

## Levy County Board of County Commissioners

### Agenda Item Summary

**1. NAME/ORGANIZATION/TELEPHONE:**

BILL HAMMOND, DEVELOPMENT DIRECTOR

**2. MEETING DATE:**

December 6, 2016

**3. REQUESTED MOTION/ACTION:** (Non-Public Hearing) Scheduling of a Public Hearing for Levy Stone

**4. Agenda Presentation**

**Time Requested:** \_\_\_\_\_

(Request will be granted if possible)

**ALLOTTED TIME NOT  
MORE THAN 15 MINUTES**

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** Yes \_\_\_ No \_\_\_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: Yes \_\_\_ No \_\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE

**6. BACKGROUND:** (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Levy County Planning Commission met in regular session on Monday, November 7<sup>th</sup>, 2016 and reviewed a Special Exception Application for a Major Mining Operation (Levy Stone). The recommendation of the Planning Commission was denial.

We are requesting from the board, to determine a day and time for a public hearing for the final review of the Special Exception application. Attached is a calendar with the available dates for the use of Courtroom A, as we would anticipate a large public attendance.

**7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

**8. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



# February 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13 <b>Available</b>	14 <b>Available</b>	15 <b>Available</b>	16 <b>Available</b>	17 <b>Available</b>	18
19	20 <b>County Offices Closed - President 's Day</b>	21 <b>Available</b>	22 <b>Available</b>	23 <b>Available</b>	24 <b>Available</b>	25
26	27	28				



## Levy County Board of County Commissioners

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

Transportation/Connie Conley/Director

**2. MEETING DATE:**

December 6, 2016

**3. REQUESTED MOTION/ACTION:**

Requesting Board Approval of Resolutions and Grant Applications

**4. AGENDA**

Presentation

time requested

\_\_\_\_\_ minutes

(Request will be granted if

**4. Is this item budgeted (if applicable)?:** Yes \_\_\_ No \_\_\_ If No, state action required

Budget Action: None Required

Financial Impact Summary Statement:

Detailed analysis attached?: Yes \_\_\_ No \_\_\_

Budget Officer approval

Date \_\_\_\_\_

**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Approval of Resolutions 2016-074 and 2016-076 for signing and submission of grant applications.

Approval of Section 5311 Grant Application for Operating assistance requesting \$500,000.00 at 50% and Approval of Section 5339 Grant Application for capital assistance in the amount of \$145,854.00 to purchase 2 buses at 100%. These two buses will replace two older buses with over 300,000 miles.

**6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
DEPARTMENT DIRECTOR	YES ___ No ___	YES ___ No ___	YES ___ No ___	YES <u>X</u> No ___	YES ___ No ___
YES <u>X</u> No ___					

**7. COMMISSION ACTION:**

\_\_\_ APPROVED

\_\_\_ DENIED

\_\_\_ DEFERRED      DATE TO BRING BACK:

\_\_\_ OTHER      SPECIFY:



**2017/2018**

**Application for Section 5339 Capital Assistance**

# CAPITAL ASSISTANCE APPLICATION

## CAPITAL ASSISTANCE APPLICATION CHECKLIST

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

Check one: New Applicant \_\_\_\_\_ Recurring Applicant X

The following must be included in the Application for Section 5339 Capital Assistance in the order listed.

- X 1.1 Capital Assistance Application Checklist (this form)
- X 1.2 Applicant's cover letter
- X 1.3 Governing board's Resolution
- X 1.4 Form 424: Application for Federal Assistance
- X 1.5 Exhibit A: Current System Description
- X 1.6 Exhibit A-1: Fact Sheet (if grant is for vehicles/equipment)
- X 1.7 Exhibit B: Proposed Project Description
- X 1.8 Exhibit C: Public Hearing and Publisher's Affidavit (public agencies only)
- X 1.9 Form C-1: Operating & Administrative Expenses
- X 1.10 Form C-2: Operating & Administrative Revenues
- X 1.11 Form C-4: Current Vehicle and Equipment Inventory (if grant is vehicles/equipment)
- X 1.12 Form C-5: Capital Request
- X 1.13 Exhibit D: Leasing
- X 1.14 Exhibit E: Federal Certifications and Assurances
- X 1.15 Exhibit F: Certification of Equivalent Service (if grant is for non-accessible vehicles)
- X 1.16 Exhibit G: Applicant Certification and Assurance to FDOT
- X 1.17 Exhibit J: Standard Lobbying Certification Form
- X 1.18 Exhibit K: FTA Section 5333(b) Assurance
- X 1.19 Copy of the Title VI Plan (if agency has not previously submitted a Title VI plan)

If grant is for facilities:

\_\_\_\_ 1.20 Copy of cover letter sent with application submitted to Local Clearinghouse Agency/RPC

Date: \_\_\_\_\_

\_\_\_\_ 1.21 Exhibit H: Protection of the Environment

### FOR DEPARTMENT USE ONLY

Date: \_\_\_\_\_ Letter received from the Local RPC/Clearinghouse

**RESOLUTION  
2016-076**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES FOR FISCAL YEAR 2017 FOR A GRANT UNDER 49 U.S.C. SECTION 5339 TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD, THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD, AND THE PERFORMANCE OF OTHER FUNCTIONS AND DUTIES RELATED TO THE GRANT APPLICATION, ACCEPTANCE, AND ADMINISTRATION.**

**WHEREAS**, the Board of County Commissioners of Levy County, Florida (hereinafter the "Applicant") authorizes the below named designee(s) on behalf of the Applicant, to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances to the Florida Department of Transportation; accept grant award(s) from and execute and administer related joint participation agreement(s), including supplements, with the Florida Department of Transportation; request joint participation agreement time extensions; purchase vehicles/equipment and/or expend grant funds pursuant to a grant award; and execute and submit other supporting documents as may be required by the Florida Department of Transportation; and

**WHEREAS**, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C Sections 5339 where applicable.

**NOW, THEREFORE BE IT RESOLVED:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This resolution applies to Federal Program(s) under 49 U.S.C. Section 5339.
3. The submission of grant application(s), required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.

# COUNTY COMMISSIONERS LEVY COUNTY, FLORIDA



GOVERNMENT  
SERVING  
CITIZENS

John Meeks  
District 1

Rock Meeks  
District 2

Mike Joyner  
District 3

Lilly Rooks  
District 4

Danny Stevens  
District 5

## STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION GRANT APPLICATION

December 6, 2016

Ms. Doreen Joyner-Howard, Manager of Modal Development  
District Two Office  
2198 Edison Avenue, Mail Station 2813  
Jacksonville, Florida 32204

Dear Ms. Doreen Joyner-Howard,

The Levy County Board of County Commissioners hereby submits this application for the Section 5339 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

The Levy County Board of County Commissioners further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28 Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge or expense out of the non-compliance by the County, it's officers, agents or employees, with any the assurances stated in this application.

This application is submitted on the 6<sup>th</sup> day of December, 2016 with two (2) original resolutions authorizing John Meeks, Board Chairman of the Levy County Board of County Commissioners to sign this application.

Levy County Board of County Commissioners

By: \_\_\_\_\_

Title: John Meeks/Board Chairman

Date: December 6, 2016

4. John Meeks, the Chair of the Board of County Commissioners, or such Chair's duly appointed successor in title, or such Chair's designee, is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents and any amendments; give all required certifications and assurances; accept grant award(s) from and execute and administer related joint participation agreement(s), including supplements, with the Florida Department of Transportation; request joint participation agreement time extensions; purchase vehicles/equipment and/or expend grant funds pursuant to a grant award; and execute and submit other supporting documents as may be required by the Florida Department of Transportation, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2806, Jacksonville, FL 32204-2730.

5. Connie Conley, Director, Levy County Transit Department, or her successor or designee, is also hereby designated and authorized to sign requests for joint participation agreement time extensions as may be required.

**DULY PASSED AND ADOPTED** this the 6th day of December, 2016.

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

**ATTEST:** Clerk of the Circuit Court  
and Ex Officio Clerk to the Board

\_\_\_\_\_  
John Meeks, Chair

\_\_\_\_\_  
Danny J. Shipp

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

*Anne Bast Brown*

\_\_\_\_\_  
Anne Bast Brown, County Attorney

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

**\* If Revision, select appropriate letter(s):**

\_\_\_\_\_

**\* Other (Specify):**

\_\_\_\_\_

**\* 3. Date Received:**

12/09/2016

**4. Applicant Identifier:**

\_\_\_\_\_

**5a. Federal Entity Identifier:**

\_\_\_\_\_

**5b. Federal Award Identifier:**

\_\_\_\_\_

**State Use Only:**

**6. Date Received by State:**

\_\_\_\_\_

**7. State Application Identifier:**

\_\_\_\_\_

**B. APPLICANT INFORMATION:**

**\* a. Legal Name:**

Levy County a Political Subdivision of the State of Florida

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000717

**\* c. Organizational DUNS:**

0826435110000

**d. Address:**

**\* Street1:**

355 S Court Street, P.O. Box 310

**Street2:**

\_\_\_\_\_

**\* City:**

Bronson

**County/Parish:**

\_\_\_\_\_

**\* State:**

FL: Florida

**Province:**

\_\_\_\_\_

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

32621-9998

**e. Organizational Unit:**

**Department Name:**

\_\_\_\_\_

**Division Name:**

\_\_\_\_\_

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

\_\_\_\_\_

**\* First Name:**

Connie

**Middle Name:**

\_\_\_\_\_

**\* Last Name:**

Conley

**Suffix:**

\_\_\_\_\_

**Title:**

Director

**Organizational Affiliation:**

\_\_\_\_\_

**\* Telephone Number:**

352-486-3485

**Fax Number:**

352-486-3312

**\* Email:**

conley-connie@levycounty.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

20.526

\* Title:

Bus and Bus Facilities for Rural Areas Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase of 2 mini buses to replace buses with over 300,000 miles

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

3

\* b. Program/Project

3, 5, 11

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2017

\* b. End Date:

06/30/2018

**18. Estimated Funding (\$):**

* a. Federal	145,854.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	145,854.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes

No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

John

Middle Name:

\* Last Name:

Meeks

Suffix:

\* Title:

Board Chairman

\* Telephone Number:

352-486-5218

Fax Number:

352-486-3312

\* Email:

district1@levycounty.org

\* Signature of Authorized Representative:

\* Date Signed:

12/06/2016

## EXHIBIT A

### Current System Description

**Levy County Transit is a County Agency under the direction of the Levy County Board of County Commissioners and is the CTC (Community Transportation Coordinator) for the County.**

**Levy County Transit provides transportation services to the general public within the County. The services include taking passengers into surrounding counties/cities to better serve the citizens of the county.**

**Levy County is predominantly rural and has a land mass of approximately 1,118 square miles with an estimate population of 39,832. This information comes from the United States Census Bureau.**

- 1. The mission and goals of this agency are to provide transportation to individuals that are in need of a safe, reliable and professional service to and from destinations to increase the quality of their lives in one way or another. Daily strides are taken to meet or exceed the expectations of the citizens who use transportation. Efforts are made continually to bring awareness to the services provided and seek ways to increase ridership through participation with local outreach agencies and involvement with Levy County Agency for Retarded Citizens, (LARC) fund raisers.**
- 2. Levy County Board of County Commissioners (Board) is the governing board of this agency. All grant applications, service agreements or purchasing of capital equipment must be approved by the Board prior to any action taken by Levy County Transit. All services provided are door to door demand response, meeting ADA guidelines including wheelchair and stretcher trips. Currently there are 12 full time and one part time employees. There are no volunteers.**
- 3. The Board carries all insurance for the agency and vehicles. The Director is responsible for training, managing and administration of the transportation program. Training programs offered are attended when possible for certifications that will assist in training of new hires and refresher trainings for current employees. All training provided follows the guidelines of Chapter 427, Fla.Stat. FAC Rule Chapter 14-90 and compliance with the System Safety Program Plan. Drivers hold CDLs with passenger endorsements, have passed DOT physicals and First aid/CPR Training. Office staff are qualified to drive, as most drive on a daily basis.**
- 4. Levy County Transit has a mechanic that is dedicated to the transportation fleet on a daily basis. In the event that the mechanic is out and repairs are needed on a vehicle, a county mechanic will respond to the need. Occasional repairs arise that must be outsourced so quotes are received for those repairs. All preventive maintenance services and annual inspections are performed at the county maintenance facility. Only major repairs such as engine work, transmissions or body work get out sourced.**

5. Of the 12 current employees there are seven full time drivers and one part time driver; however the scheduler, dispatcher, and office manager drive daily with the Director driving as needed. The mechanic is the only employee that does not drive. A shortage of drivers has been an ongoing issue for almost two years but efforts continue to hire qualified drivers.
6. Levy County Transit provides demand response, door to door service to all areas within the County. There are nine dedicated runs in the mornings to cover dialysis, ARC trips and two private schools (school trips are open to the general public and not just dedicated to school). All other trips are scheduled within and around the dedicated runs for efficiency. During the period of October 1, 2015 to September 30, 2016 there were 40,847 trips were provided. Of the 40,487 trips, 11,859 were provided for the elderly and or disabled population. During this period 624,445 miles were driven with 533,878 being revenue miles.

## EXHIBIT A-1: FACT SHEET

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

	CURRENTLY	IF GRANT IS AWARDED
1. Number of one-way passenger trips.* <b>PER YEAR</b>	40847	42889
2. Number of individuals served unduplicated (first ride per rider per fiscal year). <b>PER YEAR**</b>	1200	1250
3. Number of vehicles used for this service. <b>ACTUAL</b>	10	12
4. Number of ambulatory seats. <b>AVERAGE PER VEHICLE</b> (Total ambulatory seats divided by total number of fleet vehicles)	10	12
5. Number of wheelchair positions. <b>AVERAGE PER VEHICLE</b> (Total wheelchair positions divided by total number of fleet vehicles)	2.5	2.5
6. Vehicle Miles traveled. <b>PER YEAR</b>	624,445	650,000
7. Average vehicle miles <b>PER DAY</b>	243	255
8. Normal vehicle hours in operation. <b>PER DAY</b>	9	9
9. Normal number of days in operation. <b>PER WEEK</b>	5	5
10. Trip length (roundtrip). <b>AVERAGE</b>	15	15

Estimates are acceptable. The information listed should be specific to the Section 5339 funds and not agency wide.

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip

\*\* The unduplicated riders are for current year and the subsequent year once the grant is awarded

## **EXHIBIT B**

### **Proposed Project Description**

#### **Section 5339 Capital Assistance**

1. This project is a request for two smaller buses with wheelchair accessibility. Each bus will accommodate eight ambulatory riders or four ambulatory and one wheelchair or scooter. These buses will provide more efficient service than the current older buses.
2. Daily trips are being provided in ten para-transit buses with only two spares. These buses will be put into the front line while two older buses, a 2009 and 2010 with in excess of 300,000 miles each, will be moved into reserve/backup fleet. The new buses will help in reducing operational costs by using less fuel and savings on repairs that are now being spent to maintain the older buses. The two older buses are only getting seven miles to the gallon while the new buses will provide more efficient fuel mileage.
3. Several buses have been removed from the fleet due to significant increases in repairs and maintenance to keep them on the road. With the County having such a large area to provide service with many trips to out-laying counties, it is not unusual for buses to be driven in excess of 300 miles per day.
4. See current vehicle inventory with this grant application.
5. Primarily all maintenance and repairs are done by the transit mechanic at the County maintenance facility. Service is performed at 5000 mile intervals with yearly inspections due beginning in November through December of each year. For repairs that must be out sourced, quotes are received from vendors and lowest quotes are usually chosen unless distance to repair shop is further or if repairs cannot be completed in a timely manner. The mechanic is available Monday thru Friday 6:30 a.m. to 4:30 p.m. for his normal working hours however, he is available in the event he is needed for mechanical issues on a bus prior to his clock in and out time each day or during weekend service due to holidays. County mechanics are available for repairs when the transit mechanic is on annual or sick leave.
6. Levy County is the Community Transportation Coordinator providing transportation to all residents in Levy County. Demand Response, door to door service is provided to meet or exceed ADA compliance.
7. Hours of operation begin at 3:30 a.m. and end upon completion with the last rider being returned home at the end of the day, usually by 7:00 p.m. Current office hours are 6:00 a.m. to 6:00 p.m. Monday thru Friday. As of January 1, 2017 office hours will be changed to 7:00 a.m. to 5:00 p.m. to help lower operational costs. This change will not affect the current service hours.
8. All employees including office staff are qualified to drive and provide transportation services. Each employee hired as a driver will within six months hold a Class "C" or

higher CDL with passenger endorsement to be qualified to drive larger buses with in excess of 16 or more passengers. DOT physicals are maintained by Levy County Transit. Refresher training is provided for all employees throughout the year. Record retention is primarily through scanning of documentation; however, some documentation is kept in original form in locked file cabinets. Vehicle maintenance files are kept in house and in the office at the County maintenance facility.

The System Safety Program Plan is updated annually or as needed and all requirements for a Drug Free Work Place are met and handled by the Drug and Alcohol Program Manager, the Director of Levy County Transit. The agency is current will all program requirements.

**Public Hearing**

# Proof of Publication

## Chiefland Citizen

Published Weekly  
Chiefland, Levy County, Florida

STATE OF FLORIDA  
COUNTY OF LEVY:

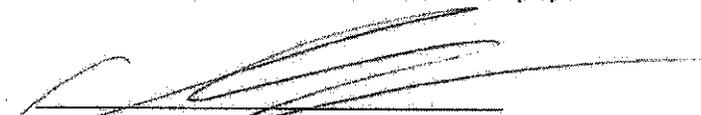
Before the undersigned authority, personally appeared Chris Festo, who on oath, says he is Production Manager of the Chiefland Citizen, a newspaper published at Chiefland, in Levy County, Florida; that the attached copy of the advertisement, being

### Levy County Board of County Commissioners/Levy County Transit Public Hearing

was published in said newspaper in the issue of

Published November 10, 2016

Affiant further says that the said Chiefland Citizen is a newspaper published at Chiefland, in said Levy County, Florida, and that the said newspaper has heretofore been continuously published in said Levy County, Florida, each week and has been entered as second class mail matter at the Post Office in Chiefland, in said Levy County, for a period of one year next preceding the first publication of the attached copy of the advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

  
Chris Festo, Production Manager

The foregoing instrument was acknowledged before me this 18th day of November, 2016 by Chris Festo, who is personally known to me.

  
Notary Public

(SEAL)



**FRED WILSON**  
MY COMMISSION # FF 997203  
EXPIRES: September 30, 2020  
Bonded Thru Budget Notary Services

All interested parties within Levy County are hereby advised that Levy County Board of County Commissioners/Levy County Transit is applying to the Florida Department of Transportation for a capital grant under Section 5339 of the Federal Transit Act of 1991, as amended, for the purchase of two buses costing approximately \$120,000.00 that will accommodate ambulatory passengers and wheelchairs, to be used for the provision of public transit services within Levy County.

A Public Hearing has been scheduled at the Board of County Commissioners Meeting room at 2:00 p.m. on November 17, 2016, for the purpose of advising all interested parties of service being contemplated if grant funds are awarded, and to ensure that contemplated services would not represent a duplication of current or proposed services provided by existing transit or paratransit operators in the area.

Should any agency or person decide to appeal any decision made by the Board with respect to any matter considered at this meeting, such agency or person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

This hearing will be conducted if and only if a written request for the hearing is received by (two days prior to the scheduled hearing).

Requests for a hearing must be addressed to Levy County Board of County Commissioners/Levy County Transit and a copy sent to Ms. Doreen Joyner-Howard, Manager of Modal Development, District Two Office, 2198 Edison Avenue, Mail Station 2813, Jacksonville, FL 32204.

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibit its Discrimination in:

Public accommodation on the basis of race, color, religion, sex, national origin, handicap,

telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).

Persons believing they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-3170 (voice messaging).

Published November 10, 2016

**FORM C-1: OPERATING AND ADMINISTRATIVE EXPENSES**Name of Applicant: Levy County Board of County Commissioners/Levy County TransitApplicant Fiscal period start and end dates: July 1, 2017 to June 30, 2018State Fiscal period from July 1, 2017 to June 30, 2018

<b>EXPENSE CATEGORY</b>	<b>EXPENSE \$</b>
Labor (501)	\$368,700.00
Fringe and Benefits (502)	<u>263,096.00</u>
Services (503)	<u>8,200.00</u>
Materials and Supplies (504)	<u>19,107.00</u>
Vehicle Maintenance (504.01)	<u>165,000.00</u>
Utilities (505)	<u>6,000.00</u>
Insurance (506)	<u>40,000.00</u>
Licenses and Taxes (507)	<u>0.00</u>
Purchased Transit Service (508)	<u>0.00</u>
Miscellaneous (509)	<u>94,500.00</u>
Leases and Rentals (512)	<u>0.00</u>
Depreciation (513)	<u>175,000.00</u>
<b>TOTAL EXPENSE</b>	<b>\$1,139,603.00</b>

**FORM C-2: OPERATING AND ADMINISTRATIVE REVENUES**Name of Applicant: Levy County Board of County Commissioners/Levy County TransitApplicant Fiscal period start and end dates: July 1, 2017 to June 30, 2018State Fiscal period from July 1, 2017 to June 30, 2018

<b>OPERATING REVENUE CATEGORY</b>	<b>REVENUE \$</b>
Passenger Fares for Transit Service (401)	<b>92,000.00</b>
Special Transit Fares (402)	<b>80,000.00</b>
Other (403 – 407) (407-Bus Advertising)	<b>12,500.00</b>
<b>TOTAL OPERATING REVENUE</b>	<b>\$184,500.00</b>
<b>OTHER REVENUE CATEGORY</b>	
Taxes Levied Directly by the Transit System (408)	<b>0.00</b>
Local Cash Grants and Reimbursements (409)	<b>68,590.00</b>
Local Special Fare Assistance (410)	<b>0.00</b>
State Cash Grants and Reimbursements (411)	<b>474,013.00</b>
State Special Fare Assistance (412)	<b>12,000.00</b>
Federal Cash Grants & Reimbursements (413)	<b>400,000.00</b>
Interest Income (414)	<b>500.00</b>
Contributed Services (430)	<b>0.00</b>
Contributed Cash (431)	<b>0.00</b>
Subsidy from Other Sectors of Operations (440)	<b>0.00</b>
<b>TOTAL OF OTHER REVENUE</b>	<b>\$955,103.00</b>
<b>GRAND TOTAL ALL REVENUE</b>	<b>\$1,139,603.00</b>

**FORM C-4: CURRENT VEHICLE AND TRANSPORTATION EQUIPMENT INVENTORY (A)**  
 Name of Applicant: Levy County Board of County Commissioners Date of Inventory: November 14, 2016

Model Yr. (b)	Make/size/type (c)	FDOT control # or VIN (d)	Ramp or lift (specify)	Seats & w/C positions (i.e. 12+2)	Avg. miles/Yr.	Current Mileage	Vehicle Status (Active/Spare/Other)	Expected retirement date	Other equipment (e)	Funding source (f)	Age Vehi Numl
2016	Ford/E450/D	1FD7E4F8SXXGD65831	Lift	12+2	55000	14255	Active	2021		5339	LCT
2016	Ford/E450/D	1FD7E4F8S0FD35291	Lift	14+2	55000	24367	Active	2021		RCAP	LCT
2015	Ford/E450/D	1FD7WE31E6FDA28090	Lift	10+2	55000	56313	Active	2020		RCAP	LCT
2015	Ford/E450/D	1FD7XE4F84EDB00758	Lift	14+2	55000	105826	Active	2020		5310	LCT
2014	Ford/E450/D	1FD7E4F84EDB10055	Lift	12+2	55000	132129	Active	2019		5317	LCT
2014	Ford/E450/D	1FD7E4F8S2EDA83583	Lift	12+3	55000	133941	Active	2019		RCAP	LCT
2014	Ford/E450/D	1FD7E4F8S1DDA92970	Lift	12+4	55000	169430	Active	2018		5310	LCT
2013	CHEV/4500/D	1GB6G5BGXD1170903	Lift	12+2	55000	170870	Active	2018		RCAP	LCT
2011	CHEV/3500/D	1GB1G31K891104071	Lift	12+4	55000	241444	Active	2016		RCAP	LCT
2010	DODGE/GC/E	2DARNADEXAR498479	RAMP	4+1	7000	40847	Active	2020		5309	LCT
* 2010	Ford/E450/D	1FD7E4F8L9ADA82423	Lift	12+2	55000	305576	Active	2015		5310	LCT
* 2009	CHEV/3500/D	1GB1G31K491102902	Lift	14+4	55000	305180	Active	2014		5316	LCT
2009	CHEV/3500/D	1GB1G31K091130969	Lift	8+2	55000	344178	Active	2014		5316	LCT
2008	CHEV/UPLAN/E	1GBDV13W88D211562	RAMP	5+1	33000	131892	Active	2012		FTA	LCT
2006	FORD/E250/F	1HBN31LX6DB28964	N/A	STRETCHER	1200	14255	Active	2010		TD	LCT
2006	CHEV/5500/C	1GBE3V1216F417493	Lift	20+3	26500	265632	Active	2011		FTA	LCT
2007	CHEV/5500/C	1GBEAV12X7F404619	Lift	16+2	26000	226816	Active	2011		FTA	LCT
2010	CHEV/4500/C	1GBEAV1G99FA13097	Lift	16+2	20000	176493	Active	2015		ARRA	LCT
2010	CHEV/4500/C	1GBEAV1G89FA13097	N/A	24+0	20000	151750	Active	2015		ARRA	LCT
2010	CHEV/4500/C	1GBEAV1GX9FA13111	Lift	16+2	20000	184503	Active	2015		ARRA	LCT
2016	FORD/TURTC	1FDASF0Y8GEA53369	Lift	20+2	20000	2572	Active	2021		5339	LCT

# FORM C-5: CAPITAL REQUEST

## VEHICLE REQUEST

Name of Agency: Levy County Board of County Commissioners/Levy County Transit

R or E (a)	Quantity	Description (b) <u>www.tripsflorida.org</u>	Estimated Cost
R	2	2-22' Gasoline buses with 9 seats and 1 wheelchair position with lift with 4 cameras and 1 2-way radio	146,000.00
Sub-total			\$146,000.00

(a) Replacement (R) or Expansion (E).

(b) Provide a brief description including the length and type vehicle, type of fuel, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, 12 ambulatory seats, and 2 wheelchair positions. Do not show the Make. **Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.**

## EQUIPMENT REQUEST

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow Procurement Guidelines.

	Number requested	Description (c)	Estimated Cost
Sub-total			\$

(c) Show mobile radios and identify the type of radio (i.e. two way radio or stereo radio), computer hardware/software, etc. under "Equipment Request."

**VEHICLE SUBTOTAL \$146,000.00+ EQUIPMENT SUBTOTAL\$ 0.00 = \$ 146,000.00 (x).  
146,000.00 X 100% = \$ 146,000.00 [This equals the Federal request. Show this amount on Form 424 in block 18(a)]**

**EXHIBIT D: LEASING**

**MEMORANDUM for FTA 5339**

**Date:** December 6, 2016

**From:** John Meeks, Board Chairman \_\_\_\_\_ (Signature)  
(Typed name and title)

Levy County Board of County Commissioners  
(Typed or printed agency name)

**To:** Florida Department of Transportation, District Office  
Modal Development Office / Public Transit

**Subject:** YEAR 2017 GRANT APPLICATION TO THE  
FEDERAL TRANSIT ADMINISTRATION,  
CAPITAL GRANTS FOR NON URBANIZED AREAS PROGRAM,  
49 UNITED STATES CODE SECTION 5339

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**Leasing**

Will the Levy County Board of County Commissioners, as applicant to the Federal  
Transit

Administration Section 5339 Program, lease the proposed vehicle(s) (or any other  
equipment that may be awarded to the Applicant) to a third-party?

Yes  No

If yes, specify to whom:

\_\_\_\_\_  
\_\_\_\_\_

**NOTE: It is the responsibility of the applicant agency to ensure District approval of all  
lease agreements.**

**FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES**

**FEDERAL FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**  
(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Levy County, a political subdivision of the State of Florida

The Applicant agrees to comply with applicable provisions of Categories 01 – 23. X  
OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Procurement and Procurement Systems.	<u>X</u>
04.	Private Sector Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	<u>X</u>
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	<u>X</u>
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
12.	State of Good Repair Program.	_____
13.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
14.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	_____
15.	Seniors and Individuals with Disabilities Programs.	_____
16.	Rural Areas and Appalachian Development Programs.	<u>X</u>
17.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
18.	State Safety Oversight Grant Program.	_____
19.	Public Transportation Emergency Relief Program.	_____
20.	Expedited Project Delivery Pilot Program.	_____
21.	Infrastructure Finance Programs.	_____
22.	Paul S. Sarbanes Transit in Parks Program.	_____
23.	Hiring Preferences	_____

**FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES**

**FEDERAL FISCAL YEAR 2016 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
**(Required of all Applicants for federal assistance to be awarded by FTA and all FTA Grantees with an active Capital or Formula Award)**

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Levy County, a political subdivision of the State of Florida  
Name and Relationship of the Authorized Representative: Chairman, Levy County Board of County Commissioners

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2016, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during federal fiscal year 2016.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Name John Meeks, Chairman  
Authorized Representative of Applicant

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For (Name of Applicant): Levy County, a political subdivision of the State of Florida

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Name Anne Bast Brown, County Attorney  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA and each FTA Recipient with an active Capital or Formula Project or Award must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within FTA's electronic award and management system, provided the Applicant has on file and uploaded to FTA's electronic award and management system this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

## EXHIBIT F: CERTIFICATION OF EQUIVALENT SERVICE

### CERTIFICATION OF EQUIVALENT SERVICE

The Levy County Board of County Commissioners certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

1. Response time;
2. Fares;
3. Geographic service area;
4. Hours and days of service;
5. Restrictions on trip purpose;
6. Availability of information and reservation capability; and
7. Constraints on capacity or service availability.

In accordance with 49 CFR Part 37, public entities operating demand responsive systems for the general public which receive financial assistance under 49 U.S.C. 5310, 5339, and 5311 of the Federal Transit Administration (FTA) funds must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds shall also file the certification with the appropriate state office program. Such public entities receiving FTA funds under any other section of the FTA Programs must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing.

Executed this 6th day of December, 2016.

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(Signature of authorized representative)

John Meeks, Board Chairman

(Name and title of authorized representative)

## **EXHIBIT G: APPLICANT CERTIFICATION AND ASSURANCES TO FDOT**

The Levy County Board of County Commissioners certifies and assures to the Florida Department of Transportation in regard to its Application under U.S.C. Section 5339 dated December 6, 2016:

- 1) It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2) It shall comply with Florida Statutes:
  - a. Section 341.051- Administration and financing of public transit and intercity bus service programs and projects
  - b. Section 341.061 (2) - Transit Safety Standards; Inspections and System Safety Reviews
- 3) It shall comply with Florida Administrative Code
  - a. Rule Chapter 14-73 - Public Transportation
  - b. Rule Chapter 14-90 - Equipment and Operational Safety Standards for Bus Transit Systems
  - c. Rule Chapter 14-90.0041 - Medical Examination for Bus System Driver
  - d. Rule Chapter 41-2 - Definitions
- 4) It shall comply with the FDOT's:
  - a. Bus Transit System Safety Program Procedure No. 725-030-009
  - b. Public Transit Substance Abuse Management Program Procedure No. 725-030-035
  - c. Transit Vehicle Inventory Management Procedure No. 725-030-025
  - d. Public Transportation Vehicle Leasing Procedure No. 725-030-001
  - e. FDOT Guidelines for Acquiring Vehicles
  - f. Procurement Guidance for Transit Agencies Manual
- 5) It has the fiscal and managerial capability and legal authority to file the application.
- 6) Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 7) It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 8) It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 9) It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
- 10) It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost to the FDOT, if the Department determines the vehicles/equipment are not used for the

purpose intended, improperly maintained, uninsured, or operated unsafely.

- 11) It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of FDOT.
- 12) It will notify FDOT within 24 hours of any accident or casualty involving project vehicles/equipment, and submit related reports as required by the Department.
- 13) It will submit an annual financial audit report to FDOT ([FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us)), if required by FDOT.

Date: December 6, 2016

John Meeks, Board Chairman

(Typed name and title of authorized representative)

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(Signature of authorized representative)

## EXHIBIT J: STANDARD LOBBYING CERTIFICATION FORM

The undersigned Levy County Board of County Commissioners certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy the form can be obtained from <http://www.dot.state.fl.us/transit/Pages/grantsadministration.shtm>) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, Levy County Board of County Commissioners, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

John Meeks, Board Chairman Name and Title of Contractor's Authorized Official

December 6, 2016 Date



**EXHIBIT K: FTA SECTION 5333 (B) ASSURANCE**

(Note: By signing the following assurance, the recipient of Section 5311 and/or 5311(f) assistance assures it will comply with the labor protection provisions of 49 U.S.C. 5333(b) by one of the following actions: (1) signing the Special Warranty for the Rural Area Program (see FTA Circular C 9040.1E, Chapter X); (2) agreeing to alternative comparable arrangements approved by the Department of Labor (DOL); or (3) obtaining a waiver from the DOL.)

Levy County Board of Commissioners (hereinafter referred to as the “Recipient”) HEREBY ASSURES that the “Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Program” has been reviewed and certifies to the Florida Department of Transportation that it will comply with its provisions and all its provisions will be incorporated into any contract between the recipient and any sub-recipient which will expend funds received as a result of an application to the Florida Department of Transportation under the FTA Section 5339 Program.

Dated December 6, 2016

John Meeks, Board Chairman

(Name and Title of Authorized Representative)

\_\_\_\_\_  
(Signature of Authorized Representative)

**Note: All applicants must complete the following form and submit it with the above Assurance.**

**LISTING OF RECIPIENTS, OTHER ELIGIBLE SURFACE TRANSPORTATION PROVIDERS, UNIONS OF SUB-RECIPIENTS, AND LABOR ORGANIZATIONS REPRESENTING EMPLOYEES OF SUCH PROVIDERS, IF ANY**

(See Appendix for Example)

1 Identify Recipients of Transportation Assistance Under this Grant.	2 Site Project by Name, Description, and Provider (e.g. Recipient, other Agency, or Contractor)	3 Identify Other Eligible Surface Transportation Providers (Type of Service)	4 Identify Unions (and Providers) Representing Employees of Providers in Columns 1, 2, and 3
Levy County Board of County Commissioners/Levy County Transit	Application for Section 5339 funds for Capital for two mini buses to provide public transportation service to residents of rural areas of the county. The buses will allow two older buses to be used as backup fleet.	N/A	Northeast Florida Public Employee’s, Local 630, Laborers International Union of North America, AFL, CIO



**RESOLUTION  
2016-074**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS, CERTIFICATIONS AND ASSURANCES FOR FISCAL YEAR 2017 FOR A GRANT UNDER 49 U.S.C. SECTION 5311 TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD, THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD, AND THE PERFORMANCE OF OTHER FUNCTIONS AND DUTIES RELATED TO THE GRANT APPLICATION, ACCEPTANCE, AND ADMINISTRATION.**

**WHEREAS**, the Board of County Commissioners of Levy County, Florida (hereinafter the "Applicant") authorizes the below named designee(s) on behalf of the Applicant, to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances to the Florida Department of Transportation; accept grant award(s) from and execute and administer related joint participation agreement(s), including supplements, with the Florida Department of Transportation; request joint participation agreement time extensions; purchase vehicles/equipment and/or expend grant funds pursuant to a grant award; and execute and submit other supporting documents as may be required by the Florida Department of Transportation; and

**WHEREAS**, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C Sections 5310 and 5311, where applicable.

**NOW, THEREFORE BE IT RESOLVED:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This resolution applies to Federal Program(s) under 49 U.S.C. Section 5311.

**COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**



GOVERNMENT  
SERVING  
CITIZENS

**John Meeks**  
District 1

**Rock Meeks**  
District 2

**Mike Joyner**  
District 3

**Lilly Rooks**  
District 4

**Danny Stevens**  
District 5

**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**

**GRANT APPLICATION**

December 6, 2016

Ms. Doreen Joyner-Howard, Manager of Modal Development  
District Two Office  
2198 Edison Avenue, Mail Station 2813  
Jacksonville, Florida 32204

Dear Ms. Doreen Joyner-Howard,

The Levy County Board of County Commissioners hereby submits this application for the Section 5311 Program Grant and agrees to comply with all assurances and exhibits attached Hereto and by this reference made a part hereof, as itemized in the Checklist for Application Completeness.

The Levy County Board of County Commissioners further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28 Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge or expense out of the non-compliance by the Agency, it-s officers, agents or employees, with any the assurances stated in this application.

This application is submitted on the 9<sup>th</sup> day of December, 2016 with two (2) original resolutions authorizing John Meeks, Board Chairman of the Levy County Board of County Commissioners to sign this application.

Levy County Board of County Commissioners

By: \_\_\_\_\_

Title: John Meeks/Board Chairman

Date: December 6, 2016

P.O. Box 310 Bronson Florida 32621  
Telephone (352) 486-5218 Fax (352) 486-5167  
e-mail: [levybocc@levycounty.org](mailto:levybocc@levycounty.org) Website: [Levycounty.org](http://Levycounty.org)

# OPERATING ASSISTANCE APPLICATION

## OPERATING ASSISTANCE APPLICATION CHECKLIST

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

Check One: New Applicant \_\_\_\_\_ Recurring Applicant X

The following documents must be included in section 5311 Operating Assistance Applications in the order listed:

- 1.1 Operating Assistance Application Checklist (this form)
- 1.2 Applicant's cover letter
- 1.3 Governing board's Resolution
- 1.4 Form 424: Application for Federal Assistance
- 1.5 Exhibit A: Current System Description
- 1.6 Exhibit A-1: Fact Sheet
- 1.7 Exhibit B: Proposed Project Description
- 1.8 Form B-1: Transit-Related Operating and Administrative Expenses
- 1.9 Form B-2: Operating and Administrative Expense & Revenues; Grant Request
- 1.10 Form B-3: Proof of Local Match
- 1.11 Form B-4: Breakdown of Transportation Costs
- 1.12 Form B-5: Calculating Service Area Percentages
- 1.13 Exhibit E: Federal Certifications and Assurances
- 1.14 Exhibit J: Standard Lobbying Certification Form
- 1.15 Exhibit K: FTA Section 5333(b) Assurance
- 1.16 Copy of the Title VI Plan (if not previously submitted to the Department)

**2017/2018**

**Application for Section 5311 Operational  
Assistance**

4. John Meeks, the Chair of the Board of County Commissioners, or such Chair's duly appointed successor in title, or such Chair's designee, is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents and any amendments; give all required certifications and assurances; accept grant award(s) from and execute and administer related joint participation agreement(s), including supplements, request joint participation agreement time extensions with the Florida Department of Transportation; request joint participation agreement time extensions; purchase vehicles/equipment and/or expend grant funds pursuant to a grant award; and execute and submit other supporting documents as may be required by the Florida Department of Transportation, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2806, Jacksonville, FL 32204-2730.

5. Connie Conley, Director, Levy County Transit Department, or her successor or designee, is also hereby designated and authorized to sign requests for joint participation agreement time extensions as may be required.

**DULY PASSED AND ADOPTED** this the 6th day of December, 2016.

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

**ATTEST:** Clerk of the Circuit Court  
and Ex Officio Clerk to the Board

\_\_\_\_\_  
John Meeks, Chair

\_\_\_\_\_  
Danny J. Shipp

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

*Anne Bast Brown*  
\_\_\_\_\_  
Anne Bast Brown, County Attorney

## Application for Federal Assistance SF-424

## \*1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

## \*2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

## \*3. Date Received:

12/09/2016

## 4. Applicant Identifier:

## 5a. Federal Entity Identifier:

## 5b. Federal Award Identifier:

## State Use Only:

## 6. Date Received by State:

## 7. State Application Identifier:

## 8. APPLICANT INFORMATION:

## \*a. Legal Name:

Levy County a Political Subdivision of the State of Florida

## \*b. Employer/Taxpayer Identification Number (EIN/TIN):

59-6000717

## \*c. Organizational DUNS:

0826435110000

## d. Address:

## \* Street1:

355 S Court Street, P.O. Box 310

## Street2:

## \* City:

Bronson

## County/Parish:

## \* State:

FL: Florida

## Province:

## \* Country:

USA: UNITED STATES

## \* Zip / Postal Code:

32621-9998

## e. Organizational Unit:

## Department Name:

## Division Name:

## f. Name and contact information of person to be contacted on matters involving this application:

## Prefix:

## \* First Name:

Connie

## Middle Name:

## \* Last Name:

Conley

## Suffix:

## Title:

Director

## Organizational Affiliation:

## \* Telephone Number:

352-486-3485

## Fax Number:

352-486-3312

## \* Email:

conley-connie@levycounty.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.509

CFDA Title:

Formula Grants for Rural Areas Program

**\* 12. Funding Opportunity Number:**

20.509

\* Title:

49 U.S.C. Section 5311 Grant for Rural Areas

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Operating assistance for continuation of trips provided to the general public of Levy County.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="250,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="250,000.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="500,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## EXHIBIT A

### Current System Description

Levy County Transit is a County Agency under the direction of the Levy County Board of County Commissioners and is the CTC (Community Transportation Coordinator) for the County.

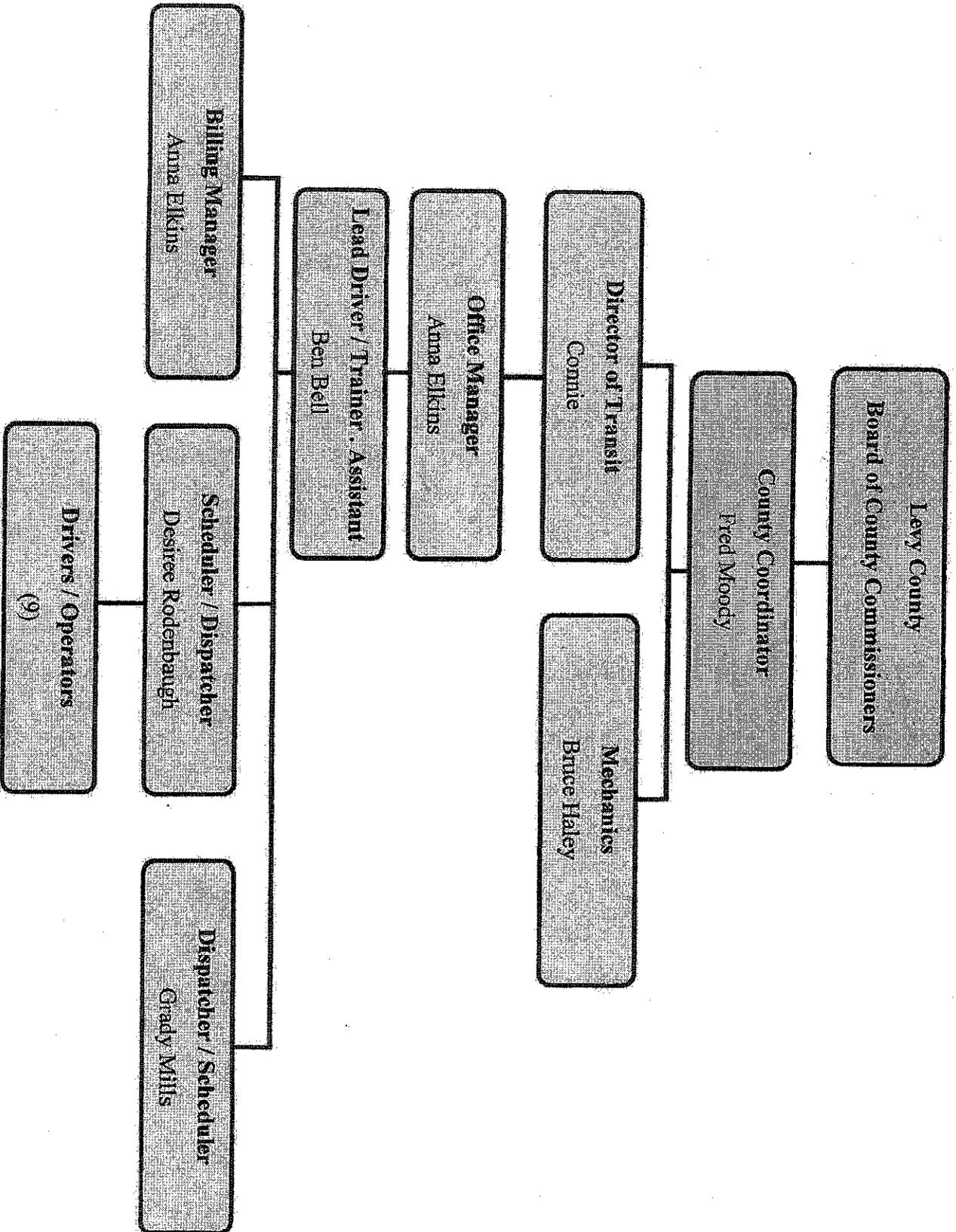
Levy County Transit provides transportation service to the general public within the County. The services include taking passengers into surrounding counties/cities to better serve the citizens of the county.

Levy County is predominately rural and has a land mass of approximately 1118 square miles with an estimate population of 39,832. This information come from the United States Census Bureau.

1. The mission and goals of this agency are to provide transportation to individuals that are in need of a safe, reliable and professional service to and from destinations to increase the quality of their lives in one way or another. Daily strides are taken to meet or exceed the expectations of the citizens who use transportation. Efforts are made continually to bring awareness to the services provided by this agency and seek ways to increase ridership.
2. Levy County Board of County Commissioners is the governing board of this agency. All grant applications, service agreements or purchasing of capital equipment must be approved by the Board prior to any action taken by Levy County Transit. All services provided are door to door demand response, meeting ADA guidelines including wheelchair and stretcher trips. Currently there are 12 full time and one part time employee.
3. Levy County BOCC carries all insurance for the agency and vehicles. The Director is responsible for training, managing and administration of the transportation program. Trainings offered are attended when possible for certifications that will assist in training of new hires and refresher trainings for current employees. All training provided follow the guidelines of Chapter 427, Rule Chapter 14-90 and compliance of the System Safety Program Plan. Driver's hold CDL with passenger endorsement, have passed DOT physical and First aid/CPR Training. Office staff are qualified to drive, as most drive on a daily basis.
4. Levy County Transit has a mechanic that is dedicated to the transportation fleet on a daily basis. In the event that the mechanic is out and repairs are needed on a vehicle, a county mechanic will respond to the need. Occasional repairs arise that must be outsourced so quotes are received for those repairs. All preventive maintenance services and annual inspections are performed at the county maintenance facility. Only major repairs such as engine work, transmissions or body work get out sourced.
5. Of the 12 current employees there are 7 F/T drivers and one P/T driver however the scheduler, dispatcher, office manager drive daily with the Director driving as needed. The

mechanic is the only employee that does not drive. A shortage of drivers has been an ongoing issue for almost two years but efforts continue to hire qualified drivers.

6. Levy County Transit provides 9 dedicated runs in the a.m. Those runs are returned in the afternoon. All other trips are scheduled within and around the dedicated runs. 40847 trips were provided for the period of October 1, 2015 to September 30, 2016. Of the 40847 trips provided 11,859 were provided for the elderly and or disabled population. During this period 624,445 miles were driven with 533,878 being revenue miles.



**Levy County Transit  
Service Area Map**

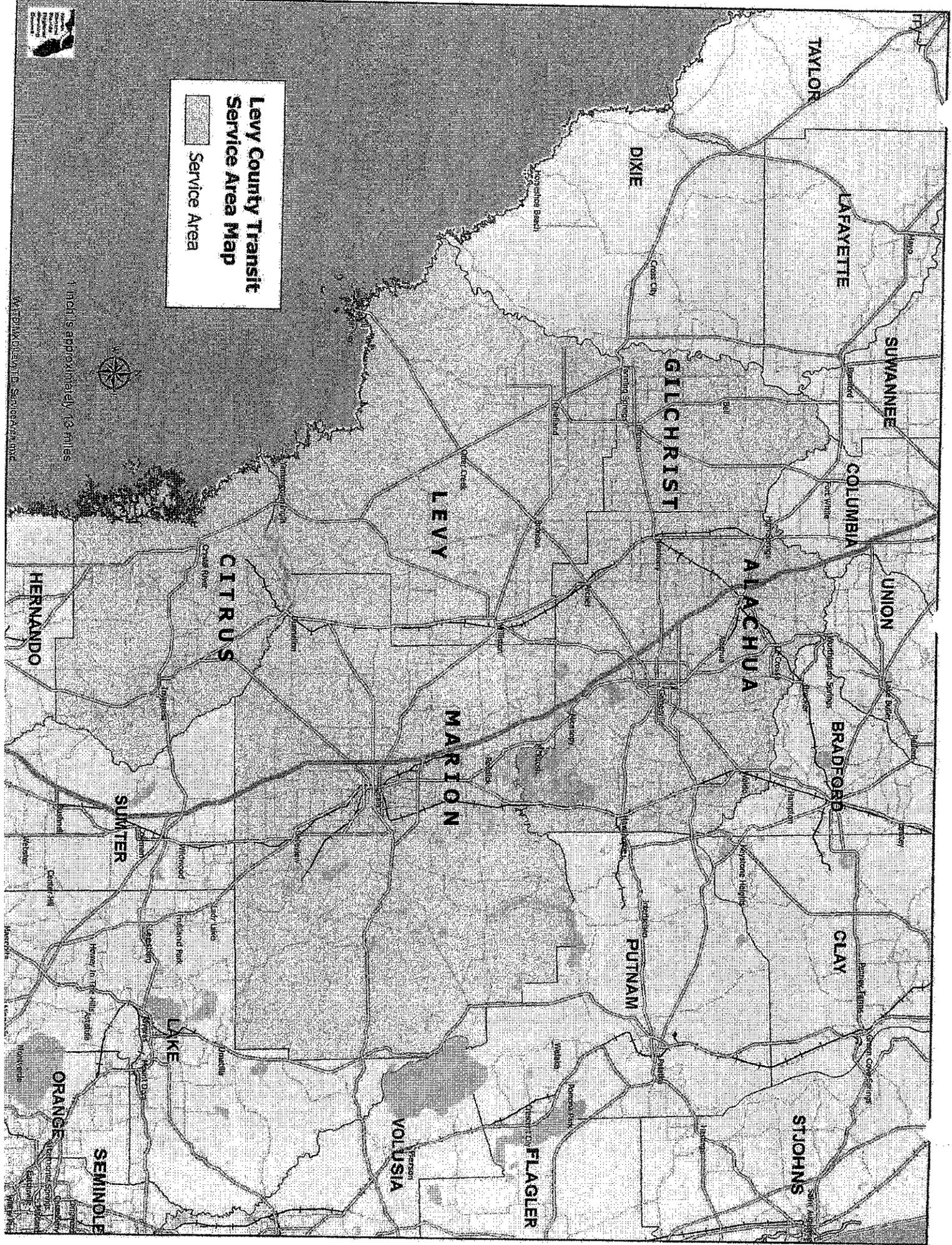


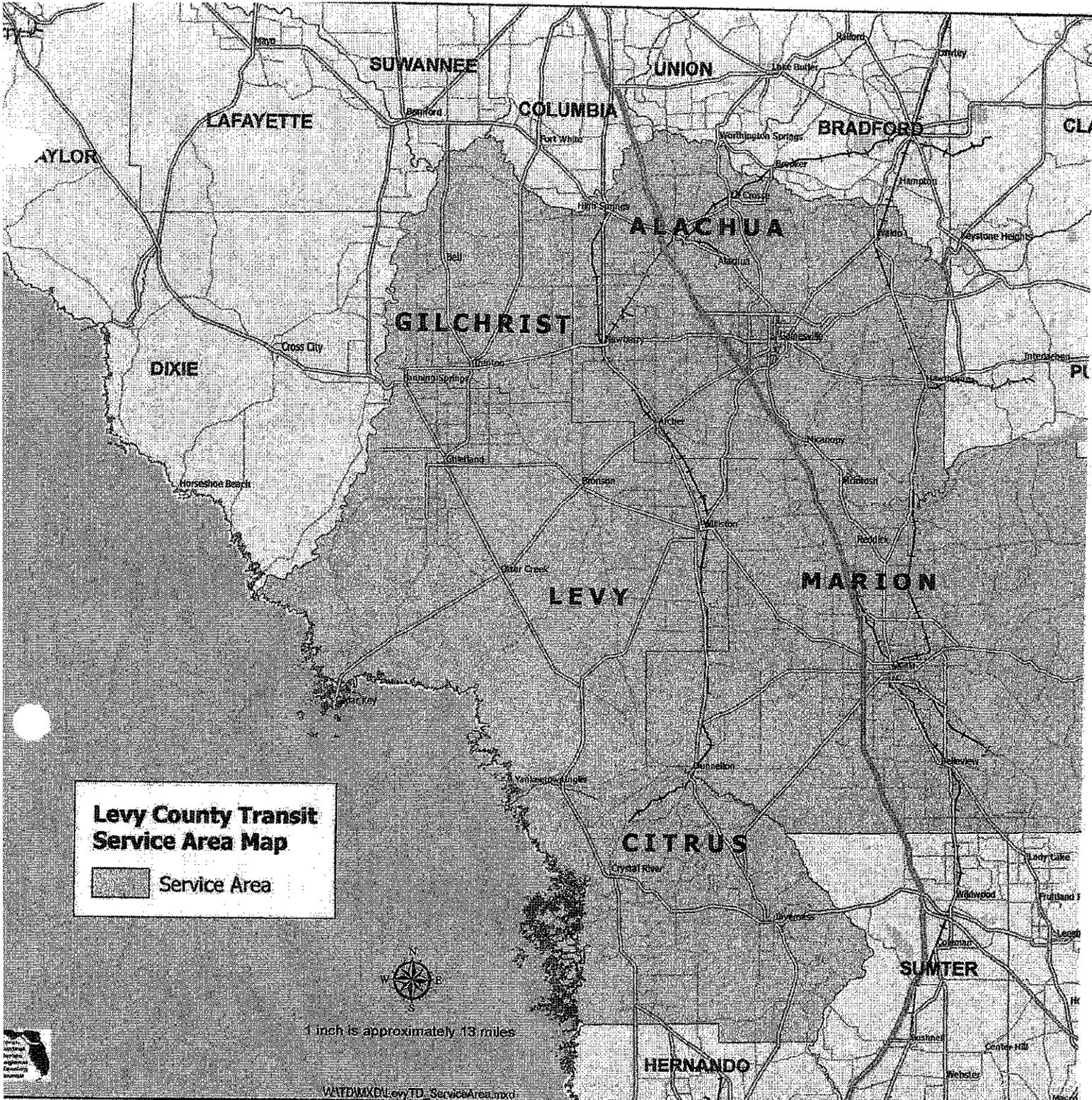
Service Area



1 inch is approximately 13 miles

Map Data Provided by: Surveyors.com





**Levy County Transit  
Service Area Map**

 Service Area



1 inch is approximately 13 miles



W:\TDMX\levy TD\_ServiceArea.mxd

County: Levy  
 CTC: Levy Board of County Commissioners  
 Contact: Connie Conley  
 970 East Hathaway Avenue, PO Box 310  
 Bronson, FL 32621  
 352-486-3485  
 Email: conley-connie@levycounty.org

Demographics  
 Total County Population 39,613  
 Potential TD Population 21,907  
 UDPHC 463



Trips By Type of Service	2013	2014	2015
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Ambulatory	56,806	53,466	43,544
Non-Ambulatory	4,612	4,006	2,769
Stretcher	7	8	5
School Board	0	0	0
<b>TOTAL TRIPS</b>	<b>61,425</b>	<b>57,480</b>	<b>46,318</b>

Vehicle Data	2013	2014	2015
Vehicle Miles	842,193	834,915	731,044
Revenue Miles	706,612	700,143	610,042
Roadcalls	4	15	20
Accidents	0	2	2
Vehicles	24	24	24
Driver Hours	36,400	32,213	25,007

Passenger Trips By Trip Purpose	2013	2014	2015
Medical	13,769	13,010	7,608
Employment	4,248	2,809	2,863
Ed/Train/DayCare	34,846	37,093	27,412
Nutritional	525	328	817
Life-Sustaining/Other	8,037	4,240	7,618
<b>TOTAL TRIPS</b>	<b>61,425</b>	<b>57,480</b>	<b>46,318</b>

Financial and General Data	2013	2014	2015
Expenses	\$1,620,909	\$1,634,238	\$1,544,139
Revenues	\$1,806,260	\$1,643,938	\$1,802,136
Commendations	17	21	26
Complaints	1	2	3
Passenger No-Shows	1,142	1,501	1,084
Unmet Trip Requests	212	56	50

Passenger Trips By Funding Source	2013	2014	2015
CTD	11,549	14,962	11,642
AHCA	10,432	9,916	1,359
APP	10,989	10,275	8,919
DOEA	389	328	697
DOE	0	0	0
Other	28,066	21,999	23,701
<b>TOTAL TRIPS</b>	<b>61,425</b>	<b>57,480</b>	<b>46,318</b>

Performance Measures	2013	2014	2015
Accidents per 100,000 Miles	0.00	0.24	0.27
Miles between Roadcalls	210,548	55,661	36,552
Avg. Trips per Driver Hour	1.69	1.78	1.85
Avg. Trips per Para Pass.	51.97	47.82	100.04
Cost per Trip	26.39	28.43	33.34
Cost per Paratransit Trip	26.39	28.43	33.34
Cost per Driver Hour	44.53	50.73	61.75
Cost per Total Mile	1.92	1.96	2.11

## EXHIBIT A-1: FACT SHEET

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

	CURRENTLY	IF GRANT IS AWARDED
1. Number of one-way passenger trips.* <b>PER YEAR</b>	40847	42889
2. Number of individuals served unduplicated (first ride per rider per fiscal year). <b>PER YEAR**</b>	1200	1250
3. Number of vehicles used for this service. <b>ACTUAL</b>	10	12
4. Number of ambulatory seats. <b>AVERAGE PER VEHICLE</b> (Total ambulatory seats divided by total number of fleet vehicles)	13	13
5. Number of wheelchair positions. <b>AVERAGE PER VEHICLE</b> (Total wheelchair positions divided by total number of fleet vehicles)	2.5	2.5
6. Vehicle miles traveled. <b>PER YEAR</b>	624,445	650,000
7. Average vehicle miles <b>PER DAY</b>	243	255
8. Normal vehicle hours in operation. <b>PER DAY</b>	9	9
9. Normal number of days in operation. <b>PER WEEK</b>	5	5
10. Trip length (roundtrip). <b>AVERAGE</b>	15	15

Estimates are acceptable. The information listed should be specific to the Section 5311 funds and not agency wide.

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip

\*\* The unduplicated riders are for current year and the subsequent year once the grant is awarded

## EXHIBIT B

### Proposed Project Description

#### Section 5311 Operating

1. The goal for using 5311 operating funds is to continue with existing services and increase service to more Levy County citizens in need of transportation. The operating funds will be used to invoice salaries, wages and benefits to assist with expenditures related to transit employees. Hours of operation for drivers will continue to be from around 4:30 a.m. until approximately 19:00 hours Monday – Friday. Each run requires a driver to leave at different times of the morning and last bus at the end of the day may arrive as late as 19:00. The last run of the day is the return of dialysis riders.
2. Without 5311 funding to offset the expense of providing transportation, Levy County Transit would be unable to provide many of the trips. This funding is vital to this county for transportation of citizens in need. Financial records will be maintained by both the Levy County finance office and Levy County Transit. All maintenance, operating, and required reporting documents are kept and maintained at the Levy County Transit office which pertain to any and all reporting guidelines required through FTA and FDOT.
3. N/A
4. N/A
5. N/A
6. N/A
7. Levy County Transit is a government authority operating under the Levy County Board of County Commissioners. Service is provided Monday - Friday for the general public of Levy County. Trips are provided into surrounding areas outside of Levy County to meet the needs of the riders. Areas outside of the county include Trenton, Newberry, Gainesville, Archer, Crystal River, Dunnellon and Lecanto. The county has an employee union, Northeast Florida Public Employee's Local 630; however no employee of Levy County Transit is a member.
8. N/A
9.
  - a. The office hours for Levy County Transit are currently 6 a.m. to 6 p.m.; however the Local Coordinating Board will be voting on reducing office hours to help reduce costs. Service hours for riders will remain the same beginning around 4:30 a.m. and ending around 19:00. The daily scheduled routes provide transportation from all areas in Levy County into cities within the county as well as cities outside the county. Trips being provided are for life sustaining, medical, training, employment, shopping, visitation, recreation, school and miscellaneous purposes.
  - b. During the past year strides have been made to fill driving positions that have been vacant with little luck. Efforts will continue on an ongoing basis until positions are filled. Office staff are currently filling these positions to provide all trips. As positions are filled,

training is in depth with over 40 hours of classroom and at least 40 hours of hands on training that includes riding with and assisting current drivers, assisting riders, customer service, wheelchair lift and securement, stretcher securement, per trip/post trip inspections, use of tablet and any paperwork that is the responsibility of the driver.

c. Records maintenance is kept in house for all information pertaining to trips, daily vehicle inspection, accidents/incidents, System Safety Program Plan, Transportation Disadvantaged Service Plan, Hazard Safety Plan, and all grants reimbursements.

d. The agency mechanic performs and produces work orders for any and all maintenance on buses. Repairs and maintenance are done daily at the county's maintenance facility. This agency has older buses that are used when maintenance is scheduled to prevent service interruptions.

e. It is the goal for all employees hired for driving positions to possess a CDL Class C or above with passenger endorsement within 6 months of their hire date. The requirement is a CDL and passenger endorsement. The vehicles at this agency only require a Class C with passenger endorsement for buses with seating capacity of 16 or more. The majority of the fleet have less than 16 seats.

f. The System Safety Program Plan is updated on a yearly basis and is available upon request. New employees are given a copy and the plan is discussed during training.

g. Levy County Transit is a Zero Tolerance Drug Free Workplace. Prior to job offering the applicant must pass a pre-employment drug screen. All employees are on a random list that is produced quarterly by First Lab for drug or drug and alcohol testing.

10. This agency is funded with Transportation Disadvantaged grant funds, Med-waiver, fare box, Suwannee River Economic Council funding, advertisement, miscellaneous funds (i.e.; reduced fare trips for those who do not qualify for state or federal funding), and county funds. 5311 funds are an important source for reimbursement of operating costs for this agency.

11. Levy County has the funds for the 50% match for this 5311 grant with the Trip & Equipment Grant through the Transportation Disadvantaged Commission.

**FORM B-1: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE EXPENSES**

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

Name of Transit Program: Levy County Transit

Applicant Fiscal period start and end dates: October 1, 2017 to September 30, 2018

State Fiscal period from: July 1, 2017 to June 30, 2018

EXPENSE CATEGORY	TOTAL EXPENSE	FTA ELIGIBLE EXPENSE
Labor (501)	\$ 368,700.00	\$ 368,700.00
Fringe and Benefits (502)	263,096.00	263,096.00
Services (503)	8,200.00	8,200.00
Materials and Supplies (504)	19,107.00	19,107.00
Vehicle Maintenance (504.01)	165,000.00	165,000.00
Utilities (505)	6,000.00	6,000.00
Insurance (506)	40,000.00	40,000.00
Licenses and Taxes (507)	0.00	0.00
Purchased Transit Service (508)	0.00	0.00
Miscellaneous (509)	94,500.00	94,500.00
Leases and Rentals (512)	0.00	0.00
Depreciation (513)	175,000.00	
<b>TOTAL</b>	<b>\$ 1,139,603.00</b>	<b>\$ 964,603.00</b> <b>(a)</b>

**SECTION 5311 GRANT REQUEST:**

Total FTA Eligible Expenses (from Form B-1, above)	\$ 1,139,603.00	(a)
Rural Passenger Fares (from Form B-2)	\$ 92,000.00	(b)
Operating Deficit	\$ 1,047,603.00	(c)
[FTA Eligible Expenses (a) minus Rural Passenger Fares (b)] (from Form B-2)		
Section 5311 Request	\$ 500,000.00	(d)
(No more than 50% of Operating Deficit)		
Grant Total All Revenues (from Form B-2)	\$1,070,013.00	*(e)

**Note: If Grand Total Revenues (e) exceeds FTA Eligible Expenses (a), reduce the Section 5311 Request (d) by that amount.**

**FORM B-2: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE REVENUES**

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

Name of Transit Program: Levy County Transit

Applicant Fiscal period start and end dates: July 1, 2017 to June 30, 2018

State Fiscal period from July 1, 2017 to June 30, 2018

<b>OPERATING REVENUE CATEGORY</b>	<b>TOTAL REVENUE</b>	<b>REVENUE USED AS FTA MATCH</b>
Passenger Fares for Transit Service (401)	<b>Total= \$92,000.00 Rural =\$ 92,000.00 (b)</b>	
Special Transit Fares (402)	<b>80,000.00</b>	<b>80,000.00</b>
School Bus Service Revenues (403)	<b>0.00</b>	
Freight Tariffs (404)	<b>0.00</b>	<b>0.00</b>
Charter Service Revenues (405)	<b>0.00</b>	
Auxiliary Transportation Revenues (406)	<b>12,500.00</b>	<b>12,500.00</b>
Non-transportation Revenues (407)	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Revenue</b>	<b>\$ 184,500.00</b>	<b>\$ 92,500.00</b>
<b>OTHER REVENUE CATEGORY</b>		
Taxes Levied directly by the Transit System (408)	<b>0.00</b>	<b>0.00</b>
Local Cash Grants and Reimbursements (409)	<b>0.00</b>	<b>0.00</b>
Local Special Fare Assistance (410)	<b>0.00</b>	<b>0.00</b>
State Cash Grants and Reimbursements (411)	<b>474,013.00</b>	<b>474,013.00</b>
State Special Fare Assistance (412)	<b>12,000.00</b>	<b>12,000.00</b>
Federal Cash Grants and Reimbursements (413)	<b>400,000.00</b>	<b>400,000.00</b>
Interest Income (414)	<b>500.00</b>	<b>500.00</b>
Contributed Services (430)	<b>0.00</b>	<b>0.00</b>
Contributed Cash (431)	<b>0.00</b>	<b>0.00</b>
Subsidy from Other Sectors of Operations (440)	<b>0.00</b>	<b>0.00</b>
<b>Total of Other Revenue</b>	<b>\$ 886,513.00</b>	<b>\$ 886,513.00</b>
<b>GRAND TOTAL ALL REVENUE</b>	<b>\$ 1,070,013.00</b>	<b>\$ 979,013.00(e)</b>

**FORM B-3: PROOF OF LOCAL MATCH**

Name of Applicant: Levy County Board of County Commissioners/Levy County Transit

Sources and amounts of local share for the operating assistance being requested:

SOURCE:	AMOUNT:
Transportation Disadvantaged	\$ 425,612.00
SREC	\$ 12,000.00
Med-waiver	\$ 80,000.00

\_\_\_\_\_  
(Signature of authorized representative)

John Meeks, Board Chairman

\_\_\_\_\_  
(Name and title of authorized representative)

Attach documentation of match funds immediately behind this page. Proof may consist of, but not be limited to: Transportation Disadvantaged (TD) allocation, written statements from county commissions, state agencies, city managers, mayors, town councils, organizations, accounting firms and financial institutions.

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G0B75
AGREEMENT	
DATE	July 11, 2016

**EXHIBIT "B"**  
**PROJECT BUDGET AND DISBURSEMENT SCHEDULE**

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and Levy County Board of County Commissioners, Post Office Drawer 310, Bronson, Florida, 32621.

**I. PROJECT COST:**

Estimated Project Cost shall conform to those eligible Costs as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and Fiscal Year 2016-17 Program Manual for the Trip & Equipment Grant for non-sponsored trips and/or capital equipment. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement.

Grantee shall invoice on a monthly basis actual costs that may be above or below (+/-) the amount of the monthly allocation disbursement schedule reflected on Exhibit "B". At times, this may result in "underbilling" or "overbilling". Any excess (underbilled) funds may be recaptured on a monthly invoice that does not exceed the cumulative total of funds disbursed to date with supporting documentation. No excess funds remaining on the grant at the end of the grant period will be reimbursed to the Grantee. Any overpayment of TD funds must be repaid to the Commission upon project completion. Reimbursement payment for transportation services shall not be provided to the Grantee until documentation supporting such services has been approved. In addition, payment shall not be provided to the Grantee for capital until the capital has been received and proof of payment and other back up documentation as requested is provided to the Commission. The project must be completed (capital received and approved by the Grantee) no later than June 30, 2017.

Non-sponsored Trips	\$	473,999.00	FM# <u>43202718401</u>
Voluntary Dollar		14.00	FM# <u>43202818401</u>
<b>TOTAL</b>		<b>\$ 474,013.00</b>	

**II. SOURCE OF FUNDS:**

Commission for the Transportation Disadvantaged State Funds (no more than 90%)	<u>\$377,234.00</u>
Local Cash Funds	<u>\$41,915.00</u>
2016-17 Legislative Proviso Funds	<u>\$49,365.00</u>
Local Cash Funds for 2016-17 Legislative Proviso Funds	<u>\$5,485.00</u>
Voluntary Dollar Contributions	<u>\$13.00</u>
Monetary Value of In-Kind Match	<u>\$1.00</u>
<b>Total Project Cost</b>	<b><u>\$474,013.00</u></b>

**III. DISBURSEMENT SCHEDULE OF COMMISSION (State) FUNDS**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<u>FY 16/17</u>												
Trips	35,573	35,549	35,549	35,549	35,549	35,549	35,549	35,549	35,549	35,549	35,549	35,549
Capital												

TITLE III-B  
TRANSPORTATION CONTRACT  
LEVY COUNTY

THIS AGREEMENT, made this 19<sup>th</sup> day of January, 2016 by and between SUWANNEE RIVER ECONOMIC COUNCIL, INC., TITLE III-B, hereinafter referred to as the "PURCHASER" and LEVY COUNTY TRANSIT/LEVY BOARD OF COUNTY COMMISSIONERS, a political subdivision of the State of Florida, hereinafter referred to as the "PROVIDER".

WITNESSETH THAT:

WHEREAS, PURCHASER is desirous of purchasing transportation services for those people 60+ years of age or older who need assistance to doctor's office, shopping, and other trips, and also being transported to congregate mealsites, who are living in Levy County; and

WHEREAS, the PROVIDER has the equipment and personnel to supply such transportation;

NOW THEREFORE, the parties hereto, intending to be legally bound hereby agrees as follows:

1. PURCHASER shall pay PROVIDER the rate of \$17.57 per trip provided, with a not-to-exceed 710 Units total amount of \$12,474.70 for the term of the Agreement. PURCHASER shall comply with any reasonable requirements of PROVIDER in requesting such trips. PROVIDER shall provide trips requested that meet PROVIDERS reasonable requirements, up to the not-to-exceed amount.
2. THIS AGREEMENT shall be effective as of January 1, 2016, and shall be in force with respect to transportation provided during the period commencing on the effective date and ending December 31, 2016, and during such additional period or periods as the PROVIDER and PURCHASER may agree upon. However, the parties, at any time during the term of this Agreement or any extension, thereof, terminate this Agreement with respect to the transportation by giving thirty (30) days notice in writing of its intention to do so.
3. THIS AGREEMENT supersedes and replaces any prior Agreements between PURCHASER and PROVIDER covering the same services. The parties agree that any such prior agreements, to the extent they were ever legally enforceable, are hereby terminated.
4. The Provider agrees to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives the day and year first above written.

SUWANNEE RIVER ECONOMIC COUNCIL, INC.  
TITLE III-B LEVY COUNTY

LEVY COUNTY TRANSIT/LEVY BOARD  
OF COUNTY COMMISSIONERS

By: [Signature]  
Matt Pearson, Executive Director

By: [Signature]  
John Meeks, Chair

Date: 1-28-16

Approved: 1-19-16

ATTEST:  
Clerk of the Circuit Court and  
Ex-Officio to the Board

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

[Signature]  
Danny J. Shipp

[Signature]  
Annie Bast Brown, County Attorney

## Simple G/L Inquiry

**Fiscal Year:** 2016  
**Fiscal Month:** 9  
**GI Matches:** 108-3443005  
**Account Type:** R  
**Detail Option:** D  
**Include Zero Val:** 0  
**Sort Position:** 0  
**Sort Length:** 0  
**Subtotal Fund:** 0  
**Subtotal Type:** 0

Account Number	Description	Budget	Adjusted Budget	Year Beg Balance	MTD Amount	YTD Amount	Out Encum	Balance	% REC / EXP	Details
108-3443005	Fees-Med Waiver	95,000.00	95,000.00	0.00	7,136.78	75,498.54	0.00	19,501.46	79.47	
	** GRAND TOTAL **	95,000.00	95,000.00	0.00	7,136.78	75,498.54	0.00	19,501.46	79.5	

# FORM B-4: BREAKDOWN OF DIRECT TRANSPORTATION COSTS

## Per Trip Rate Calculation

Note: If you elect to use this (per trip rate) calculation do not complete the Hourly Rate calculation section.

### Operating Expenses (Operating Budget)

EXPENSE ITEM	EXPENSE AMOUNT \$
Driver Wages and Benefits	654,443.00
Cost of Leases (Vehicles, Equipment, Infrastructure, etc.)	0.00
Fuel	160,000.00
Maintenance	50,000.00
Utilities	8,000.00
Services	8,200.00
Materials & Supplies	19,107.00
Miscellaneous	94,500.00
Insurance	40,000.00
Depreciation	175,000.00
<b>TOTAL EXPENSES</b>	<b>1,209,250.00 (a)</b>

### Operating Revenues

REVENUE ITEM	REVENUE AMOUNT \$
Federal Grants or Subsidies	400,000.00
State Grants or Subsidies	486,013.00
Local Grants or Subsidies	0.00
Revenues from Advertising or Similar	12,500.00
Misc. Revenues	500.00
<b>TOTAL REVENUE</b>	<b>899,013.00 (b)</b>

### Net Transportation Cost

Total Expenses \$1,209,250.00 - Total Revenues \$ 899,013.00 = (\$310,237.00)

Transportation Cost (c) Service Trips Per Year 40,847 (d)

### Rate Per Trip

Net Transportation Cost (310,237.00) / Service Trips Per Year 40847 = \$7.50 (e)

### Total Project Cost

Number of Vehicles 10 x 16 Trips per day x Number of days per year 261 x 7.59 per trip (e) = \$ 316,958.00

**Total Project Cost \$ 316,958.00**

**Estimate Farebox Revenues**

Use the yearly reported farebox recovery ratio to calculate the estimated farebox revenues. The farebox recovery ratio is the amount of operating expenses that are recovered by passenger fares. The farebox recovery ratio is calculated by dividing the farebox revenue by the total operating expenses.

Total Project Cost \$ 316,958.00 x .07 Recovery Ratio = **\$ 22,187.00**

Total Project Cost \$ 316,958.00 - Farebox Revenue \$ 22,187.00 = \$ **294,771.00.00** Net Project Cost

**FDOT or FTA Contribution (50% of Net Project Cost)**

Net Project Cost \$ 294,771.00 x 50% (.50) = \$ **147,386.00**

**FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES**

**FEDERAL FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Levy County, a political subdivision of the State of Florida

The Applicant agrees to comply with applicable provisions of Categories 01 – 23. \_\_\_\_\_

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Procurement and Procurement Systems.	<u>X</u>
04.	Private Sector Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	<u>X</u>
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	<u>X</u>
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
12.	State of Good Repair Program.	_____
13.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
14.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	_____
15.	Seniors and Individuals with Disabilities Programs.	_____
16.	Rural Areas and Appalachian Development Programs.	<u>X</u>
17.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
18.	State Safety Oversight Grant Program.	_____
19.	Public Transportation Emergency Relief Program.	_____
20.	Expedited Project Delivery Pilot Program.	_____
21.	Infrastructure Finance Programs.	_____
22.	Paul S. Sarbanes Transit in Parks Program.	_____
23.	Hiring Preferences	_____

# FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2016 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
(Required of all Applicants for federal assistance to be awarded by FTA and all FTA Grantees with an active Capital or Formula Award)

## AFFIRMATION OF APPLICANT

Name of the Applicant: Levy County, a political subdivision of the State of Florida

Name and Relationship of the Authorized Representative: Chairman, Levy County Board of County Commissioners

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2016, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during federal fiscal year 2016.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name John Meeks, Chairman  
Authorized Representative of Applicant

## AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Levy County, a political subdivision of the State of Florida

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Anne Bast Brown, County Attorney  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA and each FTA Recipient with an active Capital or Formula Project or Award must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within FTA's electronic award and management system, provided the Applicant has on file and uploaded to FTA's electronic award and management system this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

## EXHIBIT J: STANDARD LOBBYING CERTIFICATION FORM

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy the form can be obtained from <http://www.dot.state.fl.us/transit/Pages/grantsadministration.shtm>) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, Levy County Board of County Commissioners, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

John Meeks/ Board Chairman Name and Title of Contractor's Authorized Official

December 6, 2016 Date

**EXHIBIT K: FTA SECTION 5333 (B) ASSURANCE**

(Note: By signing the following assurance, the recipient of Section 5311 and/or 5311(f) assistance assures it will comply with the labor protection provisions of 49 U.S.C. 5333(b) by one of the following actions: (1) signing the Special Warranty for the Rural Area Program (see FTA Circular C 9040.1E, Chapter X); (2) agreeing to alternative comparable arrangements approved by the Department of Labor (DOL); or (3) obtaining a waiver from the DOL.)

Levy County Board of County Commissioners (hereinafter referred to as the "Recipient") HEREBY ASSURES that the "Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Program" has been reviewed and certifies to the Florida Department of Transportation that it will comply with its provisions and all its provisions will be incorporated into any contract between the recipient and any sub-recipient which will expend funds received as a result of an application to the Florida Department of Transportation under the FTA Section 5311 Program.

Dated: December 6, 2016

John Meeks/Board Chairman  
(Name and Title of Authorized Representative)

\_\_\_\_\_  
(Signature of Authorized Representative)

**Note: All applicants must complete the following form and submit it with the above Assurance.**

**LISTING OF RECIPIENTS, OTHER ELIGIBLE SURFACE TRANSPORTATION PROVIDERS, UNIONS OF SUB-RECIPIENTS, AND LABOR ORGANIZATIONS REPRESENTING EMPLOYEES OF SUCH PROVIDERS, IF ANY**

1 Identify Recipients of Transportation Assistance Under this Grant.	2 Site Project by Name, Description, and Provider (e.g. Recipient, other Agency, or Contractor)	3 Identify Other Eligible Surface Transportation Providers (Type of Service)	4 Identify Unions (and Providers) Representing Employees of Providers in Columns 1, 2, and 3
Levy County Board of County Commissioners/Levy County Transit	Application for Section 5311 funding to be used for Operating Assistance for FY 2017/2018 to continue to provide public transportation to the residents of Levy County		Northeast Florida Public Employee's, Local 630, Laborers' International Union of North America, AFL, CIO



**Levy County BOCC/Levy County Transit Non- Prioritization Plan**  
Date December 6, 2016

*According to the Federal Transit Administration's (FTA) Section 5311 Program, 49 U.S.C. 5311, services may not be designed exclusively to serve the transportation requirements of social service agencies without regard for the mobility needs of the community as a whole.*

As a Section 5311 sub-recipient, Levy County Board of County Commissioners/Levy County Transit is committed to providing public transportation services to all persons in our service area. The service is designed to maximize usage by transportation disadvantaged persons in general, but is open to the public during all operating hours (see below).

<i>Days of Operation</i>	<i>Hours of Operation</i>
Sunday	Life sustaining only when holidays fall during week or due to a storm
Monday	4:00 A.M. – 19:00 P.M.
Tuesday	4:00 A.M. – 19:00 P.M.
Wednesday	4:00 A.M. – 19:00 P.M.
Thursday	4:00 A.M. – 19:00 P.M.
Friday	4:00 A.M. – 19:00 P.M.
Saturday	Life sustaining only when holidays fall during week or due to a storm

The rural transit trips provided to the general public using 5311 funds are not prioritized by any means. Levy County BOCC/Levy County Transit provides service on a first come, first served basis. To ensure that all services are opened to the general public in Levy County, published schedules and other marketing materials make note that their services are open to the community as a whole.

Signature: \_\_\_\_\_

Printed Name: John Meeks, Board Chairman

Date: December 6, 2016

**Levy County Board of County Commissioners**  
**Agenda Item Summary**

1. **NAME/ORGANIZATION/TELEPHONE:**

Levy County Parks and Recreation

2. **MEETING DATE:**

December 6, 2016

3. **REQUESTED MOTION/ACTION:**

Approval of new Estimate from Marlin Marine for repairs to Waccasassa Channel Markers

4. **Agenda Presentation**

Time Requested: 10

min.     

(Request will be granted if possible)

ALLOTTED TIME NOT MORE THAN 15

5. **IS THIS ITEM BUDGETED (IF APPLICABLE) ?**: YES      NO      IF NO, STATE ACTION

REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES      NO      BUDGET OFFICER APPROVAL      DATE     

6. **BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Marlin Marine Construction, who previously installed Channel Markers last November 2015, has submitted a new Estimate on the repair and replacement of Waccasassa Channel Markers that were destroyed during Hurricane Hermine.

Estimate 1287, dated 10/26/16 was \$25,000.00

Estimate 1307, dated 11/21/16, \$33,500.00 produced after closer investigation of damages with Rob Davis, Jr, Professional Engineer with Preble-Rish, Inc.

Difference: 8500.00

7. **RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <u>X</u> NO	YES <u>  </u> NO	YES <u>  </u> NO	YES <u>  </u> NO	YES <u>  </u> NO	YES <u>  </u> NO

8. **COMMISSION ACTION:**

   APPROVED

   DENIED

   DEFERRED    DATE TO BRING BACK:

   OTHER    SPECIFY:





**MARLIN MARINE CONSTRUCTION, INC.**  
 10330 W YULEE DR  
 HOMOSASSA, FL 34448-3850  
 352-621-4954

**Estimate 1287**

**ADDRESS**

Levy County BOCC  
 355 S Court St  
 Bronson, FL 32621

**DATE**  
 10/26/2016

**TOTAL**  
**\$25,000.00**

**EXPIRATION DATE**  
 11/26/2016

**ACTIVITY**

**QTY**

**RATE**

**AMOUNT**

**Waccasassa Bay Channel Markers**

1. Labor & material to replace 7 new channel markers #'s 5,9,13,15,21,25 & 29

2. Reconstruct & Replace 5 new Dayboard Signs #'s 11,17,26,27 & 32

3. Install new Dayboard sign marker # 23

Total Price

1

25,000.00

25,000.00

**TOTAL**

**\$25,000.00**

THANK YOU.

Accepted By

Accepted Date





**MARLIN MARINE CONSTRUCTION, INC.**  
 10330 W YULEE DR  
 HOMOSASSA, FL 34448-3850  
 352-621-4954

**Estimate 1307**

**ADDRESS**

Levy County BOCC  
 355 S Court St  
 Bronson, FL 32621

**DATE**  
 11/21/2016

**TOTAL**  
**\$33,500.00**

**ACTIVITY**

**QTY**

**RATE**

**AMOUNT**

**Waccasassa Bay Channel Markers**

1. Labor & material to replace 8 new channel markers #'s 5,9,13,15,21,25,28 & 29 (WE WILL BE INSTALLING 30FT PILES)

2. Reconstruct 5 pilings #'s 11,17,26,27 & 32

3. Install new Dayboards 34 signs 1,5,6,7,9,11,13,15,17,21,23,25,26,27,28,29 & 32

**Total Price**

**1**

**33,500.00**

**33,500.00**

**TOTAL**

**\$33,500.00**

THANK YOU.

Accepted By

Accepted Date



**Levy County Board of County Commissioners  
Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

ROAD/BRIDGE- ALICE LALONDE X3358

2. MEETING DATE:

12/6/16

3. REQUESTED MOTION/ACTION:

Request approval to purchase plastic drain pipe for Cedar Key Mobile Home Village

4. IS THIS ITEM BUDGETED ( IF APPLICABLE ) ? : YES \_\_\_ NO \_\_\_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_ BUDGET OFFICER APPROVAL \_\_\_ DATE

5. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED )

Requesting permission to approve the purchase of plastic culvert pipe from HD Supply waterworks for \$8,214.80 to place existing galvanized pipe that has deteriorated, clasped and not working to the point that we believe replacing the existing pipe with a more durable plastic pipe will help with the flooding issue the subdivision suffered before Hurricane Hermine and after.

6. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED )

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES <u>X</u> NO	YES ___ NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:





Bid Proposal for 18" storm drain pipe

LEVY COUNTY COMMISSION  
Bid Date: 11/30/2016  
HD Supply Bid #: 204844

HD Supply Waterworks  
820 SW 33rd Ave  
Ocala, FL 34474  
Phone: 352-351-8144  
Fax: 352-351-2709

Seq#	Qty	Description	Units	Price	Ext Price
20	510	18" N-12 CORR PIPE AASHTO 30 FT LENGTHS	LF	11.68	5,956.80
50		20FT STICKS OF PIPE			
60	200	18 N-12 WTIB CORR PIPE SERIES 65 10.8	FT	11.29	2,258.00
				<b>Sub Total</b>	8,214.80
				<b>Tax</b>	0.00
				<b>Total</b>	<b>8,214.80</b>

**Branch Terms:**

PIPE MUST BE ORDERED AND RELEASED FOR DELIVERY BY XX.XX.XX AND SHIPPED COMPLETE BY XX.XX.XX

SPECIAL ORDER ITEMS MAY BE NON-RETURNABLE OR SUBJECT TO RESTOCKING CHARGES.  
ITEMS RETURNED MUST BE IN RESALEABLE CONDITION IN ORDER TO RECEIVE CREDIT.

THIS TAKE-OFF REPRESENTS OUR INTERPRETATION OF THE PLANS AND SPECIFICATIONS AND  
IS OFFERED AS AN AID TO BIDDING ONLY.



**Levy County Board of County Commissioners  
Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

ROAD/BRIDGE- ALICE LALONDE X3358

**2. MEETING DATE:**

12/6/16

**3. REQUESTED MOTION/ACTION:**

Request approval to select a vendor to install vinyl flooring for Kelly Jerrels/Jessie Durrance Office and Shop office.

**4. IS THIS ITEM BUDGETED ( IF APPLICABLE ) ? : YES\_\_ NO\_\_ IF NO, STATE ACTION REQUIRED**

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES\_\_ NO\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE

**5. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED )**

Requesting permission to select vendor from the following quotes for vinyl flooring:

Armstrong Cushion Step Best, Instillation and Glue:

Madden Flooring: \$3,210.00

Genesis Carpet Sales: \$3,550.00

**6. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED )**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES__ NO	YES__ NO	YES__ NO	YES__ NO	YES <u>X</u> NO	YES__ NO

**7. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



GENESIS CARPET SALES, INC.

303 SOUTH MAIN STREET  
 CHIEFLAND, FL 32626  
 Ph# (352) 493-4431  
 Fax# (352) 493-4421

# Estimate

Date	Estimate #
10/18/2016	3621

Name / Address
Levy County Road Department 660 N. Hathaway Ave. Bronson, FL 32619

Project

Description	Total
Armstrong Vinyl in office area: Cushionstep Best (woodgrain pattern)	2,505.00T
S-288 Flooring Adhesive (5 gallons)	225.00T
Vinyl Installation including floor prep (smoothing or sanding the floor in preparation of laying the vinyl)	820.00

Thank you for considering us for your flooring needs.

<b>Subtotal</b>	\$3,550.00
<b>Sales Tax (0.00)</b>	\$0.00
<b>Total</b>	\$3,550.00

**\*PLEASE READ THIS CAREFULLY:** This is an ESTIMATE only and can not be exact until the job has been seen. We reserve the right to change the price if something arises once the job begins, as long as customer is notified. PLEASE SIGN IF YOU ARE IN AGREEMENT WITH ALL THE ABOVE TERMS.\* If your flooring includes vinyl we Strongly recommend using quarter round which is not automatically included in the cost. \*ALL ESTIMATES ARE GOOD FOR 30 DAYS. \*Also we do not recommend laminate in wet areas, and we are not responsible for damage caused by pets to any flooring.

Signature \_\_\_\_\_



# Madden Flooring - (352)-949-1983

## Job Estimate

90 FT - Armstrong - Cushion Step Best Vinyl - \$2280  
90 FT - Vinyl Installation - \$600  
Vinyl Shipping Cost - \$80  
Armstrong Recommended Glue & Sealer - \$250  
Total - \$3210



**Levy County Board of County Commissioners  
Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

Anne Bast Brown, County Attorney, Ext. 3389

**2. MEETING DATE:**

December 6, 2016

**3. REQUESTED MOTION/ACTION:**

Discussion and direction regarding regulations governing applications, processing and issuance of development permits or other approvals or regulations for medical marijuana use, cultivation, processing, transport, or dispensing, including direction for preparation of a moratorium on issuance of such permits.

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)?** Yes\_\_ No\_\_ *If No, STATE ACTION REQUIRED NOT APPLICABLE*

BUDGET ACTION:

DETAILED ANALYSIS ATTACHED?: YES\_\_ NO\_\_ BUDGET OFFICER APPROVAL NOT APPLICABLE DATE \_\_\_\_\_

FUNDING SOURCE: ACCOUNT NUMBER:

**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Section 386.986, Fla. Stat., entitled Compassionate Use of Low-THC and Medical Cannabis, allows for a limited number of nurseries for the cultivation of marijuana for medical use. It also provides for transport, processing and dispensing of marijuana grown in accordance with the statute. The State Department of Health has developed rules regarding the cultivation, processing, transport and dispensing of medical marijuana, and the licensing of facilities engaged in these activities. On November 8, 2016, the voters supported Amendment 2 to the Florida Constitution which furthers allows the use of medical marijuana by persons with certain conditions, and directs the Department of Health to develop regulations implementing the amendment. Since the use, cultivation, processing, transport and dispensing of marijuana are not land uses that have been anticipated in the Levy County Code, or been anticipated by Levy County staff, Levy County staff requests the Board consider directing staff to prepare a moratorium on permits for medical marijuana cultivation, processing or dispensing facilities. The additional time provided by a moratorium would allow Levy County staff to consider the effects of Section 386.986, Fla. Stat, Amendment 2, and any additional actions by the Florida Legislature and the Department of Health taken as a result of these provisions, and to prepare an amendment or amendments to the Levy County Code relating to the appropriate locations and other regulations regarding medical marijuana use, cultivation, processing, transport, dispensing or other related activities.

**6. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

DEPARTMENT DIRECTOR YES__ NO__	OTHER YES__ NO__	OTHER YES__ NO__	OTHER YES__ NO__	COUNTY ATTORNEY YES <input checked="" type="checkbox"/> NO__	COUNTY COORDINATOR YES__ NO__
				ABB 11-28-16	

**7. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



# COUNTY COMMISSIONERS

## LEVY COUNTY, FLORIDA



GOVERNMENT  
SERVING  
CITIZENS

**John Meeks**  
District 1

**Rock Meeks**  
District 2

**Mike Joyner**  
District 3

**Lilly Rooks**  
District 4

**Matt Brooks**  
District 5

*Levy County Board of County Commissioners*

	District 1	District 2	District 3	District 4	District 5
	John Meeks	Rock Meeks	Mike Joyner	Lilly Rooks	Matt Brooks
<b>2017 Board Appointments</b>					
Canvassing Board					
County Agent Advisory Board					
Florida Leaders Organized for Water					
Nature Coast Business Development Council					
Nature Coast State Trail					
Nature Coast Oyster Alliance					
North Florida Economic Development Partnership Board of Directors					
RESTORE Act/Gulf Consortium					
Small County Coalition Board of Directors					
Tourist Development Council					
Transportation Disadvantaged					
Value Adjustment Board					
North Florida Regional Planning Council					
Workforce Connection					



# COUNTY COMMISSIONERS LEVY COUNTY, FLORIDA



GOVERNMENT  
SERVING  
CITIZENS

John Meeks  
District 1

Rock Meeks  
District 2

Mike Joyner  
District 3

Lilly Rooks  
District 4

Danny Stevens  
District 5

## Levy County Board of County Commissioners

	District 1	District 2	District 3	District 4	District 5
	John Meeks	Rock Meeks	Mike Joyner	Lilly Rooks	Danny Stevens
<b>2016 Board Appointments</b>	Chairman		Vice-Chair		
Canvassing Board	X				X
County Agent Advisory Board		X			
Florida Leaders Organized for Water		X			
Nature Coast Business Development Council					X
Nature Coast State Trail		X			
Nature Coast Oyster Alliance				X	
North Florida Economic Development Partnership Board of Directors	X				
RESTORE Act/Gulf Consortium	X				
Small County Coalition Board of Directors	X			X	
Tourist Development Council	X				
Transportation Disadvantaged	X				X
Value Adjustment Board	X		X		
North Florida Regional Planning Council	X				
Workforce Connection					X

P.O. Box 310 Bronson Florida 32621  
 Telephone (352) 486-5218 Fax (352) 486-5167  
 e-mail: [levybocc@levycounty.org](mailto:levybocc@levycounty.org) Website: [Levycounty.org](http://Levycounty.org)

