

# Levy County Board of County Commissioners

## Agenda Item Summary

This completed form is required to be turned in at the Board of County Commission Office by noon on Wednesday before the Tuesday Regular Meeting

1. NAME/ORGANIZATION/TELEPHONE:

LEVY COUNTY SHERIFF'S OFFICE

2. MEETING DATE:

4/18/17

3. REQUESTED MOTION/ACTION: APPROVAL OF RESOLUTION 2017-0013; AMEND FINAL BUDGET FOR FISCAL YEAR 2016-2017

4. Agenda Presentation

Time Requested:   10  

(Request will be granted if possible)

ALLOTTED TIME NOT

MORE THAN 15 MINUTES

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES \_\_\_ NO X IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_ BUDGET OFFICER APPROVAL \_\_\_ DATE

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Budget amendment request; see attached Budget Amendment Form.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| DEPARTMENT<br>DIRECTOR | OTHER      | OTHER      | OTHER      | COUNTY<br>ATTORNEY | COUNTY<br>COORDINATOR |
|------------------------|------------|------------|------------|--------------------|-----------------------|
| YES ___ NO             | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO         | YES ___ NO            |
|                        |            |            |            |                    |                       |

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED    DATE TO BRING BACK:

OTHER    SPECIFY:



**RESOLUTION  
2017-013**

**A RESOLUTION OF THE BOARD OF COUNTY  
COMMISSIONERS OF LEVY COUNTY, FLORIDA,  
AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2016-  
2017; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Levy County, Florida, ("the Board") on September 19, 2016 held a public hearing as required by Section 200.065, Florida Statutes, and adopted Resolution 2016-063, adopting the Final Budget for Fiscal Year 2016-2017; and

**WHEREAS**, an amendment to the 2016-2017 Final Budget is required as a result of unanticipated funds received in the 2016-2017 Final Budget and received for particular purpose(s); and

**WHEREAS**, on April 18, 2017, the Board considered this Resolution pursuant to the provisions of Section 129.06(2)(d), Florida Statutes, in order to amend the Fiscal Year 2016-2017 Final Budget to reflect the changes required; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Levy County, Florida, that:

1. The Fiscal Year 2016-2017 Final Budget adopted by Resolution 2016-063, is hereby amended as follows:

a. The General Fund shall be increased by \$16,515, as reflected in the attached budget amendment form.

2. This resolution shall take effect immediately upon its adoption.

**DULY ADOPTED** this 18<sup>th</sup> day of April, 2017.

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA

\_\_\_\_\_  
John Meeks, Chairman



LEVY BOCC BUDGET AMENDMENT FORM

Email to: LEVYFINANCE@LEVYCLERK.COM

|  |   |                                    |
|--|---|------------------------------------|
| Requesting Department / Office:              | 0194 SHERIFF  | One-Time or Recurring?<br>One-time |
| Explanation / Description:                   | To appropriate additional Sheriff revenue collections for the LCSO's Law Enforcement activities |                                    |
| SOURCE of Funds and Required APPROVAL level: | Additional Revenue (Grants, Donations, Reimbursements) - Approved by BOCC Resolution            | Grant Match?<br>NO                 |
| BOCC Meeting Date (if Necessary)             | Tuesday, April 18, 2017   | Approved?                          |

NOTE: ALL COMMITMENTS EXTENDING IN FUTURE FISCAL YEARS REQUIRE BOCC APPROVAL

BUDGET AMENDMENT DETAIL

| Account Number     | Description                | Increase (Decrease) |
|--------------------|----------------------------|---------------------|
| 001-0194-581-91010 | Transfers- Law Enforcement | \$ 16,515           |

Net Increase (Decrease) in USES: \$ 16,515

ADDITIONAL REVENUES/SOURCES ONLY IN THIS SECTION:

| Account Number | Description  | Increase (Decrease) |
|----------------|--------------|---------------------|
| 001-3415201    | Fees-Sheriff | \$ 16,515           |

Net Increase (Decrease) in SOURCES: \$ 16,515

DOES BUDGET AMENDMENT BALANCE? XXXXXXXXXX

Sheriff  
DEPARTMENT HEAD:

*Paul B. McCallister*

COUNTY COORDINATOR:

CLERK OR FINANCE OFFICER

*J. J. [Signature]*



**Levy County Board of County Commissioners  
Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**  
WILBUR DEAN, COUNTY COORDINATOR

**2. MEETING DATE:**  
April 18, 2017

**3. REQUESTED MOTION/ACTION:** Motion to rescind Emergency Declaration 2017-014.

**4. AGENDA:**  
REGULAR (DEPT. OR TIME FOR ITEM)

**PRESENTATION (TIME REQUIRED):**

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES \_\_\_ NO X IF NO, STATE ACTION REQUIRED

BUDGET ACTION:  
FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO X  
BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

**6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

This item requests the rescinding of Emergency Declaration 2017-014 discontinuing a local state of emergency and a ban of open burning during the forest and brush fire declared emergency. The Emergency Declaration was enacted due to the extreme drought conditions and existing forest and brush fires throughout the County and the imminent threat of natural disaster those situations created. The Florida Division of Forestry notified the County on April 10, 2017 that the Emergency Declaration could be rescinded.

**7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

| DEPARTMENT DIRECTOR | OTHER          | OTHER          | OTHER          | COUNTY ATTORNEY     | COUNTY COORDINATOR |
|---------------------|----------------|----------------|----------------|---------------------|--------------------|
| YES ___ NO ___      | YES ___ NO ___ | YES ___ NO ___ | YES ___ NO ___ | YES <u>X</u> NO ___ | YES ___ NO ___     |
|                     |                |                |                | APB 4-11-17         |                    |

**8. COMMISSION ACTION:**

\_\_\_ APPROVED  
\_\_\_ DENIED  
\_\_\_ DEFERRED  
\_\_\_ OTHER

DATE TO BRING BACK: \_\_\_\_\_  
SPECIFY: \_\_\_\_\_

**EMERGENCY DECLARATION  
2017-014**

**WHEREAS**, the Levy County Board of County Commissioners approved Emergency Declaration Number 2017-011 declaring a local state of emergency based extreme drought conditions that caused an increased potential for brush fires and extreme fire conditions, and created a serious threat to the public health, safety and welfare; and

**WHEREAS**, extreme drought conditions no longer pose a threat to Levy County; and

**WHEREAS**, the Emergency Management Department and the Florida Division of Forestry have indicated that the emergency declaration and emergency order may now be rescinded; and

**WHEREAS**, the Chair of the Board of County Commissioners has determined that the threat or damage which gave rise to the adoption of the above-mentioned emergency declaration and emergency order no longer exist.

**NOW THEREFORE**, it is hereby ordered that:

Emergency Declaration Number 2017-011 establishing and extending a local state of emergency is hereby terminated and shall have no further effect.

**DULY ADOPTED BY THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS** this 18<sup>th</sup> day of April, 2017.

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

ATTEST: Clerk of the Circuit Court  
and Ex Officio to the Board

\_\_\_\_\_  
John Meeks, Chairman

\_\_\_\_\_  
Danny J. Shipp, Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

*Anne Bast Brown*  
\_\_\_\_\_  
Anne Bast Brown, County Attorney



## Levy County Board of County Commissioners

### Agenda Item Summary

1. **NAME/ORGANIZATION/TELEPHONE:**  
 Wilbur Dean ,County Coordinator

2. **MEETING DATE:**  
 March 21, 2017

3. **REQUESTED MOTION/ACTION:**

Request approval of memorandum of agreement between Levy County Board of County Commissioners and the Florida Fish and Wildlife Conservation Commission for the use of the Levy County 4-h Extension Office classroom and shooting ranges for Hunter Safety Program.

4. **Agenda Presentation**

**Time Requested:** \_\_\_\_\_  
 (Request will be granted if possible)

**ALLOTTED TIME NOT  
 MORE THAN 15 MINUTES**

5. **IS THIS ITEM BUDGETED (IF APPLICABLE) ? : Yes\_ No\_ If No, STATE ACTION REQUIRED**

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES \_\_\_ NO \_\_\_      BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE

6. **BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

**ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED**

7. **RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

| DEPARTMENT<br>DIRECTOR | OTHER      | OTHER      | OTHER      | COUNTY<br>ATTORNEY | COUNTY<br>COORDINATOR |
|------------------------|------------|------------|------------|--------------------|-----------------------|
| YES ___ NO             | YES ___ NO | YES ___ NO | YES ___ NO | YES ___ NO         | YES ___ NO            |
|                        |            |            |            |                    |                       |

8. **COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED      DATE TO BRING BACK:

OTHER      SPECIFY:

omissions by the FWC in the operation of this Agreement. Notwithstanding any of the foregoing, nothing herein shall constitute a waiver by either party of sovereign immunity or statutory limitation on liability.

9. **INSURANCE.** Each party shall be self-insured and shall provide evidence of such self-insurance to the other party.

10. **STATE REQUIRED CLAUSES.**

A. **Non-discrimination.** No person, on the ground of race, creed, color, national origin, age, sex, or disability, shall be excluded from participation in, be denied the proceeds or benefits of, or be otherwise subjected to discrimination in performance of this Agreement.

B. **Prohibition of Discriminatory Vendors.** In accordance with Section 287.134, Florida Statutes, and entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any good or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity;

C. **Public Entity Crimes.** In accordance with Section 287.133(2)(a), F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not perform as a grantee, supplier, consultant or by any other manner under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for Category Two, a period of 36 months from the date of being placed on the convicted vendor list.

D. **Legislative appropriation.** For contracts whose term extends beyond the State fiscal year in which encumbered funds were appropriated, the State of Florida's performance and obligation to pay is contingent upon an annual appropriation by the Legislature.

11. **NON-ASSIGNMENT.** This Agreement may not be assigned in whole or in part without the written approval of all parties. Any such assignment or attempted assignment shall be null and void.

12. **SEVERABILITY AND CHOICE OF VENUE.** This Agreement has been delivered in the State of Florida and shall be constructed in accordance with the laws of Florida. Wherever possible, each provision of this Agreement shall be interpreted in a such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under applicable law, such provision be ineffective to the extent of such prohibition or invalidity, without invalidation the reminder of such provision or the remaining provision of this Agreement. Any action in connection herewith, in law or equity, shall be brought in Leon County, Florida, to the exclusion of all other lawful venues.

13. **NO THIRD-PARTY RIGHT.** The parties hereto do not intend nor shall this Agreement be constructed to grant any rights, privileges or interest to any person not a party to this Agreement.

14. **JURY TRIAL WAIVER.** As a part of the consideration for this Agreement, the parties hereby waive trial by jury in any action or proceeding brought by any party against any other party pertaining to any matter whatsoever arising out of or in any way connected with this Agreement, or with the products or services provided under this Agreement; including but not limited to any claim of quantum merit.

15. **PROHIBITION OF UNAUTHORIZED ALIENS.** In accordance with Executive Order 96-236, the Commission shall consider the employment by the Contractor of unauthorized aliens a violation of section 274A(e) of the Immigration and Nationalization Act. Such violation shall be cause for unilateral cancellation of this Contract if the Contractor knowingly employs unauthorized aliens.

16. **EMPLOYMENT ELIGIBILITY VERIFICATION.** The Contractor shall enroll in and use the U.S. Department of Homeland Security's E-Verify Employment Eligibility Verification System (<http://www.uscis.gov/portal/site/uscis>) to verify the employment eligibility of all new employees hired by the Contractor during the term of this Contract.

The Contractor shall include in any subcontracts for the performance of work or provision of services pursuant to this Contract the requirement that the subcontractor use the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

The Contractor further agrees to maintain records of its participation and compliance with the provisions of the E-Verify program, including participation by its subcontractors as provided above, and to make such records available to the Commission or other authorized state entity consistent with the terms of the Contractor's enrollment in the program. This includes maintaining a copy of proof of the Contractor's and subcontractors' enrollment in the E-Verify Program (which can be accessed from the "Edit Company Profile" link on the left navigation menu of the E-Verify employer's homepage).

Compliance with the terms of the Employment Eligibility Verification provision is made an express condition of this Contract and the Commission may treat a failure to comply as a material breach of the Contract.

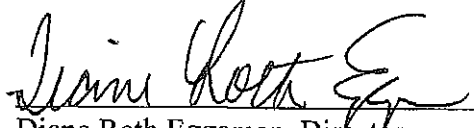
17. **ENTIRE AGREEMENT; AMENDMENT.** This Agreement with all incorporated attachments and exhibits represents the entire agreement of the parties. This Agreement may be amended by mutual written agreement of the parties.

IN WITNESS, WHEREOF, the parties hereto have caused this Memorandum of Agreement to be executed through their duly authorized signatories on the day and year last below written.

**LEVY COUNTY FLORIDA BOARD  
OF COUNTY COMMISSIONERS**

**FLORIDA FISH AND WILDLIFE  
CONSERVATION COMMISSION**

\_\_\_\_\_  
John Meeks  
Commission Chair

  
\_\_\_\_\_  
Diane Roth Eggeman, Director  
Division of Hunting and Game Management

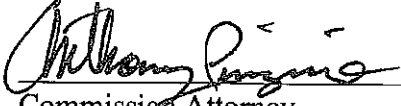
Date \_\_\_\_\_

Date 3/23/17


ATTEST:

APPROVED as to form and legality

\_\_\_\_\_  
Danny J. Shipp, Clerk

  
\_\_\_\_\_  
Commission Attorney

Approved as to form and legality

  
\_\_\_\_\_  
Anne Bast Brown, County Attorney

# Levy County Board of County Commissioners

## Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE: LEVY COUNTY ANIMAL SERVICES

2. MEETING DATE:  
4/18/2017

3. REQUESTED MOTION/ACTION:

Proposal to start a low cost spay and neuter program for Levy County Residents.

4. Agenda Presentation

Time Requested: \_\_\_\_\_  
(Request will be granted if possible)

ALLOTTED TIME NOT  
MORE THAN 15

5. IS THIS ITEM BUDGETED ( IF APPLICABLE )?: Yes\_ No X IF NO, STATE ACTION

REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: Yes No BUDGET OFFICER APPROVAL DATE

6. BACKGROUND: ( WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

It is hoped that by providing these services, we will see a decrease in pet overpopulation in our county that will ultimately decrease the number of animals impounded and the numbers of animals euthanized at the shelter each year. In addition, by providing microchips we will have quicker reunions of lost pets with owners, leaving more kennel space open for unowned pets.

**ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED**

7. RECOMMENDED APPROVAL AND DATE ( YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

| DEPARTMENT<br>DIRECTOR | OTHER   | OTHER   | OTHER   | COUNTY<br>ATTORNEY | COUNTY<br>COORDINATOR |
|------------------------|---------|---------|---------|--------------------|-----------------------|
| Yes_ No                | Yes_ No | Yes_ No | Yes_ No | Yes_ No            | Yes_ No               |
|                        |         |         |         |                    |                       |

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



Levy County Animal Services

12055 NE 69<sup>th</sup> Lane

Bronson, Florida 32621

352486-5138

For Our Friends the Animals Low Cost Spay/Neuter Initiative

Proposed Program Outline

\*Low cost spays and neuters will be made available to citizens of Levy County who are of retirement age (older than 62 years) or low income status (determined by eligibility for other types of government aid). Proof of eligibility must be submitted with application. Proof must consist of a photocopy of a Florida Driver's License showing residence in Levy County, and proof of government aid unless over 62 years of age.

\*Each applicant will submit a \$10 nonrefundable application fee along with the application. This fee will be applied to the cost of surgery at the time the animal is picked up. If scheduled appointments are missed, the fee will be forfeited.

\*Appointments will be scheduled on a weekly to biweekly basis. Appointments will be first come, first served. It will be the responsibility of the client to remember the appointment and to show up on time. If a client cannot make their scheduled appointment, it is their responsibility to reschedule at least 24 hours BEFORE the appointment date and time. Clients will be limited to two pets per month. Clients will not be allowed to have more than four pets total done through this program. Exceptions may be made for feral cat colonies, but arrangements must be made through Animal Services in advance.

\*It will be the client's responsibility to transport the pet to and from Levy County Animal Services for the scheduled appointment. It will also be the client's responsibility to prepare the pet for surgery (i.e. fasting, defleaing, bathing, etc.). Animals that have not been fasted or that are excessively dirty will not be allowed to undergo surgery. Animals that are determined to be in poor health may not be

allowed to undergo surgery. Animals with fleas will be given flea control at the expense of the client.

**\*Prices:**

-Dog spays (up to 75 lbs)-\$55. Pregnant dogs add \$10. Dogs over 75 lbs are not eligible.

-Dog neuters (up to 75 lbs)-\$40. Cryptorchids dogs add \$15. Dogs over 75 lbs are not eligible.

-Cat spays -\$40. Pregnant cats add \$10.

-Cat neuters-\$25. Cryptorchid cats add \$15.

-Flea control (Capstar) less than 25 lbs add \$3.

-Flea control (Capstar) over 25 lbs add \$6.

These prices include surgery itself, a microchip (if not already done), and a rabies shot (if not up to date). Microchips and rabies shots cannot be declined. Prices will be discounted if pets already have these items. All other health care or surgical procedures will require a visit to a local veterinarian. Feral cats are welcome, but must be brought in a trap. Remaining fees beyond the \$10 deposit will be paid upon pick-up of the pet. All fees will be paid with cash only.

\*Two surgeries will be scheduled for each working day. Surgeries will not be scheduled on weekends or holidays. Animals are to arrive between 8-9 am and be ready for surgery. Animals are to be picked up between 3-3:30 pm. Animals that are not picked up before closing time at 4 pm will incur a \$20 per night boarding fee.

\*At the time of discharge clients will be given postoperative care information, emergency information, and information about spay/neuter, vaccination and other preventative health care, and heartworms/intestinal parasites in an effort to further educate clients about proper pet care.

\*Fees collected as a part of this program will be submitted to the Levy County finance department and reapplied to the Animal Services budget in order to pay for medications, anesthetics, and other surgical supplies needed to continue to offer this program to the citizens of Levy County. It is hoped that by providing



these services, we will see a decrease in pet overpopulation in our county that will ultimately decrease the number of animals impounded and the numbers of animals euthanized at the shelter each year. In addition, microchips will allow for quicker reunions of lost pets with owners, leaving more kennel space open for unowned pets.

