure consistency with State Strategic Interstate Highway Intermodal System Level level of Service service standards established by the Florida Department of Transportation by rule.



**HOUSING  
ELEMENT**



**HOUSING ELEMENT**

**GOALS, OBJECTIVES AND POLICIES**

**Element Guide:**

- Objective 1      Affordable Housing**  
Community Development Principals
  
- Objective 2      Implementation of Housing Programs**  
Program Development  
Funding  
Inventory
  
- Objective 3      Very Low, Low and Moderate Housing**  
State Housing Initiative Partnership  
Affordable Housing Location Guidelines  
Development Incentives  
Affordable Housing Standard
  
- Objective 4      Substandard Housing**  
Development Standards  
Rehabilitation and Demolition  
Funding  
Relocation Housing
  
- Objective 5      Licensed Group Homes and Foster Care Facilities**  
Community Residential Home Siting Guidelines
  
- Objective 6      Historic and Significant Housing**  
Historic Resource Protection  
Rehabilitation and Readaptive Reuse

**Goal:**

Develop housing programs through coordinated efforts by the public and private sector, to maintain, improve and promote an adequate supply of safe and affordable housing in areas served by infrastructure to meet the current and projected needs of the County.

**Objective 1    Affordable Housing**

Provide multiple options for quality, safe, and affordable residential development to meet the needs of current and future residents, and households with special needs.

**Policy 1.1** Designate an adequate amount of land for residential development in locations that efficiently use infrastructure and public services. Provisions for infrastructure to serve residential development shall be consistent with standards and guidelines in the Infrastructure and Transportation Element.



**Community Development Principals**

**Policy 1.2** Promote the development of affordable housing by coordinating local community development plans with State and Federal housing plans and programs.

**Policy 1.3** Land use development regulations will provide incentives for innovative development design and provisions for flexible housing design to promote residential development to meet a broad range of needs.

**Policy 1.4** Zoning regulations will provide for a variety of housing types and needs, including conventional, modular and manufactured housing, mobile home parks and subdivisions, multi-family housing, guest house/apartment, rural and farm worker housing.

**Policy 1.5** Permitting and development regulations shall be continually reviewed and amended to eliminate excessive requirements, minimize private sector's costs, address special housing needs (i.e., foster homes, group homes) and enhance the efficiency of the development process.

**Policy 1.6** The Levy County will continually review and develop standards and guidelines to enhance compatibility between residential and non-residential uses, and to preserve the character of neighborhoods and the community.

**Policy 1.7** Encourage the provision of appropriate indoor and outdoor recreation and community facilities in residential developments.

**Policy 1.8** Encourage developments which provide for innovative mixes of housing types and land uses, and efficient uses of space, energy and resources.

**Objective 2 Implementation of Housing Programs**

Develop Housing programs that coordinate public and private resources to supply affordable housing for current and future residents.

**Program Development**

**Policy 2.1** The County will establish an Affordable Housing Advisory Committee (AHAC) to address affordable housing, redevelopment/neighborhood stabilization and the rehabilitation of historic and/or substandard housing programs needs. The committee will consist of public, private and non-profit sectors entities.

**Funding**

**Policy 2.2** The County will identify private and not-for-profit organizations, and funding alternatives available to assist in efforts to provide affordable housing.

**Policy 2.3** Increase local awareness of available local, state and federal housing assistance programs.

**Inventory**

**Policy 2.4** The County will develop a database to inventory public lands and identify public lands that are suitable for developing affordable housing.



**Policy 2.5** An inventory of substandard housing, with households eligible for housing assistance, will be established annually, with a priority ranking based on housing conditions.

**Policy 2.6** Support housing assistance programs for neighborhoods evidencing a need for revitalization including, but not limited to, East Williston and the Chiefland area. Revitalization projects shall be implemented contingent upon available funding sources.

**Objective 3 Very Low, Low and Moderate Housing**

Ensure an adequate supply of new housing is available for very low, low and moderate-income households and ensure adequate sites for affordable housing including, mobile and manufactured homes.

**State Housing Initiative Partnership**

**Policy 3.1** The Levy County will use the State Housing Initiative Partnership (SHIP) guidelines to improve the housing stock and provide housing for very low, low and moderate income households by administering services for:

- a. Purchase assistance;
- b. Rehabilitation and repair;
- c. Emergency home repair for the elderly.

**Policy 3.2** Levy County Land Development Regulations will allow flexibility in siting affordable housing for very low, low and moderate income housing, and special needs populations including, rural, farm worker and elderly households.

**Affordable Housing Location Guidelines**

**Policy 3.3** Very low, low and moderate housing and households with special needs will be encouraged in the following locations:

- a. In locally identified “infill” areas where public facility capacity is available for residential development;
- b. Locations that will reduce the need for automobile travel and provide employment opportunities, recreation and other personal services within walking distance;
- c. Areas in close proximity to public facilities (i.e., fire, rescue, medical facilities) and community services (shopping, health care, schools, public transportation).

**Development Incentives**

**Policy 3.4** Use and continue to develop private sector incentives and requirements to provide affordable housing for large scale residential developments. At a minimum, the development will provide public facilities and supporting infrastructure in accordance with those standards adopted in the recreation, utilities and transportation elements of this plan.

**Policy 3.5** Establish permitting procedures that streamline the development review process to minimize cost, reduce the overall process time, especially for affordable housing projects.



**Policy 3.6** Fifty percent (50%) of the building permit fees will be waived for Affordable Housing Projects which benefit very low, low and moderate income households.

**Affordable Housing Standard**

**Policy 3.7** The affordability index for housing will be adjusted annually for family size and income according to the U.S. Department of Housing and Urban Development published tables.

Affordable housing is defined as monthly rents or monthly mortgage payments including taxes, insurance and utilities, that does not exceed 30 percent of the median adjusted gross annual income for the households indicated in s.420.004, F.S.

**Policy 3.8** Residential developments shall provide an adequate mix of affordable housing. Low income and moderate income housing, as part of large scale developments will be encouraged.

**Objective 4 Substandard Housing**

Reduce substandard housing by the year ~~2020~~ 2025 to no more than 400 dwelling units and enhance the quality of housing and environment in established neighborhoods.

**Development Standards**

**Policy 4.1** ~~The~~ Levy County will promote safe and sanitary housing and discourage substandard conditions through the permitting process and enforcement of the Standard Building Code and Zoning Regulations.

**Policy 4.2** No substandard housing units may be occupied, until upgraded to meet all Standard Housing Code requirements.

**Policy 4.3** Contractors engaged in residential repairs or new construction will be licensed and/or regulated, according to local ordinances, as a means of protecting the public health, safety and general welfare.

**Rehabilitation and Demolition**

**Policy 4.4** ~~The~~ Levy County will coordinate rehabilitation and/or demolition programs with the ~~Levy County Housing Authority~~ North Central Florida Regional Housing Authority to further efforts to eliminate substandard housing based on the following principals:

Relocation: No household will be displaced until decent, safe affordable replacement housing is available.

Rehabilitation: All improvements shall meet the adopted *Standard Housing Code* criteria for materials and construction methods.

**Funding**

**Policy 4.5** ~~The~~ Levy County will pursue federal, state or locally developed subsidy programs to assist in the elimination of substandard housing.



**Relocation Housing**

**Policy 4.6** The Levy County shall provide relocation assistance for residents displaced as a result of government activities and by natural events.

**Policy 4.7** Levy County Land Development Regulations shall establish relocation requirements and standards. Each household displaced by government action or by a natural event shall be provided with at least one relocation choice.

**Objective 5 Licensed Group Homes and Foster Care Facilities**

Ensure adequate sites for group homes and foster care facilities licensed or funded by the Florida Department of Health in appropriate residential areas to meet the needs of the residents.

**Policy 5.1** Group homes and foster care facilities are defined as Community Residential Homes, consistent with Chapter 419, F.S. and will be allowed in all residentially zoned districts.

**Community Residential Home Siting Guidelines**

**Policy 5.2** Community Residential Home siting guidelines:

- a. Facilities that house 7 or more residents may be permitted as a Special Exception;
- b. Facilities that house 6 or less residents will be permitted by right in all residentially zoned areas;
- c. Facilities, regardless of size, shall meet minimum standards, including but not limited to density, buffering and off-street parking, to implement a general comprehensive plan standard of protecting property values and protecting the health, safety and general welfare of the residents of such facilities.
- d. To prevent an over concentration of this type of housing and to protect the residential character of the area, the minimum spacing between Community Residential Homes is 500 feet in a single family zoning district and 1,200 feet in a multi-family district.

**Policy 5.3** Provisions in the Levy County Land Development Regulations will allow flexibility in housing design and enhance a barrier free environment for the special needs of the residents.

**Objective 6 Historic and Significant Housing**

Identify, conserve and rehabilitate historically significant buildings and districts that contribute to the heritage and architectural character of the County.

**Policy 6.1** Use the Florida Master Site File inventory to identify historic and archeological sites and provide technical assistance to promote the nomination of these sites for listing on the national register.



**Historic Resource Protection**

**Policy 6.2** Historic and archeological sites will be identified as Environmentally Sensitive Lands and will be protected from the adverse impact of development through provisions in the Levy County Land Development Regulations.

**Rehabilitation and Readaptive Use**

**Policy 6.3** The County will promote the preservation of historic structures through housing rehabilitation and Readaptive uses. Technical assistance and information will be provided for applications to use state and federal assistance programs. Alternative uses may include, but are not limited to, commercial, recreational, or tourism related activities.

**Policy 6.4** The County will pursue funding to survey and assess historical and archeological resources.



**ECONOMIC  
ELEMENT**



**ECONOMIC ELEMENT**  
**GOALS, OBJECTIVES AND POLICIES**

**Element Guide:**

- Objective 1      Economic Development Strategies**  
Economic Development Agency  
Marketing program  
Incentives
  
- Objective 2      Support Educational and Job Training Programs**
  
- Objective 3      Planning and Development**  
Future Development  
Development Services
  
- Objective 4      Protection of Rural and Environmental Quality**  
Resource and Cultural Based Recreational Development and Activities  
Environmental Protection

**Goal:**

Promote the growth of a strong, stable and prosperous economy through public and private economic development initiatives that preserves and enhances a high quality of life for the residents while protecting the natural, recreational, historical and cultural resources of the County.

**Objective 1    Economic Development Strategies**

Develop strategies and support programs that promote a diversified economic base, create high paying jobs, enhance educational and vocational job training opportunities, support existing business and industry and encourage the relocation of new business and industry.

**Economic Development Agency**

**Policy 1.1** The County shall designate an umbrella agency to coordinate the economic development activities in the public and private sectors. The County will support the economic development agency with adequate services and monies, subject to the availability of funds.

**Marketing program**

**Policy 1.2** The County, through its designated economic development agency, shall develop a marketing program which shall include:

- a. A centralized database containing a profile of local and regional demographic and workforce characteristics, and an inventory of available commercial, industrial, agricultural lands, buildings, and infrastructure;
  
- b. County promotional packet including a labor market survey, statistics on the wage rates, available compensation packages, training and job skill of the County;



- c. A list of targeted industries, including the identification of local business and industry expansion opportunities;
- d. An Inventory of funding sources to assist existing business and industry and to encourage the new business and industry to relocate in the County;
- e. Any other information that would be helpful to a business considering expansion or relocation.

**Incentives**

**Policy 1.3** To attract desirable new business and industry, economic development incentives including: Industrial Development Revenue Bond (IRB<sub>s</sub>); Tax incentive; Tax Increment Financing (TIF) and; Ad valorem tax relief inducement to new business during start-up may be granted.

**Policy 1.4** The County shall continue to develop and support programs to ensure that adequate infrastructure, efficient transportation networks, and a sufficient amount of land is available to meet the current and future need for existing businesses and industry.

**Policy 1.5** The County shall encourage the expansion of the wholesale trade and manufacturing sectors in the County.

**Objective 2 Support Educational and Job Training Programs**

Broaden the range of job opportunities and the employment base through support of educational and workforce development programs and initiatives.

**Policy 2.1** The Levy County will support, through the Levy County School Board, plans to market vocational/technical education to elementary and secondary school children.

**Policy 2.2** The County will encourage state officials to increase funding for all levels of education.

**Objective 3 Planning and Development**

Facilitate economic development through the provision of public facilities and development services, land use planning, intergovernmental coordination and cooperative efforts between the public and private sector.

**Future Development**

**Policy 3.1** Provide adequate amounts of land for future development and expansion in suitable locations for agricultural/aquacultural, commercial and industrial land uses.

**Policy 3.2** Identify and pursue State and Federal funding sources to provide and improve infrastructure in areas of growth and/or are necessary to protect the natural resources.

**Policy 3.3** Direct and encourage commercial and industrial development in locations that are highly accessible and have adequate infrastructure to serve existing and future needs.



**Policy 3.4** All applications for large scale comprehensive plan amendments shall contain an ~~economic~~ a fiscal impact analysis obtained by using the Florida Department of Community Affairs (DCA) Fiscal Impact Analysis Model (FIAM) using a methodology approved by the Levy County Planning Department.

**Development Services**

**Policy 3.5** Develop methods to improve development services through the streamlining of planning, zoning and permitting issues and processes.

**Policy 3.6** Coordinate plans review and permitting with appropriate agencies to improve the efficiency of the development review process and reduce the amount of time taken to achieve approval.

**Policy 3.7** Develop and implement buffering and landscape standards through the Levy County L ~~and D~~ development R ~~regulations,~~ to promote compatibility between Commercial/Industrial uses and other land uses.

**Objective 4 Protection of Rural and Environmental Quality**

Encourage the development of business and industry that enhances and preserves the rural quality of life, cultural, historical and environmental resources in ~~the~~ Levy County.

**Policy 4.1** Preserve the rural quality of life through the coordination of land use and development plans for areas adjacent to municipalities and other ~~C~~ counties. Proposed land use and development plans will be reviewed to ensure consistency with other local Comprehensive Plans, promote the efficient use of public facilities and develop compatible land use patterns.

**Policy 4.2** ~~The~~ Levy County will provide multiple options for agricultural, aquacultural, industrial and recreation related development through the Land Development Regulations.

**Policy 4.3** ~~The~~ Levy County will consider methods to increase the tax base and defray the cost of infrastructure to support growth including, but not limited to, a Tourist Development Tax Referendum.

**Policy 4.4** The County shall encourage the use of innovative methods of financing infrastructure and services wherever possible ~~in order~~ to minimize the current and future tax burden, while providing environmentally sound infrastructure.

**Resource and Cultural Based Recreational Development and Activities**

**Policy 4.5** Develop a plan to market recreational, historical and cultural resources at a local, regional and national level.

**Policy 4.6** ~~The~~ Levy County, in coordination with municipalities and Chambers of Commerce, shall encourage promotion activities for civic festivals to attract tourists.

**Environmental Protection**

**Policy 4.7** Growth and development plans will be coordinated with appropriate regulatory and non-regulatory agencies to protect the quality of natural resources.



**Policy 4.8** Promote eco-tourism through the development and improvement of public recreational opportunities and recreational initiative including, but not limited to, the Tri-County Nature Coast Greenway.

**Policy 4.9:** Levy County will continue to work with local, state and federal agencies including, but not limited to, the United States Department of Agriculture to promote new or expanding agri-tourism business ventures. Such projects could include farm tours and agricultural-based attractions.



**INTERGOVERNMENTAL  
COORDINATION  
ELEMENT**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for ensuring the integrity and transparency of the financial system.

2. The second part of the document outlines the various methods used to collect and analyze data. It highlights the need for consistent and reliable data collection procedures to ensure the validity of the results.

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INTERGOVERNMENTAL COORDINATION ELEMENT

GOALS, OBJECTIVES AND POLICIES

Element Guide:

- Objective 1**            **Interagency Coordination**  
                                  Technical Advisory Committee  
                                  Public Coordination and Sharing of Information  
                                  Schools
- Objective 2**            **Coordination with the School Board**
- Objective 3**            **Monitoring and Evaluation related to Public Schools**
- Objective 2 4**        **Intergovernmental Coordination /Development Review**  
                                  Local Comprehensive Plan Review Process  
                                  Conflict Dispute Resolution  
                                  Coastal High Hazard Areas
- Objective 3 5**        **Coordination/Level of Service**  
                                  Level of Service Standards  
                                  Recreation

**Goal:** Develop and maintain effective processes and procedures needed to respond to local, regional, state and multi-jurisdictional comprehensive planning and development issues.

**Objective 1 Interagency Coordination**

Coordinate the *Levy County Comprehensive Plan* with the plans of the Levy County School Board and other units of government providing services to the County, but not having regulatory authority over the use of land with the plans of the County, municipalities and adjacent counties.

**Technical Advisory Committee**

**Policy 1.1** Intergovernmental issues and procedures shall be addressed through a County Technical Advisory Committee. Appropriate governmental, regulatory and non-regulatory representatives shall meet, when necessary, to coordinate land use plans, emergency planning, population projections, public school siting, natural resource protection and proposed development issues that impact multiple jurisdictions and involve other regulatory and non regulatory interests.

**Coordination and Sharing of Public Information**

**Policy 1.2** On an ongoing basis, Levy County shall establish new and review existing coordination mechanisms that will evaluate and address its comprehensive plan. Levy County shall also review and evaluate programs and their effects on the comprehensive plans developed for adjacent local governments, the school district and other units of local government providing services but not having



regulatory authority over the use of its land. Levy County will accomplish this work through an annual county-wide forum, joint meetings and / or other types of forums with other agencies as needed.

Policy 1.3 Levy County will coordinate with appropriate governmental and regulatory agencies on land use and development plans to advance the goals, objectives and policies of the Comprehensive Plan.

Policy 1.4 The County shall prepare administrative procedures for intergovernmental coordination processes including, development and land use review. This information will be provided to each political or governmental jurisdiction.

Policy 1.25 Levy County growth and development plans, development proposals and development related information shall be available to the public and governmental entities.

**Objective 2 Coordination with the School Board**

Levy County shall strive to maintain and enhance joint planning processes and procedures for coordination of public education facilities for planning and decision-making.

**Schools**

Policy ~~1.3~~ 2.1 The County will continue to develop joint planning programs with the Levy County School Board to ensure that the future needs and plans for both agencies are sufficiently addressed. The primary intent of the joint planning program shall be to:

- a. Establish formalized review and planning coordination processes with the Levy County School Board;
- b. Encourage the location of public school facilities in proximity to student populations and in a manner that maximizes the use of existing and future infrastructure;
- c. Identify current and future opportunity and population needs for shared public facilities, including but not limited to, recreational uses (i.e., playgrounds, playing fields), libraries, shelter facilities, community centers and other civic functions.
- d. Ensure that proposed school sites are consistent with the Comprehensive Plan.

Policy 2.2 In cooperation with the School District and the local governments within Levy County, the County will implement the Interlocal Agreement, as required by Chapter 1013.33, and Chapter 163.3177 Florida Statutes, which includes procedures for:

- a. Joint Meetings
- b. Planning and Zoning Meeting Participation
- c. Population Projections
- d. Coordination and Sharing of Information
- e. Implementation of School Concurrency
- f. Comprehensive Plan Amendments, Rezoning, Development Approvals and the School Concurrency Procedure
- g. School Site Analysis
- h. Supporting Infrastructure



- i. Educational Plant Survey and Five Year District Facilities Work Program
- j. Collocation and Shared Use
- k. Oversight Process
- l. Resolution of Disputes
- m. Amendment of Agreement

Policy 2.3 Annually, Levy County shall ask the School District to provide information from their Five Year District Facilities Work Plan to determine the need for additional school facilities, information detailing existing facilities, their locations and projected needs and planned facilities with funding representing the district's unmet needs.

Policy 2.4 In order to coordinate the effective and efficient provision and siting of public educational facilities with associated infrastructure and services within Levy County, Levy County, the Levy County School District, the Town of Bronson, the City of Williston, the City of Cedar Key and the City of Chiefland shall meet jointly to develop mechanisms for coordination. Such efforts may include:

- a. Coordinated submittal and review of the annual capital improvement program of Levy County, the Five Year District Facilities Work Plan and Five Year Educational Plan Survey of the Levy County School District.
- b. Coordinated review and assessment of the associated costs and expenditures of siting and developing schools with needed public infrastructure.
- c. Coordinated review of residential planned developments or mixed use planned developments involving residential development.
- d. Use of a unified data base including population (forecasts of student population), land use and facilities.

Policy 2.5 Amendments to the Future Land Use Map will be coordinated with the School District and the Public School Facilities map series in the element.

Policies 2.6 Levy County and the Levy County School District will develop and maintain a map depicting the required school facilities based on maximum development potential. On an annual basis, this map will be evaluated and revised as necessary.

**Objective 1.2.3 Monitoring and Evaluation related to Public Schools**

Levy County shall strive to continually monitor and evaluate the Public Schools Facilities Element in order to ~~assume~~ assure the best practices of the joint planning processes and procedures for coordination of planning and decision-making.

Policy 1.2.1 3.1 Levy County and the Levy County School District will coordinate during updates or amendments to the Comprehensive Plan and updates or amendments for long-range plans for School District facilities.

**Objective 1.1 Intergovernmental Coordination**

~~Levy County shall strive to maintain and enhance joint planning processes and procedures for coordination of public education facilities for planning and decision-making.~~

~~On an ongoing basis, Levy County shall establish new and review existing coordination mechanisms that will evaluate and address its comprehensive plan. Levy County shall also review and evaluate programs and their effects on the comprehensive plans developed for adjacent local governments, the school district~~



and other units of local government providing services but not having regulatory authority over the use of its land. Levy County will accomplish this work through an annual county-wide forum, joint meetings and / or other types of forums with other agencies as needed.

~~Policy 1.1.1~~ In cooperation with the School District and the local governments within Levy County, the County will implement the Interlocal Agreement, as required by Chapter 1013.33, and Chapter 163.3177 Florida Statutes, which includes procedures for:

- ~~a. Joint Meetings~~
- ~~b. Planning and Zoning Meeting Participation~~
- ~~c. Population Projections~~
- ~~d. Coordination and Sharing of Information~~
- ~~e. Implementation of School Concurrency~~
- ~~f. Comprehensive Plan Amendments, Rezonings, Development Approvals and the School Concurrency Procedure~~
- ~~g. School Site Analysis~~
- ~~h. Supporting Infrastructure~~
- ~~i. Educational Plant Survey and Five Year District Facilities Work Program~~
- ~~j. Collocation and Shared Use~~
- ~~k. Oversight Process~~
- ~~l. Resolution of Disputes~~
- ~~m. Amendment of Agreement~~

~~Policy 1.1.2~~ Annually, Levy County shall ask the School District to provide information from their Five Year District Facilities Work Plan to determine the need for additional school facilities, information detailing existing facilities, their locations and projected needs and planned facilities with funding representing the district's unmet needs.

~~Policy 1.1.3~~ In order to coordinate the effective and efficient provision and siting of public educational facilities with associated infrastructure and services within Levy County, Levy County, the Levy County School District, the Town of Bronson, the City of Williston, the City of Cedar Key and the City of Chiefland shall meet jointly to develop mechanisms for coordination. Such efforts may include:

- ~~a. Coordinated submittal and review of the annual capital improvement program of Levy County, the Five Year District Facilities Work Plan and Five Year Educational Plan Survey of the Levy County School District.~~
- ~~b. Coordinated review and assessment of the associated costs and expenditures of siting and developing schools with needed public infrastructure.~~
- ~~c. Coordinated review of residential planned developments or mixed use planned developments involving residential development.~~
- ~~d. Use of a unified data base including population (forecasts of student population), land use and facilities.~~

~~Policy 1.1.4~~ Amendments to the Future Land Use Map will be coordinated with the School District and the Public School Facilities Planning Maps.

~~Policies 1.1.5~~ Levy County and the Levy County School District will develop and maintain a map depicting the required school facilities based on maximum development potential. On an annual basis, this map will be evaluated and revised as necessary.

**Objective 1.2 Monitoring and Evaluation**



~~Levy County shall strive to continually monitor and evaluate the Public Schools Facilities Element in order to assume the best practices of the joint planning processes and procedures for coordination of planning and decision-making.~~

~~Policy 1.2.1 Levy County and the Levy County School District will coordinate during updates or amendments to the Comprehensive Plan and updates or amendments for long range plans for School District facilities.~~

**Objective 2 4 Intergovernmental Coordination /Development Review**

~~Establish a development review process, to ensure that land use plans the impacts of development proposed in the Levy County Comprehensive Plan upon development in adjacent municipalities, adjacent counties, the region, and the state are coordinated with these jurisdictions and regional and state regulatory agencies, are consistent with adjacent jurisdictions, and the potential impacts of proposed land uses and development are addressed and coordinated with municipalities, adjacent counties, special districts, regional and state regulatory agencies.~~

**Local Comprehensive Plan Review Process**

Policy 42.1 Comprehensive Plan updates and amendments will be submitted provided to all affected jurisdictions for review. All comments and recommendations received and/or transmitted will be a part of the public record.

Policy 42.2 Proposed land use amendments and development plans shall be reviewed for consistency with the goals, objectives and policies of the Comprehensive Plan.

**Conflict Dispute Resolution**

Policy 42.3 ~~Conflicts~~ Disputes or issues with other local governments including, but not limited to, annexations issues, will be resolved through the Regional Planning Council's informal mediation process.

Policy 432.4 Comprehensive Plan updates and amendments will be reviewed to ensure land use compatibility and consistency with the comprehensive plans of adjacent local governments municipalities and counties ~~County Comprehensive Plans~~.

**Coastal High Hazard Areas**

Policy 42.5 The review of proposed land use and development plans within the Coastal High Hazard Area (Category 1 Evacuation Zone) will be coordinated with Cedar Key, Inglis, Yankeetown, Citrus County and Dixie County. A scheduled workshop with the adjacent jurisdictions will be held prior to issuance of development approval.

Policy 42.6 The review of proposed developments in environmentally sensitive areas or on property adjacent to public lands, or natural reservations will be coordinated with the appropriate local, state and federal agencies and consistent with the guidelines in the Conservation Element.

**Objective 3 5 Coordination/Level of Service**



Promote the efficient and orderly provision of services to the community through coordination with state, regional and local entities having operational and maintenance responsibilities to ensure that adopted Levy County level of service standards for public facilities are consistent with other regulatory entities.

**Level of Service Standards**

**Policy 53.1** The Levy County will coordinate proposed Level of Service standards changes with appropriate jurisdictions and regulatory agencies (i.e., FDOT, DEP) to ensure consistency with local Comprehensive Plans and with State and Federal regulatory standards.

**Recreation**

**Policy 53.2** Recreational needs and services shall be addressed in coordination with municipalities and the School Board in order to maintain the adopted level of service standards in the Recreation and Open Space Element.

**Policy 5.3** The stormwater management level of service standard for stormwater quantity and quality shall, at a minimum, meet the requirements of the applicable Water Management District.

~~**Policy 3.3** The County will coordinate with appropriate governmental and regulatory agencies on land use and development plans to advance the goals, objectives and policies of the Comprehensive Plan.~~

~~**Policy 3.4** The County shall prepare administrative procedures for intergovernmental coordination processes including, development and land use review. This information will be provided to each political or governmental jurisdiction.~~



**FUTURE LAND USE  
ELEMENT**



**FUTURE LAND USE ELEMENT**

**GOALS, OBJECTIVES AND POLICIES**

**Element Guide:**

- Objective 1**      **Growth Guidelines for Future Land Uses Categories**  
Future Land Use Map Series Categories  
Mixed Use Development/ Commercial Development Guidelines  
Family Homestead Exemption
  
- Objective 2**      **Future Growth Areas**  
Concurrency  
School Siting Guidelines  
Development Standards
  
- Objective 3**      **Innovative Land Development Regulations**  
Open Space and Agricultural Land Protection  
Complementary Mixed Land Use Development  
Home Occupation  
Development Controls
  
- Objective 4**      **Coastal Area**
  
- Objective 5**      **Redevelopment**
  
- Objective 6**      **Non-Residential Uses in Rural Areas**  
Rural Commercial Development
  
- Objective 7**      **Natural and Historical Resources**
  
- Objective 8**      **Intergovernmental Coordination**
  
- Objective 9**      **~~Monitoring and Evaluation of the Comprehensive Plan~~**
  
- Objective 10**     **Compatibility**
  
- Objective 11**     **Amendments to the Future Land Use Map**
  
- Objective 12**     **Compatibility of lands adjacent to an airport**

**Goal:**

To promote complementary development patterns that are efficiently served by public facilities and services to support growth, while providing for the protection and enhancement of the county's rural character and unique natural qualities.



**Objective 1      Growth Guidelines for Future Land Uses Categories**

Discourage the proliferation of urban sprawl by establishing a clear separation between urban and rural land uses, while providing for complementary and supportive mixed uses and innovative compact development design.

Establish land use categories that allow sufficient acreage for residential, commercial, office, mixed-use, industrial, education, agricultural, recreation, conservation and public and institutional uses while establishing a clear separation between urban and rural land uses.

**Future Land Use Map Series Categories**

**Policy 1.1**      The Future Land Use Map series shall delineate areas to provide for Urban and Rural land uses, and identify Overlay Zones. Urban Areas will be delineated as Municipal Service Districts (MSD's). These areas are for development characterized by social, economic and institutional activities which are predominantly based on the manufacture, production, distribution or provision of services in a setting which typically includes higher densities and intensities of residential and non-residential development, not generally associated with agricultural areas. Rural Areas are characterized as low density areas supported by social, economic and institutional activities and may be largely based on agricultural uses or the extraction of natural resources in unprocessed form, or areas containing large proportions of undeveloped, unimproved or low density development. Overlay Zones shall be used to identify existing locally recognized communities, special water and sewer districts, mixed use districts, the Springs Protection Zone (SPZ), Environmentally Sensitive Lands, (i.e., wetlands, Coastal High Hazard Areas, etc.). The Future Land Use Map will show generalized boundaries. The adopted Land Development and Zoning regulations will provide specific boundary guidelines and standards, where appropriate.

**Policy 1.2**      Land use categories on the Future Land Use Map shall be defined as follows:

**Policy 1.1**      **Municipal Service District (MSD):**      Municipal Service Districts are intended to be areas for urban expansion within which urban densities and intensities are allowed and urban services, such as central water, central sewer, police protection, fire protection, solid waste collection, streets, drainage facilities, schools and recreational facilities and services are provided, or encouraged to support development. Within a Municipal Service District, only the following land uses categories shall be permitted: Urban Low Density Residential, Urban Medium Density Residential, Urban High Density Residential, Public and Institutional Facilities, Historic Resources, Conservation, Natural Reservation, Recreation, Commercial and Industrial. Public schools are allowed within any land use category that falls within the Municipal Services District.

**Policy 1.2**      The Future Land Use Map series shall delineate areas to provide for Urban and Rural land uses, and identify Overlay Zones. Urban Areas will be delineated as Municipal Service Districts (MSD's). These areas are for development characterized by social, economic



~~and institutional activities which are predominantly based on the manufacture, production, distribution or provision of services in a setting which typically includes higher densities and intensities of residential and non-residential development, not generally associated with agricultural areas. Rural Areas are characterized as low density areas supported by social, economic and institutional activities and may be largely based on agricultural uses or the extraction of natural resources in unprocessed form, or areas containing large proportions of undeveloped, unimproved or low density development. Overlay Zones shall be used to identify existing locally recognized communities, special water and sewer districts, mixed use districts, the Springs Protection Zone (SPZ), Environmentally Sensitive Lands, (i.e., wetlands, Coastal High Hazard Areas, etc.). The Future Land Use Map will show generalized boundaries. The adopted Land Development and Zoning regulations will provide specific boundary guidelines and standards, where appropriate. Categories on the Future Land Use Map shall be defined as follows:~~

**Urban Low Density Residential (up to one unit per acre, maximum 2 with water and sewer)**

This land use category shall allow for areas that are predominantly single family residential uses and accessory and supportive uses to residential development. The maximum residential density is one (1) dwelling unit per acre, or two (2) dwelling units per acre with the provision of central water and sewer or parcel of record as of December 31, 1989. This land use is permitted within an MSD.

**Urban Medium Density Residential (up to 5 units per acre)**

This land use category provides for areas that are predominantly for residential uses consisting of single family and multi-family residential uses and accessory and supportive uses to residential development. The maximum density is five (5) dwelling units per acre or parcel of record as of December 31, 1989. This land use is permitted within an MSD.

**Urban High Density Residential (up to 12 units per acre)**

This land use category provides for areas that are predominantly for residential use consisting of single family and multi-family residential use and accessory and supportive uses to residential development. The maximum residential density is twelve (12) dwelling units per acre or parcel of record as of December 31, 1989. This land use is permitted within an MSD.

**Rural Commercial Node**

~~This category provides mixed use development, including limited neighborhood commercial, residential and agriculturally related industrial uses to support established communities in the rural areas in the County. The intent of this land use is to promote compact nodal development, redevelopment, and to reduce the number and length of vehicular travel trips for retail services and employment. Rural Commercial Nodes include residential offices such as physicians, farm management services and other similar professional offices, and limited retail activities such as convenience store, daycare, supermarket, farm related sales and service, and restaurants and other similar uses. Rural Commercial Nodes shall be classified as either Rural Neighborhood~~



~~Commercial or Rural General Commercial. Classifications and boundaries of Rural Commercial Nodes shall be provided in the zoning map series by December 2008.~~

~~The classification of Rural Neighborhood Commercial shall be characterized by the following criteria: located on county rural collector roads (non FHS or SHS) only, have a maximum node size of fifty (50) acres, uses may include those that predominantly provide services to surrounding rural communities, such as: residential offices including physicians, farm management services and other similar personal service establishments, and limited retail activities such as convenience store, daycare, supermarket, farm related sales and service, and restaurants and other similar uses. The maximum floor area ratio is .35 for non-residential uses.~~

~~All Rural General Commercial classifications shall be characterized by the following criteria: located on FHS, SIS or SHS transportation facilities only, have a maximum node size of 100 acres, uses may include the same types of uses as Rural Neighborhood Commercial, but may also include uses that serve the local traveling population and provide limited employment centers, such as: bed and breakfast establishments, wholesale sales, mini-warehouses, automotive sales and service; and light manufacturing and assembly within enclosed buildings. The maximum floor area ratio is .40 for non-residential uses and the design will be such that it does not compromise the integrity of adjacent uses in close proximity.~~

~~Within a node, the minimum lot size for commercial development is one-fourth (1/4) acre and a maximum lot size of five (5) acres. The minimum lot size for industrial uses is one (1) acre. Residential densities within Rural Commercial Nodes shall be a maximum of one dwelling unit per three (3) acres or one dwelling unit per parcel of record as of December 31, 1989. Any development in platted subdivisions created pursuant to Levy County ordinances or Levy County Code provisions applicable at the time of creation and existing as of December 31, 1989, will be exempt from the parcel size required for new subdivisions, but shall be required to comply with all lot coverage and setback requirements applicable to new subdivisions. The location of Rural Commercial Nodes shall be consistent with Policy 1.8.~~

### **Commercial**

This land use category allows for commercial land uses and the development of central business districts. Commercial land uses are described by levels of intensity of Commercial/Professional Office, Neighborhood/Retail Services, Community/Retail and Wholesale Business and Regional/Retail and Wholesale Business. The minimum lot size is one-fourth [1/4] acre and the maximum floor area ratio is 0.5. Lot coverage shall be based on and shall be required to meet all other local and state land development regulations. This land use is only permitted within a Municipal Service District, however this designation shall be permitted within rural areas identified on the Future Land Use Map as follows: Gulf Hammock, Lebanon Station, Rosewood/Sumner, and the U.S. 19 Corridor between Fanning Springs and Chiefland.



**Industrial**

This land use category provides for industrial uses ranging from light manufacturing to intensive activities and supportive uses including accessory/subordinate commercial uses. Industrial land uses are described by levels of intensity of either Light Industry or Heavy Industry. This land use is permitted within an MSD. The minimum lot size is one (1) acre and the maximum floor area ratio is 0.5. Lot coverage shall be based on and shall be required to meet all other local and state land development regulations.

**Rural Commercial Node**

This category provides mixed use development, including limited neighborhood commercial, residential and agriculturally related industrial uses to support established communities in the rural areas in the County. The intent of this land use is to promote compact nodal development, redevelopment, and to reduce the number and length of vehicular travel trips for retail services and employment. Rural Commercial Nodes include residential offices such as physicians, farm management services and other similar professional offices, and limited retail activities such as convenience store, daycare, supermarket, farm related sales and service, and restaurants and other similar uses. Rural Commercial Nodes shall be classified as either Rural Neighborhood Commercial or Rural General Commercial. Classifications and boundaries of Rural Commercial Nodes shall be provided in the zoning map series.

The classification of Rural Neighborhood Commercial shall be characterized by the following criteria: located on county rural collector roads only, have a maximum node size of fifty (50) acres, uses may include those that predominantly provide services to surrounding rural communities, such as: residential offices including physicians, farm management services and other similar personal service establishments, and limited retail activities such as convenience store, daycare, supermarket, farm related sales and service, and restaurants and other similar uses. The maximum floor area ratio is .35 for non-residential uses.

All Rural General Commercial classifications shall be characterized by the following criteria: located on SIS or SHS transportation facilities only, have a maximum node size of 100 acres, uses may include the same types of uses as Rural Neighborhood Commercial, but may also include uses that serve the local traveling population and provide limited employment centers, such as: bed and breakfast establishments, wholesale sales, mini-warehouses, automotive sales and service; and light manufacturing and assembly within enclosed buildings. The maximum floor area ratio is .40 for non-residential uses and the design will be such that it does not compromise the integrity of adjacent uses in close proximity.

Within a node, the minimum lot size for commercial development is one-fourth (1/4) acre and a maximum lot size of five (5) acres. The minimum lot size for industrial uses is one (1) acre. Residential densities within Rural Commercial Nodes shall be a maximum of one dwelling unit per three (3) acres or one dwelling unit per parcel of record as of December 31, 1989. Any development in platted subdivisions created pursuant to Levy County ordinances or Levy County Code provisions applicable at the time of creation and



existing as of December 31, 1989, will be exempt from the parcel size required for new subdivisions, but shall be required to comply with all lot coverage and setback requirements applicable to new subdivisions. The location of Rural Commercial Nodes shall be consistent with Policy 1.7.

**Forestry/Rural Residential**

This category provides for areas predominately used for commercial forestry, accessory and supportive uses to the forestry industry, resource based and/ or non-spectator based recreational uses, conservation uses, and very low ~~rural~~ density rural development, spatially separated from forestry uses. The maximum residential density is one (1) unit per twenty (20) acres except as otherwise provided by Policy 3.4. The minimum parcel size is twenty (20) acres, or parcel of record as of December 31, 1989. Public schools are permitted within this category.

**Agricultural/Rural Residential**

This category provides for areas predominately used for agriculture, accessory and supportive uses to the agricultural industry, resource based and/or non-spectator based recreational uses, conservation uses, and very low ~~rural~~ density rural development. The maximum residential ~~D~~density is one (1) unit per ten (10) acres, except as otherwise provided by Policy 3.3. The minimum parcel size is ten (10) acres, or parcel of record as of December 31, 1989. Public schools are permitted in this land use category.

**Rural Residential**

This category provides for rural low density single family residential use, accessory and supportive uses to rural residential development, and limited agricultural uses. The maximum residential density is one (1) dwelling unit per 3 acres. Minimum Parcel size is three (3) acres, or parcel of record as of December 31, 1989. Public schools are permitted in this land use category.

**Recreation**

This category provides for publicly or privately owned recreational sites for active or passive recreational activities including, land used for open space, recreational corridors activities and facilities, neighborhood and community parks, golf courses and spectator sport facilities. The minimum parcel size is five (5) acres. The maximum lot coverage is ten percent (10%). This land use is permitted within a Municipal Service District or within rural areas outside of the Municipal Service District boundary.

**Conservation**

This category provides for the conservation of natural resources and Environmentally Sensitive Lands (ESL) including, but not limited to areas designated for floodplain, streamside, river and coastal resource management purposes. Public and private ESL, specified in the Conservation Element, shall conform to densities standards for Conservation land uses. This land use is permitted within a Municipal Service District or within rural areas outside of the Municipal Service District boundary. For public lands, development and activities shall be limited to resource based recreation access purposes. Private lands within designated Conservation areas are not precluded from development.



However, proposed plans for residential development, lying within a riverine flooding areas, or coastal flooding areas shall be permitted consistent with the following density standards:

**a. Riverine and Coastal Flooding Areas in Municipal Service Districts - The maximum Residential Density is as follows:**

	10-Year Flood	100-Year Flood	No Flood
No Central Services	One (1) dwelling unit per twenty (20) acres *	One (1) dwelling unit per twenty (20) acres	One (1) dwelling unit per twenty (20) acres
Centralized Water and Septic	One (1) dwelling unit per twenty (20) acres **	One (1) dwelling unit per acres **	Two (2) dwelling units per acres
Centralized Water and Sewer	One (1) dwelling unit per twenty (20) acres	Two (2) dwelling units per acres	Six (6) dwelling units per acres

\* Septic Tanks are prohibited

\*\*Alternative sewage disposal system may be permitted as allowed by appropriate regulatory agencies

- Note:
1. Central sewer is not allowed by this Comprehensive Plan unless provided by a municipality, special districts or within municipal service districts or Rural Commercial Nodes, as provided in the Infrastructure Element.
  2. Gross acreage for all developments shall be calculated using usable uplands and wetlands, excluding jurisdictional wetlands, open water or submerged lands.

**b. Riverine and Coastal Flood Areas in Rural Areas - The County has designated all riverine and coastal floodplains in the County as "Conservation Areas." The maximum density is one (1) unit per twenty (20) acres or parcel of record as of December 31, 1989. Tracts of record, as of December 31, 1989, may be deemed vested for density purposes, but are not vested for purposes of complying with "concurrency", as defined and required in Chapter 163, F.S.**

**Natural Reservation**

This category provides for areas designated for conservation purposes, and owned/operated by contractual agreement with, or managed by a federal, state, regional or local government or non-profit agency. This land use is permitted within a Municipal Service District or within rural areas outside of the Municipal Service District boundary. Park facilities and services, agricultural/ forestry uses and passive recreational activities



and facilities that are compatible and complement conservation purposes of the area and are consistent with jurisdictional management plans shall be allowed in this category. This may include, but not be limited to, walking trails and trailhead facilities, primitive camping sites and hunting/fishing activities. This definition does not include privately owned land managed by a state agency on either a voluntary or short-term contractual basis.

**Public Use and Institutional Facilities**

This category provides for public buildings and grounds which includes city halls, post offices, fire and police stations, libraries, public utilities (including gas, water, and electric, water power, well houses, electric utility poles, transmission towers and electric substations, power generating facilities, sewerage, telephone facilities, utility poles and street lighting, cable services, and other similar equipment necessary for the furnishing of adequate services), public potable water well, the County airport and maintenance yards, educational facilities (elementary, middle and high schools, whether public, parochial or private), and other public institutional facilities (churches, public clubs, health centers, hospitals and facilities for the care of the aged and infirm, and cemeteries). This land use is permitted within a Municipal Service District or within rural areas outside of the Municipal Service District boundary. The minimum lot size is one-fourth (1/4) acre and the maximum floor area ratio is 0.5. Lot coverage shall be based on and shall be required to meet all other local and state land development regulations.

At the approximately 3,100 acre ~~Progress Energy~~ site owned by Florida Power Corporation DBA Progress Energy Florida, Inc. c/o Duke Energy Center ~~proposed for designation~~ designated on the Future Land Use Map as “Public and Institutional Facilities Use” no more than two (2) nuclear generating units with a maximum capacity of 3,000 megawatts shall be allowed unless specifically authorized by a comprehensive plan amendment adopted by ordinance of the Board of County Commissioners. Maximum full-time employment operations shall not exceed 1,500 individuals without an additional comprehensive plan amendment.

The minimum tract size for electric generating facilities shall be 2,500 acres, and a comprehensive plan amendment will be required for any such facility in order to establish an intensity standard.

**Historic Resources Land Use**

This category provides for the designation of historic buildings and districts, archaeological, and prehistoric sites or other culturally significant sites that have been designated with special protective status by the County. This land use is permitted within a Municipal Service District or within rural areas outside of the Municipal Service District boundary.

**Additional Guidelines for Residential Land Use Categories** - Supportive non residential uses are those uses that are functionally related to the social, cultural, economic and institutional character of an established community and may be permitted in residential and rural residential



land use categories to promote traditional neighborhood design development. The overriding intent of this policy is to allow uses that serve the immediate residential areas, reduce trip length and encourage non-automotive travel.

These uses are limited to low intensity land usage and land coverage so as to ensure that these uses maintain an appearance that readily blends with adjacent residential lands. The maximum floor area ratio is .35 for all non-residential uses in residential districts to ensure compatibility. For allocation purposes these uses will apply to the residential land use category.

Supportive residential uses include: neighborhood level recreational facilities such as parks and playgrounds and other uses that complement the County's recreation and open space system (i.e., greenway trails and trailhead facilities); community facilities and services such as churches, schools, day care services, group homes, lodges/community centers. Allowable neighborhood commercial use shall be limited to professional offices and limited personal retail services utilizing existing residential structures. New construction for the purpose of neighborhood commercial use shall be permitted by means of the Special Exception process in order: to ensure compatibility with adjacent residential uses and; to regulate the number and location of the uses. All neighborhood commercial uses must be located along a paved collector road or minor arterial.

~~**Policy 1.3** Expansion of a municipal service district (MSD) shall require a Large Seale Comprehensive Plan amendment and demonstration of the following, as applicable:~~

~~—— a. Additional land use required at urban densities and intensities to meet the needs of development within Levy County;~~

~~—— b. Lands within the existing MSD are not capable or suitable for the type of urban development proposed, with resulting need for additional land to meet the existing need for urban development;~~

~~—— c. Population growth projections have changed with a resulting need for additional land at urban densities or intensities;~~

~~—— d. Changes in the economy, lifestyle, housing styles, or development expectations result in a need for additional land at urban densities or intensities;~~

~~—— e. Facilities and services are available or planned to be available concurrent with development to meet the needs of the expanded MSD;~~

~~—— f. Expansion of an MSD area does not result in a negative impact on environmentally sensitive lands or natural resources;~~

~~—— g. other lands are proposed for removal from the MSD, resulting in no net change in the amount of additional land to be designated within the MSD area to maintain an adequate supply of urban land.~~



~~**Policy 1.4** The County shall review and assess the boundaries of each MSD during the Evaluation and Appraisal Report process or periodically, in coordination with the appropriate municipality, and may amend MSD boundaries based on the criteria established in Policy 1.3.~~

**Policy 1.53** The County encourages incremental development of MSD's that radiate outward from the municipal limits. Future land use map amendments that propose higher densities and intensities of development at the edge of an MSD boundary, as opposed to radiating outward from the municipal limit, shall be discouraged by the County and will be subject to review for compatibility and the efficient provision of services.

**Policy 1.64** Urban residential densities, defined herein as any development with a gross density of greater than two (2) dwelling units per acre, will be permitted only within the Municipal Services District.

**Policy 1.75** Rural residential densities, defined herein as any development with a gross density of one (1) dwelling unit per three (3) acres, will be permitted only within the rural residential areas. Density bonuses may be allowed consistent with Planned Unit Development (PUD) guidelines in Policy 3.3 and 3.4 of this element.

**Policy 1.86** Numerous unincorporated but locally-recognized and named communities exist throughout the County. These communities shall be recognized on the Future Land Use Map as and include: Fowler's Bluff, Camp Azalea, Rosewood, Gulf Hammock, Morriston, Montbrook and Raleigh. Maps of the boundaries of these communities shall be provided within the zoning map series ~~by December 2008~~. Each of these established communities contains extensive platted subdivisions, some of which by size may be smaller than generally allowed by this plan and its implementing ~~Land Development Regulations~~. These existing platted subdivisions are expressly exempt from the parcel sizes required for new subdivisions, but shall none-the-less be required to comply with all lot coverage and setback requirements applicable to the new subdivisions. Within these established communities, the County will allow existing and new commercial development to serve the needs of the local community, and existing commercial use shall be deemed conforming. With the exception of Fowler's Bluff, new development in these unincorporated communities shall conform to the land use categories and density standards adopted for the contiguous unincorporated area. Fowler's Bluff, which has a central water system, is designated as a "Rural Residential" community, with a maximum density of two dwelling units per acre.

**Policy 1.97** Rural Commercial Nodes (RCN) shall be depicted on the Future Land Use map series and based on existing land use patterns and environmental suitability. The boundaries may extend a maximum of 1,320 feet in length or width, extending from the center of the intersection or extending along a roadway. The boundary length or width may be increased up to an additional 330 feet for the following purposes: to extend the boundaries to an existing lot line in order to accommodate an existing business or to prevent the creation of a lot that would not be developable due to residential density limitations. The maximum acreage of a Rural Commercial Node shall not exceed that provided in Policy 1.2. Where a property fronts two roads of different functional classification, access from the site will be from the lower



classified road, to the maximum extent possible and designed to ensure there is no interference with the operation of the intersection.

Nodes may be established at intersections of collector roadways or collector/minor arterial roadways; or frontage on a County or State maintained roadway and in locations that meet one or more of the following criteria:

- a. Where there are one or more existing active businesses;
- b. Within a 1/4 mile of a locally recognized communities;
- c. Within a three-mile service area, a minimum of 50% of the parcels are developed or there are one or more vested subdivisions.

**Policy 1.408** The Commercial Future Land Use Map designation shall be limited to Municipal Service Districts, as well as the areas designated as Gulf Hammock, Lebanon Station and Rosewood on the Future Land Use Map series.

**Policy 1.419** The County shall promote industrial and commercial development, as provided within the Economic Element and the Future Land Use Element. This is accomplished by the Future Land Use Map Series and policies which provide for commercial and industrial development in appropriate locations and according to performance criteria which discourage urban sprawl, manage access and require that facilities and services are available at the time development takes place.

#### Mixed Use Development/Commercial Development Guidelines

**Policy 1.4210** Along principal arterials, commercial development within Planned Unit Developments (P.U.D.s) may be permitted based on the following criteria:

- a. Commercial uses may be approved in residential P.U.D.'s provided that the amount of commercial land is limited to ten (10) acres per five hundred (500) approved dwellings in the P.U.D. (Dwelling units per acre shall not exceed the densities established for the land use category in which the P.U.D. is located.)
- b. For non-residential P.U.D.'s, such as industrial, recreational or agri-business, the amount of commercial land area is limited to the lesser of either:
  1. Ten (10) acres per one hundred (100) acres of principal use; or,
  2. Ten (10) square feet of floor area per one hundred (100) square feet of principal use floor area.
  3. In addition, the principal uses in non-residential P.U.D.'s shall be consistent with the land use category in which the P.U.D. is located.
- c. Development permits for commercial land uses within P.U.D.'s shall be issued in direct proportion to, [and shall not exceed], the percentage of building permits



that have been issued for the principal uses; e.g., if ten percent (10%) of the principal use building permits have been issued, then building permits for up to ten percent (10%) of the commercial land use (computed from a. above) may be issued, etc.

- d. Commercial uses within P.U.D.'s shall be located not less than one (1) mile from a commercial node which is shown on the Future Land Use Map, and shall be located not less than one (1) mile from other commercial land uses within P.U.D.'s, unless the other commercial uses are immediately adjacent. "Immediately adjacent" shall include commercial uses which would be adjacent except for an intervening right-of-way.
- e. Commercial uses within P.U.D.'s shall be located on local roads within the interior of the P.U.D., or at the intersection of collector or arterial roads and a major access road to the P.U.D.
- f. Commercial uses within P.U.D.'s shall not have direct access to arterial roads. All such access shall be from local or collector roads, and any direct access to collector roads shown on ~~Map 2-1 of the Traffic Circulation~~ Transportation Circulation Element map series shall be located to meet Florida Department of Transportation standards.
- g. Regardless of the mix of land uses within the P.U.D., the commercial uses(s) shall be accessory uses to and shall be functionally related to the ~~principle~~ principal use(s), and shall not be dependent on the flow of traffic on the arterial system

**Policy 1.1311** Proposed Planned Unit Developments shall provide a clustered development design and shall document a high percentage of internal capture of vehicle trips through an appropriate mix of land uses. As used herein, "internal" specifically excludes access to non-highway oriented commercial development directly from or to any arterial road as functionally classified by this plan.

**Policy 1.1412** The expansion of industrial land uses will be encouraged. Mining operations will be permitted as special exceptions in manufacturing and agricultural and forestry areas.

#### **Family Homestead Exemption**

**Policy 1.1513** Pursuant to the authority of Ch. 163.3179, F.S., a homestead of an individual who is the grandparent, parent, stepparent, adopted parent, sibling, child, stepchild, adopted child or grandchild of a person who conveyed a parcel of land to said individual, may be used solely for a residence by said individual, notwithstanding the density or intensity of use assigned to the parcel in this plan. Such a provision shall apply only once to any individual. The adopted Land Development ~~Regulations—Code~~, Chapter 50, Zoning, will establish the performance standards to implement this policy.



**Objective 2 Future Growth Areas**

Coordinate future growth and encourage development in areas based upon the availability of public facilities and services and the topography, soil conditions through the implementation and enforcement of Land Development Regulations.

**Concurrency**

**Policy 2.1** Densities and intensities of use will be coordinated with the availability of public facilities and services. High density residential development will be encouraged in areas where the extensions of existing urban services (water and sewer) are available and meet established level of service standards.

**Policy 2.2** Development orders and permits shall be contingent on the availability/capacity of facilities and services necessary to serve the proposed development. Public facilities and services shall be available and provided concurrent with the impact of development. Proposed development will be reviewed to ensure that level of service standards are met and consistent with standards adopted in the Capital Improvements, Infrastructure, Transportation, Public School Facilities and Recreation and Open Space Elements.

**Policy 2.3** The Land Development, Zoning and Subdivision Regulations shall require that a proposed development provides safe and convenient on-site traffic flow and off-street parking.

**School Siting Guidelines**

**Policy 2.4** ~~Public schools are limited in location to the Municipal Service Districts adopted as a part of the Future Land Use Map series. Public schools are permitted as a matter of right within all residential, A/RR and F/RR land use categories as depicted on the Future Land Use Map.~~ To be considered in designated commercial land use categories, a proposed school site must be functionally related to surrounding land uses and development, in close proximity to the municipal boundary (city limits), and not in environmentally sensitive areas or flood-prone areas.

**Development Standards**

**Policy 2.5** The County will ensure the provision of adequate public facilities through Zoning Ordinances and Subdivision Regulations that will require that proposed developments provide suitable land area for utilities including, but not limited to, water, sewer, public schools, solid wastes and drainage.

**Policy 2.6** The County will regulate development within all areas subject to flooding. The adopted Floodplain Ordinance shall limit and provide design criteria for land within the 100 year flood zone. Methods including: zoning and subdivision regulations, development clustering incentives and requirements for open space shall be used to minimize adverse development impacts.



**Policy 2.7** Potable water wellfields will be protected by requiring contiguous development (located within 660 feet) to either be very low residential density or served by central sewer and consistent with Conservation Element, Policy 6.8.

**Objective 3 Innovative Land Development Regulations**

Encourage the use of innovative land development regulations that promote complementary mixed land uses, compatible development and protect natural resources.

**PUD**

**Policy 3.1** Innovative land use development patterns, including P.U.D.'s and cluster zoning shall be permitted and encouraged. Land Development Regulations shall establish standards for cluster subdivisions.

**Open Space and Agricultural Land Protection**

**Policy 3.2** Open space will be required to be provided within all residential and mixed use development through lot coverage requirements in the Land Development Regulations and the requirement for usable open space as contained within the Subdivision Regulations. Open space shall be defined as undeveloped land which is free of structures and equipment except that incidental to the land's open space uses. Open space can include, but may not be limited to, the use of land for flood protection, creating a sense of spatial separation for incompatible land uses, the provision of passive recreation, active recreation, or conservation uses, historical site preservation and areas for agricultural operations. All residential development within the Rural Residential (one dwelling unit per 3 acres) Future Land Use designation will be required to preserve open space according to the following criteria:

- a. Tracts over 100 acres must retain 40% open space;
- b. Tracts over 40 and up to 100 acres must retain 30% open space.

**Policy 3.3** Agricultural areas will be protected from the encroachment of incompatible development. Residential subdivisions will be discouraged in areas designated primarily for agricultural land use. Development shall be limited to a minimum tract size of at least ten (10) acres. As an incentive to conserve the use of land for agricultural purposes and/or open space, any development proposed as a Planned Unit Development and/or with a cluster development design pursuant to the Levy County Land Development Regulations, shall receive a density bonus of one (1) dwelling unit per five (5) acres from the undeveloped portion of the same common ownership to be utilized for agriculture and/or open space use, excluding wetlands.

**Policy 3.4** Commercial forestry areas will be protected from the encroachment of incompatible development. Residential subdivisions will be discouraged in areas designated for primarily commercial forestry use. Development shall be limited to a minimum tract size of twenty (20) acres. As an incentive to conserve the use of land for silviculture and/or open space, any development proposed as a Planned Unit Development and/or with a cluster development design pursuant to the Levy County Land Development Regulations, shall receive a density



bonus of one (1) dwelling unit per ten (10) acres from the undeveloped portion of the same common ownership to be utilized for silviculture and/or open space use, excluding wetlands.

**Policy 3.5** Future Land Use Map amendments to the Rural Residential (RR-one dwelling unit per 3 acres) designation shall meet the following minimum criteria:

- a. The property must have direct access to a county paved roadway, or a state road;
- b. The property must be located within five (5) miles of a public school (or 2 miles of a school bus route);
- c. The property must be located within a five (5) mile radius of a municipality or Rural Commercial Node;
- d. The property must be located within one (1) mile of property with the Rural Residential land use designation or a pre-existing subdivision of 20 or more lots of the same or higher density;
- e. The density of one (1) dwelling unit per three (3) acres is compatible with the surrounding land uses.
- f. The minimum parcel size for consideration of densities up to one (1) dwelling unit per three (3) acres is 20 acres. Parcel sizes of less than 20 acres shall be considered only when located adjacent to property with an existing Rural Residential future land use map designation

**Policy 3.6** Transfer of Development Rights or Rural Land Stewardship methods shall be reviewed and evaluated in the future for feasibility in Levy County for the preservation of agricultural lands.

#### **Complementary Mixed Land Use Development**

**Policy 3.7** Non-residential uses (i.e., commercial, industrial, recreational, community facilities and uses) that are “functionally related” to rural and/or agricultural land uses may be permitted in the rural areas of the County. “Functionally related” uses are those activities and development which are consistent with one of the following guidelines and development requirements:

- a. Occur in connection to farm/agricultural operations, and/or provide services related to the production or marketing of agricultural products. These uses may include, but not limited to, farm equipment repair, large animal veterinary services and farm related sales, packing, crating and shipping facilities. The following development requirements shall apply:
  1. Maximum lot size shall be three (3) acres; and
  2. Maximum Floor Area Ratio shall be .35.
- b. Provide for community facilities related to the social and institutional character of the area. These uses include, but are not limited to, churches, community lodges/centers and daycare centers. The following development requirements shall apply:
  1. Maximum lot size shall be three (3) acres; and



2. Maximum Floor Area Ratio shall be .35.

- c. Complement and support the recreation and open space system within rural areas of the county, the intent of which is that the proposed use is not the attraction or destination, rather, but a supporting use that complements the existing recreation and/or open space system within rural areas of Levy County. These uses include, but are not limited to, resource based recreational facilities and amenities such as trail head services and bed and breakfast establishments, excluding hotels and motels. Recreational vehicle parks and camp grounds may be considered by the special exception permit review process when consistent with the following minimum criteria:

The RV park and or campground is located in close proximity to the natural resource or openspace(s) it is intended to complement or support;

Access to the RV park is required from a roadway classified as a major collector, collector, minor arterial or principal arterial;

The parcel proposed for development is a minimum of five (5) acres in area;

The ratio of RV spaces and/or camp sites does not exceed eight (8) spaces per acre;

A minimum area equal to 25% of the total project area is provided as open space and may only be used for passive recreational use. This area shall consist of usable uplands;

Adequate setbacks, screening and buffering are provided between the project area, adjacent non-recreational land uses and public roadways as required by the land development code or deemed appropriate during the special exception review process; and

Accessory uses associated with the RV park, as well as commercial or retail uses, are to be located internal to the park and be of a scale and location as to primarily serve the needs of the guests.

Proposed developments shall be reviewed to ensure such development is compatible with surrounding land uses, are not adverse to the public interest and are consistent with the other provisions and requirements in the Comprehensive Plan. Activities that may generate potential nuisances such as noise, odor, dust, off-site glare, substantial traffic, may be permitted by the Special Exception permit process.

### Home Occupation

**Policy 3.8** Home occupations, as an accessory and subordinate use of a primary residence, may be permitted to provide for citizens, including handicapped and aged, and other



conditions which would limit persons from the workplace. Home occupations may be permitted based on standards and criteria in the Land Development Regulations that protect the surrounding residential development from adverse impacts to the character of neighborhoods or from activities that would endanger the health and safety of the residents of the neighborhood.

In no case, may a home occupation exceed thirty percent (30%) of the living area, conduct on premise retail sales; retain outdoor storage; create objectionable noise, fumes, odors, dust, vibration, electrical interference detectable to the normal senses off the lot; generate traffic in excess of ten vehicles per day and/or store or generate hazardous waste.

#### **Development Controls**

**Policy 3.9** Regulations for buffering of incompatible land uses shall be set forth in the Zoning and Subdivision Regulations.

**Policy 3.10** Levy County will adopt sign regulations as a part of the Land Development Regulations. These regulations will specify the acceptable types, sizes, locations and other controls essential to the protection of the public health, safety and general welfare.

#### **Objective 4 Coastal Area**

Population concentrations shall be directed away from known Coastal High-Hazard Areas and wetland systems through the designation of Conservation areas and coordination with the appropriate local or regional hurricane evacuation plan. Coastal High-Hazard Areas shall include all lands in the category 1 evacuation zones.

**Policy 4.1** Local Hazard Mitigation plans, including the County Hurricane Evacuation Plan, shall be updated annually by the Emergency Management Director to identify needs and ensure adequate services for those population densities proposed on the Future Land Use Map.

**Policy 4.2** Land Development Regulations shall provide for the orderly and well-planned development of hurricane evacuation corridors in order to preserve the safe and efficient traffic circulation on the roadway. This shall include at a minimum, site plan review of all development which would exceed low density standards for residential development and all commercial development. This review shall give special consideration to traffic circulation and access issues, stormwater drainage and flood protection and the provision of public services and facilities.

**Policy 4.3** The County shall coordinate the review of proposed development within Coastal High Hazard areas with appropriate governments and regulatory agencies. Development review procedures and processes will be prepared and considered for adoption to enhance coordination and mitigate potentially adverse impacts of future development and redevelopment activities along hurricane evacuation routes.



**Objective 5 Redevelopment**

Encourage the redevelopment and revitalization of blighted areas through the implementation of housing programs and Land Development Regulations directed toward the elimination of substandard housing.

**Policy 5.1** The County will use the State Housing Initiative Partnership guidelines to improve the housing stock and provide housing for very low, low and moderate income households by administering services for:

- a. Purchase assistance;
- b. Rehabilitation and repair;
- c. Emergency home repair for the elderly.

**Policy 5.2** The County will use and continue to develop private sector incentives and requirements to provide affordable housing for large scale residential developments. At a minimum, the development will provide public facilities and supporting infrastructure in accordance with those standards adopted in the recreation, utilities and transportation elements of this plan.

**Policy 5.3** The County shall use the remedial provisions of the standard building code and consider adoption of a standard code addressing substandard housing.

**Policy 5.4** The County will promote safe and sanitary housing and discourage substandard conditions through the permitting process and enforcement of the Standard Building Code and Zoning Regulations.

**Policy 5.5** The County will continue to enforce appropriate regulations regarding the ~~creation of~~ illegal junkyards.

**Policy 5.6** The County will coordinate rehabilitation and/or demolition programs with the ~~Levy County Housing Authority~~ North Central Florida Regional Housing Authority to further efforts to eliminate substandard housing.

**Policy 5.7** The County will pursue federal, state or locally developed subsidy programs to assist in the elimination of substandard housing.

**Policy 5.8** An exception to the density standards in this plan is allowable for affordable housing, as a means of reducing land and infrastructure costs, as follows: ~~(Basis: AHI #6)~~

- a. The minimum lot size is reduced to 3,000 square feet for single family districts within a MSD and with both central sewer and central water available, with a commensurate reduction in lot width to 30 feet and lot depth to 70 feet.



- b. There is no minimum lot size for affordable housing constructed as in single-family residential districts.

The exceptions above ~~applies~~ apply to lot size. No exception to the number of dwelling units per acre in the various Future Land Use categories may be granted.

**Policy 5.9** The Development Department Director may grant an administrative variance to the front yard setback requirements for affordable housing if it is necessary to allow infill development to conform to the setbacks of existing homes on either side, even if those setbacks are nonconforming. (~~Basis AHH #8~~).

#### **Objective 6 Non-Residential Uses in Rural Areas**

Reduce the number and intensity of non-residential uses in the rural areas that are inconsistent with the community's character and future land uses by encouraging the conversion of these uses to less intense and more compatible uses.

#### **Rural Commercial Development**

**Policy 6.1** The County will provide for traditional neighborhood development in the rural areas of the County. The overriding intent of this policy is to: 1) promote the redevelopment of inconsistent non-residential development to uses that support rural population concentrations; 2) discourage urban sprawl; and 3) provide a timing mechanism for the establishment of Rural Commercial Nodes.

Limited rural commercial uses to serve the established communities identified in Policy 1.8, may be allowed by the Special Exception permit process and include neighborhood level business (~~i.e.~~ e.g., convenience stores, two pump gas station, barber/beauty shop) to support the personal and retail needs of rural communities and reduce the length and number of trips on the roadway generated by traveling to urban areas. Limited rural commercial uses shall be subject to the following development requirements:

1. Maximum lot size shall be three (3) acres; and
2. Maximum Floor Area Ratio shall be .35.

**Policy 6.2** Allowable rural commercial uses will be encouraged to utilize existing residences for professional offices and to provide for low intensity neighborhood retail services. New structures and non-office commercial uses may be permitted and shall be consistent with the following guidelines and criteria.

#### **a. Development and Location Guidelines:**

1. Proposed development shall provide landscaping and buffering to blend with existing uses and generally be limited to services/retail uses that serve the needs of immediate neighborhood(s);



2. The site must be highly accessible to adjacent residential areas. ~~The applicant shall document the demonstrated need for the proposed development.~~
3. The applicant shall document the demonstrated need for the proposed development.

**b. Access and Spacing Criteria:**

1. The site must have paved frontage and be located along a collector or minor arterial roadway. Access at an intersection shall be from the lower classified roadway to the maximum extent possible.
2. Establishment of new development shall be approved based on the following spacing requirements to encourage compact contiguous development and discourage urban sprawl development patterns.
  - a. Proposed development/uses shall not exceed a spacing distance of 1320 feet from an existing business(s); or
  - b. If the location is beyond 1320 feet of existing business (s), proposed development shall not be approved within six (6) miles of an established business.

**c. General Provision:**

1. Proposed development shall be consistent ~~to~~ with development standards and guidelines in the Comprehensive Plan and Land Development Regulations;

The intent is that all commercial uses are contained within a 1/4 mile parameter and conform to Rural Commercial node standards. At the time three businesses are established within a 1/4 mile radius, the County may consider the establishment of a rural commercial node.

**Policy 6.3** Existing and continually active commercial and industrial land uses, as of January 23, 1990, located outside designated Municipal Service Districts shall be recognized as conforming rural commercial (CRC) uses.

**Policy 6.4** The County will encourage redevelopment of conforming rural commercial (CRC) uses to developments and activities that are consistent with the Future Land Use map series.

- a. Changes in the primary use of these properties shall be limited to uses of equal or less intensity as provided in the Zoning Land Development Regulations.



- b. Expansion and/or change of use of conforming rural commercial or industrial uses shall only be allowed on the developed parcel of record and shall meet all current development and buffering standards.
- c. Re-establishment of a use that is inconsistent with the Future Land Use map series, which has been abandoned or discontinued for a period of one (1) year shall be prohibited.

**Policy 6.5** The County will identify non-residential uses that are inconsistent with the Future Land Use map series and use tracking procedures to ensure that change of uses, expansions and modifications are consistent with Policy 6.4.

### **Objective 7 Natural and Historical Resources**

Ensure that natural and historical resources are protected from the adverse impacts of development.

**Policy 7.1** The County supports the State acquisition of environmentally unique or endangered areas, specifically those areas that will be accessible to the public. Resource-based and/or activity-based recreation areas plans by the County and/or State will be developed to provide maximum access and utilization by the public.

~~Specific actions taken by the County include the designation of certain privately owned lands for public acquisition on the Future Land Use Map. Future actions will include, but are not limited to, providing a review and recommendation on resource management plans and revisions to state or district ownership.~~

**Policy 7.2** The Land Development Regulations shall provide for the evaluation of unique natural areas within the 100-year floodplain of the Suwannee River system during the development review process. The identification of such areas shall be based on the best available information provided by the Suwannee River Water Management District or other appropriate sources, including but not limited to, vegetative land cover mapping, resource investigations, and special site investigations. Strategies for protecting unique natural areas shall be coordinated with state and regional resource management agencies.

**Policy 7.3** Rural residential development proposed contiguous to the Cedar Key Scrub State Reserve, Manatee Springs State Park and the Wacassassa River shall trigger an automatic request for a review and comment by all affected Federal, State, Regional and Special District agencies prior to approval by the County.

**Policy 7.4** The County will coordinate the review of proposed development plans in environmentally sensitive areas with the appropriate resource management agency and where appropriate, with adjacent cities, counties, special districts, and the Regional Planning Council.

**Policy 7.5** Historic resources shall be protected by designation as historic sites by the State or the County.



**Policy 7.6** Adaptive re-use of historic structures shall be given priority over activities that would harm or destroy the historic value of such resources.

**Objective 8 Intergovernmental Coordination**

Coordinate the Levy County Comprehensive Plan with the River Basin Resource Planning and Management Programs via formal intergovernmental agreements.

**Policy 8.1** The County will prepare draft intergovernmental agreements establishing a mechanism to enhance the coordination of plans to manage and protect of natural resources with the Suwannee River Water Management District (SRWMD) and the Southwest Florida Water Management District (SWWMD). Final agreements will be adopted by resolution by the County.

**Policy 8.2** The Levy County Comprehensive Plan will be reviewed and revised as necessary to ensure consistency with changes in Water Management District plans and their plans for the various basins.

**Objective 9 Monitoring and Evaluation of the Comprehensive Plan**

~~By the year 2012, establish a land use database to monitor and project population growth and development needs over the five and ten year planning periods.~~

Evaluation and appraisal of the Levy County Comprehensive Plan at least once every 7 years, consistent with the schedule published by the Florida Department of Economic Opportunity.

~~**Policy 9.1** The 2006 Levy County Evaluation and Appraisal Report shall serve as an appendices to the Levy County Comprehensive Plan adopted in 1990. The 2006 EAR shall provide the baseline data and analysis and basis for evaluation of the Comprehensive Plan for the next five and ten year planning periods. Data and analysis resulting from the Evaluation and Appraisal process shall serve as updates and appendices to previous Levy County Comprehensive Plan Data and Analysis sections.~~

~~**Policy 9.2** The future land use plan shall be based upon surveys, studies, and data regarding the area. Criteria shown in Policy 11.1 shall be used, as applicable, as the basis for the countywide allocation of lands for residential and non-residential land use categories.~~

~~**Policy 9.3** The County shall review and assess the boundaries of each Municipal Service District (MSD) during the Evaluation and Appraisal Report process or periodically, in coordination with the appropriate municipality, and may amend MSD boundaries based on the criteria established in Policies 11.1 and 11.2.~~

~~**Policy 9.2** Adopted population projections will provide the basis for indicating Countywide allocation and needs for residential and non-residential land use categories. An assessment of projected needs, existing development patterns, development potentials, including~~



~~environmental suitability and constraints, and the availability of public facilities shall be used as the basis for the appropriate addition and reduction in allocation of land use categories shown on the Future Land Use Map series.~~

~~**Policy 9.3** Use the land use database and monitoring procedures to measure the rate of development by Future Land Use categories as identified in Policy 1.2 and to ensure that the level of service standards in the Plan are maintained.~~

~~**Policy 9.4** By the year 2012, the County shall use the subdivision study of platted and vested subdivisions to assess and to accurately determine the residential land use allocations for a five and ten year planning time frame.~~

**Objective 10 Compatibility**

The County shall strive to ensure compatibility between existing active agricultural lands and new subdivisions with a density greater than one dwelling unit per 5 acres.

**Policy 10.1** All new subdivisions proposed to be developed adjacent to agricultural land uses or existing agricultural operations shall provide design elements on the plat to mitigate the potential for nuisances caused by either use. Such design elements may include: larger lots than the minimum required for the land use designation, increased setbacks along the boundary abutting the agricultural land use, provision of a non-deciduous vegetative screening, and an interior road system designed to direct traffic away from intensive farming operations.

**Policy 10.2** The determination of the appropriate setback distance, the adequacy of the methods proposed for screening and buffering between the agricultural land use and the development, and the design of the interior road system will be directly related to the agricultural land use designation or the type of existing agricultural activity that is carried out on the land adjacent to the new development. Such design elements shall be shown in detail on the preliminary plat offered for review by the planning commission, and subsequently approved or denied by the board of county commissioners.

**Policy 10.3** The County, through its land development code, shall require minimum setbacks and screening and buffering for all new subdivisions and developments abutting active agricultural lands or other incompatible land uses. These regulations shall address potential off-site impacts such as noise, dust, light, and stormwater run-off issues associated with the characteristics of the new development.

**Objective 11 Amendments to the Future Land Use Map**

Establish the basis and evaluation criteria for future land use map changes.

**Policy 11.1** The County will review proposed changes to the Future Land Use Map by using the following evaluation criteria:



1. Consistency with the Levy County Comprehensive Plan.
2. An analysis of the amount of land required to accommodate anticipated growth
3. The projected permanent and seasonal population of the area.
4. The character of undeveloped land, soils, topography, natural resources, and historic resources on site.
5. The availability of water supplies, public facilities, and services.
6. The need for redevelopment, including the renewal of blighted areas and the elimination of nonconforming uses which are inconsistent with the character of the community.
7. The compatibility of uses on lands adjacent to an airport as defined in F.S. Section 330.35, F.S. and consistent with Section 333.02, F.S.
8. The discouragement of urban sprawl as defined in Section 163.3164, F.S., and consistent with the indicators in Section 163.3177(6)(a)9., F.S.
9. The need for job creation, capital investment, and economic development that will strengthen and diversify the community's economy.
10. The need to modify land uses and development patterns within antiquated subdivisions as defined in Section 163.3164, F.S.

**Policy 11.2** In addition to the evaluation criteria stated in Policy 11.1, expansion of a municipal service district (MSD) shall be in the form of a large-scale land use amendment that demonstrates the following, as applicable:

4. The additional land use acreage is required at urban densities and intensities to meet the needs of development within Levy County;
5. Lands within the existing MSD are not capable or suitable for the type of urban development proposed, with resulting need for additional land to meet the existing need for urban development;
6. Population growth projections have changed with a resulting need for additional land at urban densities or intensities;
7. Changes in the economy, lifestyle, housing styles, or development expectations result in a need for additional land at urban densities or intensities;
8. Expansion of an MSD area does not result in a negative impact on environmentally sensitive lands or natural resources;
9. Other lands are proposed for removal from the MSD, resulting in no net change in the amount of additional land to be designated within the MSD area to maintain an adequate supply of urban land.

#### **Objective 12 Compatibility of lands adjacent to an airport**

Achieve the compatibility of lands adjacent to the George T. Lewis Airport through land development regulations and coordination with surrounding jurisdictions.

**Policy 12.1** Levy County shall use the George T. Lewis Airport Master Plan as the future land use guide for development in and around the airport.



**Policy 12.2** The Levy County land development regulations shall include regulations concerning airport zones, airport height limitations and airport land use restrictions.

**Policy 12.3** Levy County shall coordinate with Cedar Key on new development or redevelopment at the airport to ensure compatibility with surrounding land uses.



Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE: Chairman John Meeks	2. MEETING DATE: 5/3/2016
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3. REQUESTED MOTION/ACTION:  
Gulf consortium updates.

4. Agenda Presentation Time Requested: _____ (Request will be granted if possible) ALLOTTED TIME NOT MORE THAN 15 MINUTES	5. IS THIS ITEM BUDGETED ( IF APPLICABLE )?: YES BUDGET ACTION: FINANCIAL IMPACT SUMMARY STATEMENT: DETAILED ANALYSIS ATTACHED?: Yes ___ No ___ BUDGET OFFICER APPROVAL _____ DATE
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6. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED )

7. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED )

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE: Chairman John Meeks	2. MEETING DATE: 5/3/2016
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3. REQUESTED MOTION/ACTION:  
 Giving 175 updates.

4. Agenda Presentation Time Requested: _____ (Request will be granted if possible) ALLOTTED TIME NOT MORE THAN 15 MINUTES	5. IS THIS ITEM BUDGETED ( IF APPLICABLE )?: YES BUDGET ACTION: FINANCIAL IMPACT SUMMARY STATEMENT: DETAILED ANALYSIS ATTACHED?: YES__ NO__ BUDGET OFFICER APPROVAL ____ DATE
---	--

6. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED )  
 Please see attached.

7. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED )

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES__ NO	YES__ NO	YES__ NO	YES_ NO	YES__ NO

8. COMMISSION ACTION:  
 \_\_ APPROVED  
 \_\_ DENIED  
 \_\_ DEFERRED DATE TO BRING BACK:  
 \_\_ OTHER SPECIFY:



**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
APRIL 5, 2016**

The Regular Meeting of the Board of Levy County Commissioners was held on April 5, 2016 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks  
Comm. Rock Meeks  
Comm. Danny Stevens  
Comm. Lilly Rooks  
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown  
County Coordinator – Fred Moody  
Danny J. Shipp – Clerk of Court

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. gave the invocation, followed by the Pledge of Allegiance.

**EXPENDITURES**

Comm. made a motion to approve the following expenditures presented for payment. Second was made by Comm. and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>123211-123344</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	1,530,878.69
ROAD	89,696.41
SHIP	14,390.04
PAL LIBRARY	34,321.00
TRANSPORTATION	14.00
911	12,560.17
COURT FACILITIES	265.10
EMS	17,543.32
FIRE	5,582.14
TOURIST DEVELOPMENT	270.43
UTILITIES	4,238.62
DRUG TASK FORCE	1,750.00
IMPACT FEES - PARKS	1,174.91
CAPITAL PROJECTS	4,741.59
LANDFILL	79,288.61
<b>TOTAL</b>	<b>\$ 1,796,715.03</b>
<b>EFT PAYMENT</b>	<b>\$ 33,557.04</b>

**MINUTES**

The minutes for the Regular Board meeting held on March 8, 2016 were presented for Board approval.

Comm. Joyner made a motion to approve the minutes for the Regular Board meeting held on March 8, 2016 as presented. Second was made by Comm. Stevens and the MOTION CARRIES.



**PUBLIC COMMENT**

Michael Gaither asked for everyone to keep his daughter in their thoughts as she is leaving today going to South Africa for a six-month deployment with the Air Force.

**PUBLIC HEARING  
BULDING AND ZONING**

Bill Hammond, Director  
Atty. Brown did swearing in of audience members wishing to speak regarding the items to be presented.  
Comm. John Meeks asked if any of the Commissioners had ex-parte communication regarding the items to be presented. Comm. Rooks stated she had ex-parte communication regarding the Hardship Variance.

A. Request approval of Hardship Variance 01-16, Robert Barnhill, Jr.

Mr. Hammond requested Board approval of Hardship Variance 01-16, Robert Barnhill, Jr. to allow a second dwelling for a caregiver.

Comm. John Meeks asked if there was anyone in the audience wishing to speak for or against the Hardship Variance. There were none.

Comm. Joyner made a motion to approve Hardship Variance 01-16 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

B. Request approval of Preliminary Plat 01-16 of "Williston Cedar Farms."

Mr. Hammond requested Board approval of Preliminary Plat 01-16 of "Williston Cedar Farms."

Comm. John Meeks asked if there was anyone in the audience wishing to speak for or against the Preliminary Plat as presented.

Kay Gaither requested a copy of the Preliminary Plat.

Comm. Stevens made a motion to approve Preliminary Plat 01-16 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

**NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

David Pieklik

A. Presenting Regular Activities report for February-April.

Mr. Pieklik presented the regular activities report of the Nature Coast Business Development Council for February-April highlighting key developments in this quarter.

B. Requesting approval of two (2) Board members, Chris Cowart and Joyce Wilson for consideration that are County-appointed vacancies.

Mr. Pieklik requested Board approval of two (2) NCBDC Board members, Chris Cowart and Joyce Wilson which are County-appointed vacancies.

Ron Grant asked if these vacancies were advertised and Mr. Pieklik answered yes they were.

Comm. Stevens made a motion to approve the two (2) NCBDC Board members, Chris Cowart and Joyce Wilson as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

**DRINDA MERRITT, MAYOR OF INGLIS  
DEBRA WEISS, MAYOR OF YANKEETOWN**

Request for help from Tisha Whitehurst with a grant for Feasibility Study for Regional Waste Water/Storm Water and also a grant for Economic Impact Analysis.



Mrs. Merrit spoke to the Board and requested assistance from Mrs. Whitehurst, Grant's Coordinator for a Feasibility Study for Regional Waste Water/Storm Water and also a grant for Economic Impact Analysis. She and Mayor Weiss have spoken to Mrs. Whitehurst and she has agreed to assist with the Board's permission.

Comm. Joyner made a motion to allow Mrs. Whitehurst to assist with the Town of Inglis and the Town of Yankeetown's submission of a grant for a Feasibility Study for Regional Waste Water/Storm Water and also a grant for Economic Impact Analysis as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

### **INGLIS RECREATIONAL COMMITTEE**

Ruth A. Ruppert

Requesting approval to provide traffic control/support for Memorial Day Parade to be held on Monday, May 30, 2016 in Inglis starting at 11:00 A.M. to 11:30 A.M.

Ms. Ruppert requested Board approval for traffic control/support for a Memorial Day Parade to be held on Monday, May 30, 2016 in Inglis starting at 11:00 A.M. to 11:30 A.M.

Comm. Joyner made a motion to approve providing traffic control/support for the Inglis Memorial Day Parade on May 30, 2016 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

### **DEPARTMENT REPORTS**

#### **HUMAN RESOURCES**

Jacqueline Martin, Manager

Present proposed Amendment to the Worxtime Service Agreement for reporting requirements of the Affordable Care Act.

Ms. Martin requested Board approval of the proposed Amendment to the Worxtime Service Agreement for reporting requirements of the Affordable Care Act. This Amendment releases the Property Appraiser's Office, the Tax Collector's Office, the Clerk's Office, and the Supervisor of Election's Office from this Agreement. These offices will assume Affordable Care Act reporting requirements.

Comm. Rock Meeks made a motion to approve the Amendment to the Worxtime Service Agreement as requested. Second was made by Comm. Stevens and the MOTION CARRIES.

#### **LANDFILL**

Benny Jerrels, Director

Request approval of Resolution 2016-021, authorizing Chair to sign application for "Consolidated Small County Solid Waste Management Grant" and appointing the Director of Solid Waste as authorized representative under the grant.

Mr. Jerrels requested Board approval of Resolution 2016-21 authorizing the Chairman to sign the application for the "Consolidated Small County Solid Waste Management Grant" and appointing the Director of Solid Waste as authorized representative under this grant. Mr. Jerrels explained this grant has been applied for and received in the past and this year's grant will be in the amount of \$90,909.00.

Comm. Stevens made a motion to approve Resolution 2016-21 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

#### **NON-AGENDA ITEM/LANDFILL**

Mr. Jerrels requested the Board hear a non-agenda item.

Comm. Stevens made a motion to hear a non-agenda item. Second was made by Comm. Joyner and the MOTION CARRIES.



Mr. Jerrels requested Board approval to utilize part of the grant funds to purchase two (2) Kawasaki Pro-Turn mowers by using the State Bid price of \$22,078.40 to be purchased from Lane's Yardware.

Comm. Stevens made a motion to approve the purchase of two (2) mowers reimbursable by grant funds as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

### **TOURIST DEVELOPMENT**

Carol McQueen, Director

Presenting Levy County Tourist Development Council's Recommendations for Tourist Development Council vacant seat: Two Accommodation Seats and Two Tourism Industry Seats are vacant.

Mrs. McQueen requested Board approval of the Levy County Tourist Development Council's recommendation to appoint the following people to the Levy County Tourist Development Council:

Accommodation Seat	Kathy Carver, owner of Mermaid's Landing
Accommodation Seat	Open – No applications received, still seeking someone
Tourism Industry Seat	Daryl Kirby, owner of Kirby Family Farm
Tourism Industry Seat	Tracey Ann Allen, co-owner of Tiger Island Hog Hunts – TABLED
Government Seat	Chairman John Meeks
Government Seat	Williston City Councilman Danny Etheridge
Accommodation Seat	Heidi Schweibert, Two-Hawks Hammock (pending acceptance)

Comm. Rooks made a motion to approve the recommended individuals as listed above to the Levy County Tourist Development Council as requested including Heidi Schweibert, if offer is accepted. Second was made by Comm. Stevens and the MOTION CARRIES.

Mrs. McQueen also stated several upcoming events in Levy County: Williston FFA Clay Shoot and the Wild Hog Canoe and Kayak Race on April 23<sup>rd</sup>, Chiefland FFA Alumni Rodeo, Farmers Markets in Cedar Key and Inglis, Cedar Lakes Woods and Gardens event in Williston April 30<sup>th</sup> through May 1<sup>st</sup>.

### **PUBLIC SAFETY**

Alesha Renaudo

A. Presenting first Quarter Report for FY 2016.

Mrs. Renaudo presented the Quarterly Report to the Board for the first quarter ending 12-31-15.

B. Presenting the FY 2015-2016 first quarter write-off's to the Board for approval.

Mrs. Renaudo requested Board approval for the first quarter write-off's for the Department of Public Safety in the amount of \$15,217.02.

Questions were asked by Joseph Lander, Terry Witt, Toni Collins and James Campbell.

Comm. Stevens made a motion to approve the first quarter write-off's for the Department of Public Safety as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Rooks votes NO.

### **ROAD DEPARTMENT**

Alice LaLonde, Office Manager

Mrs. Lalonde gave an update to the Board of a one-year extension which had been granted for the Shell Mound Road Grant until June 30<sup>th</sup> 2017.

A. Request approval of Resolution 2016-012: Construction and Maintenance Agreement with FDOT for the resurfacing of CR 241 from CR 335/NE 75<sup>th</sup> Street to the Alachua County Line in Levy County, FL.

B. Request approval of Resolution 20616-16: Endorsing the delivery of a project for Bridge 340010 at CR 456 (Gulf Blvd.) at Daughtry Bayou FDOT.



- C. Request approval of Resolution 2016-17: Endorsing the delivery of project for Bridge 34011 at CR 456 (Gulf Blvd.) at Lewis Pass by FDOT.
- D. Request approval of Resolution 2016-18: Endorsing the delivery of a project for Bridge 340014 at "C" Street, Cedar Key Channel by FDOT.
- E. Request approval of Resolution 2016-19: Endorsing the delivery of a project for Bridge 340050 at C339 at the Waccasassa River by FDOT.
- F. Request approval of Resolution 2016-020: Endorsing the delivery of a project for Reconstruction of CR 241 from CR 335/NE 75<sup>th</sup> to Alachua County line by FDOT.
- G. Request approval of Resolution 2016-01: Authorizing the execution of an agreement with FDOT for a SCOP grant for Re-Surface/Widening of CR 343/NE 60<sup>th</sup> Street in Levy County, FL.
- H. Request approval of Resolution 2016-02: Authorizing the execution of an agreement with FDOT for a SCOP grant for Re-Surface/Widening of CR 40A/SE 193<sup>rd</sup> Place in Levy County, FL.
- I. Request permission to authorize the execution of an agreement with FDOT for a SCOP grant for Re-Surfacing of Hardee Street, Cobb Street and Blitch Street in Levy County, FL. – **TABLED** -
- J. Request approval of Resolution 2016-14: Authorizing the execution of an agreement with FDOT for a SCOP grant for Re-Surfacing of Hardee Street, Cobb Street and Blitch Street in Levy County, FL. – **TABLED** -
- K. Request approval of Resolution 2016-15: Authorizing the execution of an agreement with FDOT for SCRAP grant for Re-Surfacing of NW 110<sup>th</sup> Avenue/Clay Landing Road in Levy County, FL.

Mrs. Lalonde requested Board approval of:

- Resolution 2016-012, Construction and Maintenance Agreement with FDOT for the resurfacing of CR 241 from CR 335/NE 75<sup>th</sup> Street to the Alachua County Line by FDOT.
- Resolution 2016-16, endorsing the delivery of a project for Bridge 340010 at CR 456 (Gulf Blvd.) at Daughtry Bayou by FDOT.
- Resolution 2016-17, endorsing the delivery of project for Bridge 34011 at CR 456 (Gulf Blvd.) at Lewis Pass by FDOT.
- Resolution 2016-18, endorsing the delivery of a project for Bridge 340014 at "C" Street, Cedar Key Channel by FDOT.
- Resolution 2016-19, endorsing the delivery of a project for Bridge 340050 at C339 at the Waccasassa River by FDOT.
- Resolution 2016-020, endorsing the delivery of a project for Reconstruction of CR 241 from CR 335/NE 75<sup>th</sup> to Alachua County line by FDOT.
- Resolution 2016-01; authorizing the execution of an agreement with FDOT for a SCOP grant for Re-Surface/Widening of CR 343/NE 60<sup>th</sup> Street in the amount of \$1,236,000.
- Resolution 2016-02, authorizing the execution of an agreement with FDOT for a SCOP grant for Re-Surface/Widening of CR 40A/SE 193<sup>rd</sup> Place in the amount of \$1,140,300.
- Resolution 2016-15, authorizing the execution of an agreement with FDOT for SCRAP grant for Re-Surfacing of NW 110<sup>th</sup> Avenue/Clay Landing Road in the amount of \$312,185.

Comm. Stevens made a motion to approve items A-H and item K as listed above. Second was made by Comm. Joyner and the MOTION CARRIES.

- L. Request approval of Resolution 2016-022: Authorizing the execution of an agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of FL for a Sovereignty Submerged Lands Easement at Dennis Creek in conjunction with the widening and re-surfacing of C326/SW 78<sup>th</sup> Place (Shell Mound Road).

Mrs. Lalonde requested Board approval of Resolution 2016-022 authorizing the execution of an agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida for a Sovereignty Submerged Lands Easement at Dennis Creek in conjunction with the widening and re-surfacing of C326/SW 78<sup>th</sup> Place (Shell Mound Road). Mrs. Lalonde stated the balance remaining on this grant is \$962,472.45.

Comm. Rooks made a motion to approve Resolution 2016-22 as requested. Second was made by Comm. Stevens and the MOTION CARRIES.



**PUBLIC COMMENT**

Sheriff McCallum spoke to the audience regarding recent burglaries in the county and encouraged everyone to be cautious and to call 911 if they see anything strange or suspicious in their neighborhood.

Toni Collins reminded everyone of the Old Florida Celebration of Arts this Saturday and Sunday in Cedar Key. Mrs. Collins announced the historic Isaac Hardee house in Chiefland has been purchased and is being moved to a new location in Chiefland to be restored to its original state.

Terry Witt asked if there had been a decision made regarding DPS employee raises. This question was addressed by Mr. Moody. He advised Mr. Witt he could obtain a copy of the latest information received by the Board office.

Katie with the Town of Bronson reported the next Farmer's Market in Bronson will be on May 7<sup>th</sup>, which is the same day as the Blueberry Pageant. The Blueberry Parade is on Friday, May 13<sup>th</sup> and the Blueberry Festival is on May 14<sup>th</sup> beginning with the 5K at 7:00 A.M.

**COMMISSIONERS' REPORTS**

Comm. Joyner commented on the Congressional District proposed changes.

Comm. Rooks spoke of recent meetings she has attended with FDOT regarding the bridges in Cedar Key.

Comm. Rock Meeks reported the Suwannee River Fair went well. He reminded everyone of the Wild Hog Canoe Race coming up on April 23<sup>rd</sup> which is also the same day as the Williston FFA skeet shoot. He also invited everyone to attend any of the local Youth League baseball games on the weekends.

Comm. John Meeks reported of the North Central Florida Planning Council meeting he attended last Thursday.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING  
ADJOURNED AT 10:28 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

\_\_\_\_\_  
Clerk of Court, Danny J. Shipp

\_\_\_\_\_  
Chairman, John Meeks

