

**Levy County Board of County Commissioners**  
**Agenda Item Summary**

<b>1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:</b> DEPARTMENT OF PUBLIC SAFETY	<b>2. MEETING DATE:</b> May 16, 2017
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**3. REQUESTED MOTION/ACTION:**  
 Department of Public Safety is requesting approval of Proclamation 2017-020 to identify the week of May 21-27, 2017 as Emergency Medical Services Week.

	<b>4. IS THIS ITEM BUDGETED (IF APPLICABLE)?:</b> YES ___ NO ___ IF NO, STATE ACTION REQUIRED N/A  DETAILED ANALYSIS ATTACHED?: YES ___ NO ___ BUDGET OFFICER APPROVAL _____ DATE: _____
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**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**  
 Department of Public Safety is requesting the approval of the BOCC and signature of the Chairman to recognize the importance of our Emergency Medical Services personnel and their dedication to serve the citizens and visitors of Levy County.

“EMS Strong: Always in Service”

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES <input checked="" type="checkbox"/> NO	YES ___ NO

**7. COMMISSION ACTION:**  
 \_\_\_ APPROVED  
 \_\_\_ DENIED  
 \_\_\_ DEFERRED DATE TO BRING BACK:  
 \_\_\_ OTHER SPECIFY:



**PROCLAMATION  
2017-020**

**A PROCLAMATION OF THE BOARD OF COUNTY  
COMMISSIONERS OF LEVY COUNTY, FLORIDA  
RECOGNIZING MAY 21-27, 2017 AS EMERGENCY  
MEDICAL SERVICES WEEK.**

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

**WHEREAS**, the members of EMS teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of County Commissioners of Levy County, Florida that the week of May 21-27, 2017 shall be known in Levy County as:

**EMERGENCY MEDICAL SERVICES WEEK**

**BE IT FURTHER PROCLAIMED** that the Board of County Commissioners recognizes the theme for the week as: "EMS Strong: Always in Service" and encourages the community to observe this week with appropriate programs, ceremonies and activities.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of May, 2017.

**BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA**

\_\_\_\_\_  
John Meeks, Chairman

**ATTEST:** Clerk of the Circuit Court  
and Ex-Officio Clerk to the Board

\_\_\_\_\_  
Danny J. Shipp, Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

*Anne Bast Brown*  
\_\_\_\_\_  
Anne Bast Brown, County Attorney

(SEAL)

z:\proclamations\EMSwEEK.May21-27\_2017  
LR2017-020

*Levy County Board of County Commissioners  
Agenda Item Summary*

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

May 16, 2017

3. REQUESTED MOTION/ACTION:

Department of Public Safety is requesting approval to purchase EMS equipment.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES  NO  IF NO, STATE ACTION REQUIRED

DETAILED ANALYSIS ATTACHED?: YES  NO  BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

Department of Public Safety is requesting approval to purchase EMS equipment;

- 5 Stryker Power Kits from Stryker for \$4,989.65
- 2 Stryker Stair Chairs from Stryker for \$5,760.72
- 3 Stryker Stretchers from Stryker for \$53,076.15
  - Total amount ( Stryker) : \$63,826.52
- 1 Oxygen Fill Station from Breathing Air for \$7,815.75

These items are budgeted for the 2016-2017 fiscal year.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES <input type="checkbox"/> NO	YES <input type="checkbox"/> NO	YES <input type="checkbox"/> NO	YES <input type="checkbox"/> NO	YES <input checked="" type="checkbox"/> NO

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



LCDPS  
EMS Equipment Quotes

**QTY**   **Item**  
5   Stryker Power Kits (batteries)

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	<b>Vendor</b>	<b>Quote</b>	<b>Notes</b>
>>>>>>>	Stryker	\$ 4,989.65	

**QTY**   **Item**  
2   Stryker Stair Chairs

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	<b>Vendor</b>	<b>Quote</b>	<b>Notes</b>
>>>>>>>	Stryker	\$ 5,760.72	

**QTY**   **Item**  
3   Stryker Stretchers

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	<b>Vendor</b>	<b>Quote</b>	<b>Notes</b>
>>>>>>>	Stryker	\$ 53,076.15	

**QTY**   **Item**  
1   Two Position Oxygen Fill Station

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	<b>Vendor</b>	<b>Quote</b>	<b>Notes</b>
>>>>>>>	American Airworks	\$ 6,426.25	No installation, located in WV
>>>>>>>	Breathing Air	\$ 8,087.75	Established vendor, relatively local, installation included
	Channel Innovations	\$ 8,310.00	
	Hypres	\$ 6,475.00	No installation, located in OK



PO Box 1000  
 578 Robert C Byrd Drive  
 Sophia, WV 25921-1000  
 304-683-4595 304-683-3257fax

# Estimate

Date	Estimate #
5/5/2017	28433

Name / Address
Levy Co Dept of Public Safety PO Box 448 Branson FL 32621

Ship To
Levy Co Dept of Public Safety 9010 NE 79th Ave Branson FL 32621

Item	Description	Qty	U/M	FOB	Rep
				Origin	MWR
				Cost Ea	Total
AC70034S-O Motor	Boombox, 1 Position, Stationary, Oxygen Estimated Freight To Zip Code 32621 (Standard delivery / With no liftgate required)	1 1		4,957.10 275.00	4,957.10 275.00
AC70035S-O	***Optional Double Unit*** Boombox, 2 Position, Stationary, O2	0		6,151.25	0.00
				+ SHH	
				<del>6,151.25</del>	
				≈ 6426.25	
Price reflects discount. Feel free to call with any questions.				<b>Total</b>	\$5,232.10



## Ronnie Lecompte

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**From:** Matt Raines <[matt@americanairworks.com](mailto:matt@americanairworks.com)>  
**Sent:** Tuesday, May 09, 2017 9:14 AM  
**Subject:** Re: Estimate 28433 from American Airworks

Ronnie,

Good morning. No, the quote does not include installation. We can't offer that service outside of West Virginia. There is only one inlet hose connection to the unit, so running that connection hose, & anchoring the unit to the floor is the only installation required. We have dealers in Florida that can quote you labor/installation . I can put you in touch with someone if you need. Let me know if you have any questions. Have a nice day.

Matt Raines

 **AMERICAN AIRWORKS™**  
PO Box 1000  
578 Robert C Byrd Drive  
Sophia, WV 25921-1000  
304-683-4595  
304-683-3257 Fax  
[matt@americanairworks.com](mailto:matt@americanairworks.com)

On 5/9/2017 8:36 AM, Ronnie Lecompte wrote:

Matt, does this quote include installation?

Ronnie LeCompte  
Levy County Dept. of Public Safety  
1251 N.E. County Rd. 343  
Bronson, Fl. 32621  
Office 352-486-5209  
Cell – 352-529-7647  
[rlecompte@levydps.com](mailto:rlecompte@levydps.com)

**From:** Matt Raines [<mailto:matt@americanairworks.com>]  
**Sent:** Friday, May 05, 2017 4:32 PM  
**To:** Ronnie Lecompte <[rlecompte@levydps.com](mailto:rlecompte@levydps.com)>  
**Subject:** Estimate 28433 from American Airworks

## **8. Warranty**

American Airworks warrants that new equipment manufactured and delivered by it will be free from defects in material and workmanship for a period of 24 months from the date of first operation or 27 months from the date of shipment, whichever shall first occur. Repairs are warranted to be free from defects in material and workmanship for a period of 90 days from the date of shipment from our plant. Piston rings not installed by us and expendable material such as filter cartridges are specifically excluded from this warranty. Electrical and electronic components are warranted to be free from defects in material and workmanship for a period of 90 days from the date of shipment from our plant. The purchaser shall be obligated to promptly report any failure to conform to this warranty, in writing to American Airworks within said period, whereupon American Airworks shall, at its option, correct any such nonconformity, by suitable repair to such equipment or, furnish a replacement part F.O.B. our factory, or to repay the purchase price, provided the purchaser has stored, installed, and operated such equipment in accordance with good industry practices and has complied with specific recommendations of American Airworks. Accessories or equipment furnished by American Airworks but manufactured by others, shall carry whatever warranty the manufacturers have conveyed to American Airworks and which can be passed on to the purchaser. American Airworks shall not be liable for repairs, replacements, or adjustments to the equipment or any costs of labor performed by the purchaser or others without express written approval from American Airworks. The effects of corrosion, erosion, and normal wear and tear are specifically excluded. The effects of electrical over voltage, over current, power surge, improper installation or maintenance, lightning strike or other weather related damage are specifically excluded. Performance warranties are limited to those specifically stated within American Airworks' proposal. Unless responsibility for meeting such performance warranties are limited to specified shop or fields tests, the obligation of American Airworks shall be to correct in the manner and for the period of time provided above. AMERICAN AIRWORKS MAKES NO OTHER WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER, EXPRESSED OR IMPLIED, EXCEPT THAT OF TITLE, AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY DISCLAIMED. Correction by American Airworks of all liabilities of American Airworks for such nonconformity, whether based on contract, warranty, negligence, indemnity, strict liability or otherwise with respect to or arising out of such equipment. The purchaser shall not operate equipment, which is considered to be defective without first notifying American Airworks in writing of its intention to do so. Any such use of equipment will be at the purchaser's sole risk and liability.



# BREATHING AIR SYSTEMS

Division of Sub-Aquatics, Inc.

5555 S.E. Hwy 441, Unit 10-04, Ocala, FL 34480

Sales: (352) 629-7712 Fax: (352) 401-9501 Net: [www.breathingair.com](http://www.breathingair.com)

Reynoldsburg, OH • Ocala, FL • Chattanooga, TN • Moweaqua, IL • Morgan, PA

DATE: ~~January 26, 2017~~ April 6, 2017 May 9, 2017

PROPOSAL

SUBMITTED TO: LEVY CO DEPT OF PUBLIC SAFETY  
1251 N.E. County Rd. 343  
BRONSON, FL 32621

ACCOUNT #: 853580

REQUESTED BY: Ronnie LeCompte

PHONE: (352) 486-5209

MOBILE PHONE:

FAX: (352) 486-5401

ESTIMATED DELIVERY TIME:

F.O.B.: Shipping Included

TERMS: Net 30

ITEMS QUOTED: O2 Fill Station

JOB LOCATION:

## QUOTE

Part Number	Description	Price	Qty	Extended Price
OXY-2S	Fill Station - Oxygen Two position Class 2 oxygen fill station with gauges and fill controls.	\$7,815.75	1	\$7,815.75
Shipping	Shipping & Freight Charges	\$272.00	1	\$272.00

BAUER OXY-2S has been blast tested by a third party

BAUER OXY-2S has been blast tested with 2- O2 cylinders in the fill station at time of testing.

BAUER OXY-2S is a one hand operation, for opening and closing.

BAUER OXY-2S has soft tube liners to protect your O2 cylinders

Install Included

Breathing Air Systems Technician will come to your location, bolt down and connect with your existing O2 plumbing.

If any additional O2 Plumbing is needed for the install, it may require an added cost for O2 parts required to finish the install.

Ronnie,

If you have any questions, please call me at my office.

Thank you,

Randy L Baker

FL Branch Manager

Breathing Air Systems FL

Phone (352) 629-7712

Fax (352) 401-9501

[rbaker@breathingair.com](mailto:rbaker@breathingair.com)

**Quote Total \$8,087.75**

PAYMENT TO BE MADE AS FOLLOWS: (UNLESS OTHERWISE NOTED, TERMS ARE NET PAYMENT DUE WITHIN 30 DAYS AFTER DELIVERY)

Proposal Submitted By: Randy Baker Prices Good For 60 Days

PAYMENT TO BE MADE AS FOLLOWS: (UNLESS OTHERWISE NOTED, TERMS ARE NET PAYMENT DUE WITHIN 30 DAYS AFTER DELIVERY)

Note: Payment by Credit Card will incur a convenience fee totaling 3.0% of the transaction amount on all transactions exceeding \$1,500.00.



Made in the USA

3126 South Boulevard, #239  
Edmond, OK 73013  
405-440-2442 Voice  
888-317-6445 Toll Free  
405-440-2471 Fax  
sales@hypresequip.com  
www.hypresequip.com

ORDER NUMBER: 0009761

ORDER DATE: 5/5/2017

SALESPERSON: RON

CUSTOMER NO: 00-LEVY

SOLD TO:

Levy County Public Safety  
1251 NE 343  
BRONSON, FL 32621

SHIP TO:

Levy County Public Safety  
1251 NE 343  
BRONSON, FL 32621

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS	CONFIRM TO			SHIP DATE
Ronnie LeCompte			Net 30				12/31/5999
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	LIST PRICE	DISCOUNT	AMOUNT
HPE4550-2-OCL2 CONTAINMENT, DOUBLE, OXYGEN	EA	1.00	0.00	0.00	6,475.00	%	6,475.00

THANK YOU FOR YOUR ORDER

Net Order:	6,475.00
Less Discount:	0.00
Freight:	359.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>6,834.00</b>



Manufacturer of High Pressure Breathing Air Compressor Systems

Made in the USA Compressor Pumps, Class 2 Containments, Air, Oxy Panels & Storage

## HPE4550-2-OCL2

The HPE4550-2-OCL2 station mount cylinder fill enclosure fills two cylinders at a time. The enclosure provides increased safety during the fill process, only operating when the door is closed and locked. The HPE4550-2-OCL2 is designed to contain the destructive force of an accidental cylinder failure or hose rupture, while allowing the energy blast to be vented away from the operator.

### Construction:

- Exterior Cabinet Contains ¼" Steel Plate On All Four Sides
- Drawer Contains ½" Steel Plate Construction & ¼" Steel on Three Sides of the Cabinet, Result is ½" Steel On All Four Sides
- Fabricated By ISO 90002 Company, Laser Cut, & Certified Welded
- 6 mil Zinc-Rich Primer & Powder Coat
- Vented Through Rear and Bottom of Cabinet
- All Control Components Located Inside Cabinet
- All Components are Brass and Oxygen Cleaned

### Standard Features

- Teflon Slides To Protect Cylinder from Scuffing
- (1) Connection for Cascade System
- (2) Oxygen Clean Fill Hose's w/Medical Yokes & Bleed Valves
- (2) Panel Valves to Control Fill Process
- (2) Fill Gauge to Monitor Fill Process

### Safety Features:

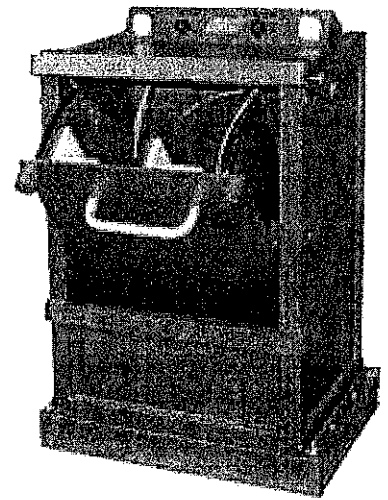
- NFPA 1901-71, 23.9.1-4 Compliant
- Certified By A Licensed Engineering Testing Facility
- Tested to Contain Rupture of an 88 Cubic Ft. Cylinder at 4500 PSI
- Carriage Tilt Design Minimizing Operator Fatigue
- Safety Interlock Control System Preventing Operation Unless the Front Access Door is Completely Closed and Locked in Place

Dimensions: 20.5"W x 29.5"D x 42"H, Approx. 500lbs.

### OXYGEN CLEANING

Hypres Equipment oxygen cleaning process follows the recommended practices for oxygen cleaning, published in the Compressed Gas Association document, CGA G-4.1 and American Society for Testing and Materials document, ASTM G 127.

Hypres Equipment oxygen cleaning procedure follows the recommendations published in the American Society for Testing and Materials document, ASTM G 88 and ASTM pamphlet, Design Strategies for Polymer – Lined Flex Hose Distance / Volume Pieces.



## Ronnie Lecompte

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**From:** Sales <sales@hypresequip.com>  
**Sent:** Tuesday, May 09, 2017 10:57 AM  
**To:** Ronnie Lecompte  
**Subject:** RE: Form Entry [Contact HYPRES] (10316425)

Ronnie, includes shipping, no installation, you can do it, shipping 45 to 60 days based on current sales, we have 15 on order.

Ron Peeler

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**From:** Ronnie Lecompte [mailto:rlecompte@levydps.com]  
**Sent:** Tuesday, May 09, 2017 7:43 AM  
**To:** Sales  
**Subject:** RE: Form Entry [Contact HYPRES] (10316425)

Ron, does this quote include shipping and installation and what is the turn around time.

Ronnie LeCompte  
Levy County Dept. of Public Safety  
1251 N.E. County Rd. 343  
Bronson, Fl. 32621  
Office 352-486-5209  
Cell – 352-529-7647  
[rlecompte@levydps.com](mailto:rlecompte@levydps.com)

**From:** Sales [mailto:sales@hypresequip.com]  
**Sent:** Friday, May 05, 2017 4:46 PM  
**To:** Ronnie Lecompte <rlecompte@levydps.com>  
**Subject:** RE: Form Entry [Contact HYPRES] (10316425)

Quote attached as requested,  
Thanks,  
Ron Peeler



*Made in the USA*

*IN GOD WE TRUST*

High Pressure Breathing Air Systems

**Ron Peeler**

Package Shipping AND Mailing Address

3126 S. Boulevard St. #239

Edmond, OK. 73013

405-440-2442, Voice

[rpeeler@hypresequip.com](mailto:rpeeler@hypresequip.com)

[www.hypresequip.com](http://www.hypresequip.com)

**Levy County Board of County Commissioners**  
**Agenda Item Summary**

1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:

DEPARTMENT OF PUBLIC SAFETY

2. MEETING DATE:

May 16, 2017

3. REQUESTED MOTION/ACTION:

The Department of Public Safety is presenting our Quarterly Report for the second quarter of FY 2016/2017.

4. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES  NO  IF NO, STATE ACTION REQUIRED

N/A

DETAILED ANALYSIS ATTACHED?: YES  NO  BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

The Department of Public Safety is presenting our quarterly report update to disseminate information on the operational and administrative accomplishments and changes the Department has undergone in the previous quarter.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

7. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

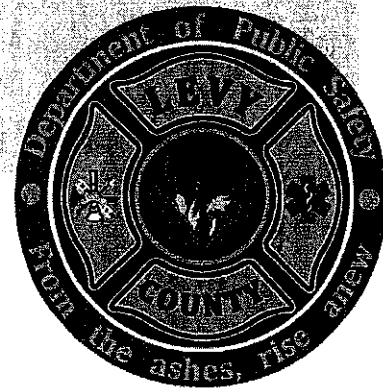
OTHER SPECIFY:





# LCDPS QUARTERLY REPORT

January-March, 2017



## OVERVIEW

- Training
- Events
- Organizational Chart
- Staff & Apparatus
- Calls for Service
  - Fire
  - Fire Types
  - EMS
  - EMS Transports
- Status Statistics
- Response Times
  - Fire
  - EMS
- Accounts Receivable



## TRAINING



- In the absence of a Training Coordinator, FF/PM Kevin Scott has been handling training responsibilities
- Continue to have quarterly EMS and Fire meetings
  - Provides staff an opportunity to advance their knowledge with different training opportunities
  - Medical Director makes a presentation at Quarterly EMS Meetings
  - Bring staff up to speed with Department happenings
  - Gives staff opportunity to ask questions and give input on the direction of the Department
- First Responder Class\* was held January 10, 2017
  - 2 Participants
- Firefighter I Class\* began February 7, 2017
  - 7 Participants
- Upcoming Training Opportunities
  - Emergency Vehicle Operations Course (EVOC)\*
  - Emergency Medical Responder (EMR)\*
  - S130/S190 (Forestry Wildland Class)\*

\*These classes are available at no charge to members affiliated with any Fire Department in Levy County

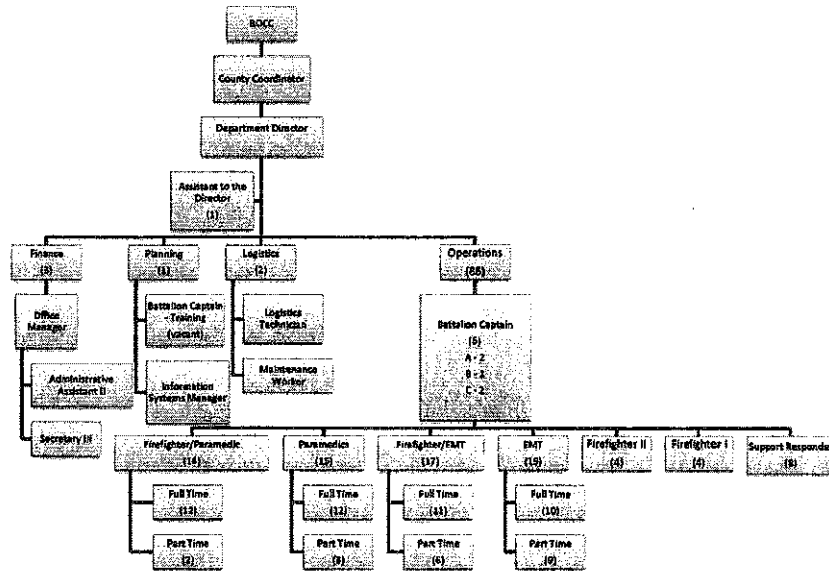


## EVENTS IN/OUT OF THE ORGANIZATION

- The Department continues to attend as many events as we can to promote the Department in the Public
- The Department stayed busy this quarter attending several events, especially at local schools



# CURRENT ORGANIZATIONAL CHART

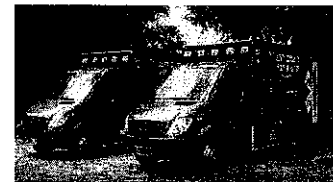
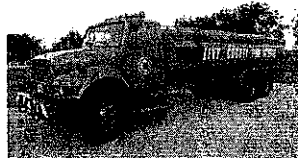


Rev. 05/03/2017



# STAFF / APPARATUS OVERVIEW

- 94 Members
  - 8 Admin
  - 86 Field
- 11 Stations
  - 6 EMS
  - 4 Fire
    - 2 Inactive
  - 1 Dual Fire/EMS
- 38 Apparatus
  - 5 Admin Units
  - 5 EMS Non-Transport
  - 11\* EMS Transport
    - \*will be taking delivery of 2 new units soon!
  - 17 Fire Units

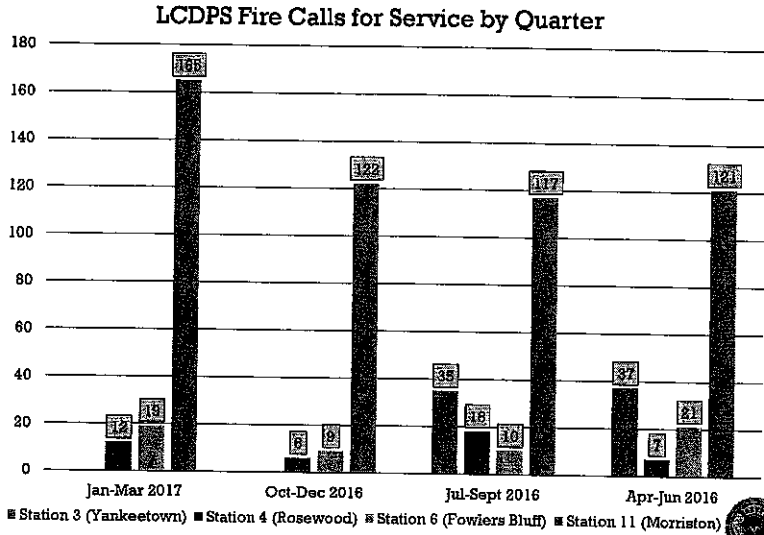


Rev. 05/03/2017



# CALLS FOR SERVICE – FIRE

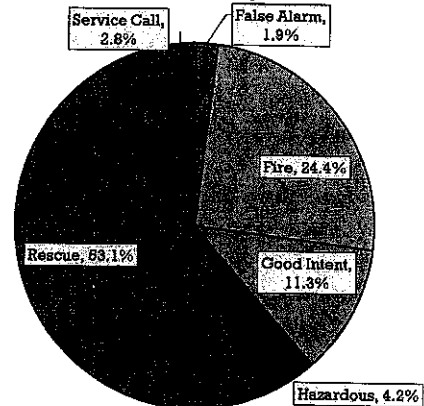
- January-March 2017
  - 196
- October-December 2016
  - 122
  - As of October 1, 2016, Yankeetown Fire is no longer staffed by the County
- July-September 2016
  - 181
- April-June 2016
  - 186



# CALLS FOR SERVICE – FIRE TYPES

- The U.S. Fire Administration (USFA) National Fire Incident Reporting System (NFIRS) is a standard reporting system used to describe fire department responses.
- According to USFA, about 23,000 Departments report in NFIRS.
- Departments report about 22,000,000 incidents and 1,000,000 fires per year.
- There are 9 categories of incident types:
  - 100 - Fire
  - 200 - Overpressure, rupture, explosion, overheat (no fire)
  - 300 - Rescue and Emergency Medical Service incidents
  - 400 - Hazardous condition (no fire)
  - 500 - Service call
  - 600 - Good intent call
  - 700 - False alarm and false call
  - 800 - Severe weather and natural disaster
  - 900 - Special incident type

LCDPS Fire Call Types Jan-Mar 2017

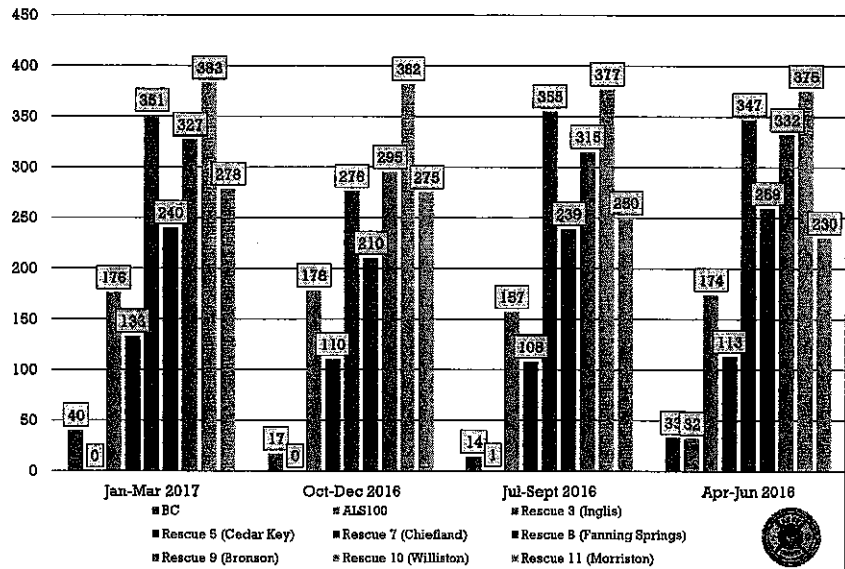


False Alarm
  Fire
  Good Intent
  Hazardous
  Rescue
  Service

# CALLS FOR SERVICE – EMS

LCDPS EMS Calls for Service by Quarter

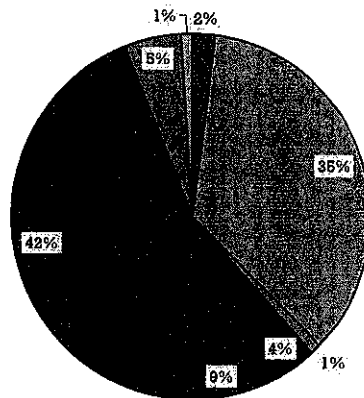
- January-March 2017  
▪ 1,888
- October-December 2016  
▪ 1,743
- July-September 2016  
▪ 1,816
- April-June 2016  
▪ 1,895



# EMS TRANSPORTS

LCDPS EMS Transports Jan-Mar 2017

- Jan-Mar: 1,347
- Oct-Dec: 1,268
- Jul-Sept: 1,283
- Apr-Jun: 1,362

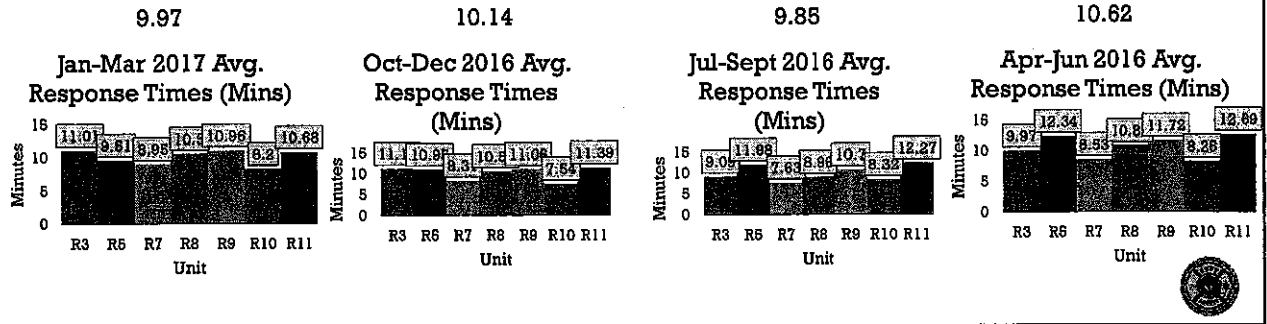


■ MVMC: 22 ■ NFRMC: 47 ■ ORMC: 20 ■ RGHW: 4 ■ 7 Rivers: 1 ■ Shands: 35 ■ VA: 6 ■ West Marion: 10



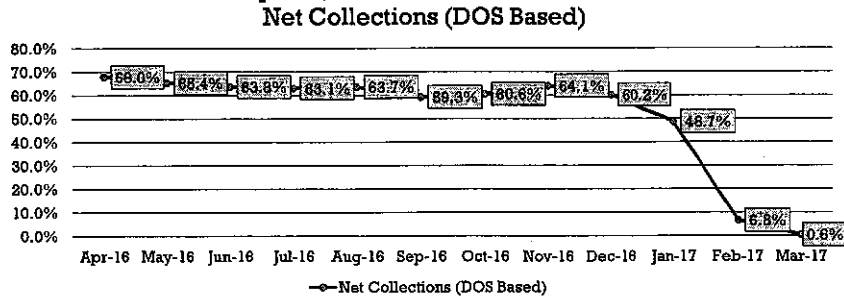
# EMS RESPONSE TIMES

According to NFPA-1710, the 'Golden' Recommended Standard response time is eight (8) minutes or less; this does not take into account rural settings. The average frontline ambulance response time for Levy County EMS for the past quarter was 9.97 minutes. The graphs below represent the average response time after dispatched for each EMS transport unit.



# ACCOUNTS RECEIVABLE (DOS BASED)

- On June 1, 2013, EMS billing was outsourced to EMS | MC. LCDPS office staff continue to monitor the receivables through reports submitted by EMS | MC.
- EMS | MC billed customers for 1,319 total transports that occurred this quarter.
- The graph below reflects the current (as of 04/08/2017) net collections for the last 12 months of transports;



## **LCDPS CORE VALUES**

It is with our ever present core values in mind that we seek to succeed in our mission.

- **Integrity-** Consistency of actions values and principles; being honest and accountable for one's actions regardless of the circumstances
- **Professionalism-** Having interest and desire to do a job well and holding positive attitude towards the profession
- **Service-** Serving the department and the community with respect and to the best of our ability
- **Stewardship-** Responsible planning and management of resources





**Levy County Board of County Commissioners  
Agenda Item Summary**

**1. DEPARTMENT MAKING REQUEST/NAME/EXTENSION:**

DEPARTMENT OF PUBLIC SAFETY

**2. MEETING DATE:**

May 16, 2017

**3. REQUESTED MOTION/ACTION:**

Department of Public Safety is presenting the FY2016-2017 second quarter write-offs to the Board for approval.

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** Yes \_\_\_ No \_\_\_ *IF NO, STATE ACTION REQUIRED*

N/A

DETAILED ANALYSIS ATTACHED?: Yes \_\_\_ No \_\_\_ BUDGET OFFICER APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

**5. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)**

Department of Public Safety is presenting the FY2016-2017 second quarter write-offs to the Board for approval per Resolution 2012-27.

DEPARTMENT DIRECTOR	BOCC CHAIR	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES <input checked="" type="checkbox"/> NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO	YES ___ NO

**7. COMMISSION ACTION:**

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY:



LCDPS  
Quarterly Write-Offs

	LCDPS	EMS MC		LCDPS	EMS MC
Oct-15	\$ -	\$ 41,214.53	Oct-16	\$ -	\$ 114,320.75
Nov-15	\$ -	\$ (17,875.60)	Nov-16	\$ -	\$ 128,031.91
Dec-15	\$ -	\$ (8,121.91)	Dec-16	\$ -	\$ (12,033.00)
Total	\$ -	\$ 15,217.02	Total	\$ -	\$ 230,319.66
<b>FY15/16 1st Quarter Total:</b>		<b>\$ 15,217.02</b>	<b>FY16/17 1st Quarter Total:</b>		<b>\$ 230,319.66</b>

	LCDPS	EMS MC		LCDPS	EMS MC
Jan-16	\$ -	\$ 91,004.53	Jan-17	\$ -	\$ 103,155.50
Feb-16	\$ -	\$ 163,197.07	Feb-17	\$ -	\$ (9,934.93)
Mar-16	\$ -	\$ 177,499.48	Mar-17	\$ 5,457.84	\$ 234,415.98
Total	\$ -	\$ 431,701.08	Total	\$ 5,457.84	\$ 327,636.55
<b>FY15/16 2nd Quarter Total:</b>		<b>\$ 431,701.08</b>	<b>FY16/17 2nd Quarter Total:</b>		<b>\$ 333,094.39</b>

	LCDPS	EMS MC		LCDPS	EMS MC
Apr-16	\$ -	\$ 49,688.84	Apr-16	\$ -	
May-16	\$ -	\$ 14,368.49	May-16	\$ -	
Jun-16	\$ -	\$ 172,965.87	Jun-16	\$ -	
Total	\$ -	\$ 237,023.20	Total	\$ -	\$ -
<b>FY15/16 3rd Quarter Total:</b>		<b>\$ 237,023.20</b>	<b>FY16/17 3rd Quarter Total:</b>		<b>\$ -</b>

	LCDPS	EMS MC		LCDPS	EMS MC
Jul-16	\$ -	\$ 3,811.08	Jul-16	\$ -	
Aug-16	\$ -	\$ 128,396.81	Aug-16	\$ -	
Sep-16	\$ -	\$ 54,870.38	Sep-16	\$ -	
Total	\$ -	\$ 187,078.27	Total	\$ -	\$ -
<b>FY15/16 4th Quarter Total:</b>		<b>\$ 187,078.27</b>	<b>FY16/17 4th Quarter Total:</b>		<b>\$ -</b>

**FY15/16 Total: \$ 871,019.57**  
**FY15/16 Quarterly Average: \$ 217,754.89**

LCDPS

Quarterly Write Off Breakdown (EMS|MC)

Quarter: Jan-Mar 2017

	January	February	March
Bad Debt	\$ 99,878.23	\$ (10,286.76)	\$ 228,556.37
Bankruptcy	\$ -	\$ -	\$ 757.53
Deceased	\$ 813.90	\$ -	\$ 839.78
No Signature	\$ 689.24	\$ (981.20)	\$ 1,699.52
Admin Error	\$ 1,774.13	\$ 1,333.03	\$ 2,562.78

Total \$ 103,155.50 \$ (9,934.93) \$ 234,415.98

# Account Analysis by Month (Date of Service Based)

## Levy County EMS

Month	# of Trips	Gross Charges	Contractual Allowances	Net Charges	Rev Adjs	Payments	Writeoffs	Refunds	Balance Due	Gross Chrg /Trip	Net Chrg /Trip	Cash Coll /Trip	Net Coll %
2016-04	468	381,723.44	84,032.44	297,691.00	222.10	203,352.42	76,079.67	794.68	18,831.49	815.65	636.09	432.82	68.0%
2016-05	443	352,578.33	73,795.83	278,782.50	-8.79	184,996.34	79,447.59	2,540.44	16,887.80	795.89	629.31	411.86	65.4%
2016-06	429	338,358.01	78,383.07	259,974.94	-4.67	165,939.00	67,738.73	87.75	26,389.63	788.71	606.00	386.60	63.8%
2016-07	422	341,841.67	70,944.13	270,897.54	38.80	170,781.68	76,679.61	0.00	23,197.45	809.58	641.46	404.70	63.1%
2016-08	407	332,004.74	71,331.34	260,673.40	7.28	166,348.34	54,197.52	304.64	40,424.90	815.74	640.48	407.97	63.7%
2016-09	462	379,154.69	71,081.57	308,073.12	-3.09	182,835.74	825.85	0.00	124,414.62	820.68	666.82	395.75	59.3%
2016-10	444	363,123.76	71,553.58	291,570.18	42.78	176,791.53	0.00	130.83	114,866.70	817.85	656.69	397.88	60.6%
2016-11	348	284,241.49	58,117.13	226,124.36	41.74	145,196.11	1,581.19	354.43	79,659.75	816.79	649.78	416.21	64.1%
2016-12	430	348,160.34	69,785.00	278,375.34	-0.57	168,006.71	0.00	458.59	110,827.79	809.68	647.38	389.65	60.2%
2017-01	482	398,935.55	65,741.50	333,194.05	-1.37	162,373.97	0.00	0.00	170,821.45	827.67	691.27	336.88	48.7%
2017-02	429	351,444.55	17,864.66	333,579.89	0.00	22,785.66	0.00	0.00	310,794.23	819.22	777.58	53.11	6.8%
2017-03	408	337,655.02	2,839.48	334,815.54	0.00	2,060.00	0.00	0.00	332,755.54	827.59	820.63	5.05	0.6%
<b>Total</b>	<b>5,172</b>	<b>4,209,021.59</b>	<b>735,469.73</b>	<b>3,473,551.86</b>	<b>334.21</b>	<b>1,751,467.50</b>	<b>356,550.16</b>	<b>4,671.36</b>	<b>1,369,871.35</b>	<b>813.81</b>	<b>671.61</b>	<b>337.74</b>	<b>50.3%</b>

Prepared by: EMS Management & Consultants, Inc.

Printed on: 4/5/2017 at 11:19:55AM

Account Analysis by Month and Payor Type (Date of Service Based)

Levy County EMS

Month	# of Trips	Gross Charges	Contractual Allowances	Net Charges	Rev Adj	Payments	Writeoffs	Refunds	Balance	Gross Chg / Trip	Net Chg / Trip	Cash Coll / Trip	Net Coll %
<b>Medicare</b>													
2016-04	172	149,771.06	34,731.32	115,039.74	-0.32	112,414.07	2,543.09	163.97	246.87	870.76	668.84	652.62	97.6%
2016-05	162	134,361.49	29,793.50	104,567.99	-5.14	101,864.63	1,762.15	0.00	946.35	829.39	645.48	628.79	97.4%
2016-06	148	128,725.08	28,880.13	99,844.95	0.00	94,819.37	1,880.85	0.00	3,144.73	869.76	674.63	640.67	95.0%
2016-07	145	123,369.33	27,707.06	95,662.27	13.33	90,814.98	1,049.19	0.00	3,784.77	850.82	659.74	626.31	94.9%
2016-08	147	124,883.77	27,414.90	97,468.87	10.13	90,236.64	2,217.54	178.73	5,183.29	849.55	663.05	612.64	92.4%
2016-09	166	140,861.06	30,389.07	110,471.99	-0.33	103,058.69	0.00	0.00	7,413.63	848.56	665.49	620.84	93.3%
2016-10	162	138,096.58	30,801.96	107,294.62	43.24	102,523.87	0.00	130.83	4,858.34	852.45	662.31	632.06	95.4%
2016-11	132	113,979.02	24,530.49	89,448.53	41.74	81,490.07	0.00	0.00	8,216.72	863.48	677.64	615.08	90.8%
2016-12	164	140,698.64	29,671.01	111,027.63	-0.55	97,018.71	0.00	0.00	14,009.47	857.92	677.00	591.58	87.4%
2017-01	165	142,762.73	28,479.37	114,283.36	0.00	92,642.11	0.00	0.00	21,641.25	865.23	692.63	561.47	81.1%
2017-02	137	117,063.51	353.59	116,709.92	0.00	1,475.74	0.00	0.00	115,234.18	854.48	851.90	10.77	1.3%
2017-03	120	102,956.33	0.00	102,956.33	0.00	0.00	0.00	0.00	102,956.33	857.97	857.97	0.00	0.0%
<b>Ttl Medicare</b>	<b>1,820</b>	<b>1,557,528.60</b>	<b>292,752.40</b>	<b>1,264,776.20</b>	<b>102.10</b>	<b>968,058.88</b>	<b>9,452.82</b>	<b>473.53</b>	<b>287,635.93</b>	<b>855.78</b>	<b>694.93</b>	<b>531.64</b>	<b>76.5%</b>
<b>Medicaid</b>													
2016-04	43	27,937.48	16,003.83	11,933.65	-1.29	11,357.47	0.00	0.00	577.47	649.71	277.53	264.13	95.2%
2016-05	45	29,384.71	17,034.85	12,349.86	0.00	11,747.32	602.54	0.00	0.00	652.99	274.44	261.05	95.1%
2016-06	68	43,049.25	25,517.71	17,531.54	-0.07	17,058.07	0.00	0.00	473.54	633.08	257.82	250.85	97.3%
2016-07	36	23,409.19	13,386.71	10,022.48	0.00	10,022.48	0.00	0.00	0.00	650.26	278.40	278.40	100.0%
2016-08	45	30,059.70	17,319.98	12,739.72	-2.19	12,741.91	0.00	0.00	0.00	667.99	283.10	283.15	100.0%
2016-09	43	27,838.13	14,478.15	13,359.98	0.00	9,874.00	0.00	0.00	3,485.98	647.40	310.70	229.63	73.9%
2016-10	33	21,528.02	12,852.02	8,676.00	0.00	8,676.00	0.00	0.00	0.00	652.36	262.91	262.91	100.0%
2016-11	32	20,107.82	11,705.82	8,402.00	0.00	8,402.00	0.00	0.00	0.00	628.37	262.56	262.56	100.0%
2016-12	42	27,817.63	14,919.64	12,897.99	0.00	10,917.00	0.00	0.00	1,980.99	662.32	307.10	259.93	84.6%
2017-01	32	21,513.48	11,769.82	9,743.66	0.00	8,427.00	0.00	0.00	1,316.66	672.30	304.49	263.34	86.5%
2017-02	35	22,454.96	11,437.86	11,017.10	0.00	8,272.00	0.00	0.00	2,745.10	641.57	314.77	236.34	75.1%
2017-03	23	14,804.15	1,419.74	13,384.41	0.00	1,009.00	0.00	0.00	12,375.41	643.66	581.93	43.87	7.5%
<b>Ttl Medicaid</b>	<b>477</b>	<b>309,904.52</b>	<b>167,846.13</b>	<b>142,058.39</b>	<b>-3.55</b>	<b>118,504.25</b>	<b>602.54</b>	<b>0.00</b>	<b>22,855.15</b>	<b>649.70</b>	<b>297.82</b>	<b>248.44</b>	<b>83.4%</b>

Account Analysis by Month and Payor Type (Date of Service Based)

Levy County EMS

Month	# of Trips	Gross Charges	Contractual Allowances	Net Charges	Rev Adj	Payments	Writeoffs	Refunds	Balance	Gross Chg / Trip	Net Chg / Trip	Cash Coll / Trip	Net Coll %
2016-04	176	139,205.59	32,733.56	106,472.03	224.78	77,393.00	14,076.38	630.71	15,408.58	790.94	604.95	436.15	72.1%
2016-05	145	113,294.89	26,606.21	86,688.68	-2.83	67,473.26	9,316.94	2,540.44	12,441.75	781.34	597.85	447.81	74.9%
2016-06	131	101,536.36	23,982.40	77,553.96	-4.60	53,018.49	8,022.17	87.75	16,605.65	775.09	592.01	404.05	68.3%
2016-07	150	119,136.21	29,674.21	89,462.00	25.47	68,004.89	6,837.98	0.00	14,593.66	794.24	596.41	453.37	76.0%
2016-08	134	109,018.77	26,398.30	82,620.47	-0.66	60,789.35	2,065.68	125.91	19,892.01	813.57	616.57	452.71	73.4%
2016-09	157	129,450.04	26,214.35	103,235.69	-2.76	69,343.05	825.85	0.00	33,069.55	824.52	657.55	441.68	67.2%
2016-10	154	123,240.84	27,543.92	95,696.92	-0.17	61,695.99	0.00	0.00	34,001.10	800.27	621.41	400.62	64.5%
2016-11	124	99,906.35	21,880.82	78,025.53	0.00	55,604.04	767.29	354.43	22,008.63	805.70	629.24	445.56	70.8%
2016-12	140	112,092.13	25,194.35	86,897.78	-0.02	59,135.84	0.00	458.59	28,220.55	800.66	620.70	419.12	67.5%
2017-01	176	144,495.66	25,334.36	119,161.30	-1.37	59,888.24	0.00	0.00	59,274.43	821.00	677.05	340.27	50.3%
2017-02	161	130,172.90	6,073.21	124,099.69	0.00	12,535.08	0.00	0.00	111,564.61	808.53	770.81	77.86	10.1%
2017-03	131	106,092.38	1,419.74	104,672.64	0.00	1,051.00	0.00	0.00	103,621.64	809.87	799.03	8.02	1.0%
<b>Ttl Insurance</b>	<b>1,779</b>	<b>1,427,642.12</b>	<b>273,055.43</b>	<b>1,154,586.69</b>	<b>237.84</b>	<b>645,932.23</b>	<b>41,912.29</b>	<b>4,197.83</b>	<b>470,702.16</b>	<b>802.50</b>	<b>649.01</b>	<b>360.73</b>	<b>55.6%</b>
<b>Bill Patient</b>													
2016-04	77	64,809.31	563.73	64,245.58	-1.07	2,187.88	59,460.20	0.00	2,598.57	841.68	834.36	28.41	3.4%
2016-05	91	75,537.24	361.27	75,175.97	-0.82	3,911.13	67,765.96	0.00	3,499.70	830.08	826.11	42.98	5.2%
2016-06	82	65,047.32	2.83	65,044.49	0.00	1,043.07	57,895.71	0.00	6,165.71	793.26	793.23	12.72	1.6%
2016-07	91	75,726.94	176.15	75,550.79	0.00	1,939.33	68,792.44	0.00	4,819.02	832.16	830.23	21.31	2.6%
2016-08	81	68,042.50	198.16	67,844.34	0.00	2,580.44	49,914.30	0.00	15,349.60	840.03	837.58	31.86	3.8%
2016-09	96	81,005.46	0.00	81,005.46	0.00	560.00	0.00	0.00	80,445.46	843.81	843.81	5.83	0.7%
2016-10	95	80,258.32	355.68	79,902.64	-0.29	3,895.67	0.00	0.00	76,007.26	844.82	841.08	41.01	4.9%
2016-11	60	50,248.30	0.00	50,248.30	0.00	0.00	813.90	0.00	49,434.40	837.47	837.47	0.00	0.0%
2016-12	84	67,551.94	0.00	67,551.94	0.00	935.16	0.00	0.00	66,616.78	804.19	804.19	11.13	1.4%
2017-01	109	90,163.68	157.95	90,005.73	0.00	1,416.62	0.00	0.00	88,589.11	827.19	825.74	13.00	1.6%
2017-02	96	81,753.18	0.00	81,753.18	0.00	502.84	0.00	0.00	81,250.34	851.60	851.60	5.24	0.6%
2017-03	134	113,802.16	0.00	113,802.16	0.00	0.00	0.00	0.00	113,802.16	849.27	849.27	0.00	0.0%
<b>Ttl Bill Patient</b>	<b>1,096</b>	<b>913,946.35</b>	<b>1,815.77</b>	<b>912,130.58</b>	<b>-2.18</b>	<b>18,972.14</b>	<b>304,582.51</b>	<b>0.00</b>	<b>588,578.11</b>	<b>833.89</b>	<b>832.24</b>	<b>17.31</b>	<b>2.1%</b>

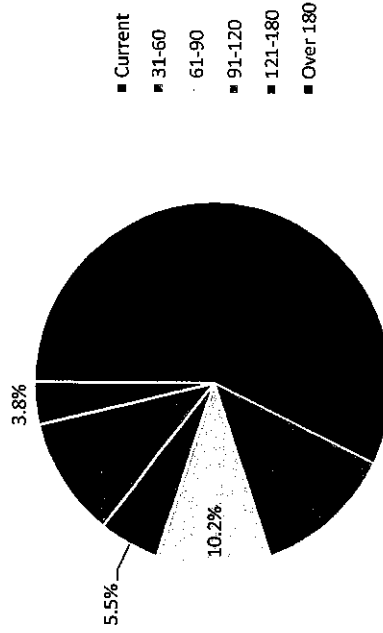
Account Receivables Aging by Current Payor Report (Aging DateBased)

Levy County EMS

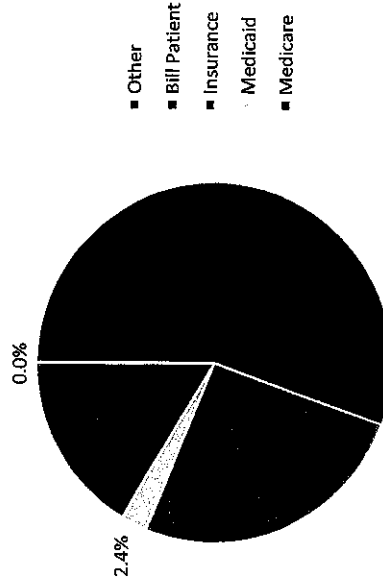
For Accounting Period Ended: March 31, 2017

Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Total
Other	-	-	-	-	-	-	-
Bill Patient	337,441.49	100,904.19	108,974.86	74,248.09	155,333.57	43,728.62	820,630.82
Insurance	274,241.39	55,032.69	35,988.91	5,963.41	267.69	8,580.06	380,074.15
Medicaid	27,008.71	5,520.35	2,058.99	-	2,048.50	(490.91)	36,145.64
Medicare	207,372.43	25,388.22	4,516.49	1,489.74	695.43	4,116.86	243,579.17
<b>Total</b>	<b>846,064.02</b>	<b>186,845.45</b>	<b>151,539.25</b>	<b>81,701.24</b>	<b>158,345.19</b>	<b>55,934.63</b>	<b>1,480,429.78</b>

AR Aging Percent



AR by Current Payor Category





# Accounts Receivables Reconciliation Report

Levy County EMS

For accounting period ended: March 31, 2017

Month	Beginning A/R	Revenue Billed	Contractual Allowances	Net Charges	Rev Adjs	Payments	Write-offs	Refunds	Ending A/R
2016-10	1,518,153.94	312,556.74	100,088.66	212,468.08	(2.35)	195,039.89	114,320.75	(2,579.93)	1,423,843.66
2016-11	1,423,843.66	340,384.38	73,944.42	266,439.96	1,717.90	200,441.60	128,031.91	(1,887.20)	1,361,979.41
2016-12	1,361,979.41	345,129.62	69,084.11	276,045.51	9,338.77	161,886.69	(12,033.00)	(301.53)	1,479,133.99
2017-01	1,479,133.99	381,853.61	77,623.47	304,230.14	1,259.85	193,778.52	103,155.50	(397.10)	1,485,567.36
2017-02	1,485,567.36	342,048.51	53,586.27	288,462.24	647.44	155,322.17	(9,934.93)	(2,510.76)	1,630,505.68
2017-03	1,630,505.68	370,963.56	85,633.45	285,330.11	2,356.73	198,519.37	234,415.98	113.93	1,480,429.78
FY17 Tot	1,518,153.94	2,092,936.42	459,960.38	1,632,976.04	15,318.34	1,104,988.24	557,956.21	(7,562.59)	1,480,429.78

The Accounts Receivable Reconciliation Report provides a reconciliation of the beginning and ending AR balance. The numbers on this report reflect the transactions that took place during the accounting period (ie: month) regardless of the date of service of an account (trip). This report can be thought of as the "checking account" report.

## Credit Summary

### Summary By Credit Code

#### Write Off

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
WMGT	Write Off-Per Management	2	15.38	0.00	0.00
WOUC	Write Off-Uncollected	11	84.62	5457.84	100.00
<b>Totals For All</b>		<b>13</b>		<b>5457.84</b>	