

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

PAUL SILVERMAN, EIGHTH JUDICIAL CIRCUIT, 352-374-3638

2. MEETING DATE:

5/2/2017

3. REQUESTED MOTION/ACTION:

Levy County Constitutional and Court Facilities Committee – Approval of recommendation to the Board of County Commissioners

4. Agenda Presentation

Time Requested: 15

minutes (Request will be granted if possible)

ALLOTTED TIME NOT

MORE THAN 15 MINUTES

5. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : Yes_ No_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: Yes__ No__

BUDGET OFFICER APPROVAL ____ DATE

FUNDING SOURCE :

ACCOUNT NUMBER:

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The purpose of this request is to follow up with the Board of County Commissioners concerning the recommendations of the Levy County Constitutional and Court Facilities Committee, as discussed in the attached Memorandum from Chief Judge Robert E. Roundtree, Jr. dated December 8, 2016. This matter was previously discussed at the Board meeting held on December 20, 2016.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
Yes__ No	Yes__ No	Yes__ No	Yes__ No	Yes__ No	Yes__ No

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

Another concern expressed by the Committee, is the lack of space to hold court events. There are instances where jury trials or court events must be held in the County Commission Room. When this occurs, there is a co-mingling of parties in public hallways, increasing the area of concern and the number of people impacted. Additionally, the current jury rooms do not accommodate twelve-member juries. In that circumstance, the law library located in the judicial hallway and directly across from the judge's chambers must be used.

Accessibility to the courts and other constitutional offices located in the Courthouse is also a major area of concern. Individuals in wheelchairs or otherwise disabled, whether litigants, staff, attorneys, jurors, or members of the public, have significant difficulty accessing courtrooms and offices. The Committee agreed that accessibility to the court and constitutional offices for all citizens is of critical importance.

The Committee considered three alternatives to address the current concerns;

(1) Construction of a new courthouse on the property owned by the county adjacent to the Sheriff's Office. The Committee discussed, but did not determine, whether a new courthouse should be just a judicial complex housing the court, clerk, public defender, and state attorney, or whether it would house all county constitutional officers. The Committee recognized that the Grant-in-Aid funds of approximately \$1.3 million is insufficient to build a new courthouse or judicial complex, and therefore additional sources of revenue would have to be found by the county. However, it was agreed that this would be the most effective, bolder, and long term solution to the problem.

(2) Remodeling of the current courthouse to meet the space and security needs of the court and constitutional officers. The Committee recognized that while this option is likely to be less expensive than building a new courthouse, the age and condition of the facility would make this a relatively short term fix.

(3) Take no action. The Committee agreed that this would not be an acceptable option.

Recommendation

Before deciding whether to recommend option #1 or option #2, the Committee wanted information regarding the cost and feasibility of improving the existing courthouse versus building a new courthouse or judicial complex. To assist in making this determination, the Committee recommends that the Board of County Commissioners seek proposals from an architectural firm with significant background in designing, building, and remodeling courthouse space to develop a plan and cost estimate for both option #1 and option #2. These estimates can then be compared and contrasted so determination can be made as to which of the two options would be the most cost effective for the county. The Committee also recommends that the Grant-in-Aid funds currently held by the county be used to pay for the proposals.

Copy to: Levy County Constitutional and Court Facility Committee Members

Levy County Board of County Commissioners

Agenda Item Summary

1. **NAME/ORGANIZATION/TELEPHONE:**

BILL HAMMOND, DEVELOPMENT DIRECTOR

2. **MEETING DATE:**

May 2, 2017

3. **REQUESTED MOTION/ACTION:** (Non-Public Hearing) Scheduling of a Public Hearing for Guardian Angels

4. **Agenda Presentation**

Time Requested: _____

(Request will be granted if possible)

**ALLOTTED TIME NOT
MORE THAN 15 MINUTES**

5. **IS THIS ITEM BUDGETED (IF APPLICABLE) ?:** YES ___ NO ___ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL _____ DATE

6. **BACKGROUND:** (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Levy County Planning Commission heard and recommend approval with conditions to the BOCC Special Exception SE 01-17 for Guardian Angels Medical Service Dogs.

Today's request is to seek direction from the board for the scheduling of this application for a public hearing.

7. **RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)**

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

8. **COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

Matt Weldon / Levy County Parks and Recreation

2. MEETING DATE:

May 2, 2017

3. REQUESTED MOTION/ACTION:

Approval of purchase: Security camera system at Blue Springs Park

4. Agenda Presentation

Time Requested: 10

min. _____

(Request will be granted if possible)

ALLOTTED TIME Not MORE THAN 15

5. IS THIS ITEM BUDGETED (IF APPLICABLE) ?: YES ___ NO ___ X ___ IF NO, STATE ACTION

REQUIRED

BUDGET ACTION: FUNDS NEEDED FROM GENERAL FUND' S CAPITAL LINE.

FINANCIAL IMPACT SUMMARY STATEMENT:

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The attendant at Blue Springs is experiencing an increase in unacceptable behavior from visitors at the park. Alcoholic beverages are being "snuck-in" by way of an area on the West side of the Concession Bldg. The attendant cannot monitor that area or the parking lot from where the prohibited items are being stored in vehicles. The cameras would assist the Attendant to see inappropriate actions and provide some added measure of security.

We foresee the current Parks Budget balance not able to fund this project and request Funding from the Capital line in General Funds.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <u>X</u> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

GRANT COORDINATOR/GRANTS DEPARTMENT

2. MEETING DATE:

May 2, 2017

3. REQUESTED MOTION/ACTION: A.) BOCC approval of work order for Tetra Tech B.) Approve Pot 3 projects for the SEP (State Expenditure Plan)

4. Agenda Presentation

Time Requested: 10

minutes

(Request will be granted if possible)

ALLOTTED TIME NOT

5. IS THIS ITEM BUDGETED (IF APPLICABLE) ? : YES X NO ___ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED? : YES ___ NO ___ BUDGET OFFICER APPROVAL ___ DATE

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

On April 25, 2017, RESTORE Act Advisory Committee approved:

- A. Tetra Tech Work Order to begin drafting the MYIP (Multi Year Implementation Plan) for Treasury
- B. Pot 3 Projects for the SEP

Project 1: South Levy and Suwannee River Septic to Sewer Conversion

Project 2: Oyster Reef Restoration in the Gulf of Mexico

Project 3: Waccasassa Fishing Club and additional property land acquisition

Need BOCC approval of the Tetra Tech work order to begin drafting the MYIP.

Need BOCC approval of the Pot 3 projects. ESA (Environmental Science Associates) needs the approved projects in order to begin drafting the SEP.

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES <u>X</u> NO	YES <u>X</u> NO

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



**WORK ORDER NO. 2
AS AN ATTACHMENT UNDER THE AGREEMENT BETWEEN
LEVY COUNTY AND TETRA TECH, INC.,
DATED OCTOBER 8, 2013**

	CONSULTANT	CLIENT
Name	<u>Tetra Tech, Inc.</u>	<u>Levy County, Florida</u>
Street Address	<u>201 East Pine Street, Suite 1000</u>	<u>612 East Hathaway Avenue</u>
City, State, Zip	<u>Orlando, Florida 32801</u>	<u>Bronson, Florida 32621</u>
Contact Person	<u>Tim Vanderwalker, P.E.</u>	<u>Tisha Whitehurst, Grant Coordinator</u>
Telephone	<u>407.480.3908</u>	<u>352.486.3408</u>
Fax		<u>352.486.3393</u>
E-Mail	<u>tim.vanderwalker@tetrattech.com</u>	<u>grants@levycounty.org</u>
Date Work Order Prepared:	<u>April 14, 2017</u>	

Project Identification: Name: RESTORE Act Multiyear Implementation Plan (MYIP)

Tt Project No: _____ **Location:** Levy County, Florida

SCOPE OF WORK

PROJECT DESCRIPTION

Levy County (County) intends to receive approval from the United States Department of the Treasury (Treasury) for the use of funds allocated to the County through the RESTORE Act. These funds are granted on the condition that a Multi-Year Implementation Plan (MYIP) for projects proposed be submitted to and approved by the Treasury.

This proposal is for professional engineering services associated with assisting the County in a technical review of the submitted project packages, including meeting with County staff to assess the projects; prepare a MYIP for identified projects for submittal to the Treasury; and briefing RESTORE Act Committee members and County Board members on the progress of the MYIP.

Services rendered shall be performed in accordance with the Levy County/Tetra Tech, Inc. engineering consulting services agreement dated October 8, 2013. The services provided by Tetra Tech consist of the following phases:

- A. Project Technical Review
- B. RESTORE Act Committee and County Board Briefings
- C. MYIP Preparation

SCOPE OF SERVICES

Project Technical Review

1. Attend a project kick-off meeting with County Grant Coordinator to establish lines of communication, contract requirements, and schedule.
2. Review project submittal packages for technical feasibility and determine the completeness of the submitted materials.
3. Meet with project applicants to discuss the technical details of their submitted project(s) including project scope, construction timeframe, funding sources, and compliance with RESTORE Act criteria.
4. Review the project selection criteria used by the RESTORE Act Committee for scoring and ranking the projects. Assess the submitted projects' likelihood for acceptance of RESTORE Act funding. Submit a memo providing a recommended ranking based on the Treasury Department's documented criteria and fund availability.



RESTORE Act Committee and County Board Briefings

1. Tetra Tech shall attend three (3) regularly scheduled RESTORE Act Committee Meetings. Tetra Tech will prepare materials for distribution to the Committee members that provide a summary of the progress that has been made in the technical review of the submitted projects and development of the MYIP.
2. Tetra Tech shall prepare for, attend, and present at one (1) County Board meeting the Final MYIP.

MYIP Preparation

1. Tetra Tech shall prepare the required documentation required for submittal to the Treasury. The MYIP shall include:
 - i. RESTORE Act Direct Component Multiyear Plan Matrix
 - ii. RESTORE Act Direct Component Multiyear Plan Narrative
 - iii. Project Description Documents and Exhibits detailing the selected projects
2. Tetra Tech shall submit a Draft MYIP for County review and Final MYIP addressing comments received on the Draft MYIP.
3. Subsequent to the Treasury's review of the MYIP submitted by the County, Tetra Tech shall address comments on MYIP for final submittal by the County of the MYIP to the Treasury.

ASSUMPTIONS

- All submittals by Tetra Tech to the County will be provided in a digital format and include two (1) hard copy unless otherwise noted.
- The number projects to be reviewed is no more than twenty-five (25).

DELIVERABLES

Deliverables shall consist of the following:

- Project Ranking Recommendation Memo
- Draft MYIP for the County's review.
- Final MYIP to be submitted to the Treasury by the County.
- Revised Final MYIP to be submitted to the Treasury by the County.

SCHEDULE OF WORK (attach sheet if necessary to describe)

Phase		Time from NTP
A	Project Technical Review	4 Weeks
B	RESTORE Act Committee and County Board Briefings	8 Weeks
C	MYIP Preparation	12 Weeks

FEE

The services shall be provided for the following lump sum amounts.

A.	Project Technical Review	\$13,121
B.	RESTORE Act Committee and County Board Briefings	\$ 5,000
C.	MYIP Preparation	\$ 6,809
Total Lump Sum		\$24,930

ACCEPTED BY:

Consultant's Authorized Signature

Jon D. Fox, P.E.
Vice President

AUTHORIZED BY:

Client's Authorized Signature

Printed Name

Title

Date Executed

Two originals of this work order shall be executed by the Client and returned to Tetra Tech, Inc. A fully executed copy will be returned to the Client.

RESTORE Act Pot 3 Projects

Project Summaries

Project	Applicant	Description	Cost	Pot
South Levy and Suwannee River Septic to Sewer Conversion	Levy County	<p>The Levy County BOCC, Levy County staff, and ESA (Environmental Science Associates) have identified a need for septic to sewer conversion. This project will meet the requirements for the SEP (State Expenditure Plan), which is to improve water quality, restore and protect natural systems, and provide flood protection. This project would eliminate septic tanks along costal areas and provide treatment for future residential and commerical site hook ups. The project would be concentrated in areas prone to flooding, and therefore would reduce the nutrient and bactrial loads to residents.</p>	<p>Currently waiting on more information from ESA to establish the cost and recommended target area for Levy.</p>	3

<p>Oyster Reef Restoration in the Gulf of Mexico, Levy County, Florida</p>	<p>Cedar Key Oystermen's Association, Inc.</p>	<p>Productive oyster reefs in the Suwannee Sound and Waccasassa Bay play essential roles in sustaining ecological relationships within the Gulf of Mexico. Beyond the fact that oyster reef communities represent important food sources for many species of commercially important fish and invertebrates, functioning oyster reefs are also recognized as critical structural and community components which sustain numerous ecological relationships. When oyster population dynamics are impaired, the result can be widespread and extend beyond local geographical boundaries. Many commercially valuable, recreationally important, and ecologically critical species depend upon or spend a portion of their life cycle associated with oyster reefs. Because of the natural complexity of oyster reefs, restoring functioning oyster communities is the cornerstone for any broad-scope aquatic resource restoration plan. This project will replace substrate, re-seed oyster populations, and re-establish reef infrastructure and hydrographic features using a combination of proven techniques to rehabilitate oyster reef habitats in Levy County. Placing substrate or "cultch" in the bays where natural reproduction occurs, and re-seeding oyster populations with juvenile stocks are among the most effective techniques to 1) create reef infrastructure, 2) stimulate spat setting, 3) sustain oyster fisheries, 4) enhance community functions, 5) increase natural productivity, 6) accelerate the recovery process. Additionally, innovation methods to stabilize reef structure and restore hydrodynamic processes may be applied to provide long-term solutions to current habitat degradation.</p>	<p>ESA will assist in calculating the total amount for this project. We have the ability to leverage funds with other agencies and counties (Dixie and Taylor).</p>	<p>3</p>
--	--	--	---	----------

<p>Waccasassa Fishing Club and additional property Land Acquisition</p>	<p>Parks and Recreation- Levy County; Matt Weldon</p>	<p>The purpose of the project is to obtain and hold in public interest the two (2) separate parcels of property located on County Road 326, within Levy County and the adjacent land currently held by the County at the mouth of the Waccasassa River. As it is envisioned, this project will provide tremendous ecological and environmental impact with the State of Florida goals of protection and preservation. Additionally, this project will be the first of its kind in Levy County, as it will be designed and built utilizing Universal Design principles so that the persons of all ability levels may enjoy the resources that we are so proud of. We intend to demonstrate that it is possible to balance lessened environmental impacts and recreational uses by individuals with unique abilities.</p> <p>Parcel 1: Hutchinson Family LP, Parcel ID # 0210800000, which is a 203 acre former homestead that has one small home on it and the majority of the property is undeveloped. The property also straddles the River.</p> <p>Parcel 2: Waccasassa Fishing Club, LLC, Parcel ID # 02109000300, which is a 22 acre fishing, camping, mixed use facility that includes a large operational structure and marina/dock facility.</p> <p>Parcels 1 and 2 are adjacent and abutting and in total, would add approximately 226 acres to our current facility.</p>	<p>ESA will assist in calculating the total amount for this project. We have the ability to leverage funds with other agencies (DEP, FWC, and Water Management District).</p>	<p>3</p>
---	---	--	---	----------

Levy County Board of County Commissioners

Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

LEVY COUNTY EMERGENCY MANAGEMENT

2. MEETING DATE:

MAY 2, 2017

3. REQUESTED MOTION/ACTION:

Request ratification of Emergency Declaration #2017-018, A Declaration by Levy County, Florida, For a Local State of Emergency

4. Agenda Presentation

Time

Requested: 5Min

(Request will be granted if possible)

ALLOTTED TIME NOT

MORE THAN 15 MINUTES

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ___ NO X IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

NO BUDGET OR FINANCIAL IMPACT EXPECTED

DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL ___ DATE

FUNDING SOURCE:

ACCOUNT NUMBER:

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

Request ratification of Emergency Declaration #2017-018, Local State of Emergency
that was enacted on April 18th 2017 and expires on April 30th 2017

This is a Local State of Emergency due to extreme drought conditions that increase
wildfire potential

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

Deputy Clerk MBASS

EMERGENCY DECLARATION

No. 2017-018

**A DECLARATION BY LEVY COUNTY, FLORIDA, FOR A
LOCAL STATE OF EMERGENCY.**

WHEREAS, Levy County ("County"), through its Chair and Board of County Commissioners ("Board"), finds that extreme drought causes an increased potential for brush fires and extreme fire conditions, and creates a serious threat to the public health, safety and welfare; and

WHEREAS, Chapter 252, Florida Statutes, and Section 30-32, Levy County Code, authorizes the Chair of the Board, and in the Chair's absence, the Vice-Chair of the Board, to declare that a local state of emergency exists, when a quorum of the Board is unable to meet; and

WHEREAS, on April 18, 2017, the Board adopted Emergency Declaration No. 2017-017, declaring a state of emergency due to drought and wildfire conditions in the County; and

WHEREAS, a Keetch-Byram Drought Index (KBDI) of 500 or higher (0 represents saturated soil and vegetation conditions; 800 represents extremely dry soil and vegetation conditions) exists in portions of Levy County, with elevated KBDI existing in other portions of Levy County, and forest and brush fires currently burning in the County and surrounding counties, all create immediate danger to the public health, safety and welfare, and a potential natural disaster in and around those areas of the County where fires are located; and

WHEREAS, these conditions have the potential to threaten lives and property, and to cause damage to public streets and roads, public drainage systems, commercial and residential buildings, agricultural operations, and other commercial and private interests; and

WHEREAS, these conditions of extreme drought throughout the County and existing forest and brush fires within certain areas of the County and surrounding counties create an imminent threat of natural disaster to arise in and spread to areas of the County beyond those currently on fire; and

WHEREAS, strict compliance with some procedures and formalities prescribing procedures for the conduct of County business may hinder necessary action in coping with any emergency related to the natural disaster currently existing and with the spread or imminent threat of the spread of such natural disaster; and

WHEREAS, notice of the state of emergency by posting on the County's website, at the Levy County Courthouse, and at libraries throughout the County is fair notice under the circumstances due to the imminent danger to the public health, safety and welfare, and the circumstances of the current emergency in the County due to the drought conditions and existing forest and brush fires; and

WHEREAS, the County desires to be in a position to maximize all resources that may be available; and

WHEREAS, the County desires to insure that all possible efforts are being made to protect human life and property.

NOW, THEREFORE, BE IT PROCLAIMED, that a state of emergency be declared for Levy County, Florida, and that the County Coordinator is appointed as the County Coordinating Officer in relation to the state of emergency declared herein, and that the County Coordinator is authorized to take all action necessary and appropriate to secure resources to protect human life and property and to utilize all lawful authority granted to the

County under State and County laws as necessary to accomplish same. Any regulations prescribing procedures for the conduct of County business, if strict compliance would hinder necessary action in coping with emergency, are hereby suspended. Suspension of such procedures shall be at the direction of the County Coordinator upon consultation with State of Florida Forest Service representatives and the County Emergency Management Director, if such consultation is practicable. The Chair of the Board, and in his absence the Vice-Chair, shall have the authority to issue any emergency orders necessary to protect the public health, safety and welfare, in accordance with the applicable provisions of Chapter 252, Florida Statutes, and the Levy County Code.

BE IT FURTHER PROCLAIMED further that Emergency Declaration No. 2017-017 is hereby rescinded in its entirety.

This Emergency Declaration No. 2017-018 is effective through the 30th day of April, 2017, and may be extended in seven day increments by the Chair, or in his absence the Vice-Chair, or in both of their absences, the County Coordinator.

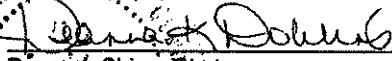
DULY ADOPTED BY THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS this 24th day of April, 2017.

**BOARD OF COUNTY COMMISSIONERS
OF LEVY COUNTY, FLORIDA**

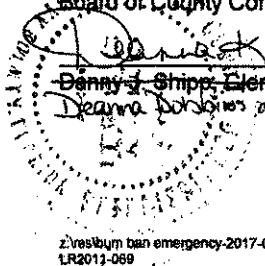


John Meeks, Chair

ATTEST:
Clerk of the Circuit Court
and Ex Officio Clerk to the
Board of County Commissioners



Deanna Robinson, Chief Deputy
Denny Shipp, Clerk



APPROVED AS TO FORM
AND LEGAL SUFFICIENCY



Anne Bast Brown, County Attorney